



COUNCIL MEETING – TUESDAY, SEPTEMBER 15th, 2020 – 6:30 PM
RÉUNION DU CONSEIL – MARDI, LE 15 SEPTEMBRE 2020 – 18H30

VIRTUAL ZOOM MEETING / RÉUNION VIRTUELLE PAR ZOOM

AGENDA / ORDRE DU JOUR

- A) **Declaration of Pecuniary Interest / Déclaration d'intérêts pécuniaires**
- B) **Addendum and Agenda / Addenda et Ordre du jour**
- B-1 Approve the Addendum
- B-2 Adopt the Agenda
- C) **Delegations & Petitions / Délégations et pétitions**
- C-1 Presentation of Integrity Commissioner Annual Report (*Presenter : Patrice Cormier*)

COMMITTEE OF THE WHOLE / COMITÉ PLÉNIER

- D-1) **Economic Development / Développement économique**
- D-1(a) CANO Follow-Up – Financial Statements
- D-2) **Planning / Planification**
- D-2(a) Promenade du Lac – Update & Remediation Options (*J. Savage*)
- D-3) **Emergency Measures and Public Safety / Mesures d'urgence et sécurité publique**
- D-3(a) DogSled Signs re: Cost of signs/installation
- D-4) **Social Services and Health / Services sociaux et santé** **NIL**
- D-5) **Public Works / Travaux publics**
- D-5(a) Quesnel Road – Concerns re: Speed Limit
- D-5(b) Report re: Advanced green light at intersection of Front and Coursol Streets (*J. Savage*)
- D-5(c) Update re: Verner Sidewalk (*J. Savage*)
- D-5(d) Capital Update
- D-6) **Community Services / Services communautaires**
- D-6(a) Cache Bay Trailer Park
- D-6(b) Community Events / COVID-19 concerns
- D-6(c) Keeping Town Green and Clean (*J. Savage*)
- D-6(d) Public Beaches – By-Law to minimize disturbances (*D. Roveda*)
- D-7) **Sewer and Water / Les égouts et l'eau**
- D-7(a) Water Financial Plan

D-8) Environmental / L'environnement NIL

REGULAR COUNCIL / SÉANCE RÉGULIÈRE

E) Planning / Planification

E-1 Approve By-Law **2020/50** to assume and dedicate lands for highway purposes (Poirier Rd – Verner)

F) Correspondence and Accounts / Courier et comptes

F-1 September 1, 2020 Council minutes

F-2 Accept the **JULY** Disbursement Reports

G) Unfinished business / Affaires en marche

H) Notice of Motion / Avis de motion

I) New Business / Affaires nouvelles

I-1 Sign the Solid Waste Collection and Landfill Site Management Agreement

I-2 Adopt the Water Financial Plan

I-3 By-Law **2020/51** to amend Procedural By-Law re: Electronic Participation

I-4 Proclamation to declare September 25th as Journée Franco-Ontariens(ennes) (*J. Savage*) **(to follow on Monday)**

I-5 Support - Chatham-Kent supporting the government's Commission on Long-Term Care

I-6 Support - Grey County seeking the implementation of broadband in unserved and under-served areas

J) Addendum / Addenda

K) Information, Questions & Mayors' Report / Information, questions et rapport du Maire

K-1 Mayor's Report

L) Closed Meeting / Réunion à huis clos

L-1 Proceed into closed meeting as authorized in Section 239 (2) of the Municipal Act, to discuss the following:

- (C) a proposed or pending acquisition or disposition of land by the municipality or local board
 - (i) Villeneuve Court

L-2 Adjourn the closed session

M) Adjournment / Ajournement

M-1 Resolution to adopt By-law **2020/52** confirming proceedings of meeting

M-2 Resolution to adjourn the meeting

Annual Report of the Integrity Commissioner for the Municipality of West Nipissing

1. COMMISSIONER'S REMARKS

I am pleased to present Council with my **2019-2020** Annual Report.

This is my very first Annual Report to Council as Integrity Commissioner for the Municipality of West Nipissing. As such, this report will focus on the activities of my Office for the period of March 1st, 2019 to February 29th, 2020.

Both the Office of the Integrity Commissioner was created as a process for hearing complaints regarding elected officers and I was duly appointed by your Municipality on March 19th, 2019. My term began on March 1st, 2019 and continues until December 1st, 2022 and maybe renewed for a further four (4) years at the Municipality's sole discretion.

Over the past year, I, as Integrity Commissioner having acquired the legislated responsibility of providing advice and education to Members of Council, have in fact participated in the development of a complaint process by assisting in the preparation of the formal Request for Investigation form. I also attended on two separate occasions before Council Members, once in late April 2019 for a morning information session as to the role of the new creation of my Office (i.e. Office of the Integrity Commissioner for the Municipality of West Nipissing) and once again, for an evening information session, this time in mid-May 2019. During both sessions, all Members present also participated in the preparation of the formal complaint form to be duly executed to begin the investigative process. As well, we had the opportunity of reviewing the Rules of Conduct that your Municipality has adopted by way of By-law 2018/96 being a by-law to adopt a code of conduct policy for council, enacted and passed on December 18th 2018, better known as your "Code of Conduct for Council" or as I would often refer to it as the "Member's Rule Book".

I would be remiss if I did not acknowledge the highly efficient and professional administrative support provided to my Office by your Municipality's Clerk/Planner and staff.

My primary focus this past year was the implementation of a formal complaint process. Specifically, the development of a transparent process whereby my Office would receive a formal Request for Investigation form with a sworn affidavit to commence the investigative process. Only once satisfied that an investigation was warranted would I then send the details of the complaint to the Member of Council for his/her reply to the allegation(s) of breach(es). I would then determine if any further investigation was warranted. It should be noted that no formal hearings have been held, to date, as all complaints have been resolved without the necessity of such hearings. The complaints were either withdrawn or resolved amicably by the interested parties.

In March of 2019, I received a first complaint. This complaint was eventually withdrawn by the complainant because the complainant was not satisfied with the delays and bureaucratic process in place at the time. This will be reviewed later in section 4 of my Report.

In my capacity as the new Integrity Commissioner, my work mostly centered around providing Members of Council with guidance regarding their obligations under the Code of Conduct for Members of Council at the beginning of my mandate. The demand for intervention or complaint resolution continued through the year. My Office received several inquiries from individuals expressing a grievance that was either outside my jurisdiction or not in accordance with the established complaint process. In each case, individuals were provided with information on the appropriate complaint mechanism for their grievance or the necessary steps for addressing the complaint under the complaint process.

2. MANDATE

The statutory role of the Integrity Commissioner is set out in Section 223.3 of the *Municipal Act, 2001*:

INTEGRITY COMMISSIONER

223.3(1) Without limiting sections 9, 10 and 11, those sections authorize the Municipality to appoint an Integrity Commissioner who reports to council and who is responsible for performing in an independent manner the functions assigned by the Municipality with respect to any or all of the following:

1. The application of the Code of Conduct for Members of Council and the Code of Conduct for Members of local boards.
2. The application of any procedures, rules and policies of the Municipality and local boards governing the ethical behaviour of Members of Council and of local boards.
3. The application of sections 5, 5.1 and 5.2 of the Municipal Conflict of Interest Act to Members of Council and of local boards.
4. Requests from Members of Council and of local boards for advice respecting their obligations under the Code of Conduct applicable to the Member.
5. Requests from Members of Council and of local boards for advice respecting their obligations under a procedure, rule or policy of the Municipality or of the local board, as the case may be, governing the ethical behaviour of Members.
6. Requests from Members of Council and of local boards for advice respecting their obligations under the *Municipal Conflict of Interest Act*.
7. The provision of educational information to Members of Council, members of local boards, the Municipality and the public about the Municipality's Code of Conduct for Members of Council and members of local boards and about the *Municipal Conflict of Interest Act*.

As Integrity Commissioner, I have the powers of inquiry and delegation as well as a duty of confidentiality and reporting requirements as follows:

8. I report directly to Council on matters related to the Code of Conduct and other policies, rules or procedures related to ethics for Council;
9. I will also report to Council on matters related to the Code of Conduct for local boards, including adjudicative boards, if any;
10. I, and all those acting under my instruction, must preserve secrecy with respect to all matters that come to my attention; I have the power to undertake investigation into complaints alleging contraventions of the applicable Code of Conduct while respecting confidentiality; and
11. My reports are public and I am permitted to disclose necessary information related to the findings while maintaining confidentiality. I can make recommendations to Council relating to Code of Conduct breaches, but only Council can sanction one of its Members.
12. Council also has the authority to assign additional powers and duties to the Integrity Commissioner.

3. OVERVIEW

In addition to the legislated role of an Integrity Commissioner as set out in Section 223.3 of the *Municipal Act, 2001*, I was assigned both an advisory and education function to the position. These are important functions of the Office that were incorporated into the expanded legal mandate of all municipal integrity commissioners in Ontario as of March 1, 2019.

My workload as Integrity Commissioner during the 2019-2020 reporting cycle (March 1st, 2019 to February 29th, 2020) will most likely be higher than in the next years to come. This is largely due to consultation with Members of Council and staff and work related to the review and implementation of the Code of Conduct for Members of Council. I do however expect the volume of work to stabilize after the initial period of education and adjustment.

4. COMPLAINT INVESTIGATION AND ADJUDICATION

Anyone who identifies or witnesses behaviour or an activity that they believe to be in violation of the Code of Conduct may pursue the matter through the formal complaint process. All complaints received are handled in accordance with the set procedures. There is no fee charged for making a complaint against a Member of Council.

During the 2019-2020 reporting period, my Office received eight (8) formal complaints, four (4) informal complaints which fell within my jurisdiction as Integrity Commissioner. I also received three (3) separate general advice complaints on potential conflict of interest situations. I continue to work on three (3) formal complaints that remain open at the end of this reporting period.

In addition to complaints received through the informal or formal complaint process, my Office also received a number of inquiries that were either related to matters outside of my jurisdiction or did not follow the established complaint procedures.

(A) FORMAL COMPLAINTS

As required by the process, formal complaints are submitted on the appropriate "Request for Investigation Code of Conduct for Council" form, with a signed affidavit, to my attention and must include information to support the allegation(s) made against a Member including dates, locations, the specific sections of the Code of Conduct, other persons present and all other relevant information.

My Office conducts an intake analysis of each formal complaint to determine whether the matter is, on its face, a complaint with respect to non-compliance of a section of the Code of Conduct for Members of Council and not covered by other legislation or other Council policies. I also consider whether the complaint is frivolous, vexatious or not made in good faith, or whether there are sufficient grounds to pursue an investigation.

- 1) The first formal complaint received during this reporting cycle began in March of 2019 as an informal complaint, as will be discussed below, and concerned the involvement of a few Members of Council in general terms. The formal complaint specifically alleged that "various" councillors had contravened a number of sections found in the Code of Conduct. The formal complaint also alleged breaches of other Council policies and legislation outside of my jurisdiction.

After conducting a preliminary intake analysis, I concluded that the supporting documentation did not establish a *prima facie* breach of the Code of Conduct for Members of Council and there were not sufficient grounds to pursue an investigation. I issued a response to the complainant advising of my conclusion and suggested that if the complainant had additional and/or more specific supporting information (as had been indicated in the formal complaint), I would be open to conducting a second intake analysis of the formal complaint.

Shortly thereafter, the complainant contacted my Office, indicating not being satisfied with the bureaucratic delays and process and withdrew the complaint. No supplementary information and documentation was ever received. Hence, the complaint file was closed.

- 2) The second formal complaint, filed in June of 2019, alleged that a Member had contravened a number of sections in the Code of Conduct and referred me to the video-streamed meeting of council on June 4th 2019. After viewing the relevant excerpts of the said meeting, I had determined that there was no such breach and that complainant's file was eventually closed.
- 3) The third complaint was filed in July of 2019, alleging that a Member had been in breach of the Code of Conduct by using non-respectful comments/gestures and unwelcomed remarks or embarrassment towards a Member of Council. Having once again been directed to a live stream of a meeting held on June 11th 2019, I viewed the video stream and determined that the Member in question had not breached the Code of Conduct. No further investigation was warranted. The file was closed.

- 4) The fourth complainant alleged the same types of breaches but by another Member. It was also determined there were no such breaches and the file was again closed.
- 5) The fifth complaint was that of a Member having breached his/her role as a representative of the public and not having considered the well-being and interests of the Municipality at a community consultation meeting in Field, Ontario held on November 26th, 2019. This complaint was investigated and the Member was required to provide a chronology of the events for my better understanding of the dispute. After having determined that there was no breach of the Code of Conduct, the Member was however encouraged to hold a private meeting with the complainant and a fellow-councillor to consider their respective positions on a particular point at issue. Though the parties agreed to disagree, the meeting was beneficial to all. The file was closed.
- 6) The sixth complaint remains open as an on-going investigation. I am now awaiting the Member's chronology of events leading to the alleged Member making improper use of confidential information and interpersonal misbehaviour with inappropriate remarks towards a fellow Member of Council.
- 7) The seventh complaint alleges numerous breaches of the Code of Conduct and I will also be reviewing the Members' chronology. This complaint remains open and has not yet been resolved.
- 8) The eighth and most recent complaint also alleges numerous breaches by a Member and I will be reviewing the Members' chronology of events to make a determination in due course. This complaint also remains open and has not yet resolved.

(B) INFORMAL COMPLAINTS (OR LACK OF FORMAL REQUEST FOR INVESTIGATION)

Informal complaints are generally initiated by email or telephone and are addressed at a high level without a formal investigation. As a first step, my Office tries to separate general grievances from those complaints which qualify for some intervention on my part.

From March 1st, 2019 to February 29th, 2020, I received four (4) informal complaints about matters within my jurisdiction as Integrity Commissioner. I will address each of these complaints as follows:

1. The first complainant had alleged witnessing wrong-doings and/or bad behaviour by a Member. However, because no formal request for Investigation was ever received, I terminated this investigation.
2. The same complainant had also added another "potential" complainant. After having requested that the "potential" complainant provide a request for investigation and not having received same, the complaint process was eventually terminated by the undersigned.
3. The same complainant had added yet another "potential" complainant. After having provided the "potential" complaint the opportunity to provide a request for investigation, it was determined that this person was but a witness to another request for investigation. Hence, this complaint process was also terminated.
4. A fourth and final informal complaint had been made. The complainant provided me with an email alleging a number of breaches by a number of Members. After not having received a duly sworn affidavit with the accepted Request for Investigation form, I had terminated the investigation process.

At the end of the 2019-2020 reporting cycle, there were no more open informal complaints in my Office.

5. INQUIRIES AND ADVICE

Providing written advice and interpretations to inquiries from Members of Council and their staff is a core function of the Integrity Commissioner's mandate.

- **All requests for advice and advice provided shall be in writing** – Under the new subsection 223.3 (2.1) of the *Municipal Act, 2001*, all requests for advice shall be made in writing. Presently, requests for advice are received by way of email and/or telephone call. I encourage Members to continue contacting me informally as the needs arise.

All 3 general legal advice requests have been for potential conflict of interest situations. I would encourage all Members to review the Code of Conduct regularly but more particularly sub-section 5(11) Conflict of Interest.

6. FINANCIAL STATEMENT

The Integrity Commissioner's remuneration consists of an hourly fee of \$250 per hour (in office) or \$300 (on site), a fee of \$100 per hour for travelling to and from the Municipality and all applicable taxes.

Financial Breakdown (March 1st, 2019 to February 29th, 2020)

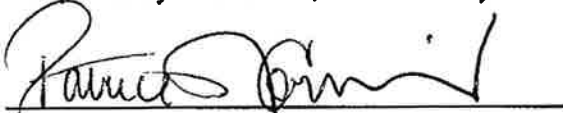
April 2019	\$4,334.47
May 2019	\$3130.33
June 2019	\$794.95
July-August 2019	\$976.90
Sept-October 2019	\$788.75
November 2019	\$289.28
December 2019	\$350.87
January 2020	\$232.22
February 2020	\$1,409.11
<u>Total</u>	<u>\$12,306.88</u>

CONCLUSION

My consultation with Members of Council this past year suggests that Members are satisfied with the assistance they receive through my Office. I do look forward to working with all of you again this year. Rest assured that I will always make myself available for the betterment of The Corporation of the Municipality of West Nipissing.

