

VIRTUAL ZOOM MEETING / RÉUNION VIRTUELLE PAR ZOOM

AGENDA / ORDRE DU JOUR

- A) Declaration of Pecuniary Interest / Déclaration d'intérêts pécuniaires**
- B) Addendum and Agenda / Addenda et Ordre du jour**
- B-1 Approve the Addendum
B-2 Adopt the Agenda
- C) Delegations & Petitions / Délégations et pétitions**
- C-1 WN Chamber of Commerce re : Weyerhaeuser, Dutrisac Properties and Main St. Beach
(Presenter : Stuart Seville)
- D) Closed Meeting / Réunion à huis clos**
- D-1 Resolution to proceed into closed meeting as authorized in Section 239 (2) of the Municipal Act, to discuss the following:
- (C) a proposed or pending acquisition or disposition of land by the municipality or local board
- (i) Villeneuve Court
- D-2 Resolution to adjourn the closed session

COMMITTEE OF THE WHOLE / COMITÉ PLÉNIER

- E-1 General Government / Gouvernement général**
- E-1(a) Discussion re: CAO job description (J. Savage)
E-1(b) HR Staffing Report
E-1(c) Reinstatement of interest and penalties and other collection matters
E-1(d) Requests for Relief on Water Bills
E-1(e) Clarification re: Point-of-Order
E-1(f) Cancellation of RFP for Strategic Plan
E-1(g) Counter Offer to purchase property behind Bay Street
E-1(h) Offer to purchase land – Industrial park (E. Cardinal)
E-1(i) Changes to the Integrity Commissioner By-Law (C. Fisher)
E-1(j) Changes to the Procedural By-Law re: Calling of Special / Emergency Meetings (D. Roveda)
- E-2) Planning / Planification**
- E-3) Emergency Measures and Public Safety / Mesures d'urgence et sécurité publique**
- E-3(a) COVIE-19 Update (verbal)
E-3(b) School Crossings / Student Safety (J. Savage)

- E-4) **Economic Development / Développement économique** **NIL**
- E-5) **Social Services and Health / Services sociaux et santé** **NIL**
- E-6) **Sewer and Water / Les égouts et l'eau** **NIL**
- E-7) **Environmental / L'environnement** **NIL**

REGULAR COUNCIL / SÉANCE RÉGULIÈRE

F) Planning / Planification

- F-1 By-Law **2020/50** to assume lands for highway purposes (Poirier Rd, Verner) (*carried- Sept-15 mtg*)
- F-2 By-Law **2020/53** to assume lands for highway purposes (Laurin Rd, Verner)
- F-3 By-Law **2020/54** to amend the Zoning By-Law at 37 Tomiko Road (from RU to C1-3)
- F-4 By-Law **2020/55** to amend the Zoning By-Law at 12127 Hwy 17 (from R4 to C2)
- F-5 By-Law **2020/56** to amend the Zoning By-Law on Bay St. (from M2 to M1)
- F-6 By-Law **2020/57** to deem lots 170 and 171 to not be registered on subdivision (*Plan 40 - Hay St, Cache Bay*)

G) Correspondence and Accounts / Courier et comptes

- G-1 Approve the September 15, 2020 Council minutes
- G-2 Adopt the minutes of the Planning Advisory Committee meeting of August 24-2020
- G-3 Receive the following minutes from various Boards / Committees:
- Committee of Adjustment meeting held August 24, 2020;
 - Au Chateau Board meetings held June 17, 2020;
 - WN OPP Services Board meeting held March 11, 2020;
 - WN Library Board meetings held June 11, 2020;
 - DNSSAB Board meeting held June 24, 2020.
- G-4 Accept the **JULY 2020** Disbursement report (*carried - Sept-15 mtg.*)

H) Unfinished business / Affaires en marche

I) Notice of Motion / Avis de motion

J) New Business / Affaires nouvelles

- J-1 By-Law **2020/51** to amend Procedural By-Law re: Electronic Participation (*carried - Sept-15 mtg*)
- J-2 Solid Waste Collection and Landfill Site Management Agreement (*carried - Sept-15 mtg*)
- J-3 Tender for Exterior Improvements to the Recreation Center
- J-4 Quotation for supply of a Tandem Diesel Snow/Plow Truck
- J-5 By-Law **2020/58** to amend the Traffic and Parking By-Law
- J-6 Declare vacant land on Villeneuve Court as surplus
- J-7 By-Law **2020/59** to transfer east 30m on east-side of Villeneuve Court.

K) Addendum / Addenda

L) Information, Questions & Mayors' Report / Information, questions et rapport du Maire

- L-1 Mayor's Report

M) Adjournment / Ajournement

- M-1 Resolution to adopt By-law **2020/60** confirming proceedings of meeting
- M-2 Resolution to adjourn the meeting

**C-1**

RECEIVED

SEP 03 2020

REQUEST FOR DELEGATION / WRITTEN SUBMISSIONS

A request for a delegation or presentation before Council must be in the form of a written submission to the Municipal Clerk. The following background information form must be duly completed and submitted by not later than 4:30 p.m. on the Wednesday prior to the requested meeting.

PLEASE PRINT CLEARLY:

Council Meeting Date:

~~SEP 15th 2020~~ → October 6, 2020

Subject:

STURGEON FALLS WATERFRONT RECLATION PROJECT

Name:

STUART SEVILLE

Address:

267 KING ST.

Phone:

Home:

416 543 6903

Business:

Fax:

E-Mail:

SAILOR SQ@LIVE.COM.

Name of Group or Person(s) being represented (if applicable):

WEST NIPISSING CHAMBER OF COMMERCE.

Details of nature of the business/purpose (additional information can be attached separately):

TO PUT FORTH PROPOSAL TO PURCHASE WAYERHAESER
+ DUTRISAC PROPERTIES AND PUT MONEY INTO MAIN STREET
BEACH.

Presentation Requirements:

☐ Easel☐ Projection Equipment☐ Other:

Please be advised that your delegation/presentation will be recorded in video and audio format as part of Council meetings and will be subject to media broadcast (Eastlink and internet). Personal information on this form will be used for the purpose of sending correspondence relating to matters before Council and Committee of the Whole. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a report that is available to the general public in a hard copy format pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, C.M 56, as amended.

Submit your completed form to:

Municipal Clerk
Municipality of West Nipissing
101 - 225 Holditch Street
Sturgeon Falls, ON P2B 1T1
e-mail: mducharme@westnipissing.ca
Tel: 705-753-2250 • Fax: 705-753-3950

Visit ... www.westnipissingouest.ca

Sturgeon Falls Waterfront Reclamation Proposal.

Good evening Madam Mayor, members of the Council and the administration.

Thank you for giving me the opportunity to speak to you about an important project for West Nipissing.

Let me give you a little background information on who I am, and what led me to present you with this proposal.

I moved here in 2016 with my partner, Gayle Primeau, who is originally from this town. I have lived in the GTA most of my life but I already love this town dearly and am glad that I made the move.

It took quite a while for us to find the right house. We started looking in 2015 and finally found a suitable property in 2016. We now live in a modest house overlooking Minnehaha Bay.

In our search we were surprised and sad when we realized that there wasn't any public access to Lake Nipissing. Unfortunately it seems that only the wealthy or privileged few can enjoy lake access. The public has access to a tiny beach on the upper Sturgeon river at Main street that is looked after by a group of tireless volunteers. But that's not the lake and it can't compare.

Minnehaha Bay is a beautiful development but is also without beach access, not to mention that it's still the lower Sturgeon, not the lake.

When we moved up here one thing we both agreed was giving back to our community.

So Gayle and I both serve on numerous boards and committees, all with the end goal of betterment of business, environment, and the health and welfare of the residents of West Nipissing.

Which leads me to the topic at hand. We as a community do not have access to the lake. In fact, I've heard that the public in Sturgeon Falls has been making due in the past 75 years by basically using private property in lieu of a public beach. I am referring here to the beach on Promenade du

Lac that was a popular spot in the '50s and '60s and afterwards, the Dutrisac Cottages Beach that was attended by local kids as a default. An opportunity has now arisen to reclaim the Dutrisac lake properties.

This project of mine is a 3 prong idea.

Number 1 is reclamation of the mill lands ,AKA Warehausen, formerly McMillan Bloedel .

Fortunately I successfully brokered a deal with Warehausen. Jay is now in the process of formalizing an agreement to put lands back into the municipality's hands. I believe that this will represent an economic boon to the entire community with a myriad of opportunities. There's an opportunity to develop residential, commercial and green spaces with water access.

Number 2 is a conservation area where Dutrisac properties are now.

Number 3 is a revitalization of the upper beach on Main street.

Dutrisac properties are located at the end of Dutrisac on Pierre road. There's approximately 6 acres of land with just under 300 feet of sandy shallow beach.

The property is ideal and ready made for this venture.

It does need some work, such as the removal of existing structures and old concrete docks.

I have already spoken to a local company that deals with municipality and I have obtained a quote that is quite favorable.

The reasons for public access to the lakefront are many.

Imagine having an area where our seniors can go relax, have a picnic and spend a sunny afternoon by the lake watching the waves wash onto the shore.

I work with Au Chateau delivering meals on wheels and I speak to many seniors and also people that work with them.

There was overwhelming positive consensus when I mentioned lakefront access for all.

Many of us spend thousands going down south to get the same experience!

It's here already but no one can access it!

Economically it makes sense.

Having lake access is huge when it comes to selling this community as a place to settle with a family, or settle and retire.

Companies would be more likely to relocate here knowing that their employees would be happier having access to the lake.

Schools can take advantage of lake access with field trips during the Spring and the Fall, something that students cannot currently do.

How about one of the easiest ! It affects all of us that live here.

If you don't live on the lake or the river, it can be a place that we can bring visitors to see! I for one run out of things to do with friends that come and stay!

There is a bike lane down Dutrisac that can be utilized for people or bike groups wanting to take a day trip to the lake.

A sign could direct travellers on Highway 17 to this public beach.

Mental health.

It's well known that sitting in full view of a body of water can improve one's well being.

With everything that is happening in the world today, we sure need that.

Festivals, corporate events, exhibitions, fairs, the list goes on and on!

As far as general management, maintenance and upkeep of the property I don't see a massive expenditure.

We can keep and rent two of the existing structure, for example:
A chip stand and an ice cream stand can go towards general revenues to pay summer students that could be hired through grants that will be present on site to keep up the grounds.

Time is of the essence with this project because it is in private hands at the moment, and I wouldn't want to lose it.

