



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COUNCIL VIRTUAL ZOOM MEETING  
HELD ON TUESDAY, SEPTEMBER 1<sup>st</sup>, 2020 AT 6:30 PM**

**PRESENT:** MAYOR JOANNE SAVAGE  
COUNCILLOR YVON DUHAIME  
COUNCILLOR CHRISTOPHER FISHER  
COUNCILLOR ROLAND LARABIE  
COUNCILLOR LÉO MALETTE  
COUNCILLOR DAN ROVEDA  
COUNCILLOR DENIS SÉNÉCAL  
COUNCILLOR LISE SÉNÉCAL  
(Ward 7 - vacant)

**ABSENT:**

**VIRTUAL ZOOM MEETING / RÉUNION VIRTUELLE PAR ZOOM**

**A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES**

There were no pecuniary interests declared.

**B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA**

**B-1** A resolution was passed to approve the Addendum.

**No. 2020/229** Moved by: Councillor Malette  
Seconded by: Councillor Roveda

**BE IT RESOLVED THAT** the Addendum for the meeting of Council held on September 1<sup>st</sup>, 2020 be adopted as  presented /  amended.

**CARRIED**

**B-2** A resolution was passed to adopt the Agenda.

**No. 2020/230** Moved by: Councillor Malette  
Seconded by: Councillor Roveda

**BE IT RESOLVED THAT** the Agenda for the meeting of Council held on September 1<sup>st</sup>, 2020 be adopted as  presented /  amended.

**CARRIED**

**C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS ..... NIL**

**COMMITTEE OF THE WHOLE / COMITÉ PLÉNIER**

**D-1) GENERAL GOVERNMENT / GOUVERNEMENT GÉNÉRAL**

**D-1(a)** Summer Student Funding

The Director of Corporate Services provided information to Council concerning summer student funding for 2020.

**D-1(b)** Clarification – Procedural Issues - Voting

The CAO provided clarification with respect to the subject of voting at Committee meetings and also concerning the role of Mayor in voting. Council was appreciative of the information and members requested that the CAO provide additional information on the subject of 'Points of Order' for the next General Governemnt committee meeting.

**D-1(c) Staff Report re: Options for Filling Council Vacancy in Ward 7**

The Chair requested a round table on both the issue of an appointment process and a by-election. Each member stated their opinion on the matter of both appointment and by-election. Four members were in favour of an appointment and four in favour of a by-election. The CAO provided information which he received from Municipal Affairs on the process should the council be unable to come to an agreement on the process. The seat would remain vacant until such time as someone changes their position.

**D-1(d) Changes in Municipal Act – Electronic Participation in Council Meetings**

The Clerk provided information concerning new legislation pertaining to electronic participation in Council meetings. Most councillors were in favour of the option of electronic participation with some flexibility. Most members indicated that in-person meetings would be the preferred means, but electronic would be acceptable under certain circumstances; the Mayor did not support changing the procedural by-law citing disadvantaging an aging population who may not have computers and stated that it may be counter to team-building. The Clerk was directed to bring proposed changes to the procedural by-law based on the common points raised during discussions.

**D-1(e) Ombudsman Report re: Complaint**

The Chair presented a report from the Ombudsman relating to a complaint for certain closed meetings of council having not been recorded contrary to the West Nipissing Procedural By-Law.

« Lise Sénécal »  
Lise Sénécal,  
Chair

« Melanie Ducharme »  
Melanie Ducharme,  
Clerk

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**D-2) PLANNING / PLANIFICATION ..... **NIL****

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**D-3) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE ..... **NIL****

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**MOTION FOR RECESS:** at approx. 7:50 PM, a motion was tabled for a 10 minute recess and then continue with discussions.

Moved by: Councillor Fisher  
Seconded by: Councillor Malette

**CARRIED**

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**D-4) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE**

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**D-4(a) Weyerhaeuser Property – Update (verbal)**

The CAO provided information to Council concerning recently renewed discussions for the purchase of the Weyerhaeuser property. Council was supportive of the CAO continuing discussions with Weyerhaeuser with a view of negotiating an agreement for the purchase of the property.

« Joanne Savage »  
Joanne Savage,  
Chair

« Melanie Ducharme »  
Stephan Poulin,  
Director of Economic Development and  
Community Services

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**D-5) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ ..... **NIL****

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**D-6) PUBLIC WORKS / TRAVAUX PUBLICS**

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**D-6(a) Update re: Repairs to Wolseley Bay Bridge (D. Sénécal)**

Council discussed the matter of the Nature's Trail Bridge. Some members of Council are receiving calls from residents who are questioning where the matter is going; The Mayor provided an update on the recent delegation with the Ministry of Infrastructure at the AMO Conference. Council discussed various options including the option of imposing a local improvement which would allow the residents to cost-share in the project. Council requested that staff bring a report back to Council.

