



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE VIRTUAL COUNCIL MEETING
HELD IN COUNCIL CHAMBERS
ON TUESDAY, JUNE 16, 2020 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR JEREMY SÉGUIN
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL

ABSENT:

VIRTUAL MEETING / RÉUNION VIRTUELLE

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA

B-1 A resolution was passed to approve the Addendum.

No. 2020/164 Moved by: Councillor Duhaime
Seconded by: Councillor Séguin

BE IT RESOLVED THAT the Addendum for the meeting of Council held on June 16, 2020 be adopted as
 presented / amended.

CARRIED

B-2 A resolution was passed to adopt the Agenda.

No. 2020/165 Moved by: Councillor Duhaime
Seconded by: Councillor Séguin

BE IT RESOLVED THAT the Agenda for the meeting of Council held on June 16, 2020 be adopted as
 presented / amended.

CARRIED

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS NIL

COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER

D-1) PLANNING / PLANIFICATION

D-1(a) Proposed By-Law re: Naming Roads/Streets

A draft by-law was brought forward for Council's review. The purpose of the by-law is to establish consistency for the naming of roads and streets in the municipality. Following discussion, Council was in agreement with the document with the exception of paragraph 3.2 and requested that the consultation for proposed subdivisions be dealt with at the Planning Board. In addition, it was suggested that street re-naming using names of individuals be limited to individuals who are deceased. It was stipulated that this prohibition not be applicable to new subdivisions where it has been past practice to name streets after the developers.

“Denis Sénécal”

Denis Sénécal,
Chair

“Melanie Ducharme”

Melanie Ducharme,
Municipal Planner

D-2) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE

D-2(a) COVID-19 Update – Phase II

The CAO provided updated Council with respect to Phase II of the re-opening as it relates to the Municipality. The Director of CS elaborated on the CAO'S comments as it relates to specific facilities in the municipality. Staff are working to get beaches open as soon as possible and are working with public health in ensuring the sites are equipped with proper sanitizing facilities, portable washrooms and signage. They hope to be able to communicate to the public as soon as possible, as to when the beaches will be open. The director also spoke about splash pads, museum and the pool. The regulations concerning the opening of these facilities are very strict and the viability and/or feasibility of reopening these facilities is still being investigated. Council was in agreement with taking a cautious approach to re-opening to ensure the continued safety and well-being of its residents.

D-2(b) Dogsled signage on Deer Lake Road

A request from Councillor Larabie was shared with Council, wherein he is seeking signage around Deer Lake to assist residents who are using the roads to practice the sport of dog-sledding. Council was agreeable to the installation of such signage; however there were some questions concerning the cost and potential liability. It was agreed that the Manager of Public Works will investigate the matter further and provide a report to council at a future meeting.

D-2(c) Update - OPP Site Construction – Update

Information pertaining to the construction of the West Nipissing OPP Detachment was shared with Council. The design has been approved and tender submissions have been reviewed. A resolution is being brought forward for Council's approval to award the tender and proceed with construction. Questions concerning the tender itself shall be dealt with when the resolution to award is tabled.

“Chris Fisher”

Christopher Fisher,
Chair

“Melanie Ducharme”

Melanie Ducharme,
Clerk

D-3) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE

D-3(a) CANO Contract Obligations

Councillor Fisher brought forward the CANO contract obligations for discussion. The Director of Community of Services summarized the obligations of the municipality and CANO under the agreement. The Chair also provided details of letters received from the WN Arts Council. Council discussed the disbursement of the funds to CANO during the 2020 year due to the inability of the group to carry out its mandate to provide entertainment to the Municipality. Following discussion, it was generally agreed that the Director reach out to the organization and open dialogue to see what options can be looked at for meeting its future obligations.

“Joanne Savage”

Joanne Savage,
Chair

“Stephan Poulin”

Stephan Poulin,
Director of Economic Development and
Community Services

D-4) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ NIL

D-5) PUBLIC WORKS / TRAVAUX PUBLICS

D-5(a) Update – Public Works

A written update was provided by the Manager of Public Works itemizing various Public Works operational and capital projects which are underway, complete and scheduled. In addition, details were provided concerning some delays which have been incurred due to COVID and delay in obtaining approvals; The Manager then answered questions pertaining to specific projects noted in the report.