Looking to the year ahead, education will be a key priority in all aspects of my work.

Respectfully submitted, this 19th day of March, 2020, at Hawkesbury, Ontario.



Patrice J. Cormier, Integrity Commissioner for the Municipality of West Nipissing

CUMULATIVE TOTAL OF INTEGRITY COMMISSIONER FEES

NOTE 1:

IC hourly rates are: \$250.00 (in office); \$300 (on site) and \$100 (travelling)

NOTE 2:

Amounts indicated include H.S.T. and any other associated fees (i.e. photocopies, postage, mileage, long distance calls, etc.)

INVOICE PERIOD		INVOICE AMOUNT
2019		
90% Administration & Training Costs ★	April-2019	\$4,334.47
	May-2019	\$3,130.33
90% Administration & Training Costs ★	June-2019	\$794.95
	July & August-2019	\$976.90
	September & October-2019	\$788.75
	November-2019	\$289.28
	December-2019	\$350.87
2020		
	January-2020	\$232.22
	February-2020	\$1,409.11
	March-2020	\$2,345.32
	April-2020	\$4,830.19
	May-2020	\$1,651.50
	June & July-2020	\$5,847.19
		\$26,981.08

BREAKDOWN OF INTEGRITY COMMISSIONNER FEES BY COMPLAINT

NOTE 1: IC hourly rates are: \$250.00 (in office); \$300 (on site) and \$100 (when travelling)

NOTE 2: Amounts are not exact, as some items on IC invoices do not identify COMPLAINT # and therefore are not included in these calculations

[illegible]

MEMORANDUM

TO: Mayor and Council

FROM: Stephan Poulin, Director of Economic Development and Community Services

DATE: September 11, 2020

RE: **CANO FINANCIAL STATEMENTS**

As required in the signed agreement between the Municipality of West Nipissing and le CANO, please find attached the audited Financial Statements for le CANO ending March 31, 2020.

Joie de vivre



West **Nipissing** Ouest

Joie de vivre

www.westnipissingouest.ca

Conseil des arts de Nipissing Ouest

**Rapport de l'auditeur indépendant et
états financiers**

31 mars 2020

RECEIVED

JUL 15 2020

Rapport de l'auditeur indépendant

Au conseil d'administration du Conseil des arts de Nipissing Ouest

Opinion avec réserve

Nous avons effectué l'audit des états financiers ci-joints du Conseil des arts de Nipissing Ouest, qui comprennent l'état de la situation financière au 31 mars 2020, et les états des résultats, de l'évolution des actifs nets (déficit net) et des flux de trésorerie pour l'exercice clos à cette date, ainsi que les notes annexes, y compris le résumé des principales méthodes comptables.

À notre avis, à l'exception des incidences possibles du problème décrit dans le paragraphe «Fondement de l'opinion avec réserve», les états financiers ci-joints donnent, dans tous leurs aspects significatifs, une image fidèle de la situation financière du Conseil des arts de Nipissing Ouest au 31 mars 2020, ainsi que de sa performance financière et de ses flux de trésorerie pour l'exercice clos à cette date, conformément aux Normes comptables canadiennes pour les organismes sans but lucratif.

Fondement de l'opinion avec réserve

Comme c'est le cas dans de nombreux organismes sans but lucratif, la corporation tire des revenus de programmation pour lesquels il n'est pas possible d'auditer de façon satisfaisante s'ils ont tous été comptabilisés. Par conséquent, notre audit de ces revenus s'est limité aux montants comptabilisés dans les comptes de la corporation et nous n'avons pas pu déterminer si certains redressements auraient dû être apportés aux revenus de programmation, de l'excédent des dépenses sur les revenus, de l'actif et des actifs nets (déficit net).

Nous avons effectué notre audit conformément aux normes d'audit généralement reconnues du Canada. Les responsabilités qui nous incombent en vertu de ces normes sont plus amplement décrites dans la section «Responsabilités de l'auditeur à l'égard de l'audit des états financiers» du présent rapport. Nous sommes indépendants de la corporation conformément aux règles de déontologie qui s'appliquent à l'audit des états financiers au Canada et nous nous sommes acquittés des autres responsabilités déontologiques qui nous incombent selon ces règles. Nous estimons que les éléments probants que nous avons obtenus sont suffisants et appropriés pour fonder notre opinion d'audit avec réserve.

Rapport de l'auditeur indépendant (suite)

Responsabilité de la direction et des responsables de la gouvernance à l'égard des états financiers

La direction est responsable de la préparation et de la présentation fidèle de ces états financiers conformément aux Normes comptables canadiennes pour les organismes sans but lucratif, ainsi que du contrôle interne qu'elle considère comme nécessaire pour permettre la préparation d'états financiers exempts d'anomalies significatives, que celles-ci résultent de fraudes ou d'erreurs.

Lors de la préparation des états financiers, c'est à la direction qu'il incombe d'évaluer la capacité de la corporation à poursuivre son exploitation, de communiquer, le cas échéant, les questions relatives à la continuité de l'exploitation et d'appliquer le principe comptable de continuité d'exploitation, sauf si la direction a l'intention de liquider la corporation ou de cesser son activité ou si aucune autre solution réaliste ne s'offre à elle.

Il incombe aux responsables de la gouvernance de surveiller le processus d'information financière de la corporation.

Responsabilité de l'auditeur à l'égard de l'audit des états financiers

Nos objectifs sont d'obtenir l'assurance raisonnable que les états financiers pris dans leur ensemble sont exempts d'anomalies significatives, que celles-ci résultent de fraudes ou d'erreurs, et de délivrer un rapport de l'auditeur contenant notre opinion. L'assurance raisonnable correspond à un niveau élevé d'assurance, qui ne garantit toutefois pas qu'un audit réalisé conformément aux normes d'audit généralement reconnues du Canada permettra toujours de détecter toute anomalie significative qui pourrait exister. Les anomalies peuvent résulter de fraudes ou d'erreurs et elles sont considérées comme significatives lorsqu'il est raisonnable de s'attendre à ce que, individuellement ou collectivement, elles puissent influencer sur les décisions économiques que les utilisateurs des états financiers prennent en se fondant sur ceux-ci.

Dans le cadre d'un audit réalisé conformément aux normes canadiennes d'audit, nous exerçons notre jugement professionnel et faisons preuve d'esprit critique tout au long de cet audit. En outre:

- Nous identifions et évaluons les risques que les états financiers comportent des anomalies significatives, que celles-ci résultent de fraudes ou d'erreurs, concevons et mettons en œuvre des procédures d'audit en réponse à ces risques, et réunissons des éléments probants suffisants et appropriés pour fonder notre opinion. Le risque de non-détection d'une anomalie significative résultant d'une fraude est plus élevé que celui d'une anomalie significative résultant d'une erreur, car la fraude peut impliquer la collusion, la falsification, les omissions volontaires, les fausses déclarations ou le contournement du contrôle interne;

Rapport de l'auditeur indépendant (suite)

Responsabilité de l'auditeur à l'égard de l'audit des états financiers (suite)

- nous acquérons une compréhension des éléments du contrôle interne pertinents pour l'audit afin de concevoir des procédures d'audit appropriées aux circonstances, et non dans le but d'exprimer une opinion sur l'efficacité du contrôle interne de la corporation;
- nous apprécions le caractère approprié des méthodes comptables retenues et le caractère raisonnable des estimations comptables faites par la direction, de même que des informations y afférentes fournies par cette dernière;
- nous tirons une conclusion quant au caractère approprié de l'utilisation par la direction du principe comptable de continuité d'exploitation et, selon les éléments probants obtenus, quant à l'existence ou non d'une incertitude significative liée à des événements ou situations susceptibles de jeter un doute important sur la capacité de la corporation à poursuivre son exploitation. Si nous concluons à l'existence d'une incertitude significative, nous sommes tenus d'attirer l'attention des lecteurs de notre rapport sur les informations fournies dans les états financiers au sujet de cette incertitude ou, si ces informations ne sont pas adéquates, d'exprimer une opinion modifiée. Nos conclusions s'appuient sur les éléments probants obtenus jusqu'à la date de notre rapport. Des événements ou situations futurs pourraient par ailleurs amener la corporation à cesser son exploitation;
- nous évaluons la présentation d'ensemble, la structure et le contenu des états financiers, y compris les informations fournies dans les notes, et apprécions si les états financiers représentent les opérations et événements sous-jacents d'une manière propre à donner une image fidèle.

Nous communiquons aux responsables de la gouvernance notamment l'étendue et le calendrier prévus des travaux d'audit et nos constatations importantes, y compris toute déficience importante du contrôle interne que nous aurions relevée au cours de notre audit. Nous fournissons également aux responsables de la gouvernance une déclaration précisant que nous nous sommes conformés aux règles de déontologie pertinentes concernant l'indépendance, et leur communiquons toutes les relations et les autres facteurs qui peuvent raisonnablement être considérés comme susceptibles d'avoir des incidences sur notre indépendance ainsi que les sauvegardes connexes s'il y a lieu.

Baker Tilly SNT s.r.l

Sturgeon Falls, Ontario
Le 29 juin 2020

COMPTABLES PROFESSIONNELS AGRÉÉS,
EXPERTS-COMPTABLES AUTORISÉS

Conseil des arts de Nipissing Ouest

États financiers 31 mars 2020

État de la situation financière	5
État de l'évolution des actifs nets (déficit net)	6
État des résultats	7
État des flux de trésorerie	8
Notes complémentaires	9-14

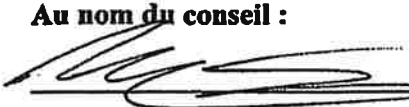

Conseil des arts de Nipissing Ouest
État de la situation financière
Au 31 mars 2020



	<u>2020</u>	<u>2019</u>
Actif		
Actif à court terme		
Encaisse et équivalents d'encaisse (note 4)	26 867 \$	39 500 \$
Comptes à recevoir	4 382	11 377
Stocks	3 154	2 579
Dépenses payées d'avance	<u>2 231</u>	<u>10 223</u>
	<u>36 634 \$</u>	<u>63 679 \$</u>
Passif		
Passif à court terme		
Comptes à payer et frais courus	23 865 \$	21 415 \$
Remises gouvernementales	1 565	-
Revenus reportés (note 5)	<u>37 018</u>	<u>20 223</u>
	<u>62 448</u>	<u>41 638</u>
Actifs nets (déficit net)	<u>(25 814)</u>	<u>22 041</u>
	<u>36 634 \$</u>	<u>63 679 \$</u>

Éventualité (note 6)
Engagements (note 7)

Au nom du conseil :

 Administrateur  Administrateur

Les notes afférentes font partie intégrante des états financiers.

Conseil des arts de Nipissing Ouest
État de l'évolution des actifs nets (déficit net)
Pour l'exercice terminé le 31 mars 2020



	<u>2020</u>	<u>2019</u>
Actifs nets (déficit net)		
Solde au début de l'exercice	22 041 \$	52 667 \$
Excédent des dépenses sur les revenus	<u>(47 855)</u>	<u>(30 626)</u>
Solde à la fin de l'exercice	<u><u>(25 814) \$</u></u>	<u><u>22 041 \$</u></u>

Les notes complémentaires font partie intégrante des états financiers.

Conseil des arts de Nipissing Ouest
État des résultats
Pour l'exercice terminé le 31 mars 2020



	<u>2020</u>	<u>2019</u>
Revenus		
Subventions		
La Fondation Trillium de l'Ontario (note 4)	-	25 059 \$
Fonds d'action culturelle communautaire	-	46 000
Développement des Communautés de langue officielle	30 000	44 000
Fonds du Canada pour la présentation des arts	11 000	10 000
Corporation de la municipalité de Nipissing Ouest	50 000	-
Société de gestion du Fonds du patrimoine du Nord de l'Ontario	9 520	17 982
Programmation		
Revenus de billetterie	145 263	102 203
Services du bar et cantine	41 533	43 224
Revenus connexes (note 8)	42 339	35 558
Intérêts	762	1 338
Remboursement de TVH	2 320	1 363
	<u>332 737</u>	<u>326 727</u>
Dépenses		
Programmation		
Production et promotion (note 9)	93 828	83 059
Cachets artistiques	84 773	57 238
Services et personnel du bar et cantine (note 10)	24 439	29 863
Administration		
Achats d'équipement salle et bar	2 614	4 995
Assurance	3 044	3 048
Dons	500	700
Frais bancaires	5 475	4 189
Frais de bureau et frais généraux	7 564	5 745
Frais de déplacement	1 018	5 871
Honoraires professionnels	14 004	11 203
Location entrepôt et aménagement	750	1 746
Salaires et avantages sociaux	93 321	117 549
Services à contrat	46 880	29 589
Téléphone et internet	2 382	2 558
	<u>380 592</u>	<u>357 353</u>
Excédent des dépenses sur les revenus	<u>(47 855) \$</u>	<u>(30 626) \$</u>

Les notes complémentaires font partie intégrante des états financiers.

Conseil des arts de Nipissing Ouest
État des flux de trésorerie
Pour l'exercice terminé le 31 mars 2020



	<u>2020</u>	<u>2019</u>
Flux d'encaisse et équivalents d'encaisse provenant de (absorbée par)		
Activités d'exploitation		
Rentrée de fonds		
- subventions	108 982 \$	116 320 \$
- programmation	250 885	207 769
- intérêts	762	1 338
Sortie de fonds		
- salaires et avantages sociaux	(91 756)	(117 549)
- frais d'exploitation	(281 506)	(240 719)
	<u>(12 633)</u>	<u>(32 841)</u>
Diminution de l'encaisse et équivalents d'encaisse	(12 633)	(32 841)
Encaisse et équivalents d'encaisse au début de l'exercice	<u>39 500</u>	<u>72 341</u>
Encaisse et équivalents d'encaisse à la fin de l'exercice	<u><u>26 867 \$</u></u>	<u><u>39 500 \$</u></u>

Les notes complémentaires font partie intégrante des états financiers.

1. Statut et nature des activités

Le Conseil des arts de Nipissing Ouest est une corporation constituée selon les lois de la province de l'Ontario, sans but lucratif et sans capital-actions et il est un organisme de bienfaisance au sens de la Loi de l'impôt sur le revenu.

La corporation a comme but de promouvoir des activités dans le domaine des arts, de la musique, de l'éducation, des loisirs et d'autres activités communautaires tout en visant à promouvoir la langue et la culture française dans la communauté.

2. Continuité d'exploitation

Ces états financiers ont été préparés conformément aux Normes comptables canadiennes pour les organismes sans but lucratif qui présument une continuité d'exploitation. Dans l'hypothèse de la continuité de l'exploitation, la corporation est considérée comme étant en mesure de poursuivre ses activités dans un avenir prévisible et de réaliser ses actifs et de s'acquitter de ses passifs dans le cours normal des activités.

Plusieurs conditions et événements défavorables mettent en doute la validité de cette hypothèse. La corporation connaît des déficits d'encaisse résultant de pertes d'exploitation importantes et a un déficit de fonds de roulement important.

La pérennité de la corporation dépend de sa capacité à rétablir et à maintenir des activités rentables.

Ces états financiers ne reflètent pas les ajustements qui seraient nécessaires si l'hypothèse de la continuité de l'exploitation n'était pas appropriée, car la direction estime que les mesures déjà prises et prévues vont alléger les conditions défavorables et les événements qui soulèvent des doutes quant à la validité de l'hypothèse de la continuité de l'exploitation utilisée dans la préparation de ces états financiers.

Si l'hypothèse de la continuité de l'exploitation n'était pas appropriée pour ces états financiers, ils seraient alors nécessaires d'apporter des ajustements à la valeur comptable des actifs et des passifs, les revenus et dépenses déclarés et les classifications de l'état de la situation financière utilisées.

