



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COUNCIL MEETING
HELD ON TUESDAY, OCTOBER 20, 2020 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL
Ward 7 (vacant)

ABSENT:

VIRTUAL ZOOM MEETING / RÉUNION VIRTUELLE PAR ZOOM

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA

B-1 A resolution was passed to adopt the Agenda.

No. 2020/267 Moved by: Councillor Malette
Seconded by: Councillor Fisher

BE IT RESOLVED THAT the Agenda for the meeting of Council held on October 20, 2020 be adopted as
 presented / amended.

CARRIED

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS NIL

COMMITTEE OF THE WHOLE / COMITÉ PLÉNIER

D-1 EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE

D-1(a) COVID-19 Update (carried – Oct-6 mtg.)

The Director of Community Services provided an update on municipal facility re-openings and sought direction from Council with respect to the Verner arena and fitness centre re-openings and the Christmas Parade. Following discussion, the majority of members were in agreement that the Christmas parade be suspended for 2020 given the current health crisis. Mr. Poulin outlined the current ice rental/usage requests to date and outlined the pros and cons of opening both arenas in light of the reduced demand. Council supported the re-opening of the Verner arena. Mr. Poulin explained the logistics of opening the Verner fitness centre as it requires staffing levels not previously required which will result in a significant human resource cost increase. Following a lengthy discussion, it was agreed that if some other group was willing to partner with the municipality that such an option be explored by staff and a report brought back to Council. Lastly, the Director sought direction regarding fees as the current “pass” cost exceeds the previous membership costs. The Director sought direction from Council to lower the daily pass cost in order to make the cost commensurate with previous fees paid under the membership scenario. Council supported the recommendation.

D-1(b) School Crossings / Student Safety *(J. Savage)* (carried from Oct-6 mtg.)

Council discussed correspondence received from the North Bay Parry Sound Transportation Commission regarding student safety concerns at specific locations in Sturgeon Falls. Following discussion, Council agreed that the matter needs to be addressed and staff was requested to proceed with the installation of crossing guards.

« Christopher Fisher »
Christopher Fisher,
Chair

« Melanie Ducharme »
Melanie Ducharme,
Clerk

MOTION FOR RECESS: at approx. 8:05 PM, a motion was tabled for a short recess and then continue with discussions.

Moved by: Councillor Fisher
Seconded by: Councillor L. Sénécal

CARRIED

D-2 COMMUNITY SERVICES / SERVICES COMMUNAUTAIRESL

D-2(a) WN Snowmobile Club Trails – Concerns from adjacent landowner

Council discussed a request by the snowmobile club to renew its arrangements with the Municipality along with concerns which have been raised by a private landowner along the trail on Stewart Road. The CAO indicated that he is working with the Manager of Public Works to find a resolution which is acceptable to all parties. *(as amended)*

« Léo Malette »
Léo Malette
Acting Chair

« Stephan Poulin »
Stephan Poulin,
Director of Economic Development and
Community Services

D-3 SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ

D-3(a) Centre Alliance – Request for assistance re: Sharps Buyback Program

Council considered a request from the Centre Alliance for assistance with the Sharps buy-back program. The program has been successful in the past and the municipality's assistance is being sought to provide promotion of the program along with a small financial donation in the amount of \$200. Council was in agreement with the request.

« Léo Malette »
Léo Malette,
Chair

« Stephan Poulin »
Stephan Poulin,
Director of Economic Development and
Community Services

REGULAR COUNCIL / SÉANCE RÉGULIÈRE

E) PLANNING / PLANIFICATION

E-1 By-Law **2020/50** passed to assume lands for highway purposes (Poirier Rd – Verner)
(carried from Sept-15 & Oct-6 mtgs.)

No. 2020/268 Moved by: Councillor L. Sénécal
Seconded by: Councillor Roveda

BE IT RESOLVED THAT By-law **2020/50**, being a by-law to accept, assume and dedicate lands for public highway purposes, shall come into force and take effect on the date it is passed.

Part of E ½ of E ½ Lot 9, Concession B
Part 3, Plan 36R-14423
Geographic Township of Caldwell
Municipality of West Nipissing
District of Nipissing

Being parts of the travelled roads known as chemin Poirier Road, Verner, Ontario.

CARRIED

E-2 By-Law **2020/53** passed to assume lands for highway purposes (Laurin Rd, Verner) *(carried from Oct-6 mtg.)*

No. 2020/269 Moved by: Councillor Roveda
Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT By-law **2020/53**, being a by-law to accept, assume and dedicate lands for public highway purposes, shall come into force and take effect on the date it is passed.

Part of W ½ Lot 7, Concession 2,
Part 2, 36R-14440
Geographic Township of Badgerow
Municipality of West Nipissing
District of Nipissing

Being parts of the travelled roads known as chemin Laurin Road, Verner, Ontario.