“Yvon Duhaime”
Yvon Duhaime,
Chair

“Jay Barbeau”
Jean-Pierre (Jay) Barbeau,
Chief Administrative Officer

D-6) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRESNIL

D-7) SEWER AND WATER / LES ÉGOUTS ET L’EAU NIL

D-8) ENVIRONMENTAL / L’ENVIRONNEMENT NIL

REGULAR COUNCIL / SÉANCE RÉGULIÈRE

E) PLANNING / PLANIFICATION NIL

F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER

F-1 A resolution was passed to adopt the minutes of a Council meeting.

No. 2020/166 Moved by: Councillor Fisher
Seconded by: Councillor Malette

BE IT RESOLVED THAT the minutes of the meeting of Council held on February 25, 2020 be adopted, as
 presented / amended. **CARRIED**

F-2 *Removed from Agenda*

F-3 A resolution was passed to adopt the minutes of a Council meeting.

No. 2020/167 Moved by: Councillor Fisher
Seconded by: Councillor Malette

BE IT RESOLVED THAT the minutes of the meeting of Council held on March 3, 2020 be adopted, as
 presented / amended. **CARRIED**

F-4 A resolution was passed to adopt the minutes of a BUDGET Council meeting.

No. 2020/168 Moved by: Councillor Fisher
Seconded by: Councillor Malette

BE IT RESOLVED THAT the minutes of the BUDGET meeting of Council held on March 10, 2020 be adopted,
as presented / amended. **CARRIED**

F-5 *Removed from Agenda.*

F-6 A resolution was passed to adopt the minutes of a Council meeting.

No. 2020/169 Moved by: Councillor Malette
Seconded by: Councillor Fisher

BE IT RESOLVED THAT the minutes of the meeting of Council held on April 21, 2020 be adopted, as presented / amended. **CARRIED**

F-7 A resolution was passed to adopt the minutes of a Council meeting.

No. 2020/170 Moved by: Councillor Malette
Seconded by: Councillor Fisher

BE IT RESOLVED THAT the minutes of the meeting of Council held on May 5, 2020 be adopted, as presented / amended. **CARRIED**

F-8 A resolution was passed to adopt the minutes of a Council meeting.

No. 2020/171 Moved by: Councillor Fisher
Seconded by: Councillor Malette

BE IT RESOLVED THAT the minutes of the meeting of Council held on May 19, 2020 be adopted, as presented / amended. **CARRIED**

F-9 *Removed from Agenda.*

F-10 *Removed from Agenda.*

F-11 A resolution was passed to adopt the minutes of a Council meeting.

No. 2020/172 Moved by: Councillor Fisher
Seconded by: Councillor Malette

BE IT RESOLVED THAT the minutes of the meeting of Council held on June 2, 2020 be adopted, as presented / amended. **CARRIED**

F-12 *Removed from Agenda.*

F-13 A resolution was passed to **adopt** the minutes of a Planning Advisory Committee meeting.

No. 2020/173 Moved by: Councillor Malette
Seconded by: Councillor Fisher

BE IT RESOLVED THAT the minutes of the West Nipissing Planning Advisory Committee meeting held on February 10, 2020 be received. **CARRIED**

F-14 A resolution was passed to receive the minutes of various boards and committees meetings.

No. 2020/174 Moved by: Councillor Malette
Seconded by: Councillor Fisher

BE IT RESOLVED THAT the minutes of the following Boards / Committees be received :

BOARD / COMMITTEE NAME	MEETING DATES
West Nipissing Committee of Adjustment	<ul style="list-style-type: none"> • Feb-10-2020
Au Château Board of Management	<ul style="list-style-type: none"> • Feb-19-2020 • Mar-11-2020 • Apr-29-2020
West Nipissing Public Library Board	<ul style="list-style-type: none"> • Mar-16-2020 • Mar-25-2020 • Apr-3-2020 • Apr-28-2020

BOARD / COMMITTEE NAME	MEETING DATES
District of Nipissing Social Services Administration Board (DNSSAB)	<ul style="list-style-type: none">• Jan-29-2020• Apr-22-2020

CARRIED

F-15 A resolution was passed to receive the disbursement sheets.