3. Principales méthodes comptables

Ces états financiers ont été préparés conformément aux Normes comptables canadiennes pour les organismes sans but lucratif et comprennent les principales méthodes comptables suivantes:

Encaisse et équivalents d'encaisse

La politique de la corporation consiste à présenter dans l'encaisse et équivalents d'encaisse les soldes bancaires incluant les découverts bancaires dont les soldes fluctuent souvent entre le positif et le négatif et les dépôts à terme dont l'échéance n'excède pas un an à partir de la date d'acquisition.

Stocks

Les stocks sont évalués au moindre du coût et de la valeur de réalisation nette. Le prix coûtant a été déterminé selon la méthode du coût moyen.

Immobilisations corporelles

La corporation suit la pratique d'imputer aux opérations le coût des immobilisations corporelles dans l'année d'acquisition.

Utilisation des estimations

Afin de préparer les états financiers conformément aux Normes comptables pour les organismes sans but lucratif, la direction doit utiliser des estimations et des hypothèses qui pourraient affecter certains montants et notes complémentaires présentés dans les états financiers. Les estimations sont basées sur la connaissance de la direction des actualités et des actions que la corporation pourrait entreprendre dans le futur. Les résultats réels peuvent différer de ces estimations. Les estimations significatives utilisées par la direction, afin de préparer les états financiers, sont les frais courus et les revenus reportés.

Constatation des revenus

La corporation applique la méthode du report pour comptabiliser les revenus. Les subventions et certains revenus de programmation sont constatés à titre de revenus de l'exercice au cours duquel les dépenses annexes sont engagées. Les revenus de programmation, intérêts et remboursement de TVH sont constatés à titre de revenus lorsqu'ils sont reçus ou à recevoir, si le montant à recevoir peut faire l'objet d'une estimation raisonnable et que sa réception est raisonnablement assurée.

3. Principales méthodes comptables (suite)

Revenus reportés

Les revenus de programmation reçus à la fin de l'exercice, mais se rapportant à des activités et des événements complétés après cette date, sont comptabilisés comme revenus reportés dans les états financiers et sont constatées comme revenus dans l'état des résultats dans l'exercice au cours duquel les charges connexes sont engagées. Voir note 4.

Instruments financiers

La corporation évalue initialement ses actifs financiers et ses passifs financiers à la juste valeur. La corporation évalue ultérieurement tous ses actifs financiers et ses passifs financiers au coût après amortissement.

Les actifs financiers évalués au coût après amortissement se composent de l'encaisse et équivalents d'encaisse et des comptes à recevoir. Les passifs financiers évalués au coût après amortissement se composent des comptes à payer et frais courus.

4. Encaisse et équivalents d'encaisse

	<u>2020</u>	<u>2019</u>
Encaisse	3 661 \$	6 718 \$
Marge de crédit	<u>(26 794)</u>	<u>(17 218)</u>
	(23 133)	(10 500)
Dépôt à terme, intérêt calculé à 1,8% encaissable le 26 février 2021	<u>50 000</u>	<u>50 000</u>
	<u><u>26 867</u></u> \$	<u><u>39 500</u></u> \$

La corporation dispose d'une marge de crédit de 50 000 \$ (2019 - 50 000 \$) avec intérêt au taux préférentiel de la banque et garantie par un dépôt à terme. En date du 31 mars 2020, 26 794 \$ (2019 - 17 218 \$) été avancé par rapport à cette marge de crédit. Le crédit disponible restant est 23 206 \$ (2019 - 32 782 \$).

5. Revenus reportés

	<u>2020</u>	<u>2019</u>
Revenus reportés reliés aux revenus de billetterie et programmation scolaire		
Solde au début de l'exercice	20 223 \$	4 667 \$
Contributions reçues durant l'année	37 018	20 223
Moins : Montants imputés aux résultats	<u>(20 223)</u>	<u>(4 667)</u>
Solde à la fin de l'exercice	<u>37 018 \$</u>	<u>20 223 \$</u>
Revenus reportés - La Fondation Trillium de l'Ontario		
Solde au début de l'exercice	-	18 259
Contributions reçues durant l'année	-	6 800
Moins : Montants imputés aux résultats	<u>-</u>	<u>(25 059)</u>
Solde à la fin de l'exercice	<u>-</u>	<u>-</u>
Total des revenus reportés	<u>37 018 \$</u>	<u>20 223 \$</u>

6. Éventualité

La corporation reçoit des subventions de diverses agences gouvernementales. Conformément aux accords pertinents, si le Conseil des arts de Nipissing Ouest ne rencontre pas les objectifs établis, les agences gouvernementales pourraient demander des remboursements. S'il y avait obligation d'acquitter un montant, le remboursement qui en résulterait serait imputé aux résultats de l'exercice lorsque le montant deviendrait redevable.

7. Engagements

La corporation a conclu des ententes qui l'engage à présenter des spectacles en 2020 pour une valeur de 32 657 \$.

8. Programmation - revenus connexes

	<u>2020</u>	<u>2019</u>
Autres	612 \$	159 \$
Billets 50/50	5 608	4 633
Commandites	-	5 671
Forfait aux entreprises et PME	4 984	2 450
Présentateurs de spectacles	1 000	4 892
Programmation scolaire	11 600	9 000
Ventes de tables	18 535	8 753
	<u>42 339 \$</u>	<u>35 558 \$</u>

9. Programmation - production et promotion

	<u>2020</u>	<u>2019</u>
Accessoires	1 750 \$	845 \$
Accommodations de nourriture après spectacle	722 \$	2 568 \$
Accueil et traiteur	5 578	5 091
Autres	-	1 350
Frais de déplacement	4 050	3 860
Frais services techniques, son et lumière	26 565	19 177
Hébergement	10 174	12 271
Publicité	39 874	33 677
Salle - montage / démontage et sécurité	5 115	4 220
	<u>93 828 \$</u>	<u>83 059 \$</u>

10. Services et personnel du bar et cantine

	<u>2020</u>	<u>2019</u>
Achats du bar	13 957 \$	19 586 \$
Location d'équipement, bar et cantine	320	2 309
Permis	2 531	2 443
Personnel du bar	7 631	5 525
	<u>24 439 \$</u>	<u>29 863 \$</u>

11. Opérations entre apparentés

Au cours de l'exercice, la corporation a payé des services à contrat, pour un montant de nul \$ (2019 - 24 989 \$) à un membre de la famille du directeur général, et ce, avec l'approbation unanime du conseil d'administration.

Toutes ces opérations sont conclues dans le cours normal des activités et sont inscrites à la valeur d'échange. Cette valeur correspond au montant de la contrepartie convenue entre les parties et est déterminée selon les coûts encourus.

12. Instruments financiers

C'est l'opinion de la direction que la corporation n'est pas exposée à des risques significatifs d'intérêts, de change et de crédit reliés à ces instruments financiers. La juste valeur de ces instruments financiers se rapproche de leur valeur comptable en raison de leur échéance à court terme.

13. Événement subséquent


En mars 2020, l'Organisation mondiale de la santé a déclaré le coronavirus COVID-19 mondial pandémie. Cette épidémie de maladie contagieuse et les mesures introduites à différents niveaux gouvernementaux pour limiter la propagation du virus, comme les restrictions de voyage, les fermetures des opérations municipales et privées, l'imposition de quarantaines et la distanciation sociale ont affectés la main-d'oeuvre, les clients, les économies et les marchés financiers à l'échelle mondiale, un ralentissement économique. Il a également perturbé le fonctionnement normal de nombreuses entités. Cette épidémie pourrait nuire aux résultats des activités de la corporation. L'étendue de l'impact de cette épidémie et des mesures de confinement connexes sur les activités de la corporation ne peut pas être estimée de façon fiable pour le moment.

En raison de COVID-19, les spectacles ont dû être annulés et/ou reportés. Le montant potentiel à être remboursé pour la vente de billetterie et de la programmation scolaire est 37 018 \$.

14. Chiffres comparatifs

La présentation de certains postes de l'exercice précédent a été modifiée en fonction de celle de l'exercice courant.

SCHEDULE "B" OF BY-LAW 2019/24

 AGENDA ITEM REQUEST FORM			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:		Sept 15, 2020	
Name of Requestor:	Mayor Joanne Savage		Date submitted: Sept 9, 2020
Address:	Full mailing address:		
Phone:	Home:	Business / Cell:	Fax:
E-Mail:			
Requested Agenda Item/Subject:		Promenac du Lac update and remedial options	
Additional details / background information:		<input checked="" type="checkbox"/> see below <input type="checkbox"/> Supporting documents attached separately	
<p><i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i></p> <p>prior to COVID-19 council discussed road allowance of above noted road</p> <p>Problem identified with structures on road allowance</p> <p>Owner of vacant property experiencing access problems and one lot is for new built</p> <p>In the last few wks property owner has been in contact with municipality for update and assistance to access his property</p> <p>Contacts consisted of several emails, exchange of photos, visits ie Bylaw Enforcement Officer</p>			
ADMINISTRATIVE APPROVAL			
STEP 1 → Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		Date: September 9/2020 (e-mail)	
MUNICIPAL OFFICE USE			
STEP 2 → This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:	September 9/2020	Received from:	Mayor Savage
Meeting Date Requested:	September 15/2020	Mode of Notification:	<input type="checkbox"/> in person <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> by telephone <input type="checkbox"/> other: _____
Processing of request:	<input type="checkbox"/> Information only <input type="checkbox"/> Report Required <input type="checkbox"/> Action Item <input type="checkbox"/> Public Hearing <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Closed Session		
APPROVED FOR AGENDA:			
Scheduled for (date):			<input type="checkbox"/> Regular meeting <input type="checkbox"/> Committee of Whole meeting
Requestor Notification:	The above requestor _____ was notified on _____ (date)		
Action Taken:			
Notes / Comments:			

REPORT TO COUNCIL

From: Shawn Remillard, Manager - Public Works

Date: September 15th, 2020

COMMITTEE OF THE WHOLE

D-3(a) Dog Sled Signs Deer Lake area

- The Manager of Public Works has consulted with OGRA and the MTO. No issues or concerns were identified as long as signs are not installed on MTO ROW without authorisation.
- Cost per sign \$125
- Public Works staff will install

D-5(a) Quesnel Rd concerns re: Speed Limit

- 25 km/hr speed limit signs are clearly posted, larger sign 60cm x 90cm was installed (recommend enforcement)
- There is currently an additional 5 warning signs from #826 to #860 (children at play, slow for children, no sidewalk watch for children, etc...)
- Vehicle data logger has been installed east of 860 Quesnel
- PW Manager does not have any information/cost estimates to move the road?
- Sturgeon River speed limit signs are ready to install, waiting on a contractor to quote and install

D-5(b) Advance green light at intersection of Front and Coursol

- Advance green currently set for east bound traffic due to higher left hand turn traffic heading north off of Front street
- PW Manager recommendation is to construct left turn lanes. (similar to Nipissing at Front intersection) Currently waiting on feedback from MTO regarding traffic impact study requirements and next steps on recommendation. Potential purchase of land required on south west side of intersection, addressing both left turn lane and fire Hydrant currently on private property. South east potentially has a wide enough MTO ROW to not require any additional land
- Construction of a turning lane to alleviate congestion/collisions for south bound traffic on Coursol is also recommended. Sidewalk issues would also need to be addressed at the design phase.

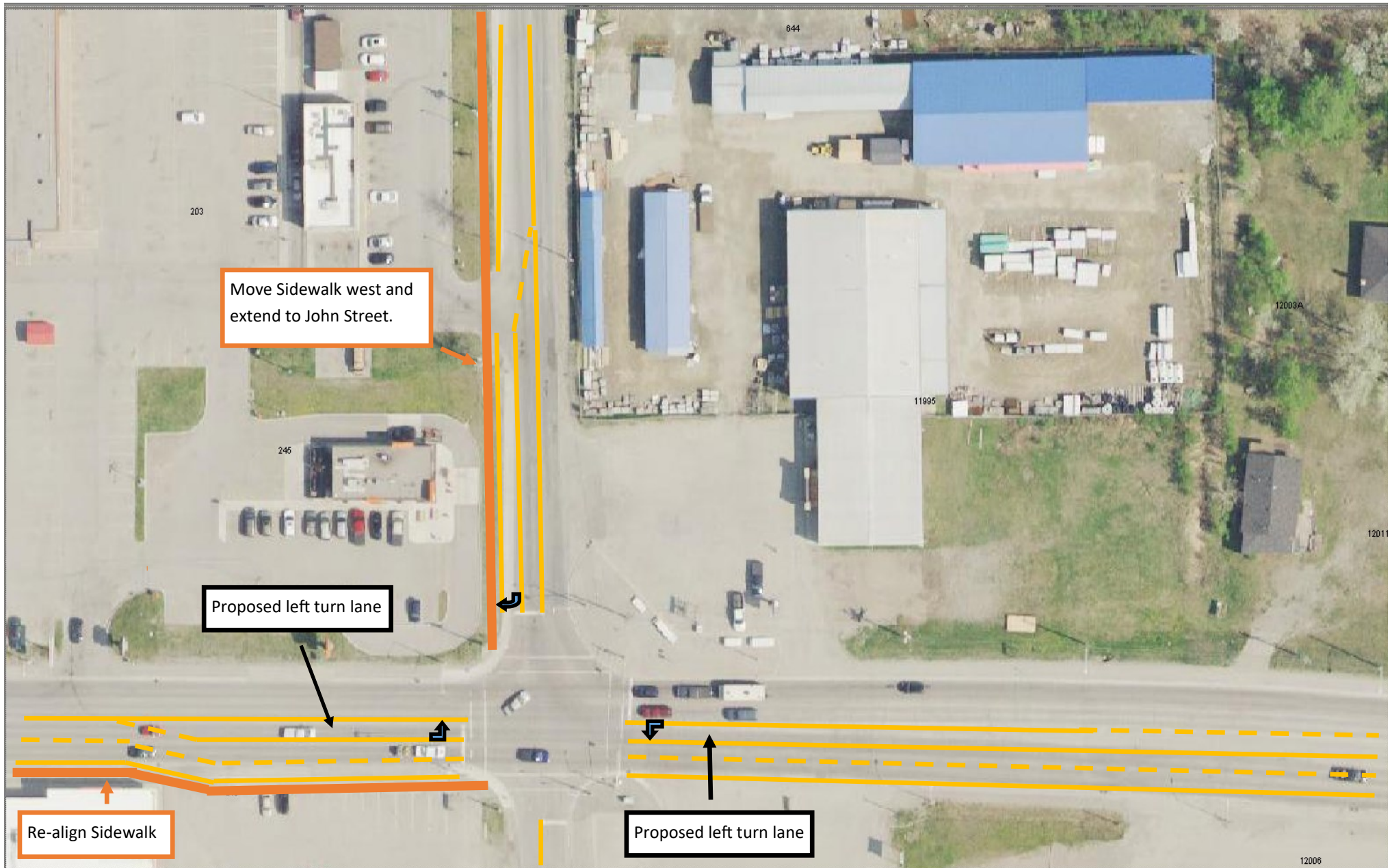
D-5(c) Update Verner sidewalk

- Tender opening for Nipissing and Principale E sidewalk Friday September 11th, 2020
- Principale E sidewalk construction is conditional on ECA (Environmental Compliance Approval)
- Council resolution on award required

D-5(d) 2020 Capital Update

- Excel Document attached

cc. Jay Barbeau, CAO




Move Sidewalk west and
extend to John Street.