« Yvon Duhaime »

Yvon Duhaime,  
Chair

« Jay Barbeau »

Jean-Pierre (Jay) Barbeau,  
Chief Administrative Officer

**D-7) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES**

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**D-7(a) Facility Re-opening Plan**

The Director of Community Services and Economic Development presented a facility re-opening plan including arenas, halls, museum, fitness centre, etc., Facilities are proposed to be staggered in reopening in order to provide staff with proper training and implementation of safety protocols. The Director also recommended that certain facilities remain closed for the near future, such as the museum (except for receptions) which are not expected to be in demand for the foreseeable future. The director recommended the Verner Fitness centre remain closed until the arena is re-opened and staff are available. Sturgeon Falls Arena is proposed to re-open in mid October on a "wait and see" basis to see how user groups respond. Once more information is known, then perhaps Verner can re-open, but only when it is certain that the demand for ice warrants reopening a second arena.

« Léo Malette »

Léo Malette  
Acting Chair

« Stephan Poulin »

Stephan Poulin,  
Director of Economic Development and  
Community Services

**D-8) SEWER AND WATER / LES ÉGOUTS ET L'EAU**

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**D-8(a) Request for Water and Sewer Relief (Royal Canadian Legion)**

The Chair Sewer and Water presented a request from the Royal Canadian Legion asking for relief from the sewer and water rate. Council was in support of the request and staff was directed to reach out to the Legion and offer them relief from March to September. If their closure is expected to exceed this time-frame, then they can come back and request additional assistance.

« Dan Roveda »

Dan Roveda,  
Chair

« Jay Barbeau »

Jean-Pierre (Jay) Barbeau,  
Chief Administrative Officer

**MOTION FOR EXTENSION:**

at 9:27 PM, a motion was tabled to extend the meeting beyond the regular curfew time in order to proceed with time sensitive items.

Moved by: Councillor Duhaime  
Seconded by: Councillor Fisher

**CARRIED**

**D-9) ENVIRONMENTAL / L'ENVIRONNEMENT ..... NIL**

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## REGULAR COUNCIL / SÉANCE RÉGULIÈRE

### E) PLANNING / PLANIFICATION

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**E-1** Deeming By-Law 2020/47 to designate lots to not be on registered Plan of Subdivision (Verner)

**No. 2020/231** Moved by: Councillor Duhaime  
Seconded by: Councillor Fisher

**BE IT RESOLVED THAT** By-law 2020/47, being a deeming bylaw to designate lots 41 to 45, Registered Plan 36M-598 not to be lots on a registered plan of subdivision, shall come into force and take effect on the date it is passed.

**CARRIED**

**E-2** Extend Draft Approval of Subdivision Plan (SUBD 2017/02) for Yves & Diane Roy

**No. 2020/232** Moved by: Councillor Duhaime  
Seconded by: Councillor Fisher

**WHEREAS** on May 16, 2017, the Council of the Municipality of West Nipissing granted approval for a Draft Subdivision Plan (SUBD 2017/02) of five (5) lots and two (2) Blocks on lands legally described as Part of Lot 12, Concession 4, Geographic Township of Hugel, now Municipality of West Nipissing, District of Nipissing to **YVES and DIANE ROY**;

**AND WHEREAS** the Applicant/Subdivider is seeking an extension of the Approved Draft Subdivision Plan;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of West Nipissing hereby approves the requested extension of the Approved Draft Subdivision Plan No. SUBD 2017/02 to

**YVES and DIANE ROY**, until August 11, 2023, allowing the Applicant/Subdivider time to complete the required work in order to meet the previously set terms and conditions.

**CARRIED**

### F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER

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**F-1** A resolution was passed to adopt the minutes of a Council meeting.

**No. 2020/233** Moved by: Councillor L. Sénécal  
Seconded by: Councillor Malette

**BE IT RESOLVED THAT** the minutes of the SPECIAL meeting of Council held on June 3, 2020 be adopted, as  presented /  amended.

**CARRIED**

**F-2** A resolution was passed to adopt the minutes of a Council meeting.

**No. 2020/234** Moved by: Councillor Malette  
Seconded by: Councillor L. Sénécal

**BE IT RESOLVED THAT** the minutes of the meeting of Council held on July 14, 2020 be adopted, as  presented /  amended.

**CARRIED**

**F-3** A resolution was passed to adopt the minutes of a Council meeting.

**No. 2020/235** Moved by: Councillor Malette  
Seconded by: Councillor L. Sénécal

**BE IT RESOLVED THAT** the minutes of the meeting of Council held on July 21, 2020 be adopted, as  presented /  amended.

