



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COUNCIL VIRTUAL ZOOM MEETING  
HELD ON TUESDAY, OCTOBER 6, 2020 AT 6:30 PM**

**PRESENT:** MAYOR JOANNE SAVAGE  
COUNCILLOR YVON DUHAIME  
COUNCILLOR CHRISTOPHER FISHER  
COUNCILLOR ROLAND LARABIE  
COUNCILLOR LÉO MALETTE  
COUNCILLOR DAN ROVEDA  
COUNCILLOR DENIS SÉNÉCAL  
COUNCILLOR LISE SÉNÉCAL

**ABSENT:**

(Ward 7 - vacant)

**VIRTUAL ZOOM MEETING / RÉUNION VIRTUELLE PAR ZOOM**

**A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES**

There were no pecuniary interests declared.

**B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA**

**B-1** A resolution was passed to approve the Addendum.

**No. 2020/261** Moved by: Councillor Roveda  
Seconded by: Councillor Malette

**BE IT RESOLVED THAT** the Addendum for the meeting of Council held on October 6, 2020 be adopted as  
 presented /  amended. **CARRIED**

**B-2** A resolution was passed to adopt the Agenda.

**No. 2020/262** Moved by: Councillor Roveda  
Seconded by: Councillor Malette

**BE IT RESOLVED THAT** the Agenda for the meeting of Council held on October 6, 2020 be adopted as  
 presented /  amended. **CARRIED**

**C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS**

**C-1** WN Chamber of Commerce – Waterfront Properties (Presenter: Stuart Seville )

Mr. Stuart Seville made a presentation to Council regarding the West Nipissing Waterfront Reclamation Project. Mr. Seville indicated specific sites which have been identified to be significant in terms of redevelopment. Mr. Seville made reference to the former Dutrisac Camp site as well as the Weyerhaeuser property. Councillors were in support of the initiative, however reserved making any commitment until such time as Council receives a report on the municipality's properties.

**D) CLOSED MEETING / RÉUNION À HUIS CLOS (1)**

**D-1** Resolution passed to proceed into closed meeting.

**No. 2020/263** Moved by: Councillor Malette  
Seconded by: Councillor L. Sénécal

**BE IT RESOLVED THAT** we proceed into closed meeting as authorized in Section 239 (2) of the Municipal Act, to discuss the following:

- (C)** a proposed or pending acquisition or disposition of land by the municipality of local board;
- (i)** Villeneuve Court

**CARRIED**

**D-2** Resolution passed to adjourn the closed session.

**No. 2020/264** Moved by: Councillor Fisher

Seconded by: Councillor D. Sénécal

**BE IT BE IT RESOLVED THAT** the Closed meeting of Council held on October 6, 2020 be adjourned at 7:55 PM in order to proceed with the regular meeting

**CARRIED**

## **COMMITTEE OF THE WHOLE / COMITÉ PLÉNIER**

### **E-1) GENERAL GOVERNMENT / GOUVERNEMENT GÉNÉRAL**

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**E-1(a)** Discussion re: CAO job description (*J. Savage*)

The Mayor sought direction on the process to change the job description of the Chief Administrative Officer. The CAO explained how the position has evolved over the years as the business of the corporation has changed. Mr. Barbeau explained that adjustments for accuracy would not necessarily change the job description. During a brief discussion, it was generally agreed that the current job description of the CAO was satisfactory and that small changes for accuracy would not necessarily need to return to Council.

**E-1(b)** HR Staffing Report

The Treasurer provided an update on Human Resources. The Mayor requested that a closed session be held to obtain greater detail on certain positions.

**E-1(c)** Reinstatement of interest and penalties and other collection matters

Council received information from the Treasurer concerning the reinstatement of interest and penalties which had been held in abeyance since the beginning of the pandemic. Council requested that a communication strategy be undertaken to ensure that all residents are informed of the reinstatement.

**E-1(d)** Requests for Relief on Water Bills

The Treasurer sought direction with respect to requests from certain businesses for reduction in the flat-rate fees for water during the periods which businesses may have been shut down during the pandemic lock-down. In light of assistance provided by other levels of government, the Treasurer sought direction from Council as to whether the Municipality wishes to provide further assistance to landlords and local businesses. Following a discussion, Council was divided equally on whether or not to provide such assistance, thus quashing the initiative.

**E-1(e)** Clarification re: Point-of-Order

Council discussed the CAO's memo clarifying how points of order are used during a meeting.

**E-1(f)** Cancellation of RFP for Strategic Plan

The Treasurer sought direction from Council regarding postponement of the Strategic Plan for this year, given the circumstances. Council was agreeable to the postponement for the time being but that it be revisited in January.

**E-1(g)** Counter Offer to purchase property behind Bay Street

Council considered a counter-offer on lands located behind 69 Bay Street. Following discussion, Council was not agreeable to reducing the purchase price.

**E-1(h)** Offer to purchase land – Industrial Park

Council considered an offer to purchase for the remaining lot in the industrial park. Following discussion, Council agreed that the lands be re-appraised in order to update the value given the improvements. Concurrently, staff was asked to bring back the Feasibility Study which was prepared last term for discussion and review by Council.

**E-1(i)** Changes to the Integrity Commissioner By-Law (C. Fisher)

Councillor Fisher requested changes to the Integrity Commissioner by-law to require the IC to be compliant with the by-law and further that complaints by a council member against another council member should be made public for the purpose of transparency. Following discussion, [it was agreed that status quo be maintained \(amendment\)](#).