Proposed left turn lane

Re-align Sidewalk

Proposed left turn lane

SCHEDULE "B" OF BY-LAW 2019/24

 AGENDA ITEM REQUEST FORM			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:		September 15, 2020	
Name of Requestor:	Joanne Savage Mayor		Date submitted: September 4, 2020
Address:	Full mailing address:		
Phone:	Home:	Business / Cell:	Fax:
E-Mail:			
Requested Agenda Item/Subject:		Approved capital project Verner sidewalk Principal Street East	
Additional details / background information: <input checked="" type="checkbox"/> see below <input type="checkbox"/> Supporting documents attached separately			
<p><i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i></p> <p>Aug 14th Enquired regarding construction because of concerns expressed 2 yrs ago ago when construction done during school year and hopefully this construction would occur prior to re opening of this school year</p> <p>Informed Aug 18 of a technical issue regarding an Environmental application and update to be provided to Council</p> <p>Update to Council requested Aug 31st since not on agenda issued Aug 28</p>			
ADMINISTRATIVE APPROVAL			
STEP 1 → Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		Date: <u>September 4 / 2020</u> <u>e-mail</u>	
MUNICIPAL OFFICE USE			
STEP 2 → This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:	<u>September 4/2020</u>	Received from:	<u>Mayor Savage</u>
Meeting Date Requested:	<u>September 15/2020</u>	Mode of Notification:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:	<input type="checkbox"/> Information only <input type="checkbox"/> Action Item <input type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session		
APPROVED FOR AGENDA:			
Scheduled for (date):			<input type="checkbox"/> Regular meeting <input type="checkbox"/> Committee of Whole meeting
Requestor Notification:	The above requestor _____ was notified on _____ (date)		
Action Taken:			
Notes / Comments:			

Capital Projects 2020 - Update to Council

PROJECT	STATUS AS OF SEPTEMBER 15, 2020
Asphalt	
Aurel	Scheduled for last week of september according to contractor
Dubeau (North of Hwy 17)	Scheduled for last week of september according to contractor
King (tracks to Railway)	Holditch project dependent/working with contractor to expedite
Railway (King to Main)	Holditch project dependent/working with contractor to expedite
Pembroke (tracks to Bay)	Complete
Promenade du Lac	Scheduled for last week of september according to contractor
Sabourin (west of Hwy 64)	complete
Patching	
Cache Bay (M/H frost tapper various)	complete
Nipissing at Front St (north and south aprons)	complete
Hwy 17 east bound curb lane (across from Parker St Intersection)	scheduled week of September 21st, 2020 according to contractor
Granular "A"	
Caron	complete
Dubuc (Crystal Falls Rd to 375 Dubuc)	complete
Crystal Falls Rd (Hwy 64 to Shoreline)	complete
Crystal Falls Rd (Shoreline to Richer)	complete
Crystal Falls Rd (Richer to Tomiko)	complete
Crystal Falls Rd (Tomiko to Dubuc)	complete
Kipling West	complete
Leblanc Rd. (Stewart to Michaud driveway)	complete
Paradis	complete
Munroe	complete
Rainville	complete
Tomiko (Crystal Falls to Danis)	complete
Sidewalks	
Nipissing St (Salter to Levis)	to be awarded and scheduled
Principale E (Hwy 64 to Club de L'amitie)	to be awarded and scheduled
Large Diameter culverts	
Millrand Rd. culvert No. 104	Scheduled for September 21st, 2020 according to contractor
Bridge Repairs	
Thorough inspection/structural analysis of HWY 17 Champlain Bridge	both inspections complete, waiting on report to include in our connecting Link funding application
Brushing/Ditching	
Belanger	Postponed to 2021
Crystal Falls Rd (Hwy 64 to Shoreline)	complete
Crystal Falls Rd (Shoreline to Richer)	complete
Crystal Falls Rd (Richer to Tomiko)	complete
Crystal Falls Rd (Tomiko to Dubuc)	complete
Dutrisac drainage design	in progress
Labelle	complete
Lafreniere (south entrance Hwy 64 to Duck Creek)	in progress
Lafreniere (north end HWY 64 to Courchesne)	in progress
Legault	scheduled to start next week according to contractor
Mageau	
Norland	
North & South	
Rainville	
Tomiko (Crystal Falls to Danis)	
Vachon (Cache Bay rd. to bottom of hill)	
Facilities	
Verner Garage expansion and repairs	Survey and Design work in progress
S.F. Yard Winter Sand loading ramp with new screen	in progress
Rail Crossings	
Coursol	No schedule received from OVR
Leclair Rd	No schedule received from OVR
Signage	
Retro reflectivity survey	to be scheduled
Traffic Lights	
Hwy 17 at King St.	Parts on order according to Ferrovia

MEMORANDUM

TO: Mayor and Council

FROM: Stephan Poulin, Director of Economic Development and Community Services

DATE: September 11, 2020

RE: **CACHE BAY TRAILER PARK**

In 2016, the Municipality awarded a 5 year contract for the operation of the Cache Bay Trailer Park. The Municipality had issued an RFP and the current operators had submitted the successful proposal based on revenue for the Municipality and the overall plan to operate the facility. The agreement expires in 2020 and the current operator has advised the Municipality that they do not wish to renew their contract.

The current agreement is as follows:

- Municipality receives 10% of gross revenue derived from seasonal campsite rentals. This has generated an average of \$7,500 annually for the Municipality. The operator retains 100% of revenue from weekly and daily campsite rentals.
- The park operator pays the following;
 - Municipal Water and Sewer - \$12,500/average per year
 - Municipal taxes - \$2,205.09 (2020)
 - Monthly garbage bin rental (\$190/month)
 - All advertising and promotion
 - Hydro costs
 - Minor repairs and maintenance
 - Liability insurance
- The operator is responsible for the ongoing maintenance and upkeep of the park (grass cutting, pool operation, etc.) and the day to day operation.
- The Municipality is responsible for the cost of repairs and maintenance for the main infrastructure – water and sewer, buildings, hydro hook-ups, tree cutting, drainage (culverts/ditches), etc.

Joie de vivre



West Nipissing Ouest

Joie de vivre

www.westnipissingouest.ca

Overview of financial impact for the Municipality

Average yearly revenue for the Municipality is approximately \$22,200
(\$7,500 revenue from rentals; \$12,500 for water and sewer; \$2,200 for municipal taxes)

Average yearly cost to the Municipality for infrastructure repairs and maintenance has been approximately \$8,000.

In addition, the infrastructure at the park is aging and in need of repairs and maintenance. Municipal Staff have conducted a thorough review of the park's infrastructure and work required over the next 10 years and it has been determined that a minimum of \$175,000 will be required for that period. This includes; electrical upgrades, roof shingles, sewer/water line upgrades, sewer pump replacement, road, culverts and ditching, in ground pool infrastructure upgrades, tree cutting, etc. These repairs and maintenance projects will ensure that the park is kept up to date and safe to operate.

Additional key information

- The park has 45 seasonal fully serviced camping sites and an additional 25 partially serviced/unserviced sites for short term stays
- The property includes an in ground pool, a showering facility, laundromat facility, two washroom facilities, storage sheds, and a 20 x 40 recreation room/building

Direction is sought from Council regarding the status of the park moving forward.

Options to consider;

- Status quo and proceed with an RFP for a new park operator?
- To increase revenue derived from the park's operation to offset the cost of infrastructure repairs and maintenance at the park? (this could be done by setting a fixed yearly rental cost for the operator)
- Cease operations?
- and/or other option(s) as directed by council

Joie de vivre



West Nipissing Ouest

Joie de vivre

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MEMORANDUM

TO: Mayor and Council

FROM: Stephan Poulin, Director of Economic Development and Community Services

DATE: September 11, 2020

RE: **STATUS OF UPCOMING COMMUNITY EVENTS**

Municipal led community events are fast approaching and with COVID-19 public health and safety concerns and with guidelines and restrictions that must be adhered to, we are seeking council's direction on the following events;

- Kids Safe Halloween
- Christmas Parade of Lights
- Seniors Christmas Dinner

Key items to consider are;

- The Marcel Noel Hall is currently being utilized as the COVID-19 assessment centre. The requirements for the assessment centre will continue for the foreseeable future (at least the next 4-6 months).
- COVID related guidelines and protocols – ex. limit attendees for indoor events, contact tracing, facial coverings, physical distancing, large crowds, etc.
- Risk management

Another popular and important event for our community is the Christmas Telethon. The Fire Chief will be meeting with his organizing committee next week and he will be providing an update in the near future as to the status and format of the event for 2020.

Joie de vivre




West Nipissing Ouest

Joie de vivre

www.westnipissingouest.ca

SCHEDULE "B" OF BY-LAW 2019/24

 AGENDA ITEM REQUEST FORM			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:		Aug 11, 2020	
Name of Requestor:		Joanne Savage	Date submitted: July 23, 2020
Address:		Full mailing address:	
Phone:	Home:	Business / Cell: 705 498 0819	Fax:
E-Mail:			
Requested Agenda Item/Subject:		Support to help keep town green clean and beautiful	
Additional details / background information:		<input checked="" type="checkbox"/> see below <input type="checkbox"/> Supporting documents attached separately <i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i> Discussion regarding enforcement initiatives to help keep our town green clean and beautiful The volunteers and municipality invest efforts for this initiative Discussion regarding strategies such as downtown cameras, signage , education, foot and bicycle patrol etc	
ADMINISTRATIVE APPROVAL			
STEP 1 → Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		(e-mail)	Date: July 23/2020
MUNICIPAL OFFICE USE			
STEP 2 → This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:	July 23/2020	Received from:	Mayor J. Savage
Meeting Date Requested:	August 11/2020	Mode of Notification:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:	<input type="checkbox"/> Information only <input type="checkbox"/> Action Item <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session		
APPROVED FOR AGENDA:			
Scheduled for (date):			<input type="checkbox"/> Regular meeting <input type="checkbox"/> Committee of Whole meeting
Requestor Notification:	The above requestor _____ was notified on _____ (date)		
Action Taken:			
Notes / Comments:			



Gayle Primeau ▸ Sturgeon Falls
Beautification Group



45 mins · 🌐

Poop on Main....rrrr



DOGS ON LEASH



STOOP & SCOOP




PICK UP AFTER YOUR PET

FINE \$50



SCHEDULE "B" OF BY-LAW 2019/24

 AGENDA ITEM REQUEST FORM			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:			
Name of Requestor:	DAN ROVEDA		Date submitted:
Address:	Full mailing address: 171 BOURGHAULT STURGEON FALLS		
Phone:	Home: 705-753-2487	Business / Cell: 705-825-2487	Fax:
E-Mail:	DAN.Roveda@gmail.com		
Requested Agenda Item/Subject:			
Additional details / background information:		<input type="checkbox"/> see below <input checked="" type="checkbox"/> Supporting documents attached separately	
<p><i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i></p> <p>To put in place a by-law in order to minimize disturbances during the night at our public beaches. This by-law would limit access to the beaches during the evening hours would be posted outlining the prescribed hours eliminating disturbances for the neighbours during the evenings to be enforced.</p>			
ADMINISTRATIVE APPROVAL			
STEP 1 → Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		Date:	
MUNICIPAL OFFICE USE			
STEP 2 → This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:	AUGUST 4, 2020	Received from:	COUNCILLOR ROVEDA
Meeting Date Requested:		Mode of Notification:	<input checked="" type="checkbox"/> in person <input type="checkbox"/> by telephone <input type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:	<input type="checkbox"/> Information only <input type="checkbox"/> Action Item <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session		
APPROVED FOR AGENDA:			
Scheduled for (date):			<input type="checkbox"/> Regular meeting <input type="checkbox"/> Committee of Whole meeting
Requestor Notification:	The above requestor _____ was notified on _____ (date)		
Action Taken:			
Notes / Comments:			

To: Dan Roveda

From: Rod Child

Date: Tues. July 28, 2020

Re: Municipal Beach (Sturgeon Falls)

Dear Mr. Roveda,

It was a pleasure to meet you during your volunteer clean-up time with the Friends of the Beach on Tues. July 21. At that time, I voiced concerns regarding recent happenings at the beach. I mentioned tailgate parties where alcohol was consumed in an area where children were still in attendance. These same people have then driven after several hours of imbibing. There have been recent occurrences of loud behaviour at times from 1:00 – 5:00 a.m. Screaming from swimmers at 3:00 a.m. and them “not wanting to get their hair wet” can be jolting at that hour. I have not wanted to be “that intolerable person” and phoning authorities. The group I spoke with on July 21st encouraged me to phone the O.P.P. so there can be a record of goings on.

On July 21, I phoned the O.P.P. and voiced the aforementioned concerns. I spoke with a Constable Dokis, and he was very sympathetic and supportive regarding these events. He encouraged me to phone any time there were such occurrences. I remembered seeing the West Nipissing Cruisers pass by more regularly to patrol the beach and area when I first moved to town in 2018. I mentioned that I have not been seeing the O.P.P. cruisers as frequently as in the past. I suggested that a more frequent Police presence of the area may help to deter these unwanted behaviours. People will only try what they know they can get away with. He assured me they were still patrolling. I spoke with Val at the town hall on the same day and gave her the same information. Val was going to send the info. also to the O.P.P. On Sunday July 26 at 9:30 p.m. there was a knock at my door. It was dark, there was a man of about 20 years, no shirt and covered with blood on his upper torso. He apologized, asked me not to freak out and asked if I would phone the police. There had been a fight and he said he had

smashed this guys head in. I closed/locked my door and phoned the O.P.P. They were dispatched promptly- two vehicles. The wounded man had already driven off and the O.P.P. questioned the man that asked for help. He was not injured, the blood was not his. He was taken in the cruiser and driven away. The O.P.P. returned to my door and asked a few more questions regarding the incident at approx.. 10:00 p.m. The officer was very pleasant and encouraged us to phone anytime if there is someone bugging us.

My partner and I purchased this house at 51 Main Street almost three years ago. I have been coming to Sturgeon Falls for over fifty years. Every summer and holiday was spent here and there are many fond memories. I was delighted to retire here after having taught with the Simcoe County D.S.B. for more than thirty years. Hearing the children playing and laughing/having fun in the water is delightful. The beach is an amazing asset for Sturgeon Falls and it would be a real loss to the community if it were not to be maintained. Having lived in Collingwood for over 30 years, I know what a drawing card this type of venue can be for tourism and locals. The volunteer group that is caring/cleaning and orchestrating improvements should be commended for their efforts. The rainbow walkway and flags were a beautiful addition to King and William Streets. As a child, I remember seeing families at the beach, then staffed with a lifeguard, lifeguard standard and had roped off areas in the water for safety. Sturgeon Falls has seen many recent improvements. The murals around town and the flowers/perennials planted by volunteers make this a place of which we can all be proud. A small, friendly town, bi-lingual, and all inclusive – Sturgeon Falls, a great place to live.

Thank you in advance for your attention regarding these concerns.


Rodney W. Child

rodchild1962@gmail.com

51 Main Street
Sturgeon Falls, ON.
P2B 1N1
705.753.6394

Cc: J.Savage, D. Roveda, J. Dupuis, M.Ducharme

MEMORANDUM

TO: Mayor and Council

FROM: Alisa Craddock CPA, CMA Director of Corporate Services/Treasurer

DATE: September 11, 2020

RE: **WATER FINANCIAL PLAN**

For the purposes of the Water Financial Plan, as required under O.Reg 453/07, the financial plan addresses expected revenues for each year and their source and expected expenditures (operational and capital) for each year. This is not a static document. Though attempts have been made to present accurate financial projections, it should be considered an active document. It is anticipated that the Financial Plan will be amended, as required, based on changes in assumptions and projections.

KEY ASSUMPTIONS

Capital projects and capital assets

- Funding that has already been confirmed is included in revenue sources (Formula-based OCIF for 2020). All other capital is assumed to be funded through financing or reserves
- Assumes no disposal of capital assets or capital assets are disposed at nil
- Amortization and useful life is based on TCA policies

Debt

- That existing debt would be renewed at current rates (if applicable) for the remainder of the term of the loan
- No new debt for water supply

Operational

- Annual increase in operating expenditures of 2% for 3 years and then 3% for remainder. Utilities, vehicle expenses, and insurance are assumed to increase at higher, individual rates. Maintenance costs are assumed at 1.5% increase for the first two years, to reflect historical increases
- Payroll increases correspond with assumed collective agreement increases

The statements provided in the Financial Plan do not provide detailed information regarding user rate pressures. Council will continue to make informed decisions regarding the Water and Sewer budgets and user rate increases on an annual basis. Council priorities, planning policies, and changes in projected infrastructure requirements will all certainly impact the assumptions used in this process.