CARRIED

E-3 By-Law **2020/54** passed to amend the Zoning By-Law at 37 Tomiko Road (from RU to C1-3) *(carried from Oct-6 mtg.)*

No. 2020/270 Moved by: Councillor L. Sénécal
Seconded by: Councillor Roveda

BE IT RESOLVED THAT By-law **2020/54**, being a by-law to amend Zoning By-law 2014/45, to rezone certain lands located at 37 Tomiko Road, Crystal Falls from Rural (RU) Zone to General Commercial – Exception Zone 3 (C1-3) Zone, shall come into force and take effect on the date it is passed

CARRIED

E-4 By-Law **2020/55** passed to amend the Zoning By-Law at 12127 Hwy 17 (from R4 to C2) *(carried from Oct-6 mtg.)*

No. 2020/271 Moved by: Councillor Roveda
Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT By-law **2020/55**, being a by-law to amend Zoning By-law 2014/45, to rezone certain lands located at 12127 Highway 17, Sturgeon Falls from Residential Four (R4) Zone to Highway Commercial (C2) Zone, shall come into force and take effect on the date it is passed

CARRIED

E-5 By-Law **2020/56** passed to amend the Zoning By-Law on Bay St. (from M2 to M1) *(carried from Oct-6 mtg.)*

No. 2020/272 Moved by: Councillor L. Sénécal
Seconded by: Councillor Roveda

BE IT RESOLVED THAT By-law **2020/56**, being a by-law to amend Zoning By-law 2014/45, to rezone certain lands located on Bay Street, Sturgeon Falls from Heavy Industrial (M2) Zone to Light Industrial (M1) Zone, shall come into force and take effect on the date it is passed

CARRIED

E-6 By-Law **2020/57** passed to deem lots 170 and 171 to not be registered on subdivision plan (Cache Bay) *(carried from Oct-6 mtg.)*

No. 2020/273 Moved by: Councillor L. Sénécal
Seconded by: Councillor Roveda

BE IT RESOLVED THAT By-law **2020/57**, being a deeming bylaw to designate lots 170 and 171, Registered Plan 40 not to be lots on a registered plan of subdivision, shall come into force and take effect on the date it is passed.

CARRIED

E-7 By-Law **2020/61** passed to amend the Zoning By-Law at Old Hwy 17, Verner *(from RR to RR-3)*

No. 2020/274 Moved by: Councillor L. Sénécal
Seconded by: Councillor Roveda

Council acknowledged receipt of a petition from local residents opposing and raising concerns about the project.

BE IT RESOLVED THAT By-law **2020/61**, being a by-law to amend Zoning By-law 2014/45, to rezone certain lands located on Old Highway 17, Verner from Rural Residential (RR) Zone to Rural Residential Exception Zone 3 (RR-3), shall come into force and take effect on the date it is passed.

MOTION : A motion to defer this matter was tabled
Moved by: Councillor Larabie
Seconded by: Councillor Roveda

DEFERRED TO NOVEMBER 17, 2020

F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER

F-1 Resolution passed to adopt the minutes of a Council meeting *(carried – Oct-6 mtg.)*

No. 2020/275 Moved by: Councillor Malette
Seconded by: Councillor Fisher

BE IT RESOLVED THAT the minutes of the meeting of Council held on October 6, 2020 be adopted, as presented / amended. **CARRIED**

F-2 Resolution passed to adopt the minutes of a Council meeting *(carried – Oct-6 mtg.)*

No. 2020/276 Moved by: Councillor Malette
Seconded by: Councillor Fisher

BE IT RESOLVED THAT the minutes of the meeting of Council held on September 15, 2020 be adopted, as presented / amended. **CARRIED**

F-3 Resolution passed to adopt the minutes of the Planning Advisory Committee meeting *(carried – Oct-6 mtg.)*

No. 2020/277 Moved by: Councillor Fisher
Seconded by: Councillor Malette

BE IT RESOLVED THAT the minutes of the meeting of the Planning Advisory Committee held on August 24, 2020 be adopted, as presented / amended. **CARRIED**

F-4 Resolution passed to receive the minutes of the following boards/committees: *(carried – Oct-6 mtg.)*

No. 2020/278 Moved by: Councillor Malette
Seconded by: Councillor Roveda

BE IT RESOLVED THAT the minutes of the following Boards / Committees be received :

BOARD / COMMITTEE NAME	MEETING DATES
West Nipissing Committee of Adjustment	• August-24-2020
Au Château Board of Management	• June-17-2020
West Nipissing Police Services Board	• March-11-2020
West Nipissing Public Library Board	• June-11-2020
District of Nipissing Social Services Administration Board (DNSSAB)	• June-24-2020

CARRIED

F-5 Resolution passed to receive the disbursement sheets *(carried from Oct-6 mtg.)*

No. 2020/279 Moved by: Councillor Malette
Seconded by: Councillor Roveda

BE IT RESOLVED THAT the account payables disbursement sheets for JULY and AUGUST 2020 be received, as presented.