I would like you all to seriously consider this proposal and for all of us to work together towards making this dream a reality.

I'm also part of the West Nipissing Economic Development Committee and I've brought this forward with them.

A few of you here are part of the committee too.

Ecdev's response was very favorable.

Towns, municipalities everywhere around the world are investing and reinvesting in their water fronts.

While there are expenses to be made in the short term, we need to consider this project as an investment for current and future generations and an opportunity that we cannot let slip through our fingers.

Think of this as a legacy project, with the benefits showing up immediately and for generations to come.

We at this meeting have a vested interest in this community and all of us want it to succeed and prosper.

Most of you have lived here majority if not all of your lives.

I have lived here just 4 years but I sincerely care about our future.

I probably look at things a little differently than some of you because I've lived away from here for most of my life. But with my business background I'm prone to speculate on property and occasions when I see tremendous opportunities.

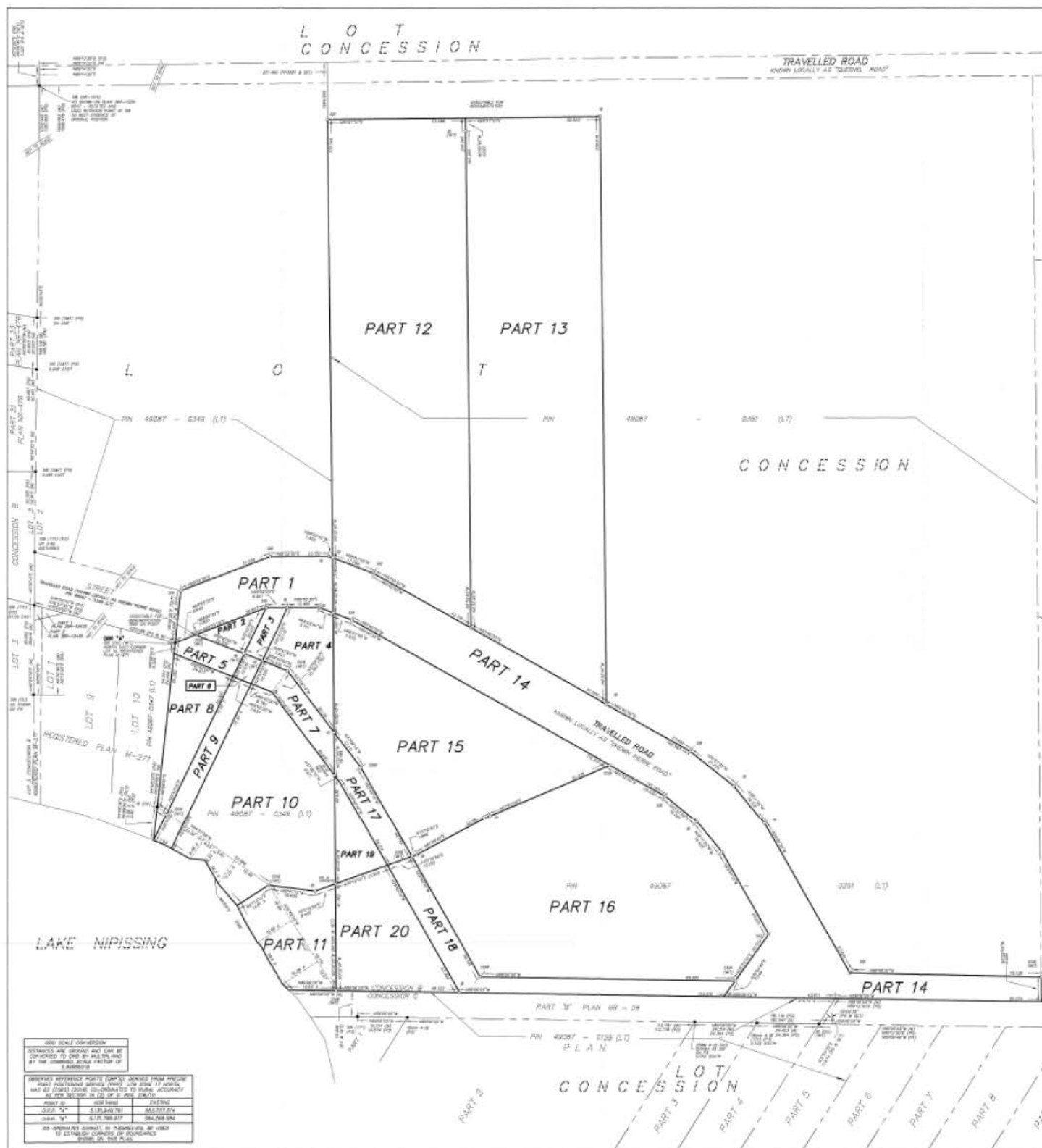
I think Dutrisac is a very, very good investment that will pay multiple dividends for generations to come.

So in wrapping up I implore you to seriously consider this opportunity for our community.


On a side note, if we do have a general consensus to explore this further, why don't we all do a field trip and have a look at the property.

Hopefully you can all get a feel for what I feel.

Thanks for listening.



SCHEDULE "B" OF BY-LAW 2019/24

 AGENDA ITEM REQUEST FORM			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:		Oct 6, 2020	
Name of Requestor:		Mayor Joanne Savage	Date submitted: September 30, 2020
Address:		Full mailing address:	
Phone:		Home:	Business / Cell:
E-Mail:		Fax:	
Requested Agenda Item/Subject:		Job description CAO	
Additional details / background information: <input checked="" type="checkbox"/> see below <input type="checkbox"/> Supporting documents attached separately <i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i> Several emails were exchanged regarding subject matter Issue regarding communication with Mayor, updates / meetings Document, dated 2019, differs from document previously provided What are steps and process for changes / amendments			
ADMINISTRATIVE APPROVAL			
STEP 1 → Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		(e-mail)	Date: September 30/2020
MUNICIPAL OFFICE USE			
STEP 2 → This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:	(e-mail)	Received from:	Mayor Joanne Savage
Meeting Date Requested:	October 6, 2020	Mode of Notification:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:	<input type="checkbox"/> Information only <input type="checkbox"/> Action Item <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session		
APPROVED FOR AGENDA:			
Scheduled for (date):			<input type="checkbox"/> Regular meeting <input type="checkbox"/> Committee of Whole meeting
Requestor Notification:	The above requestor _____ was notified on _____ (date)		
Action Taken:			
Notes / Comments:			



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

JOB DESCRIPTION

POSITION: Chief Administrative Officer C.A.O

DATE: April 2019

INCUMBENT: Jean-Pierre Barbeau

BUDGET: 38 Million

JOB SUMMARY:

The main purpose of the CAO position is to exercise general control and management of the affairs of the municipality for the purpose of ensuring the efficient delivery of municipal services to rate payers.

REPORTING STRUCTURE

Title of immediate superior: Mayor and Council

Indicate number of employees directly reporting to this position: 9 employees

Indicate number of FTEs indirectly reporting to this position: 207 employees

Titles of direct reports:

Director of Corporate Services
Director of Community Services
Manager of Public Works
Manager of Environmental Services
Manager of water/waste water Operations
Fire Chief
IT Manager
Executive Assistant to the C.A.O.
Operations Manager, West Nipissing Power Generation Ltd.

KEY AREAS OF RESPONSIBILITY & ASSOCIATED DUTIES

Mayor & Council

- Provide advice & guidance on a wide range of matters
- Provide policy advice to Mayor and Council and ensure staff operates within the policy framework.
- Assist Council in determining strategic direction for Municipality i.e. lead Council Retreats, planning sessions. etc.
- Work with Mayor & assist on various issues.
- Meet with Mayor on a periodic basis to keep him/her informed & to assist Mayor in carrying out his/her duties.
- Address any operational issues raised by Mayor & Council.
- Meet with Councilors on an individual basis to address their specific needs.
- Attend all meetings involving Mayor & Council.

Operating Direction to all Functional Areas

- Work with each Department Head to develop operating objectives & performance benchmarks to be approved by Council.
- Meet with Senior Managers/Department Heads to share over-all management philosophy & general strategic direction.
- Meet with Department Heads individually on a regular basis to review departmental performance as it relates to departmental operating objectives.
- Provide general advice & direction on a continuous basis to support manager's efforts.

Financial Direction & Control

- Work with Director of Corporate Services for long term financial planning, budget planning and financial control.
- Work with Council to develop annual operating & capital expenditure budgets.
- Work with department heads to develop annual departmental budgets to be approved by Council.
- Work with department heads to develop long range capital expenditure plans.
- Monitor the financial performance of each department on a monthly basis.

Legal, Liability & Risk Management

- Legal: Work with Legal Council of various specialties; ie. Labour Relations, real estate, Corporate Transfers (purchase of Power Dam, sale of Hydro distribution), Civil Litigation.
- Liability: Receive process insurance claims, lawsuits & work with Insurance Carriers & adjusters to handle each file.
- Risk Management: Work with Insurance Carrier to ensure best practices to manage risk. Lead contact with various provincial agencies who regulate municipal activity; ie. Municipal Affairs, Ministry of Environment, Ministry of Labour, Ministry of Transportation, Fire Marshall, Policing Services Division and Key coordination role for Emergency measures.

External Relations / Public Relations / Media Relations

- Meet with key officials from both the Federal and Provincial levels of government including members of Parliament, members of Provincial Parliament, Federal & Provincial Ministers and senior administrators to advocate on behalf of the municipality.
- Meet with key stakeholder groups such as Business groups, rate payer groups, cottagers associations, to provide information & answer questions & concerns.
- Liaise on a regular basis with other public sectors heads such as Hospital C.E.O, Home for the aged C.E.O, Directors of Education, Community Colleges, etc...
- Respond on a frequent basis to individual concerns of rate payers on a variety of issues.
- Key contact to respond to media inquiries.

Special Projects & Initiatives

- Lead on any critical project or initiative that impacts the community where Council has an involvement such as the closure of major industry, the attraction of major industry, the acquisition or disposition of major assets or corporations under municipal control.