No. 2020/175 Moved by: Councillor Malette
Seconded by: Councillor Fisher

BE IT RESOLVED THAT the account payables disbursement sheets for APRIL 2020 be received, as presented.

CARRIED

G) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ

H) NOTICE OF MOTION / AVIS DE MOTIONS

I) NEW BUSINESS / AFFAIRES NOUVELLES

I-1 A resolution was passed to authorize By-Law **2020/37** to set the Tax Rates for 2020.

No. 2020/176 Moved by: Councillor Duhaime
Seconded by: Councillor Fisher

BE IT RESOLVED THAT By-law **2020/37**, being a By-law to adopt the 2020 Tax Rates to be levied, and to further provide for penalty and interest in default of payment thereof; shall come into force and take effect on the date it is passed.

CARRIED

I-2 The resolution to authorize By-Law **2020/38** to provide Tax Assistance for Elderly and Disabled Property Owners was deferred.

MOTION FOR DEFERRAL: A motion was tabled by Mayor Savage to defer the by-law pending additional information from staff

Moved by: Mayor Savage
Seconded by: Councillor L. Sénécal

CARRIED

No. 2020/177 Moved by: Councillor L. Sénécal
Seconded by: Councillor Séguin

BE IT RESOLVED THAT By-Law **2020/38**, being a by-law to provide tax assistance to certain elderly and disabled residents who are owners of real property, shall come into force and take effect on the date it is passed.

DEFERRED

I-3 A resolution was passed to authorize By-Law **2020/39** to amend the Traffic and Parking By-Law.

No. 2020/178 Moved by: Councillor Roveda
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT By-law **2020/39**, being a by-law to amend By-Law 2019/60, being a by-law to regulate traffic and parking in the Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

CARRIED

I-4 Authorization to pay Council legal fees ending April 17, 2020

No. 2020/179 Moved by: Councillor Fisher
Seconded by: Councillor Malette

WHEREAS Council has sought legal advice pertaining to a municipal Human Resources Investigation matter;

AND WHEREAS there will be ongoing legal expenditures with respect to a Human Resources Investigation Matter;

BE IT THEREFORE RESOLVED THAT Council hereby authorizes the Head of Council to authorize and approve the following invoices, payable to Weaver Simmons LLP, for the period ending April 17, 2020, relating to a Human Resources Investigation matter.

INVOICE NUMBER	AMOUNT
# 939166	\$1,048.64
# 939117	\$4,809.28
# 939116	\$2,825.00

CARRIED

I-5 A resolution was passed to authorize Noise By-Law Exemption to Leveque Bros. Haulage Ltd. for MTO Culvert Replacement on Hwy 64 (July 13-20, 2020)

No. 2020/180 Moved by: Councillor Fisher
Seconded by: Councillor Duhaime

WHEREAS a request was received on June 4, 2020, from J. & P. Leveque Bros. Haulage Ltd., contractor for Ministry of Transportation (MTO), seeking an exemption of the municipal Noise By-law No. 1999/75 for rehabilitation work to be carried out on Highway 64 from July 13 to July 19, 2020, and such work is required to be completed using continuous 24 work operations;

AND WHEREAS the contract requires the replacement of a box culvert approximately 3.1km south of Field and will require the complete closure of Highway 64, between Sturgeon Falls and Field, to be closed during that time frame;

BE IT RESOLVED THAT Council authorizes an exemption of the Municipality of West Nipissing Noise By-Law No. 1999/75 to J. & P. Leveque Bros. Haulage Ltd. (MTO Contract No. 2019-5037) from July 13th to 19th, 2020, for the scheduled replacement of a concrete box culvert on Highway 64 (approx. 3.1 km south of Field); which construction work will extend beyond the permitted weekday work hours; but which exemption shall not include quarry operations.