CARRIED

F-6 CORRESPONDENCE: Message from the Minister of Infrastructure

Council briefly discussed correspondence received from the Minister of Infrastructure. It was agreed that the options raised in the correspondence be further explored as potential means of moving forward with the Nature's Trail Bridge project.

G) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ

H) NOTICE OF MOTION / AVIS DE MOTIONS

A 'Notice of Motion' was submitted by Councillor Lise Sénécal pertaining to amendments to the Procedural By-Law. The motion which reads as follows will be brought forward to the December 1st, 2020 meeting:

« WHEREAS on November 2019, as per a request made by Councillor C. Fisher to amend our Procedural By-Law which included to "move from 3 meetings a month to 2 meetings a month".

WHEREAS in November 2019, as per directive by Council to staff, we received a memo from our CAO providing the information requested and his recommendation which was "to have two combined meetings from 3 to 2 meetings per month."

WHEREAS in November 2019, Council amended its Procedural By-Law to decrease the monthly meetings from 3 to 2 meetings per month.

WHEREAS since November 2019, Council has frequently required to adopt a resolution to extend its curfew beyond 9:30PM.

WHEREAS special meetings were cancelled due to lack of quorum.

THEREFORE, I am requesting to reinstate three (3) meetings per month »

I) NEW BUSINESS / AFFAIRES NOUVELLES

I-1 By-Law **2020/51** passed to amend Procedural By-Law re: Electronic Participation.
(carried from Sept-15 & Oct-6 mtgs.)

No. 2020/280 Moved by: Councillor Malette
Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT By-law **2020/51**, being a by-law to amend By-Law 2019/94, as amended, to include provisions for electronic participation for Council, Local Boards and Other Committees, shall come into force and take effect on the date it is passed.

DEFEATED

I-2 Resolution passed to sign the Solid Waste Collection and Landfill Site Management Agreement
(carried from Sept-15 & Oct-6 mtgs.)

No. 2020/281 Moved by: Councillor L. Sénécal
Seconded by: Councillor Malette

BE IT RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to sign the 2020 Solid Waste Collection and Landfill Site Management Agreement with West Nipissing Environmental Services for the Municipality of West Nipissing.

CARRIED

MOTION FOR EXTENSION: At approx. 9:25 PM, a motion was tabled to extend the meeting beyond the regular curfew in order to proceed with time sensitive items.

Moved by: Councillor Roveda
Seconded by: Councillor Duhaime

CARRIED

I-3 Award tender for exterior improvements to the Recreation Center *(carried from Oct-6 mtg.)*

No. 2020/282 Moved by: Councillor Malette
Seconded by: Councillor L. Sénécal

WHEREAS tenders were requested for exterior improvements to the West Nipissing Recreation Centre;
AND WHEREAS four (4) tenders were received;

AND WHEREAS the tenders have been reviewed by the Perry & Perry Architects Inc. and the award being recommended herein consists of the best price meeting all of the specifications;

AND WHEREAS Council concurs with the recommendation received;

BE IT THEREFORE RESOLVED THAT the tender for exterior improvements to the West Nipissing Recreation Centre be awarded to **VENASSE BUILDING GRP. INC.**, having submitted the lowest quotation of \$295,000.00, plus H.S.T., meeting all the specifications.

CARRIED

I-4 Award quotation for the supply of a Tandem Diesel Snowplow-Dump-Spreader Truck *(carried from Oct-6 mtg.)*

No. 2020/283 Moved by: Councillor L. Sénécal
Seconded by: Councillor Malette

WHEREAS quotes for the purchase of a Tandem Diesel "one way" Snow Plow and Combination Dump Body/Spreader Truck were requested by the Public Works Department;

AND WHEREAS two (2) quotations were received;

AND WHEREAS the quotations have been reviewed and the award being recommended herein consists of the best price meeting all of the specifications;

AND WHEREAS Council concurs with the recommendation received;

BE IT THEREFORE RESOLVED THAT the quotation for the of a new Tandem Diesel "one way" Snow Plow and Combination Dump Body/Spreader Truck for the Public Works Department be awarded to **FREIGHTLINER NORTH BAY**, having submitted the lowest quotation of \$291,420.00 meeting all the specifications.