**CARRIED**

**F-4** A resolution was passed to adopt the minutes of a Planning Advisory Committee meeting.

**No. 2020/236** Moved by: Councillor L. Sénécal  
Seconded by: Councillor Malette

**BE IT RESOLVED THAT** the minutes of the meetings of the Planning Advisory Committee held on March 9<sup>th</sup> and July 20<sup>th</sup>, 2020 be adopted, as  presented /  amended.

**CARRIED**

**F-5** A resolution was passed to receive the minutes of the following boards/committees:

**No. 2020/237** Moved by: Councillor L. Sénécal  
Seconded by: Councillor Fisher

**BE IT RESOLVED THAT** the minutes of the following Boards / Committees be received :

BOARD / COMMITTEE NAME	MEETING DATES
West Nipissing Committee of Adjustment	<ul style="list-style-type: none"> <li>• Jun-23-2020</li> <li>• Jul-20-2020</li> </ul>

**CARRIED**

**F-6** A resolution was passed to receive the disbursement sheets.

**No. 2020/238** Moved by: Councillor Fisher  
Seconded by: Councillor L Sénécal

**BE IT RESOLVED THAT** the account payables disbursement sheets for JUNE 2020 be received, as presented.

**CARRIED**

**G) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ ..... NIL**

**H) NOTICE OF MOTION / AVIS DE MOTIONS**

**I) NEW BUSINESS / AFFAIRES NOUVELLES**

**I-1** Grant a Noise Exemption for a wedding celebration on Pierre Rd

**No. 2020/239** Moved by: Councillor D. Sénécal  
Seconded by: Councillor Malette

**WHEREAS** a request was received from Jani Séguin and Nickolas Desormiers seeking Council’s authorization for an exemption of the municipal Noise By-Law in order to host a “Wedding Celebration”;

**BE IT RESOLVED THAT** Council authorizes an exemption of the Municipality of West Nipissing Noise By-Law **1999/75**, for a “Wedding Celebration”, as requested by Jani Séguin and Nickolas Desormiers, which will take place at 280 Pierre Road in Sturgeon Falls, on Saturday, September 12<sup>th</sup>, 2020 from 4:00 PM until 1:00 AM.

**CARRIED**

**I-2** Pay legal invoices – Weaver Simmons ( Inv. #937846 & Inv. #939842 )

**No. 2020/240** Moved by: Councillor Duhaime  
Seconded by: Councillor Roveda

**WHEREAS** Council has sought legal advice pertaining to a municipal Human Resources Investigation matter;

**AND WHEREAS** there will be ongoing legal expenditures with respect to a Human Resources Investigation Matter;

**BE IT THEREFORE RESOLVED THAT** Council hereby authorizes the Head of Council to authorize and approve the following invoices, payable to Weaver Simmons LLP, relating to a Human Resources Investigation matter.

INVOICE NUMBER	PERIOD ENDING	AMOUNT
# 939842	May 20, 2020	\$72.32
# 937846	February 21, 2020	\$1,916.48

**CARRIED**

**I-3** Authorize By-Law 2020/48 to assume and name Industrial Park Road

**No. 2020/241** Moved by: Councillor Duhaime  
Seconded by: Councillor L. Sénécal

**BE IT RESOLVED THAT** By-law 2020/48, being a to accept and dedicate lands for public highway purposes and to name a roadway in the Township of Springer, shall come into force and take effect on the date it is passed.

**CARRIED**

**I-4** Issue a statement of concurrence for the construction of telecommunication tower (Point Rd)

**No. 2020/242** Moved by: Councillor L. Sénécal  
Seconded by: Councillor Roveda

**WHEREAS** Northern Rigging & Tower Maintenance Ltd. wishes to erect a free standing 96 metre self-supporting telecommunications tower on a site located near Point Road, in the Township of Hugel, West Nipissing, District of Nipissing to meet the needs for high quality, high speed internet services in West Nipissing;

**AND WHEREAS** Northern Rigging & Tower Maintenance Ltd. has complied with the Municipality of West Nipissing's Policy No. 2012-407 for establishing Telecommunications Tower/Antennae Facilities in circulating notice with regard to the construction of the proposed tower and by holding the required public consultations;

**AND WHEREAS** Northern Rigging & Tower Maintenance Ltd. is required by Industry Canada to consult with land use authorities and to obtain a statement of concurrence therefrom;

**THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Municipality of West Nipissing hereby approves that the Municipality issue a statement of concurrence to Northern Rigging & Tower Maintenance Ltd. for the proposed free standing Telecommunications Tower near Point Road, in the Township of Hugel, West Nipissing Municipality for the delivery of high-speed internet services in West Nipissing.