Joie de vivre



West Nipissing Ouest

Joie de vivre

www.westnipissingouest.ca

Municipality of West Nipissing

WATER FINANCIAL PLAN

ONTARIO REGULATION 453/07

FINANCIAL PLAN 202-301A



West Nipissing Ovest

Introduction and Summary

Background

In December 2002, the Safe Drinking Water Act was passed. In order to address the recommendations of Justice O'Connor made in the Walkerton Inquiry Part 2, the Ministry of the Environment (MOE) put into place the Municipal Drinking Water Licence (MDWL) Program. Under the MDWL, there are 5 components of the licensing procedure

1. Obtain a drinking water works permit
2. Acceptance of the operational plan for the system based on the Drinking Water Quality Management Standard (DWQMS)
3. Accreditation of the Operating Authority
4. Obtain a permit to take water
5. Prepare and provide a financial plan

Requirements of Financial Plan

Ontario Regulation 453/07 made under the Safe Drinking Water Act outlines the requirement to prepare financial plans and the components for the financial plans. The financial plan must be prepared under the PSAB guidelines, including PSAB 3150 Tangible Capital Assets. The regulation sets out different requirements for new and existing systems. The financial plans for existing systems require significantly more information than those prepared for new systems.

For existing water supply systems, the financial plan

- must be approved by a resolution that is passed by the owner (Council)
- must apply for a period of at least 6 years, starting with the year the existing licence will expire
- must be given to the Ministry of Municipal Affairs and Housing

- Must be made available, upon request, to members of the public who are served by the drinking water system without charge. Notice shall be given advising the public of the availability of the financial plan. If the owner maintains a website, the financial plan must be published on the Internet.

The financial plan must include

1. Details of projected financial position, itemized by
 - i. Total financial assets
 - ii. Total liabilities
 - iii. Net debt
 - iv. Non-financial assets (tangible capital assets, assets under construction, inventories, prepaid expenses)
 - v. Changes in tangible capital assets
2. Details of the projected financial operations itemized by
 - i. Total revenues itemized as water rates, user charges, and other revenues
 - ii. Total expenses itemized as amortization, interest, and other expenses
 - iii. Annual surplus or deficit
 - iv. Accumulated surplus or deficit
3. Details of the projected cash receipts and gross cash payments itemized by
 - i. Operating transactions such as revenues, operating expenses and finance charges
 - ii. Capital transactions, that are the proceeds from sale of tangible capital assets and the cash used to acquire capital assets
 - iii. Investing transactions
 - iv. Financing transactions such as the issuance of debt and debt repayment during the year
 - v. Changes in cash and cash equivalents during the year
 - vi. Cash and cash equivalents at the beginning and end of the year

Water System

Operations

Two licences are issued to the Municipality of West Nipissing. Licence 202-101 encompasses the Verner Drinking Water System which includes the Verner Water Plant and Distribution. Licence 202-202 encompasses the Sturgeon Falls Drinking Water System which included the Sturgeon Falls Water Plant, and the Sturgeon Falls and Cache Bay Distribution.

The Sturgeon Falls WTP was constructed in 1991. It is owned by the Municipality and operated by municipal employees. The WTP supplies water to residents of Sturgeon Falls and Cache Bay. The operations consist of water intake from the Sturgeon River, water treatment through chemical and mechanical methods, and disinfected with chlorine. The treated water is delivered to the consumers through the distribution system. There are 3 operators at the Sturgeon Falls WTP, 3 operators for the distribution system, and one manager. Operators are responsible for preventative maintenance on the WTP and the distribution system.

The water distribution system in Sturgeon Falls and Cache Bay encompasses approximately 50 kilometres of water main in Sturgeon Falls and 10 kilometres in Cache Bay. The water mains range in size from 100 mm to 400 mm in diameter and are primarily PVC or ductile iron piping, and a small amount of asbestos concrete mains. The age of the water mains varies from new to 90 years of age. There is one elevated storage tank recently constructed in 2010 in Sturgeon Falls. It replaced an old tower that was constructed in 1921. The distribution system includes approximately 400 fire hydrants.

The Verner WTP and distribution system serves the community of Verner. The Verner WTP is owned by the Municipality and operated, under contract, by Ontario Clean Water

Agency (OCWA). The operations take water from the Veuve River. The water is treated by mechanical and chemical methods and disinfected by UV irradiation. OCWA operates the WTP; municipal staff maintains the distribution system.

The Verner distribution system consists of approximately 8.5 kilometres of water mains. Water mains in Verner are exclusively PVC mains and are approximately 45 years old.

Capital

The Municipality of West Nipissing has prepared a long term capital asset replacement schedule with detailed schedules for the next 10 years. Water main replacement will be prioritized based on age, material type, and known conditions. Additionally, it will be integrated with wastewater replacement and road reconstruction. Tangible capital assets are amortized according to Municipal policy. The amortization periods (expected replacement cycles) are

Water treatment plant	50 years
Water mains	100 years
Fleet	5 years
Equipment	10 -15 years

Financial Plan

The Municipality of West Nipissing received its drinking water licences in May 2011, with the current renewals issued on March 31, 2016, expiring March 30, 2021.

Applications for their renewal are required by September 30, 2020. The financial plan is for an existing water supply system and covers the period of 2020 to 2026. These financial plans will be updated at least once every five years and submitted to MMAH prior to the Municipal Drinking Water Licence renewals. The statements provided in the Financial Plan do not provide detailed information regarding user rate pressures. Council

will continue to make informed decisions regarding the Water and Sewer budgets and user rate increases on an annual basis.

The attached financial plan includes a Statement of Financial Position, Statement of Operations, and Statement of Cash Flows. These statements are a forward look at the Municipality's water system and are not an audited document.

Schedule 1
Statement of Operations-Water Supply
Municipality of West Nipissing

	2020	2021	2022	2023	2024	2025	2026
Rate Based Revenue	2,682,939	2,763,427	2,846,330	2,931,720	3,019,671	3,110,262	3,203,569
Miscellaneous User Charges	3,000	2,000	2,000	2,000	2,000	2,000	2,000
Funding	140,747						
Insurance proceeds							
Interest	7,500	7,500	7,500	7,500	7,500	7,500	7,500
Management fees							
Other Revenue	50,750	50,750	50,750	50,750	50,750	50,750	50,750
Total Revenue	2,884,936	2,823,677	2,906,580	2,991,970	3,079,921	3,170,512	3,263,819
Operating Expenses							
Wages & Salaries	588,777	600,553	612,564	624,815	643,560	662,866	682,752
Benefits	161,886	165,124	168,427	171,795	176,949	182,257	187,725
Contractors	322,792	329,248	335,833	342,550	352,826	363,411	374,313
Insurance	68,586	73,387	75,588	77,856	80,192	82,597	85,075
Maintenance	147,768	149,984	152,234	155,279	158,384	163,136	168,030
Materials & Supplies	153,104	156,166	159,289	162,475	167,349	172,370	177,541
Office Supplies	15,718	16,033	16,353	16,681	17,181	17,696	18,227
Professionals	-	-	-	-	-	-	-
Utilities	295,058	315,712	331,497	341,442	351,686	362,236	373,103
Vehicle Expense	10,303	10,818	11,143	11,366	11,707	12,058	12,420
Non TCA Expense from Capital	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Interest on Debt	200,046	175,882	151,441	124,008	96,278	67,101	39,905
Amortization (estimated)	513,213	542,401	557,893	564,551	561,088	567,715	579,465
Total Expenses	2,502,252	2,560,308	2,597,263	2,617,817	2,642,199	2,678,445	2,723,557
Annual Surplus (Deficit)	382,684	263,370	309,317	374,153	437,722	492,067	540,262
Accumulated Surplus (Deficit), beginning of the year	18,223,767	18,606,451	18,869,820	19,179,138	19,553,290	19,991,012	20,483,080
Accumulated Surplus (Deficit), end of the year	18,606,451	18,869,820	19,179,138	19,553,290	19,991,012	20,483,080	21,023,342

Schedule 2
Statement of Financial Positions-Water Supply
Municipality of West Nipissing

	2020	2021	2022	2023	2024	2025	2026
Financial Assets							
Cash	739,116	729,791	860,964	1,214,199	1,599,810	1,057,676	526,272
Accounts Receivable	65,000	65,000	65,000	65,000	65,000	65,000	65,000
Loans Receivable							
	804,116	794,791	925,964	1,279,199	1,664,810	1,122,676	591,272
Liabilities							
Accounts Payable & Accrued Liabilities	48,000	48,000	48,000	48,000	48,000	48,000	48,000
Long Term Debt	3,171,656	2,755,561	2,315,026	1,847,056	1,351,358	884,442	433,311
	3,219,656	2,803,561	2,363,026	1,895,056	1,399,358	932,442	481,311
Net Financial Assets/(Debt)	(2,415,540)	(2,008,771)	(1,437,061)	(615,858)	265,452	190,234	109,961
Non Financial Assets							
Tangible Capital Assets	34,856,422	35,255,422	35,550,922	35,668,422	35,785,922	36,920,922	38,120,922
Accumulated Depreciation	(13,834,431)	(14,376,832)	(14,934,724)	(15,499,276)	(16,060,364)	(16,628,079)	(17,207,544)
	21,021,991	20,878,590	20,616,197	20,169,146	19,725,558	20,292,843	20,913,378
Accumulated Surplus	18,606,450	18,869,819	19,179,136	19,553,288	19,991,010	20,483,077	21,023,339

Unaudited: For Financial Planning Purposes Only

Schedule 3
Statement of Cash Flow-Water Supply
Municipality of West Nipissing

	2020	2021	2022	2023	2024	2025	2026
Operating Transactions							
Projected Annual Surplus	382,684	263,370	309,317	374,153	437,722	492,067	540,262
Items not involving cash:							
Amorization	513,213	542,401	557,893	564,551	561,088	567,715	579,465
Prepays, accounts payable, deferred revenue							
Cash provided by operations	895,897	805,770	867,210	938,704	998,810	1,059,782	1,119,728
Financing Transactions							
Proceeds from Long Term Debt							
Repayment of Long Term Debt	(391,931)	(416,095)	(440,536)	(467,970)	(495,699)	(466,916)	(451,132)
Cash provided by Financing	(391,931)	(416,095)	(440,536)	(467,970)	(495,699)	(466,916)	(451,132)
Capital Transactions							
Capital Asset Purchases							
System Improvements, IT	(13,000)	(43,000)	(13,000)	(10,000)	(10,000)	(10,000)	(10,000)
Watermain Replacements & Rehabilitation	(605,000)	(225,000)	(25,000)	(25,000)	(25,000)	(1,075,000)	(1,075,000)
Fleet & Equipment	-	(65,000)	(32,500)	(32,500)	(32,500)	-	(65,000)
Water Treatment Plant, Hydrants, Tower	(123,000)	(66,000)	(225,000)	(50,000)	(50,000)	(50,000)	(50,000)
Work in Progress	-						
Cash used for capital transactions	(741,000)	(399,000)	(295,500)	(117,500)	(117,500)	(1,135,000)	(1,200,000)
Net change in cash & cash equivalents	(237,034)	(9,325)	131,174	353,234	385,611	(542,134)	(531,404)
Cash and cash equivalents, beginning of year	976,150	739,116	729,791	860,964	1,214,199	1,599,810	1,057,676
Cash and cash equivalents, end of year	739,116	729,791	860,964	1,214,199	1,599,810	1,057,676	526,272

Unaudited: For Financial Planning Purposes Only



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2020 /

SEPTEMBER 15, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-law **2020/50**, being a by-law to accept, assume and dedicate lands for public highway purposes, shall come into force and take effect on the date it is passed.

Part of E ½ of E ½ Lot 9, Concession B
Part 3, Plan 36R-14423
Geographic Township of Caldwell
Municipality of West Nipissing
District of Nipissing

Being parts of the travelled roads known as chemin Poirier Road, Verner, Ontario.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2020/50

**BEING A BY-LAW TO ACCEPT, ASSUME AND DEDICATE LANDS
FOR PUBLIC HIGHWAY PURPOSES – POIRIER ROAD, VERNER ON**

WHEREAS Section 31 (2) of the *Municipal Act 2001, S.O. 2001, c.25*, as amended, requires a municipality by by-law to establish a highway for public use.

AND WHEREAS Section 44 does not apply to the highways until the municipality has passed the by-law;

AND WHEREAS it is deemed prudent to accept and assume the lands described herewith and to dedicate the same for highway purposes;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

1. That part of the lands described in Transfers of Land to the Corporation of the Municipality of West Nipissing as listed below, be accepted and the said lands be assumed and dedicated as part(s) of the public highway(s).

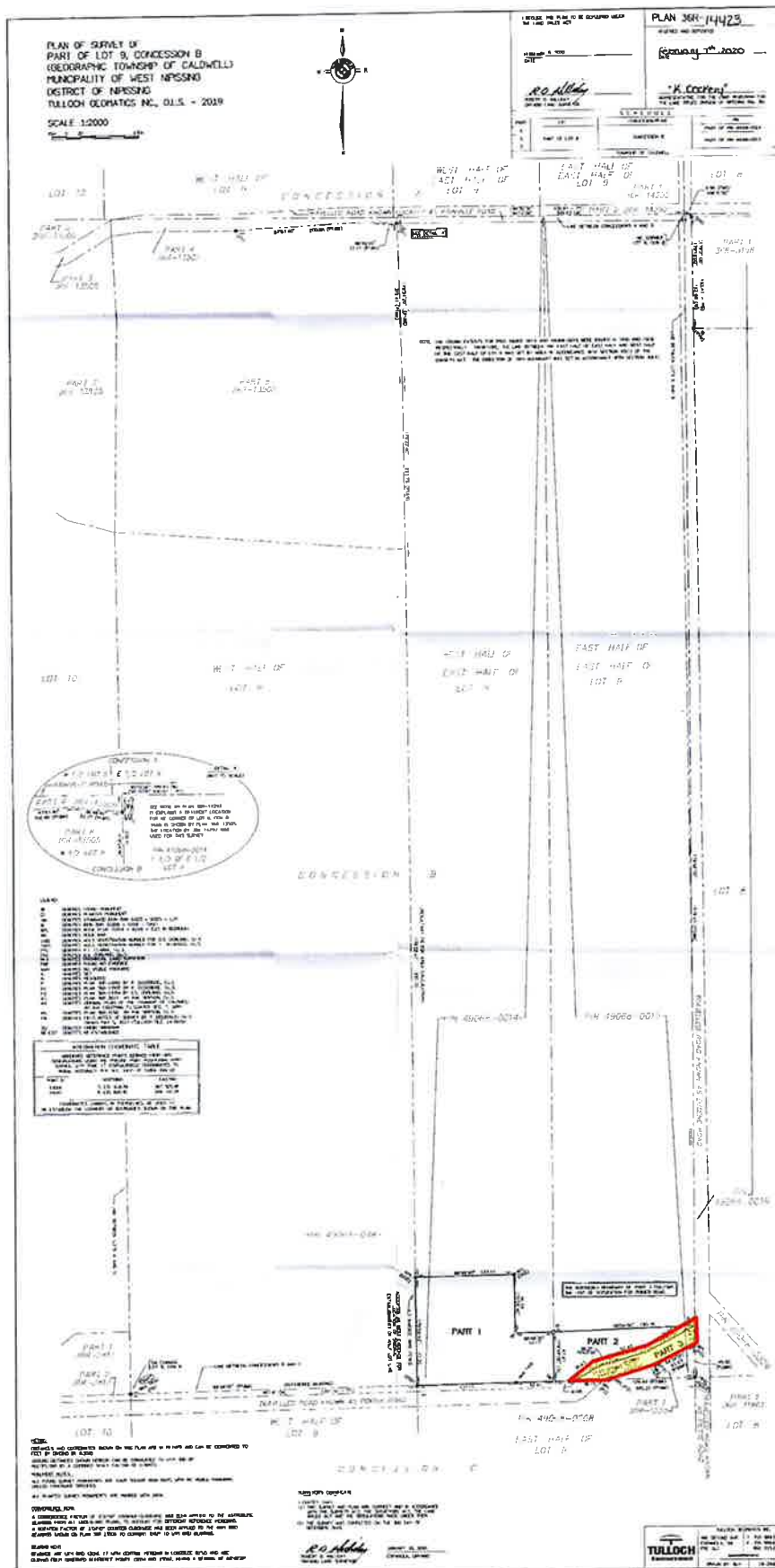
Part of E ½ of E ½ Lot 9, Concession B
Part 3, Plan 36R-14423
Geographic Township of Caldwell
Municipality of West Nipissing
District of Nipissing

Being parts of the travelled roads known as chemin Poirier Road, Verner, Ontario.