CARRIED

I-6 A resolution was passed to set the summer meeting dates for July and August

No. 2020/181 Moved by: Councillor Duhaime
Seconded by: Councillor Malette

WHEREAS during the meeting held on June 16th, 2020; Council considered the proposed dates for the summer Council meetings for July and August 2020;

BE IT RESOLVED THAT the following dates be set for the Combined Committee of the Whole and Regular meetings of Council to be held on:

- Tuesday, **JULY ~~13~~14th**, 2020 at 6:30 PM
- Tuesday, **AUGUST 11th**, 2020 at 6:30 PM

CARRIED

I-7 A resolution was passed to amend the Donation Policy *(from Jun-2 mtg.)*

No. 2020/182 Moved by: Councillor L. Sénécal
Seconded by: Councillor Roveda

WHEREAS at the meeting held on June 2, 2020; Council of the Municipality of West Nipissing recommended revising the municipal Donations Policy No. 1999/131 to include an annual donation to École secondaire public Nipissing Ouest;

BE IT THEREFORE RESOLVED THAT Council of the Municipality of West Nipissing adopts the amended the Donations Policy No. 1999/131, which shall come into force and take effect on the date it is passed.

BE IT FURTHER RESOLVED THAT the revised Donations Policy shall become part of the Municipality of West Nipissing's Policy Manual.

CARRIED

I-8 AMO 2020 Virtual Conference – June-30th deadline for submitting request for virtual delegation

Council was informed that the deadline for requesting virtual delegations with various Ministries for the upcoming AMO 2020 Virtual Conference is June 30th, 2020. Following discussions, Council requested that delegation requests be submitted to:

- (1) MOHLTC re: Au Chateau (Councillor Malette)
- (2) MTO – Capital Infrastructure for Bridge Project – Nature’s Trail Bridge

I-9 Resolution to amend award the tender for Construction of Nipissing West OPP Detachment

↪ [Refer to Addendum Section](#)

J) **ADDENDUM / ADDENDA**

I) **NEW BUSINESS / AFFAIRES NOUVELLES**

I-9 A resolution was passed to award the tender for Construction of Nipissing West OPP Detachment

No. 2020/183 Moved by: Councillor Fisher
 Seconded by: Councillor Malette

WHEREAS the building design has been completed and approved by the Ontario Provincial Police (OPP) and seven (7) general contractors were pre-qualified to submit a bid for the construction of the Nipissing West OPP Detachment;

AND WHEREAS seven (7) quotations were received on June 11th, 2020;

AND WHEREAS the quotations have been reviewed by Formworks, Inc. Architect and the award being recommended herein consists of the best price meeting all of the specifications;

AND WHEREAS Council concurs with the recommendation received;

BE IT THEREFORE RESOLVED THAT the quotation for the construction of the Nipissing West OPP Detachment be awarded to **CAPITAL CONSTRUCTION (2007) INC.**, having submitted the lowest quotation of \$9,094,879.00, plus H.S.T., meeting all the specifications.

CARRIED

K) **INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS**

K-1 The Mayor gave her report.

L) **ADJOURNMENT / AJOURNEMENT**

L-1 A resolution was passed to adopt By-law **2020/40** confirming the proceedings of Council at its meeting held on June 16, 2020.

No. 2020/184 Moved by: Councillor L. Sénécal
 Seconded by: Councillor Malette

BE IT RESOLVED THAT By-law No. **2020/40** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 16th day of June 2020, shall come into force and take effect on the date it is passed.

CARRIED

L-2 A resolution was passed to adjourn the meeting of Council.

No. 2020/185 Moved by: Councillor Malette
 Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT the meeting of Council held on June 16, 2020 be adjourned.

CARRIED

“Joanne Savage”
JOANNE SAVAGE
MAYOR

“Melanie Ducharme”
MELANIE DUCHARME
CLERK