**CARRIED**

**I-5** Receive the 2<sup>nd</sup> Quarter Financial Update for the Municipality

**No. 2020/243** Moved by: Councillor Malette  
Seconded by: Councillor Duhaime

**BE IT RESOLVED THAT** the 2020 – 2<sup>nd</sup> Quarter Variance Financial Report for the Municipality of West Nipissing be received, as presented.

**CARRIED**

**I-6** Sign Connecting Links Agreement with MTO re: Design for Front St/Champlain Bridge Project

**No. 2020/244** Moved by: Councillor Duhaime  
Seconded by: Councillor Malette

**BE IT RESOLVED THAT** the Mayor and Chief Administrative Officer be authorized to sign an Agreement with Her Majesty the Queen in Right of Ontario, as represented by the Minister of Transportation, with regard to detailed design for Front Street / Champlain Bridge Rehabilitation in the Municipality of West Nipissing.

**CARRIED**

**I-7** Award the quotation for Design and Administration of Bélanger St. Reconstruction Project

**No. 2020/245** Moved by: Councillor Duhaime  
Seconded by: Councillor L. Sénécal

**WHEREAS** quotations were requested for the Construction Design and Contract Administration of the Bélanger Street Reconstruction;

**AND WHEREAS** three (3) quotations were received on August 19<sup>th</sup>, 2020;

**AND WHEREAS** the quotations have been reviewed by the municipal staff and the award being recommended herein consists of the best price meeting all of the specifications;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT THEREFORE RESOLVED THAT** the quotation for the Construction Design and Contract Administration of the Bélanger Street Reconstruction be awarded to **TULLOCH ENGINEERING**, having submitted the lowest quotation of \$61,000.00, plus H.S.T., meeting all the specifications.

**CARRIED**

**I-8** Resolution to determine process for filling Council vacancy in Ward 7

↳ This item was removed from the agenda.

**I-9** Award the quotation for the Sanitary Forcemain and Watermain Upgrades (Holditch St. to King St.)

↳ [Refer to Addendum Section](#)

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**J) ADDENDUM / ADDENDA**

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**I-9** Award the quotation for the Sanitary Forcemain and Watermain Upgrades (Holditch St. to King St.)

**No. 2020/246** Moved by: Councillor Duhaime  
Seconded by: Councillor Roveda

**WHEREAS** quotations were requested for the Sanitary Forcemain and Watermain Upgrades (Holditch St. to King St.);

**AND WHEREAS** five (5) quotations were received on August 13<sup>th</sup>, 2020;

**AND WHEREAS** the quotations have been reviewed by the consultant and the award being recommended herein consists of the best price meeting all of the specifications;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT THEREFORE RESOLVED THAT** the quotation for the Sanitary Forcemain and Watermain Upgrades (Holditch St. to King St.) be awarded to **A. vanEGMOND CONSTRUCTION (2005) LTD.**, having submitted the lowest quotation of \$889,365.00, plus H.S.T., meeting all the specifications.

**CARRIED**

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**K) INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS**

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**K-1** The Mayor gave her report.

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**L) CLOSED MEETING / RÉUNION À HUIS CLOS**

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**L-1** A resolution was passed to proceed into closed meeting.

**No. 2020/247** Moved by: Councillor Roveda  
Seconded by: Councillor L. Sénécal

**BE IT RESOLVED THAT** we proceed into closed meeting as authorized in Section 239 (2) of the Municipal Act, to discuss the following:

**(C)** a proposed or pending acquisition or disposition of land by the municipality or local board;  
**(i)** Villeneuve Court

**CARRIED**

**L-2** A resolution was passed to adjourn the closed session.

**No. 2020/248** Moved by: Councillor Duhaime  
Seconded by: Councillor Roveda

**BE IT BE IT RESOLVED THAT** the Closed meeting of Council held on September 1<sup>st</sup>, 2020 be adjourned at 10:20 PM in order to proceed with the regular meeting

**CARRIED**

**M) ADJOURNMENT / AJOURNEMENT**

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**M-1** A resolution was passed to adopt By-law **2020/49** confirming the proceedings of Council at its meeting held on September 1<sup>st</sup>, 2020.

**No. 2020/249** Moved by: Councillor Roveda  
Seconded by: Councillor Duhaime

**BE IT RESOLVED THAT** By-law No. **2020/49** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 1<sup>st</sup> day of September 2020, shall come into force and take effect on the date it is passed.

**CARRIED**

**M-2** A resolution was passed to adjourn the meeting of Council.

**No. 2020/250** Moved by: Councillor Roveda  
Seconded by: Councillor Duhaime

**BE IT RESOLVED THAT** the meeting of Council held on September 1, 2020 be adjourned.

**CARRIED**

« Joanne Savage »  
JOANNE SAVAGE  
MAYOR

« Melanie Ducharme »  
MELANIE DUCHARME  
CLERK