Human Resources Planning & Labour Relations

- Over-all responsibility of the organizational structure to ensure the most efficient & effective delivery of municipal services as directed by Council.
- Responsibility for the selection/promotions of employees as well as the termination of unsatisfactory employees.
- Responsible for ensuring that the qualifications and competencies of personnel at each management level are adequate & appropriate to ensure the effective delivery of service.
- Over-all responsibility for the non-union pay/performance management system.
- Over-all responsibility for the negotiation of several collective agreements affecting various groups of employees.
- Act as the overall contact with Union representatives to address issues and ensure positive and productive union/management relations.
- Act as the final stage of the grievance process before arbitration.
- Plan work, assign work, approve and check work
- Set departmental goals and objectives
- Carry out performance evaluations
- Handle employee complaints
- Instruct and train employees in various methods and procedures

President/General Manager of Ancillary Corporations

- Over-all responsibility for the profitability, and efficient operation of several municipal corporations, such as West Nipissing Environmental Services Ltd., West Nipissing Power Generation Ltd., West Nipissing Economic Development Corporation (presently dormant)
- Provide direction & guidance to Operation Managers with each Corporation.
- Liaise and advise various Boards of Directors of the various corporations.

WORKING CONDITIONS

- Work demands entail walking, sitting and standing
- Sensory demands entail careful listening, concentration and computer usage
- Physical demands entail carrying light objects
- The position will regularly demand hours of work outside of normal business hours which include evenings and weekends
- Travel is regularly required
- Usual office type working conditions

TECHNOLOGY & EQUIPMENT

- Cell Phone
- Computer

KEY RELATIONSHIPS & INTERACTIONS

- Council
- Management Team
- Other Departments
- Other work groups/employees
- General Public
- External Organizations

QUALIFICATIONS & REQUIREMENTS

- Graduation from a 4 year University Degree Program i.e. Public Administration or Commerce
- Minimum of five years related senior management work experience
- Demonstrated management experience with the ability to effectively lead, motivate and coach staff
- Working knowledge of current software programs i.e. MS Office, Word, Excel, Powerpoint, Email and Internet
- Demonstrated initiative and resourcefulness
- Superior communication and interpersonal skills
- Bilingualism in English and French is a definite requirement
- Ability to work independent and in a cooperative and collaborative manner
- Ability to build good working relationships based on trust and mutual respect at all levels
- Ability to translate the organization's vision for others both inside and outside the organization
- High tolerance for change and ambiguity to anticipate and manage the impact of change
- Ability to balance conflicting demands from various stakeholders
- Demonstrated problem solving and analytical skills
- Strong presentation skills and public speaking skills in front of both large & small groups
- Ability to exercise a high level of tact, diplomacy and confidentiality

APPROVED BY: Mayor and Council

MEMORANDUM

TO: Mayor and Council

FROM: Alisa Craddock CPA, CMA Director of Corporate Services/Treasurer

DATE: October 1, 2020

RE: **HIRING PERSONNEL POLICY 2009/164 REPORT FOR JANUARY TO SEPTEMBER 2020**

Seasonal summer students

- Six summer students and one supervisor were hired for the Municipal marina. All seasonal students and the supervisor were returning employees.
- One summer student was hired for the Operations department.
- All summer students complied with the minimum requirements of the Hiring Personnel policy

Temporary layoff

- 23 part time employees were placed on temporary lay off as a result of the Covid pandemic. All employees, except one, have been recalled.

Personnel changes:

PAST EMPLOYEE	DEPARTMENT	NEW HIRE
Carswell, Rene	Public Works	Lafreniere, Gary
Gingras, Dan	Public Works	Jarbeau, Michel
Levac-Lafond, Catherine	Community Services	Not Replacing
Larocque, Marc	Public Works	Potter, Leighton
Lariviere, Sophie	Community Services	COVID Vacancy
Rancourt, Joanne	Corporate Services	Not Replacing
Savage, Dan	Public Works	MacPherson, Joshua *
Song, Cara	Corporate Services	

*internal promotion to fill the position, resulted in cascading vacancies

Joie de vivre



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Vacant positions:

POSITION	DEPARTMENT	STATUS
Community Services Coordinator	Community Services	Scheduled Q4 hire
Mechanic	Public Works	Posting in progress
Museum Assistant	Community Services	COVID Vacancy
Project Management	Public Works/ Cemetery/ Drain	Posting in review
Special Projects	Corporate Services	Posting in development
Sub Foreman	Community Services	Scheduled Q4 hire

MEMORANDUM

TO: Mayor and Council

FROM: Alisa Craddock CPA, CMA Director of Corporate Services/Treasurer

DATE: October 2, 2020

RE: **REINSTATEMENT OF PENALTIES AND INTEREST**

On March 16, 2020, in an effort to ensure the safety of all residents and staff, the Municipality deferred the interim tax due dates. As the Province issued orders to close non-essential workplaces, the Municipality recognized the economic and financial burden placed on everyone and waived interest and penalties on outstanding balances. As at the beginning of October, the Municipality has waived in excess of \$195,000 in penalties and interest.

Though recognizing the uncertainty of the progression of COVID-19, the provincial emergency orders were lifted on July 24, 2020; the province has moved through three re-opening phases. I am recommending that the Municipality re-instate penalties and interest, effective October 31, 2020. Penalties and interest would be calculated on all outstanding balances as of November 1, 2020.

Joie de vivre



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MEMORANDUM

E-1(d)

TO: Mayor and Council

FROM: Alisa Craddock CPA, CMA Director of Corporate Services/Treasurer

DATE: October 1, 2020

RE: **REDUCTION OF WATER AND WASTEWATER BALANCES FOR COMMERCIAL PROPERTIES**

We have had three written requests and a number of inquiries regarding reduction or write-off of water and wastewater balances for commercial properties. The rationale from the request is that a business was not able to operate for a period during the pandemic emergency and therefore water was not being used. As Council is aware, the vast majority of our commercial customers are on flat rate billing, not metered rates, so actual water consumption is not reflected in the quarterly billing. The Municipality does not have any mechanism within its bylaw to address these requests. In general, if there is a permanent change in use (i.e. location was a restaurant and is now an office), it is assessed and the base rate is adjusted to reflect the current usage.

I am seeking direction from Council in addressing these commercial concerns. In considering policy regarding water and wastewater write-offs for commercial landlords and properties, please keep in mind,

- Commercial landlords had access to other financial assistance programs from other levels of government
- Commercial businesses had access to other financial assistance programs from other levels of government
- Our rate structure is not dependent on consumption
- Any policy approach must be available to the commercial base
- Non profit organizations are included in the commercial base

Joie de vivre



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MEMORANDUM

E-1(e)

TO: MAYOR and COUNCIL
FROM: Jean-Pierre (Jay) Barbeau, CAO
DATE: September 30th, 2020
SUBJECT: EXPLANATION OF POINTS OF ORDER

At the last General Government meeting in September, I was requested by the Chair to provide some explanation and guidance with respect to raising Points Of Order during meetings. Given the “intensity” of recent debates, there has been an incredible amount of points of order raised recently.

What is a point of order?

Our procedural by-law discusses how to deal with a point of order but does not delve into the meaning. The assumption is that it is understood by all.

Simply put, a Point of Order is an announcement that the rules are not being followed during the meeting. If the rules are not being followed, a Point of Order is the way you deal with it. The rules may not only be the procedural by-law but other rules as well such as legislation not followed, or other policies and bylaws such as the Code of Conduct.

Here is what our by-law says.

25.0 POINTS OF ORDER

- 25.1** The Chairperson shall preside over the conduct of the Meeting, including the preservation of good order and decorum, ruling on points of order and deciding all questions relating to the orderly procedure of the Meeting.
- 25.2** When a member wishes to call attention to what the member believes to be a violation of the rules of procedure, the member shall, when once recognized by the Chairperson, raise the point of order.
 - 25.2.1** On raising the point of order, a member shall state the point of order with concise explanation and the Chairperson shall rule upon the point of order.
- 25.3** Unless a member immediately appeals the ruling of the Chairperson, the ruling on the point of order shall be final.
- 25.4** If an appeal is made, the member appealing shall, after announcing the appeal, state the reasons for the appeal and the Chairperson may then indicate why the appeal should be rejected and the ruling upheld.
- 25.5** Without debate, the members by roll call will then vote on the appeal and its decision shall be final.

from the desk of :
Jean-Pierre (Jay) Barbeau
C.A.O.

Joie de vivre



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- 25.6** If the appeal is upheld, then the Chairperson shall change his/her ruling accordingly; if the appeal is rejected, then the Chairperson's ruling stands.

The above in our procedural by-law is clear as to how it should be dealt with. 25.1 should be considered closely by the Mayor and all Council. Implied in 25.1 is that the Chair should be familiar with the rules of debate and other rules when he or she is presiding. The Chair should manage the meeting and address points that are divergent from the rules PRIOR to a Point of Order being raised. A point raised is when a member feels that the Chair is allowing a significant variance from the rules. (I'll explain my comment on "significant" later). Given this, if meetings are properly chaired and all are aware of the proper time to raise issues, Points of Order should be the exception and not the rule.

When raising a Point of Order, members should be aware of the specific section of the legislation that is being violated. They do not need to reference the exact point and number or the wording itself verbatim however they should be specific enough for the Point to be considered by the Chair.

25.3 is clear. Once the Chair rules on the Point, the decision is final unless appealed immediately stating the reasons for disagreement. The Chair then responds as to his or her rationale for the ruling and the point is then voted on by roll call.

A Point of Order is not a viewpoint that you want to share with the group nor is it an opposing argument to a comment that a member disagrees with. As well a Point of Order is not a way for a member to highlight his or her in depth knowledge of Robert's Rules or our Procedural by-law. Robert's Rules actually states that making Points of Order "on minor irregularities of purely a technical character" is "undesirable" if there is not real harm to members' rights or the transaction of business.

In summary, I hope that the Mayor and Council retain the following points.

1. The proper Chairing of meetings respecting the rules that are approved at Council is the main objective.
2. Chairs should do their utmost to inform themselves of procedures and rules and ensure that members abide by them.
3. Points of order should not be used as a tool for debate by airing disagreements not related to violations of rules and should not be used as an opportunity to raise minor violations which do not affect the proper conduct of the meeting.

I trust that the above is satisfactory.

Regards,

Jay Barbeau, CAO

MEMORANDUM

TO: Mayor and Council

FROM: Alisa Craddock CPA, CMA Director of Corporate Services/Treasurer

DATE: October 1, 2020

RE: **COMMUNITY STRATEGIC PLAN RFP**

In February 2020, the Municipality received five responses to a Request for Proposal (RFP) for a Community Strategic Plan. Those responses were under review as COVID-19 was declared a global pandemic and the Province of Ontario declared a state of emergency. The scope of work for the RFP included focus groups, community consultation, and public open houses. The respondents provided detailed work plans and methodology that reflected these requests, including “Town Hall” style meetings and workshops. The scope of work and the subsequent submissions from respondents did not contemplate that we would not be able to gather in groups nor the additional burdens imposed by COVID-19 protocols.