ENACTED AND PASSED THIS 15th DAY OF SEPTEMBER, 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE, MAYOR

MELANIE DUCHARME, CLERK





**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2020 /

SEPTEMBER 15, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT the minutes of the meeting of Council held on SEPTEMBER 1st, 2020, be adopted, as ☒ presented / ☐ amended.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COUNCIL MEETING
VIRTUAL ZOOM MEETING
ON TUESDAY, SEPTEMBER 1st, 2020 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL

ABSENT:

VIRTUAL MEETING / RÉUNION VIRTUELLE

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA

B-1 A resolution was passed to approve the Addendum.

No. 2020/229 Moved by: Councillor Malette
Seconded by: Councillor Roveda

BE IT RESOLVED THAT the Addendum for the meeting of Council held on September 1st, 2020 be adopted as ☒ presented / ☐ amended.

CARRIED

B-2 A resolution was passed to adopt the Agenda.

No. 2020/230 Moved by: Councillor Malette
Seconded by: Councillor Roveda

BE IT RESOLVED THAT the Agenda for the meeting of Council held on September 1st, 2020 be adopted as ☒ presented / ☐ amended.

CARRIED

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS *NIL*

COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER

D-1) GENERAL GOVERNMENT / GOUVERNEMENT GÉNÉRAL

D-1(a) Summer Student Funding

The Director of Corporate Services provided information to Council concerning summer student funding for 2020.

D-1(b) Clarification – Procedural Issues - Voting

The CAO provided clarification with respect to the subject of voting at Committee meetings and also concerning the role of Mayor in voting. Council was appreciative of the information and members requested that the CAO provide additional information on the subject of 'Points of Order' for the next General Government committee meeting.

D-1(c) Staff Report re: Options for Filling Council Vacancy in Ward 7

The Chair requested a round table on both the issue of an appointment process and a by-election. Each member stated their opinion on the matter of both appointment and by-election. Four members were in favour of an appointment and four in favour of a by-election. The CAO provided information which he received from Municipal Affairs on the process should the council be unable to come to an agreement on the process. The seat would remain vacant until such time as someone changes their position.

D-1(d) Changes in Municipal Act – Electronic Participation in Council Meetings

The Clerk provided information concerning new legislation pertaining to electronic participation in Council meetings. Most councillors were in favour of the option of electronic participation with some flexibility. Most members indicated that in-person meetings would be the preferred means, but electronic would be acceptable under certain circumstances; the Mayor did not support changing the procedural by-law citing disadvantaging an aging population who may not have computers and stated that it may be counter to team-building. The Clerk was directed to bring proposed changes to the procedural by-law based on the common points raised during discussions.

D-1(e) Ombudsman Report re: Complaint

The Chair presented a report from the Ombudsman relating to a complaint for certain closed meetings of council having not been recorded contrary to the West Nipissing Procedural By-Law.

Lise Sénécal,
Chair

Melanie Ducharme,
Clerk

D-2) PLANNING / PLANIFICATION *NIL*

D-3) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE *NIL*

MOTION FOR RECESS: at approx. 7:50 PM, a motion was tabled for a 10 minute recess and then continue with discussions.

Moved by: Councillor Fisher
Seconded by: Councillor Malette

CARRIED

D-4) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE

D-4(a) Weyerhaeuser Property – Update (verbal)

The CAO provided information to Council concerning recently renewed discussions for the purchase of the Weyerhaeuser property. Council was supportive of the CAO continuing discussions with Weyerhaeuser with a view of negotiating an agreement for the purchase of the property;

Joanne Savage,
Chair

Stephan Poulin,
Director of Economic Development and
Community Services

D-5) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ *NIL*

D-6) PUBLIC WORKS / TRAVAUX PUBLICS

D-6(a) Update re: Repairs to Wolseley Bay Bridge (D. Sénécal)

Council discussed the matter of the Nature's Trail Bridge. Some members of Council are receiving calls from residents who are questioning where the matter is going; The Mayor provided an update on the recent delegation with the Ministry of Infrastructure at the AMO Conferenc. Council discussed various options including the option of imposing a local improvement which would allow the residents to cost-share in the project. Council requested that staff bring a report back to Council.

Yvon Duhaime,
Chair

Jean-Pierre (Jay) Barbeau,
Chief Administrative Officer

D-7) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES

D-7(a) Facility Re-opening Plan

The Director of Community Services and Economic Development presented a facility re-opening plan including arenas, halls, museum, fitness centre, etc., Facilities are proposed to be staggered in reopening in order to provide staff with proper training and implementation of safety protocols. The Director also recommended that certain facilities remain closed for the near future, such as the museum (except for receptions) which are not expected to be in demand for the foreseeable future. The director recommended the Verner Fitness centre remain closed until the arena is re-opened and staff are available. Sturgeon Falls Arena is proposed to re-open in mid October on a "wait and see" basis to see how user groups respond. Once more information is known, then perhaps Verner can re-open, but only when it is certain that the demand for ice warrants reopening a second arena.

Léo Malette
Acting Chair

Stephan Poulin,
Director of Economic Development and
Community Services

D-8) SEWER AND WATER / LES ÉGOUTS ET L'EAU

D-8(a) Request for Water and Sewer Relief (Royal Canadian Legion)

The Chair Sewer and Water presented a request from the Royal Canadian Legion asking for relief from the sewer and water rate. Council was in support of the request and staff was directed to reach out to the Legion and offer them relief from March to September. If their closure is expected to exceed this time-frame, then they can come back and request additional assistance.

Dan Roveda,
Chair

Jean-Pierre (Jay) Barbeau,
Chief Administrative Officer

MOTION FOR EXTENSION:

at 9:27 PM, a motion was tabled to extend the meeting beyond the regular curfew time in order to proceed with time sensitive items.

Moved by: Councillor Duhaime
Seconded by: Councillor Fisher

CARRIED

D-9) ENVIRONMENTAL / L'ENVIRONNEMENT *NIL*

REGULAR COUNCIL / SÉANCE RÉGULIÈRE

E) PLANNING / PLANIFICATION

E-1 Deeming By-Law 2020/47 to designate lots to not be on registered Plan of Subdivision (Verner)

No. 2020/231 Moved by: Councillor Duhaime
Seconded by: Councillor Fisher

BE IT RESOLVED THAT By-law 2020/47, being a deeming bylaw to designate lots 41 to 45, Registered Plan 36M-598 not to be lots on a registered plan of subdivision, shall come into force and take effect on the date it is passed.

CARRIED

E-2 Extend Draft Approval of Subdivision Plan (SUBD 2017/02) for Yves & Diane Roy

No. 2020/232 Moved by: Councillor Duhaime
Seconded by: Councillor Fisher

WHEREAS on May 16, 2017, the Council of the Municipality of West Nipissing granted approval for a Draft Subdivision Plan (SUBD 2017/02) of five (5) lots and two (2) Blocks on lands legally described as Part of Lot 12, Concession 4, Geographic Township of Hugel, now Municipality of West Nipissing, District of Nipissing to **YVES and DIANE ROY**;

AND WHEREAS the Applicant/Subdivider is seeking an extension of the Approved Draft Subdivision Plan;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of West Nipissing hereby approves the requested extension of the Approved Draft Subdivision Plan No. SUBD 2017/02 to

YVES and DIANE ROY, until August 11, 2023, allowing the Applicant/Subdivider time to complete the required work in order to meet the previously set terms and conditions.

CARRIED

F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER

F-1 A resolution was passed to adopt the minutes of a Council meeting.

No. 2020/233 Moved by: Councillor L. Sénécal
Seconded by: Councillor Malette

BE IT RESOLVED THAT the minutes of the SPECIAL meeting of Council held on June 3, 2020 be adopted, as ☒ presented / ☐ amended.

CARRIED

F-2 A resolution was passed to adopt the minutes of a Council meeting.

No. 2020/234 Moved by: Councillor Malette
Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT the minutes of the meeting of Council held on July 14, 2020 be adopted, as ☐ presented / ☒ amended.

CARRIED

F-3 A resolution was passed to adopt the minutes of a Council meeting.

No. 2020/235 Moved by: Councillor Malette
Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT the minutes of the meeting of Council held on July 21, 2020 be adopted, as ☒ presented / ☐ amended.

CARRIED

F-4 A resolution was passed to adopt the minutes of a Planning Advisory Committee meeting.

No. 2020/236 Moved by: Councillor L. Sénécal
Seconded by: Councillor Malette

BE IT RESOLVED THAT the minutes of the meetings of the Planning Advisory Committee held on March 9th and July 20th, 2020 be adopted, as ☒ presented / ☐ amended.

CARRIED

F-5 A resolution was passed to receive the minutes of the following boards/committees:

No. 2020/237 Moved by: Councillor L. Sénécal
Seconded by: Councillor Fisher

BE IT RESOLVED THAT the minutes of the following Boards / Committees be received :

BOARD / COMMITTEE NAME	MEETING DATES
West Nipissing Committee of Adjustment	<ul style="list-style-type: none">• Jun-23-2020• Jul-20-2020

CARRIED

F-6 A resolution was passed to receive the disbursement sheets.

No. 2020/238 Moved by: Councillor Fisher
Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT the account payables disbursement sheets for JUNE 2020 be received, as presented.

CARRIED

G) UNFINISHED BUSINESS / AFFAIRES EN MARCHE NIL

H) NOTICE OF MOTION / AVIS DE MOTIONS

I) NEW BUSINESS / AFFAIRES NOUVELLES

I-1 Grant a Noise Exemption for a wedding celebration on Pierre Rd

No. 2020/239 Moved by: Councillor D. Sénécal
Seconded by: Councillor Malette

WHEREAS a request was received from Jani Séguin and Nickolas Desormiers seeking Council's authorization for an exemption of the municipal Noise By-Law in order to host a "Wedding Celebration";

BE IT RESOLVED THAT Council authorizes an exemption of the Municipality of West Nipissing Noise By-Law 1999/75, for a "Wedding Celebration", as requested by Jani Séguin and Nickolas Desormiers, which will take place at 280 Pierre Road in Sturgeon Falls, on Saturday, September 12th, 2020 from 4:00 PM until 1:00 AM.

CARRIED

I-2 Pay legal invoices – Weaver Simmons (Inv. #937846 & Inv. #939842)

No. 2020/240 Moved by: Councillor Duhaime
Seconded by: Councillor Roveda

WHEREAS Council has sought legal advice pertaining to a municipal Human Resources Investigation matter;

AND WHEREAS there will be ongoing legal expenditures with respect to a Human Resources Investigation Matter;

BE IT THEREFORE RESOLVED THAT Council hereby authorizes the Head of Council to authorize and approve the following invoices, payable to Weaver Simmons LLP, relating to a Human Resources Investigation matter.

INVOICE NUMBER	PERIOD ENDING	AMOUNT
# 939842	May 20, 2020	\$72.32
# 937846	February 21, 2020	\$1,916.48

CARRIED

I-3 Authorize By-Law 2020/48 to assume and name Industrial Park Road

No. 2020/241 Moved by: Councillor Duhaime
 Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT By-law 2020/48, being a to accept and dedicate lands for public highway purposes and to name a roadway in the Township of Springer, shall come into force and take effect on the date it is passed.

CARRIED

I-4 Issue a statement of concurrence for the construction of telecommunication tower (Point Rd)

No. 2020/242 Moved by: Councillor L. Sénécal
 Seconded by: Councillor Roveda

WHEREAS Northern Rigging & Tower Maintenance Ltd. wishes to erect a free standing 96 metre self-supporting telecommunications tower on a site located near Point Road, in the Township of Hugel, West Nipissing, District of Nipissing to meet the needs for high quality, high speed internet services in West Nipissing;

AND WHEREAS Northern Rigging & Tower Maintenance Ltd. has complied with the Municipality of West Nipissing's Policy No. 2012-407 for establishing Telecommunications Tower/Antennae Facilities in circulating notice with regard to the construction of the proposed tower and by holding the required public consultations;

AND WHEREAS Northern Rigging & Tower Maintenance Ltd. is required by Industry Canada to consult with land use authorities and to obtain a statement of concurrence therefrom;

THEREFORE BE IT RESOLVED that the Council of the Corporation of the Municipality of West Nipissing hereby approves that the Municipality issue a statement of concurrence to Northern Rigging & Tower Maintenance Ltd. for the proposed free standing Telecommunications Tower near Point Road, in the Township of Hugel, West Nipissing Municipality for the delivery of high-speed internet services in West Nipissing.

CARRIED

I-5 Receive the 2nd Quarter Financial Update for the Municipality

No. 2020/243 Moved by: Councillor Malette
 Seconded by: Councillor Duhaime

BE IT RESOLVED THAT the 2020 – 2nd Quarter Variance Financial Report for the Municipality of West Nipissing be received, as presented.

CARRIED

I-6 Sign Connecting Links Agreement with MTO re: Design for Front St/Champlain Bridge Project

No. 2020/244 Moved by: Councillor Duhaime
 Seconded by: Councillor Malette

BE IT RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to sign an Agreement with Her Majesty the Queen in Right of Ontario, as represented by the Minister of Transportation, with regard to detailed design for Front Street / Champlain Bridge Rehabilitation in the Municipality of West Nipissing.

CARRIED

I-7 Award the quotation for Design and Administration of Bélanger St. Reconstruction Project

No. 2020/245 Moved by: Councillor Duhaime
 Seconded by: Councillor L. Sénécal

WHEREAS quotations were requested for the Construction Design and Contract Administration of the Bélanger Street Reconstruction;

AND WHEREAS three (3) quotations were received on August 19th, 2020;

AND WHEREAS the quotations have been reviewed by the municipal staff and the award being recommended herein consists of the best price meeting all of the specifications;

AND WHEREAS Council concurs with the recommendation received;

BE IT THEREFORE RESOLVED THAT the quotation for the Construction Design and Contract Administration of the Bélanger Street Reconstruction be awarded to **TULLOCH ENGINEERING**, having submitted the lowest quotation of \$61,000.00, plus H.S.T., meeting all the specifications.

CARRIED

I-8 Resolution to determine process for filling Council vacancy in Ward 7

↳ This item was removed from the agenda.

I-9 Award the quotation for the Sanitary Forcemain and Watermain Upgrades (Holditch St. to King St.)

↳ Refer to Addendum Section

J) ADDENDUM / ADDENDA

I-9 Award the quotation for the Sanitary Forcemain and Watermain Upgrades (Holditch St. to King St.)

No. 2020/246 Moved by: Councillor Duhaime
 Seconded by: Councillor Roveda

WHEREAS quotations were requested for the Sanitary Forcemain and Watermain Upgrades (Holditch St. to King St.);

AND WHEREAS five (5) quotations were received on August 13th, 2020;

AND WHEREAS the quotations have been reviewed by the consultant and the award being recommended herein consists of the best price meeting all of the specifications;

AND WHEREAS Council concurs with the recommendation received;

BE IT THEREFORE RESOLVED THAT the quotation for the Sanitary Forcemain and Watermain Upgrades (Holditch St. to King St.) be awarded to **A. vanEGMOND CONSTRUCTION (2005) LTD.**, having submitted the lowest quotation of \$889,365.00, plus H.S.T., meeting all the specifications.

CARRIED

K) INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS

K-1 The Mayor gave her report.

L) CLOSED MEETING / RÉUNION À HUIS CLOS

L-1 A resolution was passed to proceed into closed meeting.

No. 2020/247 Moved by: Councillor Roveda
 Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT we proceed into closed meeting as authorized in Section 239 (2) of the Municipal Act, to discuss the following:

- (C)** a proposed or pending acquisition or disposition of land by the municipality or local board;
 (i) Villeneuve Court

CARRIED

L-2 A resolution was passed to adjourn the closed session.