**MOTION FOR EXTENSION:**

At approx. 9:36 PM, a motion was tabled to extend the meeting beyond the regular curfew time in order to proceed with time sensitive items.

Moved by: Councillor Roveda

Seconded by: Councillor Fisher

**DEFEATED**

**E-1(j)** Changes to the Procedural By-Law re: Calling of Special / Emergency Meetings (D. Roveda)

↳ *Item carried to next council meeting.*

« Lise Sénécal »

Lise Sénécal,  
Chair

« Melanie Ducharme »

Melanie Ducharme,  
Clerk

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**E-2 PLANNING / PLANIFICATION ..... NIL**

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**E-3 EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE**

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**E-3(a)** COVID-19 Update (verbal)

↳ *Item carried to next council meeting.*

**E-3(b)** School Crossings / Student Safety (J. Savage)

↳ *Item carried to next council meeting.*

« Christopher Fisher »

Christopher Fisher,  
Chair

« Melanie Ducharme »

Melanie Ducharme,  
Clerk

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**E-4 ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE ..... NIL**

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**E-5 SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ ..... NIL**

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**E-6 SEWER AND WATER / LES ÉGOUTS ET L'EAU ..... NIL**

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**E-7 ENVIRONMENTAL / L'ENVIRONNEMENT ..... NIL**

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## REGULAR COUNCIL / SÉANCE RÉGULIÈRE

### F) PLANNING / PLANIFICATION

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- F-1** By-Law **2020/50** to assume lands for highway purposes (Poirier Rd – Verner) *(carried – Sept-15 mtg)*  
↳ *Item carried to next council meeting.*
- F-2** By-Law **2020/53** to assume lands for highway purposes (Laurin Rd, Verner)  
↳ *Item carried to next council meeting.*
- F-3** By-Law **2020/54** to amend the Zoning By-Law at 37 Tomiko Road (from RU to C1-3)  
↳ *Item carried to next council meeting.*
- F-4** By-Law **2020/55** to amend the Zoning By-Law at 12127 Hwy 17 (from R4 to C2)  
↳ *Item carried to next council meeting.*
- F-5** By-Law **2020/56** to amend the Zoning By-Law on Bay St. (from M2 to M1)  
↳ *Item carried to next council meeting.*
- F-6** By-Law **2020/57** to deem lots 170 and 171 to not be registered on subdivision plan (*Cache Bay*)  
↳ *Item carried to next council meeting.*

### G) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER

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- G-1** Resolution to adopt the minutes of a Council meeting.  
↳ *Item carried to next council meeting.*
- G-2** Resolution to adopt the minutes of the Planning Advisory Committee meeting.  
↳ *Item carried to next council meeting.*
- G-3** Resolution to receive the minutes of the following boards/committees.  
↳ *Item carried to next council meeting.*
- G-4** Resolution to receive the JULY 2020 disbursement sheets.  
↳ *Item carried to next council meeting.*

### H) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ ..... **NIL**

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### I) NOTICE OF MOTION / AVIS DE MOTIONS

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### J) NEW BUSINESS / AFFAIRES NOUVELLES

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- J-1** By-Law **2020/51** to amend Procedural By-Law re: Electronic Participation. *(carried – Sept-15 mtg)*  
↳ *Item carried to next council meeting.*

- J-2** Resolution to sign the Solid Waste Collection and Landfill Site Management Agreement (*carried – Sept-15 mtg*)  
↳ *Item carried to next council meeting.*
- J-3** Resolution to award tender for exterior improvements to the Recreation Center  
↳ *Item carried to next council meeting.*
- J-4** Resolution to award quotation for the supply of a Tandem Diesel Snowplow-Dump-Spreader Truck  
↳ *Item carried to next council meeting.*
- J-5** By-Law **2020/58** to amend the Traffic and Parking By-Law  
↳ *Item carried to next council meeting.*
- J-6** Resolution to declare vacant land on Villeneuve Court as surplus.  
↳ *Item carried to next council meeting.*
- J-7** By-Law **2020/59** to transfer land on Villeneuve Court.  
↳ *Item carried to next council meeting.*

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**K) ADDENDUM / ADDENDA**

↳ *Item carried to next council meeting.*

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**L-1) INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS**

**L-1(a)** No Mayor's report.

**L-2) Closed Meeting / Réunion à huis clos (2)**

↳ *Item carried to next council meeting.*

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**M) ADJOURNMENT / AJOURNEMENT**

**M-1** By-law **2020/60** passed confirming the proceedings of Council at its meeting held on October 6, 2020.

**No. 2020/265** Moved by: Councillor D. Sénécal

Seconded by: Councillor Malette

**BE IT RESOLVED THAT** By-law No. **2020/60** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 6<sup>th</sup> day of October, 2020, shall come into force and take effect on the date it is passed.

**CARRIED**

**M-2** Resolution passed to adjourn the meeting of Council.

**No. 2020/266** Moved by: Councillor L. Sénécal

Seconded by: Councillor D. Sénécal

**BE IT RESOLVED THAT** the meeting of Council held on October 6, 2020 be adjourned.

**CARRIED**

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« Joanne Savage »  
JOANNE SAVAGE  
MAYOR

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« Melanie Ducharme »  
MELANIE DUCHARME  
CLERK