I am recommending that we cancel this RFP process. If Council wishes to pursue a strategic plan, an RFP can be re-issued with a scope of work that includes alternate forms of consultation and meetings or the re-issuance of an RFP can be delayed until such time that more traditional methods of consultation are available.

Joie de vivre



www.westnipissingouest.ca

MEMORANDUM

TO: Mayor and Council

FROM: Melanie Ducharme, Municipal Clerk/Planner

DATE: October 1, 2020

RE: Offer to Purchase – Vacant Municipal Land (Bay Street)

At the July meeting of Council, a request to purchase vacant municipal land behind the dwelling at 69 Bay Street was considered. Council was agreeable to declaring the lands surplus and disposing of the property pursuant to the Municipality's by-law for the Disposition of Municipal Lands.

An Opinion of Value for the property was obtained and the property value was indicated to be in the approximate range \$25,000. This was communicated to the proposed purchaser who has indicated that his budget for the entire transaction including survey and legal fees is \$25,000.00.

The proposed purchaser is asking whether Council would be willing to accept an offer of \$19,000 for the lands. He has agreed to pay legal, appraisal and survey fees, as required, over and above the purchase price.

I am seeking Council's direction on this counter-offer.

Thank you,

Joie de vivre



www.westnipissingouest.ca

MEMORANDUM

TO: Mayor and Council
FROM: Melanie Ducharme, Municipal Clerk/Planner
DATE: October 1, 2020
RE: Offer to Purchase (Industrial Park)

An expression of interest has been received to purchase the one remaining lot (see attached sketch and survey) in the industrial park. The proponent wishes to acquire the land in order to establish a business, which is intended to be complementary to the proposed crematorium.

In addition, the proponent is asking to acquire the lands for the same price as the other lots, already sold in the area, being \$1,000.00 per acre plus the pro rata cost of the road construction (approximately \$11,500).

For those members of Council who are not familiar with the land or its history, the \$1,000.00 per acre price was established in 2010 when Council of the day was initially exploring the possibility of establishing an industrial subdivision. This was prior to the construction of the road or sale of any lots. Since then, the property has been surveyed in two separate plans of 4 lots each and the road was constructed, at the buyer's cost. The road extends only as far as the last lots surveyed. There is approximately 60 acres of lands which are yet un-surveyed and to which no road has been constructed.

Given that nearly 10 years has passed, Council may wish to consider having this lot as well as the balance of the property re-appraised in light of the improvements and the time which has elapsed since the original appraisal.

Councils' direction is being sought with respect to this expression of interest.

Joie de vivre



www.westnipissingouest.ca

MNA

MID-NORTH APPRAISALS LTD.

R.R. #3, 745 VALLEY VIEW DRIVE WEST
POWASSAN, ONTARIO P0H 1Z0

TELEPHONE: (705) 724-6348
FAX: (705) 724-6350

File No: C-10-36

December 13, 2010

The Corporation of the Municipality of West Nipissing
105-225 Holditch Street
Sturgeon Falls, Ontario
P2B 1T1

Attention: Ms. M. Ducharme, Municipal Clerk/Planner

**Re: Vacant Industrial Land on the southwest corner of Bay Street and Leblanc Road
West Nipissing, Ontario**

In accordance with your request, an investigation and valuation analysis of the above-captioned property has been conducted and the following Appraisal Report containing 13 pages, in addition to the Addenda, is submitted.

The purpose of this appraisal is to estimate the market value of the subject property, which involves a 100 acre site, with 1,287.7 feet frontage along Bay Street and 3,377.97 feet flankage along Leblanc Road, in the former Town of Sturgeon Falls. According to your request, the subject property is to be valued assuming it has a General Industrial zoning classification, while the function is to assist the client with future planning and the property rights appraised are those of the fee simple interest.


After careful consideration of all the available information, it is my opinion the market value for the subject property, as of December 1, 2010, is:

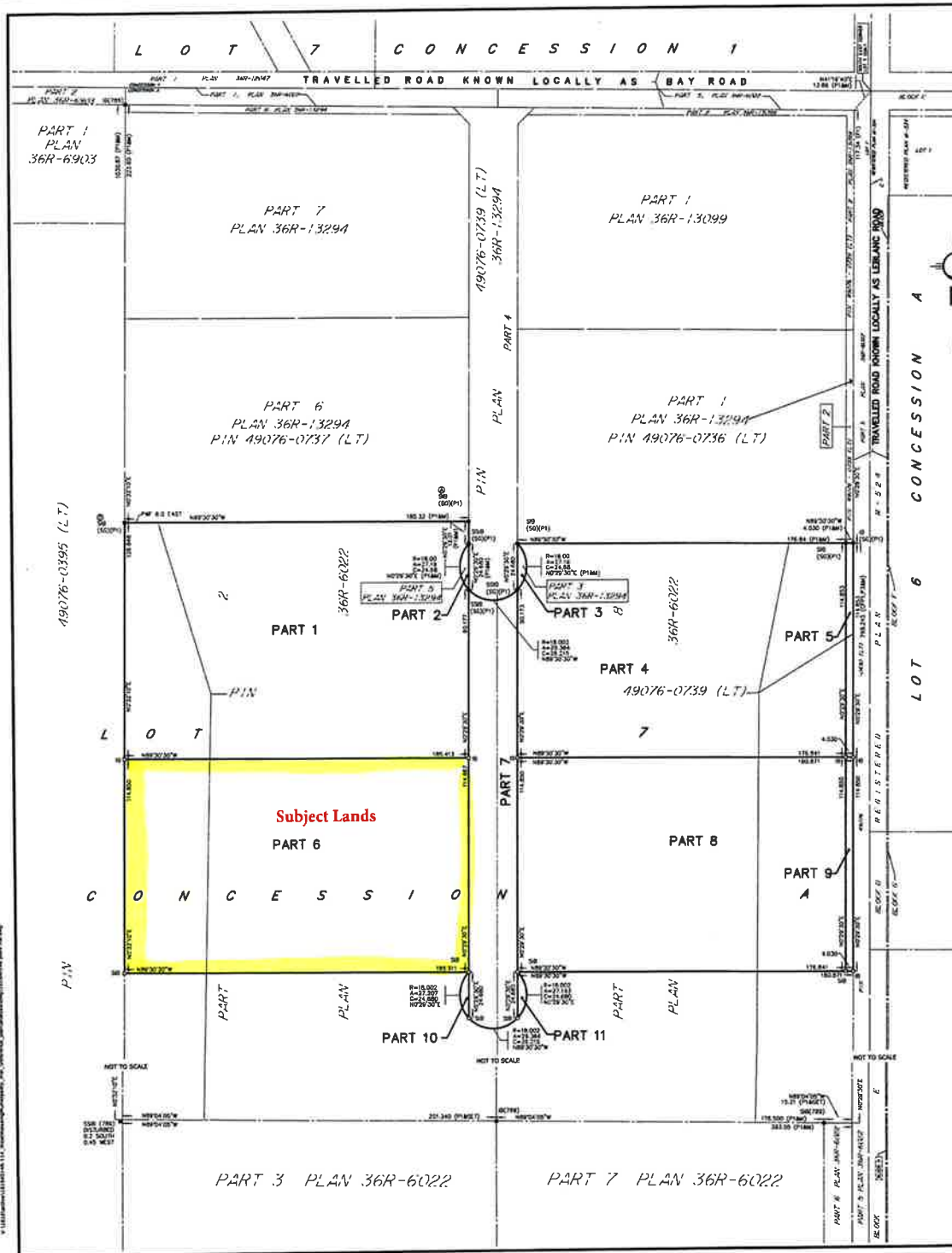
**ONE HUNDRED THOUSAND DOLLARS
(\$100,000)**

I trust this report meets your requirements and should you require any further information or clarification, please do not hesitate to contact the undersigned.

Yours truly,

MID-NORTH APPRAISALS LIMITED


Peter Rueck, AACI, P. App.
President



I REQUIRE THIS PLAN TO BE DEPOSITED WITHIN THE LAND TITLES ACT.		PLAN 36R-1368- REZEMED AND DEPOSITED DATE: Oct 17 2018 Carol Dwyer REPRESENTATIVE FOR THE LAND REGISTRAR FOR THE LAND TITLES DIVISION OF REGDING INC. 56.		
OCTOBER 17th 2018  CAROL DWYER ONTARIO LAND SURVEYOR				
SCHEDULE				
PART	LOT	COYAC2008M	PIN	AREA (ha)
1				2.345
2				2.088
3				2.088
4				2.423
5				2.086
6				2.180
7				2.411
8				2.090
9				2.090
10				2.090
11				2.086
PART LOT 1		A.	PART OF HWY 401 #121	

PLAN OF SURVEY of
PART OF LOT 7
CONCESSION A
GEORGIAN TOWNSHIP OF SPRINGER
MUNICIPALITY OF WEST NIPISSING
DISTRICT OF NIPISSING

Stanlec Geomatics Ltd.

Scale 1:1000

METRIC CONVERSION

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METERS
AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

GRID SCALE CONVERSION

DISTANCES ARE GIVEN IN KILOMETERS AND CAN BE CONVERTED TO MILES BY MULTIPLYING BY THE CONVERSION FACTOR OF 0.621371

BEARING NOTE

BEARING: SHOWS BEARING ARE GRID AND ARE DERIVED FROM THE CANADIAN NAVY NETWORK AND ARE REFERRED TO THE CENTRAL MERICAN TIME ZONE. LONGITUDE: LONGITUDE IS THE CANADIAN N.A.T.M. COORDINATE SYSTEM NORTH AMERICAN DATA 1983 (2000000).

IDENTIFIED REFERENCE POINTS WERE DERIVED FROM AIR PHOTO INTERPRETATION USING THE CANADIAN VERTICAL REFERENCE EARTH SURFACE NETWORK MEAN 1986 IS MACH (2010) (70.7) COORDINATES TO BUREAU ACCURACY PER BSC 1403 OF DATED 31/6/00		
POINT ID	NORTHING	EASTING
1	1170000.00	200000.00
2	1170000.00	200000.00

COORDINATES CANNOT BE PROVIDED YET AS USED TO ESTABLISH CONTROL OR MONITORING SURVEY ON THIS PLAN

SURVEYOR'S CERTIFICATE

I CERTIFY THAT :

1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.

2. THE SURVEY WAS COMPLETED ON THE 2nd DAY OF JUNE 2014.

OCTOBER 15, 2014

DATE _____ PAUL GOODMAN
ONTARIO LAND SURVEYOR

LEGEND

[illegible]


Stantec Geomatics Ltd.