CARRIED

I-5 By-Law **2020/58** passed to amend the Traffic and Parking By-Law *(carried – Oct-6 mtg.)*

No. 2020/284 Moved by: Councillor Malette
Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT By-law **2020/58**, being a by-law to amend By-Law 2019/60, being a by-law to regulate traffic and parking in the Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

CARRIED

I-6 Resolution passed to declare vacant land on Villeneuve Court as surplus *(carried – Oct-6 mtg.)*

No. 2020/285 Moved by: Councillor L. Sénécal
Seconded by: Councillor Malette

WHEREAS at a meeting held on October 20, 2020, the Council for the Municipality of West Nipissing recommended the disposition of certain municipally owned lands located on the west side of Villeneuve Court Street, Sturgeon Falls;

AND WHEREAS the lands described as Part of Lot 5, Con. A, being Part of Parts 1 and 2, 36R-10926, Township Springer, now the Municipality of West Nipissing, District of Nipissing and as more particularly shown in blue hatch marks on the attached Schedule "A" must first be declared surplus by the Corporation of the Municipality;

BE IT RESOLVED THAT Part of Lot 5, Con. A, Being Part of Parts 1 and 2, 36R-10926, Township of Springer, now the Municipality of West Nipissing, District of Nipissing, is hereby declared as surplus.

CARRIED

I-7 By-Law **2020/59** passed to transfer land on Villeneuve Court *(carried – Oct-6 mtg.)*

No. 2020/286 Moved by: Councillor L. Sénécal
Seconded by: Councillor Malette

WHEREAS the Council for the Municipality of West Nipissing has recommended the transfer of certain municipally owned lands located described herein and more particularly shown on Schedule “A” to By-Law No. 2020/59;

AND WHEREAS the property must first be declared surplus by the Corporation of the Municipality;

BE IT RESOLVED THAT the easterly 30m extending from Bay Street to the Sturgeon River of the property described as Part of PIN No. 49085-0207(LT), Part of Lot 5, Concession A, being Part 3 & 4, 36R-_____, as in NB103122, except Pt1, 36R-12073 former Twp. Springer, now Municipality of West Nipissing, District of Nipissing (the “Lands”), is hereby declared as surplus.

BE IT FURTHER RESOLVED THAT By-law **2020/59**, being a by-law to authorize the transfer of the Lands for the consideration of \$75,000.00 plus HST, in the Township of Springer, Municipality of West Nipissing, District of Nipissing; which shall come into force and take effect on the date it is passed.

CARRIED

I-8 Tax Write Off passed for the elderly and disabled home owners

No. 2020/287 Moved by: Councillor Malette
Seconded by: Councillor L. Sénécal

WHEREAS section 319 (1) of *the Municipal Act, S.O. 2001, Chapter 25 as amended* provides that the Council of a Municipality shall, for the purpose of relieving financial hardship, pass a by-law for deferral or cancellation of, or other relief in respect of, tax increases on property in the residential property class for owners who are, or whose spouses or same-sex partners, are low-income seniors or low-income persons with disabilities as are both defined in the said by-law;

AND WHEREAS the Municipality of West Nipissing passed by-law **2020/38** for this purpose;

BE IT RESOLVED THAT the taxes be written off in the aggregate amount of \$2,367.61 for 14 properties.

WRITE OFF BILLING 2020 ELDERLY/ DISABLED TAX RELIEF BY-LAW 2020/38							
ROLL #	Variance	Deductible	Amount	Refund	Municipal	Education	TOTAL
1 030-015-00369	73.48	30.00	43.48	43.48	38.06	5.42	43.48
2 040-001-15600	104.17	30.00	74.17	74.17	64.92	9.25	74.17
3 040-001-38210	286.51	30.00	256.51	256.51	224.53	31.98	256.51
4 040-002-06800	955.85	30.00	925.85	300.00	262.60	37.40	300.00
5 040-002-18600	195.95	30.00	165.95	165.95	145.26	20.69	165.95
6 040-002-37400	77.54	30.00	47.54	47.54	41.61	5.93	47.54
7 060-001-42900	183.81	30.00	153.81	153.81	134.63	19.18	153.81
8 060-001-34250	181.24	30.00	151.24	151.24	132.38	18.86	151.24
9 060-002-01900	464.89	30.00	434.89	300.00	262.60	37.40	300.00
10 070-00231305	133.61	30.00	103.61	103.61	90.69	12.92	103.61
11 090-001-10820	469.16	30.00	439.16	300.00	262.60	37.40	300.00
12 110-001-15940	316.88	30.00	286.88	286.88	251.11	35.77	286.88
13 120-001-04100	100.86	30.00	70.86	70.86	62.03	8.83	70.86
14 180-001-01600	143.56	30.00	113.56	113.56	99.40	14.16	113.56
TOTALS:				2,367.61	2,072.42	295.19	2,367.61

CARRIED

I-9 Proclamation passed to recognize National Francophone immigration week.

No. 2020/288 Moved by: Councillor L. Sénécal
Seconded by: Councillor Malette