No. 2020/248 Moved by: Councillor Duhaime
 Seconded by: Councillor Roveda

BE IT BE IT RESOLVED THAT the Closed meeting of Council held on September 1st, 2020 be adjourned at 10:20 PM in order to proceed with the regular meeting

CARRIED

M) ADJOURNMENT / AJOURNEMENT

- M-1** A resolution was passed to adopt By-law **2020/49** confirming the proceedings of Council at its meeting held on September 1st, 2020.

No. 2020/249 Moved by: Councillor Roveda
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT By-law No. **2020/49** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 1st day of September 2020, shall come into force and take effect on the date it is passed.

CARRIED

- M-2** A resolution was passed to adjourn the meeting of Council.

No. 2020/250 Moved by: Councillor Roveda
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT the meeting of Council held on September 1, 2020 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK



**The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2020 /

SEPTEMBER 15, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT the accounts payables disbursement sheets for **JULY 2020** be received, as presented.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2020 /

SEPTEMBER 15, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to sign the 2020 Solid Waste Collection and Landfill Site Management Agreement with West Nipissing Environmental Services for the Municipality of West Nipissing.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



-- 2020 AGREEMENT --

SOLID WASTE COLLECTION AND LANDFILL SITE MANAGEMENT

BETWEEN:

THE WEST NIPISSING ENVIRONMENTAL SERVICES

AND:

THE MUNICIPALITY OF WEST NIPISSING

-
1. The West Nipissing Environmental Services (WNES) agrees to provide
 - Curbside residential solid waste collection for Sturgeon Falls, Cache Bay, Springer, Field, Crystal Falls, and Pedley
 - Curbside residential and commercial recycling collection from Verner, Sturgeon Falls, Cache Bay, Springer, Field, Crystal Falls, and Pedley, including seasonal recycling collection from designated areas
 - Recycling collection and diversion activities from outlying Municipally maintained recycling depots at the Field Landfill site, Verner Landfill site, Lavigne Landfill site, Kipling Landfill site, River Valley Landfill site, Muskasung Landfill site, Field Public Works yard, Verner arena, North Monetville Fire Hall, and Crystal Falls
 - Operation of the Municipal landfill site on Landfill Site Road, Sturgeon Falls. This includes, but is not limited to, collection of revenue at the gate, supervising of loads, site maintenance, covering waste and ensuring compliance with all legislative requirements.
 - Operation of the Material Recovery Facility on Landfill Site Road. This includes, but is not limited to, processing all recycled materials and storage of materials.
 2. The West Nipissing Environmental Services shall provide management services to The Municipality of West Nipissing's Solid Waste department. The Municipality shall assume 30% of the Manager's salary. Through the Municipal Solid Waste department, WNES is responsible for the management of all landfill sites recycling activities, inquiries from public, co-ordination with other government agencies, and ensure compliance with all respective legislation and by-laws.

3. The fees for 2020 shall be \$1,133.705.00
4. The fees shall be renewed on an annual basis. The West Nipissing Environmental Services is to provide The Municipality of West Nipissing with a budget and proposed fee structure prior to January 31 of each year.
5. The parties agree to meet from time to time, as required, to review and update this agreement.
6. This agreement can be terminated by either party thirty (30) days after the delivery of a written notice.

DATED THIS 15th DAY OF SEPTEMBER, 2020.

**THE WEST NIPISSING
ENVIRONMENTAL SERVICES**

**THE CORPORATION OF THE
MUNICIPALITY OF WEST NIPISSING**

Ginette Rochon
Chair

Joanne Savage
Mayor

Raymond Marleau
Director

Jean-Pierre (Jay) Barbeau
Chief Administrative Officer

Date

Date



The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest

2020 /

SEPTEMBER 15, 2020

Moved by / *Proposé par* :Seconded by / *Appuyé par* :

WHEREAS at a Committee of the Whole meeting held on September 15th, 2020, the Sewer and Water Committee recommended that the Water Financial Plan be approved as presented;

BE IT RESOLVED THAT the Municipality of West Nipissing Water Financial Plan 202-301A confirms the financial viability of the water supply;

BE IT FURTHER RESOLVED THAT Council approves the amended Water Financial Plan 202-301A;

BE IT FINALLY RESOLVED THAT staff be authorized to table the Water Financial Plan in accordance with O. Reg. 453/07 with the Ministry of Municipal Affairs and Housing.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2020 /

SEPTEMBER 15, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT THEREFORE RESOLVED THAT By-law **2020/51**, being a by-law to amend By-Law 2019/94, as amended, to include provisions for electronic participation for Council, Local Boards and Other Committees, shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

BY-LAW 2020/51

BEING A BY-LAW TO AMEND PROCEDURAL BY-LAW 2019-94 TO INCLUDE PROVISIONS FOR ELECTRONIC PARTICIPATION FOR COUNCIL, LOCAL BOARDS AND OTHER COMMITTEES

WHEREAS the Council of the Municipality of West Nipissing enacted and passed By-law No. 2019-94, a by-law to govern the proceedings of Council, Standing Committees, and Other Committees and Boards of Council;

AND WHEREAS Council enacted and passed By-law No. 2020/25 to amend the Procedural By-law to include provisions to permit electronic participation of members, including in-camera sessions for emergency during a declared emergency;

AND WHEREAS Bill 197, an Act to amend various statutes in response to COVID-19 and to enact, amend and repeal various statutes, was passed by the legislature on July 21, 2020, which grants the ability to provide for electronic participation in meetings after the declared emergency has been lifted, pending an amendment to the Procedural By-law;

AND WHEREAS Council of the Municipality of West Nipissing wishes to exercise this discretionary authority, to implement measures to allow for electronic participation by members under certain circumstances, providing for transparency and accountability to the public while ensuring the health and safety of its members, staff and the public;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING HEREBY ENACTS AS FOLLOWS:

1. THAT subsection 2.6 of Procedural By-law No. 2019- 94, as amended, entitled Electronic Meeting Participation during Emergency be hereby deleted and replaced with the following:
 - 2.6 Electronic Meeting Participation (Council, Local Boards and Other Committees)
 - 2.6.1 That while every effort shall be made by Members to attend meetings physically in person, during the following circumstances members of Council, Local Boards and Other Committees may participate by electronic video teleconferencing or by telephone means in a meeting to the extent and in the manner set out in this By-law:
 - a) It is not safe or possible to attend an in-person meeting due to a natural weather event;
 - b) Health and safety restrictions as determined the CAO or the West Nipissing Emergency Control Group;
 - c) Restrictions or guidelines set out by the North Bay Parry Sound District Health Unit, the Ontario Provincial Police or the Province of Ontario; or
 - d) The activation of the Emergency Control Group or a declared emergency by any level of government or health unit.
 - e) unforeseen circumstances (family emergency, etc.,) where a member is unable to attend, in person, however wishes to participate;
 - 2.6.2 Members participating electronically are required to use their municipally issued equipment. Should any member use their own personal equipment (i.e. phone and/or computer), they shall do so at their own expense.
 - 2.6.3 Members participating electronically shall use their best efforts to participate using the video conferencing platform being used by the Municipality; however it is acknowledged that internet service may be interrupted during a meeting or inadequate to sustain participation and such member may be required to participate by telephone.

- 2.6.4** Members shall advise the Clerk, or designate, as soon as practicable prior to the scheduled meeting of his/her intent to participate electronically. In all cases, staff will accommodate electronic participation on a best effort basis and subject to available resources that may be required for the delivery of competing essential municipal services. All efforts will be made to ensure meetings are live streamed and recorded as provided for in Section 28 hereof.
- 2.6.5** Members participating electronically will count towards quorum and have the ability for full participation including ability to vote in both public and closed session (in-camera) meetings. Voting may take place by way of roll call, or in an alternate method authorized by the Chair, ensuring that Members and the public are aware of how each member votes.
- 2.6.6** In the event of a technical failure during the meeting, a recess of not more than 10 minutes can be taken to allow staff to reinstate the electronic participation. If a member can no longer participate by electronic means, it will not affect the validity or continuation of the meeting or decisions. If a quorum is lost, the meeting will be deemed to be adjourned.
- 2.6.7** Electronic participants are permitted to participate in Closed Session (In-Camera) session meetings. In the case that Members participate electronically in closed sessions, all Members must attest to the fact that they recognize they will be in a closed session and are able to ensure confidentiality.
- 3.** THAT By-law No. 2020-25 be hereby repealed.
- 4.** THAT this By-law shall come into full force and effect on the date of final passage hereof at which time all By-laws and/or resolutions that are inconsistent with the provisions of this By-law and the same are hereby repealed or rescinded insofar as it is necessary to give effect to the provisions of this By-law.

ENACTED AND PASSED THIS 15th DAY OF SEPTEMBER 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

PROCLAMATION

« FRANCO-ONTARIAN DAY »
FRIDAY, SEPTEMBER 25TH, 2020

WHEREAS *Franco-Ontarian Day* is an annual province-wide celebration;

AND WHEREAS our province officially proclaimed Franco-Ontarian Day in 2010;

AND WHEREAS more than 600,000 francophones reside in Ontario, representing the most important French-language community in Canada, outside of Quebec;

AND WHEREAS francophones are present all across the province from the North to the South and from East to West;

AND WHEREAS it was on this day in 1975 that the Franco-Ontarian flag was raised for the first time, uniting Franco-Ontarians and providing them with a symbol;

AND WHEREAS this day promotes the recognition of the francophone community's contribution to the development of Ontario's culture, history, society, economy and political structure;

AND WHEREAS September 25th represents the diversity of Ontario's francophone community;

I, Mayor Joanne Savage, do hereby proclaim September 25th, 2020 as **Franco-Ontarian Day** in the Municipality of West Nipissing.

Dated this 15th day of September, 2020.

Joanne Savage, Mayor

Joie de vivre



www.westnipissingouest.ca

PROCLAMATION

«**JOUR DES FRANCO-ONTARIENS ET DES FRANCO-ONTARIENNES**»
LE VENDREDI 25 SEPTEMBRE 2020

ATTENDU QUE le *Jour des Franco-Ontariens et des Franco-Ontariennes* est célébrée annuellement à l'échelle de la Province ;

ATTENDU QUE le Jour des Franco-Ontariens et des Franco-Ontariennes a officiellement été reconnue par notre province en 2010 ;

ATTENDU QUE l'Ontario regroupe au-delà de 600,000 francophones, soit la plus importante communauté francophone au Canada hors Québec ;

ATTENDU QUE les francophones de l'Ontario sont répartis aux quatre coins de la Province ;

ATTENDU QUE la date du 25 septembre a été choisie en référence à la première levée du drapeau franco-ontarien, symbole d'identification, de ralliement et d'appartenance, en 1975 ;

ATTENDU QUE cette journée entend faire la promotion et la reconnaissance des contributions de la communauté francophone quant au développement de la culture ontarienne, à son histoire, à la société, à l'économie et la structure politique de l'Ontario ;

ATTENDU QUE le 25 septembre représente l'Ontario français dans toute sa diversité.

Je, Joanne Savage, Maire, proclame par la présente le vendredi 25 septembre 2020 comme étant le **Jour des Franco-Ontariens et des Franco-Ontariennes** dans la Municipalité de Nipissing Ouest.

Daté ce 15^e jour de septembre 2020.

Joanne Savage, Maire

Joie de vivre



www.westnipissingouest.ca



The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2020 /

SEPTEMBER 15, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS the Municipality of West Nipissing has received requests from the Municipality of Chatham-Kent seeking support of the Government's Commission on Long-Term Care as well as a letter from multiple LTC (Long Term Care) and RH (Retirement Home) partners seeking the Provincial Government's immediate attention and allocated resources to be applied to LTC homes in order to support the psychosocial and emotional wellbeing of residents;

BE IT RESOLVED THAT Council for the Municipality of West Nipissing supports the Municipality of Chatham-Kent's request seeking support for:

- (a) the Government's Commission on Long-Term Care; and
- (b) recommendations of its LTC and RH partners

And that letters supporting these important initiatives be sent to the Premier of Ontario and the Minister of Health and Minister of Long-Term Care

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

June 11, 2020

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Honourable Christine Elliott
Deputy Premier and Minister of Health
Ministry of Health
5th Floor, 777 Bay Street
Toronto ON M7A 2J3

Honourable Merrilee Fullerton
Minister of Long-Term Care
6th Floor, 400 University Avenue
Toronto ON M5G 1S5

Dear Premier Ford, Minister Elliott, and Minister Fullerton:

At its meeting of June 1, 2020, Chatham-Kent Municipal Council unanimously supported a request from Councillor Clare Latimer to submit a letter to the Premier, Minister of Health, and Minister of Long-Term Care (LTC) regarding current and long-standing issues being faced by the LTC sector and to support the government's Commission on Long-Term Care.

The COVID-19 pandemic has exacerbated the human resources crisis that LTC has faced for a number of years. It has also brought homes and the residents who place trust in the system they will be well cared for into the limelight, when all along the number one priority of all levels of government and oversight should be the health, safety, and well-being of some of our most vulnerable citizens.

The LTC and Retirement Home (RH) sectors are chronically understaffed; losing the extra hands of visitors and volunteers during the pandemic, while necessary, has created an additional burden. Homes in Ontario are experiencing increasing difficulty recruiting and retaining Personal Support Workers (PSW), Registered Practical Nurses (RPN) and Registered Nurses (RN), creating long delays in the ability to fill vacant positions. Before the pandemic, many homes were indicating they no longer have a 'pool' of PSWs ready and available to fill vacant shifts. Homes are seeing more PSWs experiencing stress-related illnesses, mental and physical exhaustion, and an increase in work-related injuries. In addition to an already limited available workforce, hospitals are now hiring PSWs to fill support roles, and many RNs or RPNs accept positions in LTC only to resign when an acute care or community health position becomes available. Additional stressors directly related to the pandemic have certainly added to the staffing crisis. The provision of pandemic pay to front-line staff has helped, and while it would be a welcomed addition to the funding envelope moving forward, wage increases alone will not solve the chronic lack of people choosing long-term care as a career.

Cont'd...

Staffing ratios have been discussed for several years and there has been lobbying from many avenues to increase the number of direct nursing care hours for residents up to four hours of care per day in order to safely meet the complex needs of the current long-term care population. Without an influx of provincial dollars, coupled with a provincial LTC human resources strategy, homes will not be able to increase direct patient care hours; there simply are not enough human resources to go around. This is difficult for staff in long-term care and retirement homes. They are a determined, passionate bunch who want nothing more than to provide quality care to their residents who call their facilities home.

As a Municipal Council, we have watched the impact the COVID-19 pandemic has had on LTC and RHs across our province. Our municipality has not had any COVID-19 outbreaks in homes in Chatham-Kent; however, we are certainly aware of the ongoing risk and continue to do everything we can to ensure our residents and staff are safe and they have the tools and resources to manage during such a difficult time. As a Council, we support the government's LTC Commission and ask that it remain non-partisan, and be independent of owners and operators including ourselves as the owner and operator of Chatham-Kent's largest LTC home. While we are supportive of the Commission, we are asking for an impartial review of current best practices in both private and publicly operated homes. We are also requesting that the Commission be tasked with recommending best practice standards of care, and accountability protocols regarding documentation, peer reviews, and resident/family reviews.

We appreciate the work involved in any type of large-scale review with the hope the Commission is able to review the current impact of the pandemic and merge these findings with what the sector has known and has been advocating for over the last several years including staffing, governance models, physical structures of homes, and LTC regulations. A comprehensive look at past, current, and future insights will move the sector towards action and real change.