Ontario Land Surveyors
Canada Land Surveyors
147 MCINTYRE ST. W., NORTH BAY, ON P1B 2Y
PHONE (705) 994-4295 FAX (705) 914-2652

DRAWN BY: CH		CHECKED BY:	REV. NO.	FILED LO LO	PROJECT NO.: 1014-01
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SCHEDULE "B" OF BY-LAW 2019/24

 AGENDA ITEM REQUEST FORM			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:	Oct 6th		
Name of Requestor:	Chris Fisher	Date submitted: Sept 29th	
Address:	Full mailing address: 3636B Hwy 539 Field		
Phone:	Home: 705-758-1632	Business / Cell:	Fax:
E-Mail:	Cfisher@westnipissing.ca		
Requested Agenda Item/Subject:	Changes to I. C. By-law		
Additional details / background information: <input checked="" type="checkbox"/> see below <input type="checkbox"/> Supporting documents attached separately <i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i>			
-Discussion on adherence to various sections of the IC by-law -Change By-law to make complaints, answers and conclusions public, when the complaint is made by an elected official.			
ADMINISTRATIVE APPROVAL			
STEP 1 → Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		Date:	
MUNICIPAL OFFICE USE			
STEP 2 → This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:	SEPTEMBER 30/2020	Received from:	Councillor C. Fisher
Meeting Date Requested:	OCTOBER 6/2020	Mode of Notification:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:	<input type="checkbox"/> Information only <input type="checkbox"/> Action Item <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session		
APPROVED FOR AGENDA:			
Scheduled for (date):			<input type="checkbox"/> Regular meeting <input type="checkbox"/> Committee of Whole meeting
Requestor Notification:	The above requestor _____ was notified on _____ (date)		
Action Taken:			
Notes / Comments:			



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

BY-LAW 2019/29

**BEING A BY-LAW TO ESTABLISH THE OFFICE OF THE INTEGRITY COMMISSIONER
AND A PROCESS FOR HEARING COMPLAINTS REGARDING
ELECTED OFFICIALS OF THE MUNICIPALITY OF WEST NIPISSING**

WHEREAS Section 223.3 of the Municipal Act, 2001, S.O. 2001, c.25, authorizes the Municipality of West Nipissing (the "Municipality") to appoint an Integrity Commissioner who performs functions with respect to the application of the Code of Conduct for Members of Council and other procedures, rules or policies governing their ethical behavior;

AND WHEREAS Section 223.4 to 223.8 of the Municipal Act, 2001, S.O. 2001, c.25 provide that an Integrity Commissioner appointed under section 223.3 has certain powers, duties and protections, including the powers of a commission under Sections 33 and 34 of the Public Inquiries Act, 2009, S.O. 2009, c. 33, Sched. 6, the duty to preserve secrecy with respect to all matters that come to their knowledge in the course of performing their functions, and the protection of not being a competent or compellable witness in a civil proceeding in connection with anything done under Part V.1 of the Municipal Act, 2001;

AND WHEREAS Sections 8, 9 and 11 of the Municipal Act, 2001, S.O. 2001, c.25, authorize the Municipality to pass by-laws necessary or desirable for municipal purposes, and in particular subsection 11(2) 2 authorizes by-laws respecting the accountability and transparency of the municipality and its operations;

AND WHEREAS Sections 23.1 and 23.2 of the Municipal Act, 2001, S.O. 2001, c.25, authorize the Municipality to delegate its powers and duties, including legislative and quasi-judicial powers under the Municipal Act, 2001, S.O. 2001, c.25 to an individual who is an officer, employee or agent of the Municipality;

AND WHEREAS The Municipality of West Nipissing desires to provide for an Integrity Commissioner to help ensure that Members of Council conform to ethical standards of behavior in carrying out their duties and are held to account for the adherence to the Code of Conduct and any other applicable procedures, rules or policies;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

1.0 DEFINITIONS

- 1.1 "Censure" means an official expression of disapproval or condemnation;
- 1.2 "Clerk" shall mean the Clerk of the Municipality of West Nipissing;
- 1.3 "Chief Administrative Officer" shall mean the Chief Administrative Officer of the Municipality of West Nipissing;
- 1.4 "Code of Conduct" means Council Code of Conduct as it applies to Members of the West Nipissing Municipal Council as approved by Council and as it existed on the date of the event or events giving rise to a complaint;
- 1.5 "Complaint" means a request by a legal person that the Integrity Commissioner conduct an inquiry into an event or series of events alleged to contravene the Code of Conduct or any other procedures, rules or policies governing the ethical behavior of Members of Council. Except as provided, must include a sworn/affirmed affidavit;
- 1.6 "Complainant" means a person who makes a complaint;
- 1.7 "Council" shall mean the elected officials who constitute the Municipality of West Nipissing Council;
- 1.8 "Employee" shall mean a person employed by the Municipality, including those employed on personal service contracts and volunteers, but does not include members of Council;

- 1.9 "Good Faith" shall mean accordance with standards of honesty, trust and sincerity;
- 1.10 "Integrity Commissioner" shall mean the person appointed by Council to provide independent and consistent complaint investigation and resolution services respecting the application of the Code of Conduct;
- 1.11 "Member" means any Member of Council, and includes the Mayor;
- 1.12 "Municipal Act" means the Municipal Act, 2001, S.O. 2001, Chapter 25;
- 1.13 "Municipality" means the Corporation of the Municipality of West Nipissing;
- 1.14 "Municipal Elections Act" means the Municipal Elections Act, 1996, S.O. 1996, c. 32, Schedule.
- 1.15 "MFIPPA" means the Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990, c. M56, as amended; and,
- 1.16 "Public Inquiries Act" means the Public Inquiries Act, 2009, S.O. 2009, c. 33, Sched. 6

2.0 APPOINTMENT OF INTEGRITY COMMISSIONER

- 2.1 Council shall appoint an Integrity Commissioner to investigate alleged breaches of the Code of Conduct or any other procedures, rules or policies governing the ethical behavior of Members of Council. The candidate search, screening and hiring process shall be led by the Clerk of the Municipality of West Nipissing. The recommended candidate for Integrity Commissioner will be reviewed by the Municipal Clerk and will be referred to Council for its approval.
- 2.2 Without limiting Council's authority to appoint an individual as Integrity Commissioner, the Integrity Commissioner may be:
- 2.3 Retained by Council on a term contract consisting of "fee for service" or a "retainer plus fee for service" basis;
- 2.4 Cross-appointed by Council together with one or more other municipal councils as the Integrity Commissioner for all of the municipalities.
- 2.5 The Integrity Commissioner shall complete any inquiry begun during his or her term notwithstanding the expiry of the term and this By-law shall continue to apply with all the necessary modifications.
- 2.6 The Integrity Commissioner may be removed before the expiry of his or her term of office, only for cause. In order to determine if cause exists, Council shall first receive legal advice from external legal counsel regarding same.

3.0 ROLE OF INTEGRITY COMMISSIONER

- 3.1 The role of the Integrity Commissioner is to help ensure that Members perform their functions in accordance with the Code of Conduct and other procedures, rules or policies governing their ethical behavior. In addition, the Integrity Commissioner may, upon request of Council or a Member, provide advice and rulings on ethical challenges, issues and dilemmas, as detailed by section 5.1 c) or 5.1 d).

4.0 DUTIES OF INTEGRITY COMMISSIONER

- 4.1 The Integrity Commissioner shall have the following responsibilities:
- a) At least once per term of Council, deliver an oral presentation to Members of Council and local boards regarding the role of the Integrity Commissioner and ethical obligations and responsibilities of Members under the Code of Conduct and any other procedures, rules or policies governing their ethical behavior.
 - b) Upon request, provide advice, in writing, to individual Members regarding their ethical

obligations and responsibilities under their Code of Conduct and any other procedures, rules or policies governing their ethical behavior.

- c) Upon request, provide advice and recommendations to Council regarding amendments to the Code of Conduct and any other procedures, rules or policies governing their ethical behavior.
- d) Prepare and deliver an annual report to Council containing a summary of activities, if any, during the previous calendar year.
- e) Serve as a proactive educator for Council, Members of local boards, the Municipality and the public about the Municipality's Code of Conduct for Members of Council and Members of local boards and about the Municipal Conflict of Interest Act.

5.0 MAKING A COMPLAINT

- 5.1 Any legal person may act as a Complainant.
- 5.2 Complaints can be made in accordance with the current Council Code of Conduct, directly with the Integrity Commissioner, Chief Administrative Officer or designate.
- 5.3 Where a complaint is filed with the Chief Administrative Officer, that individual is to forward the complaint to the attention of the Integrity Commissioner, without added comment, on a forthwith basis.
- 5.4 A complaint shall not be made available to the public except as may be required under the MFIPPA or as completed by Order of Court.

6.0 LIMITATION PERIOD

- 6.1 Except as provided for in this section, the Integrity Commissioner shall not proceed with an inquiry in regard to a complaint which is filed more than 180 days after the date when the event or the last event of a series of events in which are the subject matter of the complaint occurred.
- 6.2 Notwithstanding Section 6.1 the Integrity Commissioner may proceed with an inquiry in regard to a complaint which is filed after the expiry of the time limit under Section 6.1 if the Integrity Commissioner is satisfied that:
 - a) The delay was incurred in good faith;
 - b) It is in the public interest to proceed with an inquiry; and,
 - c) No substantial prejudice will result to any person because of the delay.
- 6.3 A complainant is deemed to have known the matters referred to in Section 6.1 on the date the event, or series of events, occurred, unless the contrary is proven, the onus of proof lies upon the complainant.

7.0 CONDUCT OF INQUIRY

- 7.1 When a complaint is received by the Integrity Commissioner, he or she shall conduct an inquiry promptly, thoroughly and in a manner that ensures the Member(s) who is the subject of the complaint is given an opportunity to know the nature of the complaint against him or her and to make representation respecting the complaint to the Integrity Commissioner
- 7.2 Information concerning the nature of a complaint disclosed to a Member shall be used by the Member only for the purpose of making representations respecting the complaint to the Integrity Commissioner and not for any other purpose.
- 7.3 In conducting an inquiry into a complaint regarding a Member, the Integrity Commissioner may exercise any power given to him or her under this By-law or under Part V.1 of the Municipal Act, 2001 including the power to conduct or not conduct an inquiry under the Public Inquiries Act, 2009.
- 7.4 If the Integrity Commissioner is satisfied that a complaint regarding a Member does not contain sufficient information to set out a prima facie contravention of the Code of Conduct or

other procedures, rules or policies governing a Member's ethical behavior, he or she shall stay the inquiry into the complaint.

- 7.5 Before staying an inquiry under Subsection 7.4 the Integrity Commissioner shall give the complainant an opportunity to provide additional information respecting the complaint and in doing so shall explain to the complainant what additional information would be required to set out a prima facie contravention of the Code of Conduct or other procedures, rules or policies governing a Member's ethical behavior.
- 7.6 Where the complainant provides additional information under Section 7.5 the Integrity Commissioner shall consider all of the information provided and shall reassess whether there is sufficient information to set-out a prima facie contravention of the Code of Conduct or other procedures, rules or policies governing a Member's ethical behavior.
- 7.7 Where the Integrity Commissioner has stayed an inquiry into a complaint and, after the stay, additional information is provided which, on its own or together with the information provided before the stay, sets out a prima facie contravention of the Code of Conduct or other procedures, rules or policies governing a Member's ethical behavior, the Integrity Commissioner shall lift the stay and conduct the inquiry.
- 7.8 If the Integrity Commissioner is satisfied, after considering the information contained in a complaint and any other relevant information, that a complaint regarding a Member is frivolous, vexatious or not made in good faith, he or she shall not conduct an inquiry, or where that becomes apparent in the course of an inquiry, shall terminate the inquiry.
- 7.9 Where, pursuant to Section 7.4 the Integrity Commissioner decides not to proceed with an inquiry he or she shall prepare and file a report under Section 8.1 which applies with necessary modifications, setting out that decision.

8.0 MEMBER RESPONSIBILITIES DURING INVESTIGATIONS

- 8.1 Where the Integrity Commissioner has received a complaint regarding a Member, he or she shall, on the earliest date after he or she has made a decision and no later than 60 days after receiving the complaint, prepare and file with the Chief Administrative Officer a report to Council regarding their inquiry into the complaint.
- 8.2 The Integrity Commissioner may make interim report(s) to Council where necessary and as required to address any issues of interference, obstruction, delay or retaliation encountered during the investigation.
- 8.3 Where, in the opinion of the Integrity Commissioner, it is not possible to prepare and file a report to Council within the time set out in Section 8.1 shall advise Council of this together with:
- The reasons for their inability to prepare and file the report; and,
 - The date on or before which the report will be prepared and filed.
- 8.4 The Integrity Commissioner shall provide a copy of their report filed under Section 8.1 to the complainant, to the Member who is the subject of the complaint and to all other Members at the same time as filing the report with the Chief Administrative Officer.
- 8.5 The report filed under Section 8.1 shall include:
- The nature of the complaint;
 - If the complaint was filed after the expiry of the time limit under Section 6.1, the Integrity Commissioner's findings regarding Sections 6.3 and 6.4, which findings shall be in accordance with the civil standard of the balance of probabilities;
 - The evidence gathered from the complaint and from the inquiry;
 - The Commissioner's findings of fact regarding the complaint which findings shall be made in accordance with the civil standard of the balance of probabilities;
 - The Commissioner's decision, based on the findings of fact, that the Member contravened or did not contravene the Code of Conduct or other procedures, rules or policies governing a Member's ethical behavior;
 - Where the Commissioner decides that the Member has contravened the Code of Conduct

or other procedures, rules or policies governing the Member's ethical behavior, the penalty under Section 9.1, if any, to be imposed, including a copy of a letter of reprimand, if imposed, or a copy of the notice of suspension of remuneration, if imposed.

- 8.6 Where the Integrity Commissioner's delegate under Section 11.1 decides that a Member has contravened the Code of Conduct or other procedures, rules or policies governing the Member's ethical behavior, but that the Member was acting in accordance with the Commissioner's advice given under Section 4.1 c) and had, before receiving this advice, disclosed to the Commissioner all the relevant facts that were known to the Member, the delegate shall so state in the report under Section 8.1 and no penalty shall be imposed.
- 8.7 Where the Integrity Commissioner recommends a penalty suspending the remuneration paid to a Member, and Council approves the recommendation, the Municipal Clerk shall notify the Treasurer of the suspension and the time period of the suspension.
- 8.8 The Treasurer shall ensure the remuneration of the Member is suspended in accordance with the notice of the Municipal Clerk under Section 8.5 f).
- 8.9 Where the Integrity Commissioner has filed a report in respect of an inquiry with the Municipal Clerk under Section 8.1 the Municipal Clerk shall place the report on the next available Council Agenda as an information item.

9.0 PENALTIES

- 9.1 The penalties for a Member who contravenes the Code of Conduct or other procedures, rules or policies governing the Member's ethical behavior shall be in accordance with the penalties pursuant to sections 223.4(5) of the Municipal Act, 2001 and/or the Code of Conduct in force and effect at the time of the contravention.
- 9.2 Complaint and Legal Confidentiality
- 9.3 The Integrity Commissioner and any person acting under his or her authority shall preserve the confidentiality of all documents, material or other information, whether belonging to the Municipality or not, that come into his or her possession or knowledge during the course of duties or the investigation as required by Section 223.5 of the Municipal Act, 2001.
- 9.4 Pursuant to Section 223.5(3) of the Municipal Act, 2001, the confidentiality of this complaints process prevails over the MFIPPA.
- 9.5 The Integrity Commissioner is entitled to have access to such information belonging to or used by the Municipality of West Nipissing, including legal advice that has been given to Council or Municipal Employees, as the Integrity Commissioner deems necessary to conduct an inquiry.
- 9.6 A disclosure to the Integrity Commissioner of legal advice:
- a) Shall be deemed not to constitute a waiver of solicitor-client privilege;
 - b) Shall be used only for the purposes of conducting an inquiry and not for any other purpose; and,
 - c) The contents or substance of such legal advice shall not be disclosed in any public report prepared by the Integrity Commissioner or any person acting under the instructions of the Commissioner, including his or her delegate under Section 12.1.
- 9.7 The Integrity Commissioner and every person acting under the instructions of the Commissioner, including his or her delegate under Section 11.1:
- a) Shall preserve the secrecy of all confidential documents, material or information, whether belonging to the Municipality or not, that come into their possession or to their knowledge in the course of their duties; and,
 - b) Without limiting the obligation to preserve secrecy under Section 9.4
 - c) shall ensure that by his or her actions and, in particular, any reports prepared comply at all times with the MFIPPA and the Municipality of West Nipissing Procedural By-law, regarding personal and or privileged information.

10.0 COMPLAINT AND REPORTING EXCLUSION PERIOD

- 10.1 Despite any other provision of this By-law, no complaint may be referred to the Integrity Commissioner 150 calendar days immediately prior to the date of a regular election held pursuant to the Municipal Elections Act, 1996, S.O. 1996, c. 32, Schedule.
- 10.2 If the Integrity Commissioner receives a complaint as described within Section 10.1, the Integrity Commissioner shall not commence to investigate said complaint until the day after the next municipal election.
- 10.3 The Integrity Commissioner shall not make any reports to Council regarding an inquiry in the 150 calendar days prior to a regular municipal election.

11.0 INTEGRITY COMMISSIONER CONFLICT

- 11.1 The Integrity Commissioner shall, in writing, delegate his or her duties to conduct an inquiry, including the exercise of powers under the Public Inquiries Act, the duty to report on an inquiry, where the Integrity Commissioner has an actual or apparent conflict of interest.
- 11.2 In making a delegation under Section 11.1 the Integrity Commissioner shall first satisfy himself or herself that the person to whom the duties are to be delegated is fully capable of carrying out these duties.

12.0 GENERAL PROVISIONS

- 12.1 If the Integrity Commissioner, when conducting an inquiry, determines that there are reasonable grounds to believe that there has been a contravention of any other Act or of the Criminal Code of Canada, R.S.C., 1985, c. C-46, the Commissioner shall immediately refer the matter to the appropriate authorities and suspend the inquiry until any resulting police investigation and charge have been finally disposed of, and shall report the suspension of the inquiry to Council.
- 12.2 If the Integrity Commissioner, when conducting an inquiry, determines that the complaint is more appropriately addressed under the MFIPPA, the complainant shall be referred to the Municipal Clerk to have the matter reviewed under that Act.


13.0 COMING INTO FORCE

- 13.1 This by-law shall come into full force and effect on the date of its passage.

14.0 SHORT TITLE

- 14.1 This by-law may be cited as the "Integrity Commissioner Establishing By-law".

ENACTED AND PASSED THIS 19th DAY OF MARCH, 2019 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.




JOANNE SAVAGE
MAYOR



MELANIE DUCHARME
CLERK

SCHEDULE "B" OF BY-LAW 2019/94

 AGENDA ITEM REQUEST FORM			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:		OCTOBER 6 / 2020	
Name of Requestor:	Dan C. Roveda		Date submitted: SEPT 30 / 2020
Address:	Full mailing address: 171 BOWEN AVE STURGEON FALLS ONT P2B1T8		
Phone:	Home: 705-753-2487	Business / Cell: 705-825-2487	Fax:
E-Mail:	DAN.ROVEDA@gmail.com		
Requested Agenda Item/Subject:		Addition to the call of Special/Emergency Meetings	
Additional details / background information:		<input type="checkbox"/> see below <input type="checkbox"/> Supporting documents attached separately	
<p>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the Municipality.</p> <p>PLEASE see attached a request to have an addition to Procedural By-law 2019/94 (2,31)</p> <p>See attached</p>			
ADMINISTRATIVE APPROVAL			
STEP 1 → Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		Date:	
MUNICIPAL OFFICE USE			
STEP 2 → This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:	Sept 30, 2020	Received from:	Dan Roveda
Meeting Date Requested:	OCTOBER 6, 2020	Mode of Notification:	<input checked="" type="checkbox"/> in person <input type="checkbox"/> by telephone <input type="checkbox"/> by e-mail <input type="checkbox"/> other:
Processing of request:	<input type="checkbox"/> Information only <input type="checkbox"/> Action Item <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session		
APPROVED FOR AGENDA:			
Scheduled for (date):			<input type="checkbox"/> Regular Meeting <input type="checkbox"/> Committee of Whole Meeting
Requestor Notification:	The above requestor _____ was notified on _____ (date)		
Action Taken:			
Notes / Comments:			

I wish to bring an addition to our Procedural By-law 2019/04. More specifically convening of Special/Emergency meetings.

2.3:

2.3.1 STATES The head of Council may at any time summon a special or emergency meeting.

I wish to add

2.3.2. Upon notice from head of Council the clerk will be advised to ensure all Council Members are provided with times and dates to choose from. Every effort shall be made to accommodate the participation of all Council Members.