Sincerely,



Darrin Canniff, Mayor/CEO
Municipality of Chatham-Kent

C Rick Nicholls, MPP Chatham-Kent-Leamington
Monte McNaughton, MPP Lambton-Kent-Middlesex
All municipalities in Ontario

June 11, 2020

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Honourable Christine Elliott
Deputy Premier and Minister of Health
Ministry of Health
5th Floor, 777 Bay Street
Toronto ON M7A 2J3

Honourable Merrilee Fullerton
Minister of Long-Term Care
6th Floor, 400 University Avenue
Toronto ON M5G 1S5

Dear Premier Ford, Minister Elliott, and Minister Fullerton:

At its meeting of June 1, 2020, Chatham-Kent Municipal Council received a letter from eleven organizations serving Long-Term Care and Retirement Homes in Ontario. The letter spoke to the importance of psychosocial and emotional well-being of all Long-Term Care (LTC) and Retirement Home (RH) residents. Council agreed there was significant evidence presented within the letter to warrant supporting the call to action and to encourage the government to review and act on the recommendations provided.

The COVID-19 pandemic has presented a variety of challenges to the LTC and RH sectors, as well as the congregate care sector. Many of these challenges involve protecting the physical health of this extremely vulnerable population. Increased infection control requirements, eliminating non-essential visitors, active screening protocols, and restrictions on the movement of LTC and RH staff working between different homes, are a few examples of the measures taken and backed financially by the provincial government. In Chatham-Kent, early and rigorous adoption of these measures has kept COVID-19 out of our LTC and RH facilities. While this is a commendable achievement, it is important to examine the social costs to residents of such an undertaking.

People living in LTC and RHs depend completely on interactions with staff, visitors, volunteers, and other residents to fulfill their social and emotional needs. Losing any one of these groups impacts residents in ways that are difficult to measure quantitatively but qualitatively we see it in our residents' eyes each day as we strive to provide the best care possible for them. The exclusion of non-essential visitors has left a tangible hole in the lives of residents. In Chatham-Kent's municipally-run LTC home, Riverview Gardens (RVG), this order saw the exclusion of 500-600 additional visitors, volunteers, and contract support staff per week. They were cherished, familiar faces; their visits much-anticipated by residents and appreciated by staff.

Cont'd...

Visitors and volunteers provide more than just visiting, they help in the daily care of our residents. Conversations with other LTC and RHs throughout Chatham-Kent show the same losses and the same impacts on residents and staff. Additional stressors directly related to the pandemic have added to the staffing crisis in LTC and RHs. Supporting a strategy for homes to hire additional staff specifically trained to support the psychosocial and emotional needs of residents would alleviate some of the stress on nursing staff and may lead to better outcomes for residents.

Chatham-Kent has always been a community that comes together and rises to the challenges before us. COVID-19 and the impact this has had on our local LTC and RH sectors is no exception. Through our local United Way, volunteers are finalizing an Adopt a Grandparent program similar to pen pals of years past. This program will link teenagers and young adults with one of our LTC and/or RH residents. Young and old, both with different needs, sharing thoughts and ideas and supporting one another through the pandemic. At Riverview Gardens we have created a Resident Support Worker (RSW) position that provides emotional and social support to our residents. RSWs work on the same floor with the same residents each day where they assist residents with feeding, games, crafts, companionship, and outdoor time when the weather cooperates. RSWs also help provide such services as assisting with laundry, as well as sorting, folding, and organizing a resident's personal items. Currently, redeployed municipal staff are fulfilling these roles at RVG but as Ontario moves further with reopening, these staff will be needed back at their home base location and residents in our home will once again be faced with spending much of their day alone. The homes in Chatham-Kent are providing great care to our residents but they can only do so much. This is why the recommendations from the Long-Term Care and Retirement Home sectors are so important.

Chatham-Kent Municipal Council believes people need human interaction. It is what makes the difference between simply being alive, and living. It is time to act, and protect the psychosocial and emotional health of our LTC and RH residents. We support whole-heartedly, the recommendations presented to you from our LTC and RH partners (attached).

Sincerely,



Darrin Canniff, Mayor/CEO
Municipality of Chatham-Kent

Attachment: Letter from Alzheimer Society et al RE: Psychosocial and Emotional Well-being of LTC Residents

C Hon. Michael Tibollo, Associate Minister of Mental Health and Addictions
Hon Raymond Cho, Minister of Seniors and Accessibility
Helen Angus, Deputy Minister, Ministry of Health
Richard Steele, Deputy Minister, Ministry of Long-Term Care
Rick Nicholls, MPP Chatham-Kent-Leamington
Monte McNaughton, MPP Lambton-Kent-Middlesex
Matthew Anderson, President and CEO, Ontario Health
All municipalities in Ontario



May 8, 2020

Hon. Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Hon. Christine Elliott
Deputy Premier and Minister of Health
Ministry of Health
5th Floor, 777 Bay St.
Toronto, ON M7A 2J3

Hon. Merrilee Fullerton
Minister of Long-Term Care
6th Floor, 400 University Ave
Toronto, ON M5G 1S5

Dear Premier Ford, Minister Elliott and Minister Fullerton,

On behalf of almost 80,000 residents, their families and staff in Ontario's long-term care (LTC) homes, we are writing this letter to urgently request that the provincial government take immediate action to support the psychosocial and emotional wellbeing of residents. COVID-19 has changed every aspect of the lived experience in LTC. Despite fervent efforts and commitment from LTC team members to protect residents from the negative physical outcomes of COVID-19, the psychosocial and emotional impacts remain ignored and under-resourced.

According to a recently released study by Mental Health Research Canada, the number of Canadians expressing high-to-extreme levels of anxiety has quadrupled since the start of the COVID-19 crisis. “Mental Health in Crisis: How COVID-19 is Impacting Canadians.” *Mental Health Research Canada*, www.mhrc.ca/our-research/. If that is the reality of people living in the general population, what is happening to the mental health of LTC residents, many of whom are already living with compromised cognitive ability and living in isolation? ‘There is no health without mental health’ - Minister Elliott.

Thousands of residents are living cohorted and/or isolated lives away from their personal belongings and away from the important people in their lives. Many residents are eating alone, experiencing virtually no human connection aside from 2-3 brief encounters with LTC team members for personal care/meal delivery each day and 1-2 virtual visits with a family member each week, if such a program exists in their home. Team member shortages further exacerbate the sense of isolation, we have heard from residents that there is little to no program or activity to nurture social engagement opportunities during these times.

Pre-COVID-19, the realities of pervasive isolation, depression and loneliness are coined as the ‘three plagues’ of life in LTC (Dr. Bill Thomas, founder of The Eden Alternative). While person-centered practices combat these plagues, the current reality of LTC living will lead to residents left with broken spirits and the corresponding negative outcomes associated with their psychosocial, emotional health.

People need people. We are writing this letter now to ask that immediate attention and allocated resources be applied to LTC homes to support the psychosocial and emotional wellbeing of residents. The government of Alberta, in recognizing the importance of ‘quality of life’ for residents, has released substantive directives that clearly define essential visitors as those who contribute to the quality of life of residents in addition to provision of needed physical care. I urge you to follow suit, so that residents can experience the psychosocial and emotional support that has been missing for 7 weeks thus far.

Imagine the new reality when a group of team members (comprised of ‘essential visitors’ and/or dedicated staff) is incorporated into **every LTC home** to exclusively provide avenues/programs/opportunities for psychosocial and emotional support. Residents will experience **multiple** weekly virtual visits using iPads, tablets or cell phones with friends and family members, and even amongst themselves, providing peer to peer support. Residents will enjoy safe outdoor visits during the warm weather now upon us. Imagine residents being supported in a virtual resident activity, meal or conversation between other residents. Residents will feel engaged and connected to each other once again, to their families, to their environment and to their community. They will be well protected from the negative outcome of prolonged isolation.

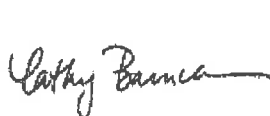
This is what is needed:

- Declare psychosocial and emotional wellbeing of residents as essential to their quality of life
- Expand the definition of ‘essential visitors’ to include people who contribute to the quality of life including psychosocial and emotional health
- Resources for homes to hire and train additional team members/staff whose primary role is to support psychosocial and emotional health via facilitating virtual and safe physical visiting
- Resources for homes to purchase technology and infrastructure required to support virtual visits amongst residents and families
- Creation of a safe plan for residents to enjoy social engagement outdoors in the coming weeks (physical distancing, wearing of masks, etc.), complete with human resources and supplies to make this a reality

We must act now. COVID-19 requires physical distancing, but in order to uphold resident's quality of life and wellbeing we must enable and support social connection.

We look forward to hearing from you soon, as we work together to provide the best care for LTC residents who are the most vulnerable group of Ontarians during this COVID-19 crisis.

Sincerely,



Cathy Barrick
Chief Executive Officer
Alzheimer Society of
Ontario



Lisa Levin
Chief Executive Officer
AdvantAge Ontario



Kiran Rabheru MD, CCFP, FRCP
Co-Chair
Canadian Coalition for Seniors' Mental Health



Laura Tamblyn Watts
Chief Executive Officer
CanAge



Carola Collins
MD CCFP
Medical Director



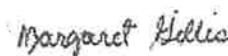
Marta Hajek
Executive Director
Elder Abuse Prevention Ontario



Samantha Peck
Executive Director
Family Councils Ontario



George Heckman, MD, FRCPC(C)



Margaret Gillis
President
International Longevity Centre Canada



Raza M. Mirza, PhD
Network Manager
National Initiative for the Care of the Elderly (NICE)



Dee Lender
Executive Director
Ontario Association of Residents' Councils



Fred Mather, MD
President,
Ontario Long Term Care Clinicians



Donna Duncan
Chief Executive Officer
Ontario Long Term Care Association

cc: Hon. Michael Tibollo, Associate Minister of Mental Health and Addictions
Hon Raymond Cho, Minister of Seniors and Accessibility
Helen Angus, Deputy Minister, Ministry of Health
Richard Steele, Deputy Minister, Ministry of Long-Term Care
Matthew Anderson, President and CEO, Ontario Health



**The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2020 /

SEPTEMBER 15, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS the Municipality of West Nipissing received a request from the Grey County seeking support for their request to various ministries asking for implementation of broadband in the unserved and under-served areas in their region;

AND WHEREAS the Municipality of West Nipissing also requests implementation of broadband in the unserved and under-served areas in West Nipissing;

BE IT RESOLVED THAT Council for the Municipality of West Nipissing supports Grey County's resolution seeking implementation of broadband in the unserved and under-served areas within their region;

BE IT FURTHER RESOLVED THAT Council for the Municipality of West Nipissing also calls to action the Premier of Ontario, the Minister of Infrastructure, the Minister of Agriculture, Food and Rural Affairs to champion the implementation of broadband in the unserved and under-served areas within West Nipissing.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



Clerk's Department

595 9th Avenue East, Owen Sound Ontario N4K 3E3
519-372-0219 / 1-800-567-GREY / Fax: 519-376-8998

June 16, 2020

Hon. Doug Ford
Premier
Premier's Office
Room 281
Legislative Building, Queen's Park

Dear the Honourable Doug Ford:

Please be advised that at it's June 11th, 2020 meeting, Grey County Council endorsed the following resolution for your consideration:

CW93-20 Moved by: Councillor Robinson Seconded by: Councillor Keaveney

Whereas now more than ever in our increasingly electronic world, Grey County families and business owners have a need for reliable and affordable broadband to conduct business and stay connected both locally and beyond; and

Whereas broadband is a contributing social and economic driver in supporting the vitality and growth of our communities; and

Whereas families require internet to enable their children to complete school assignments, take online courses, maintain a human connection, or just stream movies at home; and

Whereas Grey County agriculture production, medical, health care, manufacturing, retail and the service industry depend on reliable high-speed connections to support and ensure business continuity and success; and

Whereas connectivity has been a lifeline for those businesses and sectors with access to reliable broadband during this global pandemic; and

Whereas reliable broadband will continue playing an essential role in the economic and social recovery of communities across Grey

County post-pandemic; and

Whereas not all areas of Grey County are within a connectivity coverage area which continues to be increasingly challenging, and amplified by the COVID-19 pandemic; and

Whereas Grey County has unserviced areas as well as under-serviced areas that receive inadequate or disproportionately low levels of service; and

Whereas while it is important for the Provincial Government to look at both the number of people and the number of businesses that can be serviced by broadband expansion, it is essential, as well, that the Province provide broadband service to areas that have a small number of people, yet cover a vast geographical area; and

Whereas the need for broadband infrastructure improvement is now;

Now Therefore Be It Resolved that Grey County representing our Grey County residents and business owners alike, call to action Premier Ford; Minister of Infrastructure, Minister Scott; Ministry of Agriculture, Food and Rural Affairs, Minister Ernie Hardeman and Associate Minister of Energy & MPP Walker to champion the implementation of broadband in the unserviced and under-serviced areas of Grey County; and

That this resolution be forwarded to all Ontario municipalities for their endorsement.

If you require anything further, please do not hesitate to contact me.

Yours truly,

Tara Warder
Deputy Clerk/Legislative Coordinator
(519) 372-0219 x 1294
tara.warder@grey.ca
www.grey.ca

cc Hon. Laurie Scott, Minister of Infrastructure
Hon. Bill Walker, Associate Minister of Energy & Bruce – Grey - Owen Sound MPP
Hon. Ernie Hardeman, Ministry of Agriculture, Food and Rural Affairs
All Ontario Municipalities

CORPORATION OF THE MUNICIPALITY OF CALVIN
Resolution

DATE: August 11, 2020 NO. 2020-270

MOVED BY Dean Grant

SECONDED BY Heather Olmstead

"WHEREAS access to affordable and reliable broadband networks is an important part of everyday life and key to economic, education, social and health development, and;

WHEREAS communities outside urban centres face challenges in accessing internet service levels comparable to those in cities due to factors such as low population, distance and challenging terrain and;

WHEREAS since the arrival of Covid 19, the need to improve connectivity in the District of Nipissing has significantly increased due to the number of people working from home, children remotely working on school assignments and people using the internet for entertainment purposes, and;

WHEREAS the above has caused connection speeds in the rural areas of the District of Nipissing to deteriorate even further, and;

WHEREAS the Provincial government has announced \$150 million for broadband, cellular connectivity funding that will support the implementation of Broadband projects, and;

THEREFORE BE IT RESOLVED that The Corporation of the Municipality of Calvin calls on the Federal Government to match or exceed the funding announced by the Provincial government for rural broadband and cellular connectivity, further investing in the economic, education, social and health development of those who live in rural areas of Canada, by improving the connection speeds in these rural areas, and;

THEREFORE BE IT FURTHER RESOLVED that, The Corporation of the Municipality of Calvin requests that our Member of Parliament, Mr. Anthony Rota advocate on the District of Nipissing's behalf to ensure that the Federal Government honour their commitment to invest in the development broadband and cellular connectivity for rural Canada, and;

THEREFORE BE IT FURTHER RESOLVED that the Municipality of Calvin will forward this resolution to the Honorable Anthony Rota, Member of Parliament for the District of Nipissing-Timiskaming and the Municipalities of the District of Nipissing."

CARRIED 

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
Coun Cross	<u>X</u>	<u> </u>
Coun Maxwell	<u>X</u>	<u> </u>
Coun Olmstead	<u>X</u>	<u> </u>
Coun Grant	<u>X</u>	<u> </u>
Mayor Pennell	<u>X</u>	<u> </u>



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2020 /

SEPTEMBER 15, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-Law No. **2020/52**, being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 15th day of September 2020, shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

BY-LAW 2020/52

**BEING A BY-LAW OF THE MUNICIPALITY OF WEST NIPISSING
TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS MEETING
HELD ON THE 15th DAY OF SEPTEMBER, 2020**

WHEREAS the Municipality of West Nipissing deems it desirable to confirm the proceedings of Council at its meeting held on the 15th day of SEPTEMBER 2020, and each motion, resolution and other action passed and taken by the Council at its said meeting is hereby adopted, ratified and confirmed.

The Mayor of the Municipality and the proper officer of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approval where required and except where otherwise provided, the Mayor/Deputy Mayor and the Clerk/Deputy Clerk is hereby authorized and directed to affix the Corporation Seal of the Municipality to all such documents.

ENACTED AND PASSED THIS 15th DAY OF SEPTEMBER 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK



**The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2020 /

SEPTEMBER 15, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT the meeting of Council held on SEPTEMBER 15, 2020 be adjourned.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____