2.3.3 will state as presently 2.3.2.

Upon receipt of a petition from the majority of the members of Council or Committee, the Clerk shall summon a special Meeting for the purpose and at the time mentioned in the petition.

As the wording for 2.3.2 is not specific I will entertain any changes. However the idea is that the Clerk will provide dates/times to ensure everyone is available.

This will ensure full participation.

Please see attached pages of the procedural By-law 2019/04 relevant pages.

1.1.15 “**Resolution**” means a motion that is carried or defeated and therefore represents the vote and will of Council.

1.1.16 “**Substantive**” means any point being considered for action by Council that materially changes the course of business for the Municipality.

2.0 CONVENING MEETINGS OF COUNCIL

2.1 INAUGURAL MEETING

2.1.1 The Inaugural Meeting of Council after a regular election shall be held on a date and time set by this Procedural By-law and in accordance to the provisions of the Municipal Act, 2001, as amended. No business, other than ceremonial matters pertaining to the swearing in of members shall be conducted at the Inaugural Meeting.

2.2 COMMITTEE OF THE WHOLE / REGULAR MEETINGS

2.2.1 All Meetings of Council shall consist of Committee of the Whole immediately followed by Regular shall be held every first and third Tuesday of each month at 6:30 p.m. in Council Chambers, unless so changed by Resolution of Council.

2.2.2 If the designated Meeting day falls on a public holiday, the Council shall meet on the following regularly scheduled Meeting date.

2.2.3 Council may, by Resolution passed by 2/3 of the members present, dispense with or alter the date, time or place of a regular Meeting, provided that adequate notice of the change is posted at the Municipal Office and provided that the location be within the boundaries of the Municipality.

2.3 SPECIAL / EMERGENCY MEETINGS

2.3.1 The Head of Council may, at any time, summon a special or emergency Meeting.

2.3.2 Upon receipt of a petition from the majority of the members of Council or Committee, the Clerk shall summon a special Meeting for the purpose and at the time mentioned in the petition.

2.3.3 Special or emergency Meetings shall be held in the Council Chamber, unless otherwise stated in the notice.

2.4 OUTSIDE MUNICIPALITY

2.4.1 As per the Municipal Act, 2001 s. 238(3), Meetings may be held at a place outside the Municipality within an adjacent Municipality.

2.5 CANCELLATION OF MEETING

2.5.1 In the event of extraordinary circumstances, including but not limited to road closures and/or extreme weather conditions, the Head of Council in consultation with the Chief Administrative Officer (CAO), or designate, may cancel a Meeting and the Clerk shall forthwith notify members of Council in the most expedient manner available. The Clerk shall post notice of the cancellation immediately on the municipal website.

3.0 NOTICE OF MEETINGS

3.1 REGULAR MEETINGS

3.1.1 Subject to Section 3.2.3 herein, the Clerk shall give notice of the Meeting to all Council members or Committee members and to the public, and where required, to such other persons as the Chairperson or the Clerk deems advisable and conforming to the provisions in this By-law.

3.1.2 The notice shall be in the form of an Agenda which shall first make mention of the day, time and place for the Meeting.

3.2 SPECIAL MEETINGS

3.2.1 The notice of a special Meeting shall specify the date, the place, the time and the purpose of the Meeting.

3.2.2 The special Meeting shall be held not sooner than 24 hours following the Head's summons or receipt of the petition, as the case may be, and the Clerk shall provide notice of the special Meeting to all members of Council and to the public immediately following receipt of the summons or petition.

- 3.2.3** The notice of a special Meeting shall be in the form of an Agenda which shall first make mention of the time, date and place for the Meeting;
- 3.2.4** Despite Section 3.2.2 herein, a special Meeting may be held as soon as practicable following receipt of the summons or petition, as the case may be, upon a 2/3 vote of Council to suspend such requirement.

3.3 EMERGENCY MEETINGS

- 3.3.1** In the case of an emergency Meeting, the twenty-four (24) hours' notice required by the provisions of Section 3.2.2 shall be waived in the case of emergency or extraordinary situation, as may be determined by the Head of Council (or alternate);
- 3.3.2** An emergency Meeting may be called by the Head of Council, in consultation with the Chief Administrative Officer (CAO) and/or Clerk in the following instances :
 - (A) quorum cannot be achieved;
 - (B) in the event of an unforeseen significant event which includes but is not limited to, safety concerns for members, staff and members of the public (i.e. snow storm, closing of roads, etc.)
 - (C) Clerk/Deputy Clerk's inability to attend;
 - (D) State of emergency
- 3.3.3** In such case, the Clerk (or designate) shall attempt to advise the members of Council about the call of the emergency Meeting as soon as possible and in the most expedient manner available;
- 3.3.4** For the purpose of Notice, notice shall be posted on the Municipal website and/or notice board at the Clerk's Office where possible;

3.4 ABSENCE OF NOTICE OF MEETINGS

- 3.4.1** Notwithstanding the provisions of Sections 3.1, 3.2, and 3.3, lack of receipt of the notice by any member shall not affect the validity of the Meeting nor any action taken at the Meeting so long as Quorum can be achieved for the called Meeting.
- 3.4.2** Where proper notice is not possible, the Clerk will endeavour to make the Agenda and/or details of the Meeting public as soon as possible after the Meeting has taken place.


4.0 ROLES AND DUTIES

4.1 ROLE OF THE MAYOR

- 4.1.1** To act as Chief Executive Officer of the Municipality.
- 4.1.2** To provide leadership to the Council.
- 4.1.3** To preside over Council Meetings
- 4.1.4** To represent the Municipality at official functions.
- 4.1.5** To act as Council's representative when dealing with other levels of government, their agencies and the private sector and the media on matters relating to Council supported decisions.
- 4.1.6** To carry out the duties of the Municipal Act or any other Act.

4.2 ROLE OF COUNCIL

- 4.2.1** To represent the public and to consider the well-being and the interests of the Municipality.
- 4.2.2** To develop and evaluate the policies and programs of the Municipality.
- 4.2.3** Subject to legislative restrictions, to develop regulations to be adopted in by-law and Resolutions for the over-all benefit of the community.
- 4.2.4** To determine the services the Municipality provides in accordance with applicable legislation.
- 4.2.5** To ensure that administrative practices and procedures are in place to implement the decisions of Council.
- 4.2.6** To maintain the financial integrity of the Municipality.
- 4.2.7** To carry out the duties of Council under the Municipal Act or any other Act.

 AGENDA ITEM REQUEST FORM			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:		Oct 6, 2020	
Name of Requestor:	Mayor Joanne Savage	Date submitted: Sept 24, 2020	
Address:	Full mailing address:		
Phone:	Home:	Business / Cell:	Fax:
E-Mail:			
Requested Agenda Item/Subject:		School crossings / students safety	
Additional details / background information: <input type="checkbox"/> see below <input checked="" type="checkbox"/> Supporting documents attached separately <i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i> Discuss correspondence received (forwarded on a separate email) regarding safety issues for crossing of students on Ethel Street Council previously discussed safety concerns at two crossing locations, Nipissing/Third and Ethel Council concurred to receipt of a costing report for school guards			
ADMINISTRATIVE APPROVAL			
STEP 1 → Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		Date:	
MUNICIPAL OFFICE USE			
STEP 2 → This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:	September 24/2020	Received from:	Mayor Joanne Savage
Meeting Date Requested:	October 6/2020	Mode of Notification:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:	<input type="checkbox"/> Information only <input type="checkbox"/> Action Item <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session		
APPROVED FOR AGENDA:			
Scheduled for (date):	<input type="checkbox"/> Regular meeting <input type="checkbox"/> Committee of Whole meeting		
Requestor Notification:	The above requestor _____ was notified on _____ (date)		
Action Taken:			
Notes / Comments:			



Nipissing - Parry Sound

Suite / Bureau 201
685, rue Bloem Street
North Bay, ON P1B 4Z5
English: 705.472.8840
Français: 705.472.9070
Fax/Télec. : 705.472.3170
www.npssts.ca



2020-09-23

Mayor and Council
Municipality of West Nipissing
101 – 225 Holditch Street,
Sturgeon Falls, ON
P2B 1T1

Re: Student Safety – Ethel Street

Dear Mayor Joanne and Council,

The purpose of this letter is to bring to your attention another safety concern raised by staff and parents, this time in the area of White Woods Public School on Ethel Street. As you are aware, the school is located on the north side of the street. There is no sidewalk adjacent to the property but there is one on the south side. This means that students who walk must cross from the school property to a point just east of the entrance to the Ambulance garage and then go safely on their way, taking advantage of the safety of the sidewalk.

Our data currently indicates that there are 48 students within walking distance of the school, 4 living in the area north of Ethel Street and the other 44 walking to and from points south of the property. Added to the normal traffic flow and school buses are the increased number of parents who have chosen to drive their children to and from school and not use student transportation. This is due to the COVID-19 pandemic. In speaking with staff from the school, the critical times are between 7:55 and 8:50 for student arrival and between 3:00 and 3:30 p.m. for their departure.

As the stated location is mid-block, there are no traffic controls to be used to allow for the safe crossing of the street other than a crossing guard. As this falls within the municipality's purview, I would ask, on behalf of those who have raised the issue, that this be evaluated to see if it meets any criteria you may be using in assessing these types of situations. The NPSSTS can assist with mapping and general student transportation information that may be useful in this or any other assessment to be conducted with respect to establishing School Safety Zones in your municipality pursuant to Bill 90, *Highway Traffic Amendment Act*, 2016.

Yours truly,

Chuck Seguin
Executive Director

SAFE – RELIABLE – EQUITABLE – RESPONSIVE

SÉCURITAIRE – FIABLE – ÉQUITABLE – ATTENTIF



**Consortium Members
Membres du consortium**





The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2020 /

OCTOBER 6, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-law **2020/50**, being a by-law to accept, assume and dedicate lands for public highway purposes, shall come into force and take effect on the date it is passed.

Part of E ½ of E ½ Lot 9, Concession B
Part 3, Plan 36R-14423
Geographic Township of Caldwell
Municipality of West Nipissing
District of Nipissing

Being parts of the travelled roads known as chemin Poirier Road, Verner, Ontario.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2020/50

**BEING A BY-LAW TO ACCEPT, ASSUME AND DEDICATE LANDS
FOR PUBLIC HIGHWAY PURPOSES – POIRIER ROAD, VERNER ON**

WHEREAS Section 31 (2) of the *Municipal Act 2001, S.O. 2001, c.25*, as amended, requires a municipality by by-law to establish a highway for public use.

AND WHEREAS Section 44 does not apply to the highways until the municipality has passed the by-law;

AND WHEREAS it is deemed prudent to accept and assume the lands described herewith and to dedicate the same for highway purposes;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

1. That part of the lands described in Transfers of Land to the Corporation of the Municipality of West Nipissing as listed below, be accepted and the said lands be assumed and dedicated as part(s) of the public highway(s).

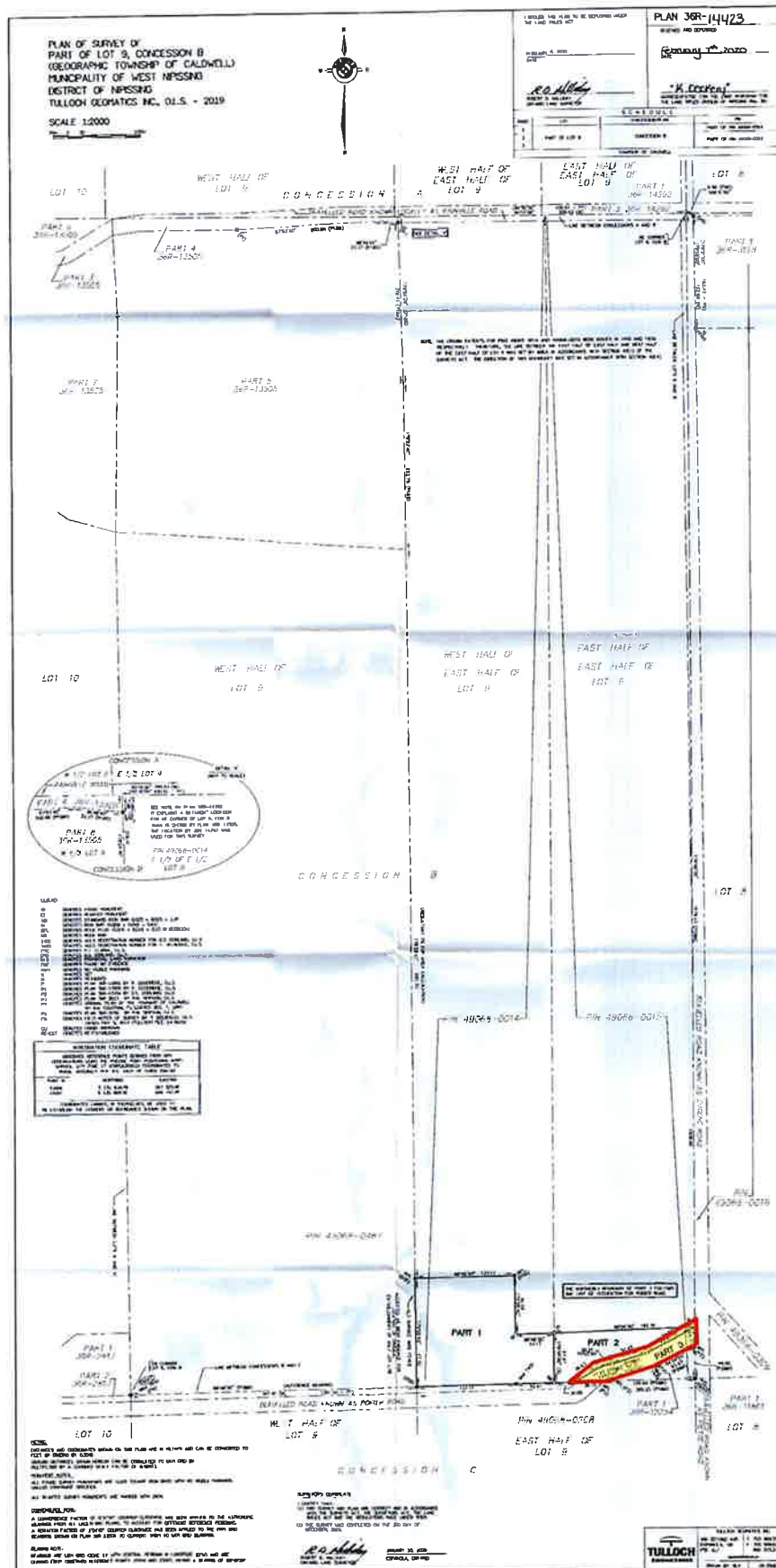
Part of E ½ of E ½ Lot 9, Concession B
Part 3, Plan 36R-14423
Geographic Township of Caldwell
Municipality of West Nipissing
District of Nipissing

Being parts of the travelled roads known as chemin Poirier Road, Verner, Ontario.

ENACTED AND PASSED THIS 6th DAY OF OCTOBER, 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE, MAYOR

MELANIE DUCHARME, CLERK





The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2020 /

OCTOBER 6, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-law **2020/53**, being a by-law to accept, assume and dedicate lands for public highway purposes, shall come into force and take effect on the date it is passed.

Part of W ½ Lot 7, Concession 2,
Part 2, 36R-14440
Geographic Township of Badgerow
Municipality of West Nipissing
District of Nipissing

Being parts of the travelled roads known as chemin Laurin Road, Verner, Ontario.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2020/53

**BEING A BY-LAW TO ACCEPT, ASSUME AND DEDICATE LANDS
FOR PUBLIC HIGHWAY PURPOSES – LAURIN ROAD, VERNER ON**

WHEREAS Section 31 (2) of the *Municipal Act 2001, S.O. 2001, c.25*, as amended, requires a municipality by by-law to establish a highway for public use.

AND WHEREAS Section 44 does not apply to the highways until the municipality has passed the by-law;

AND WHEREAS it is deemed prudent to accept and assume the lands described herewith and to dedicate the same for highway purposes;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

1. That part of the lands described in Transfers of Land to the Corporation of the Municipality of West Nipissing as listed below, be accepted and the said lands be assumed and dedicated as part(s) of the public highway(s).

Part of W ½ Lot 7, Concession 2,
Part 2, 36R-14440
Geographic Township of Badgerow
Municipality of West Nipissing
District of Nipissing

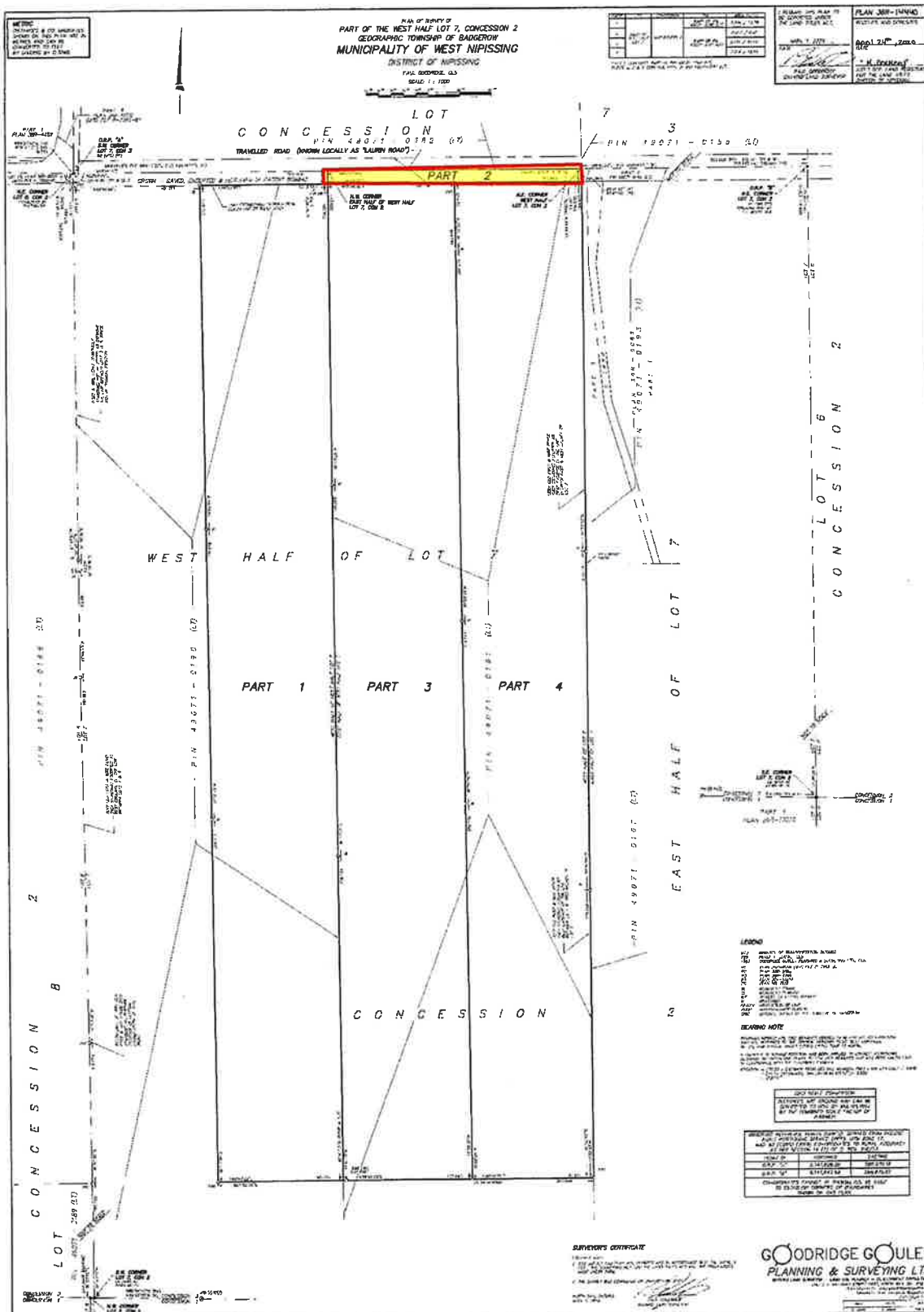
Being parts of the travelled roads known as chemin Laurin Road, Verner, Ontario.

**ENACTED AND PASSED THIS _____, 2020 AS WITNESSED BY THE SEAL OF
THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.**

JOANNE SAVAGE, MAYOR

MELANIE DUCHARME, CLERK

SKETCH FOR BY-LAW 2020/53





The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2020 /

OCTOBER 6, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-law **2020/54**, being a by-law to amend Zoning By-law 2014/45, to rezone certain lands located at 37 Tomiko Road, Crystal Falls from Rural (RU) Zone to General Commercial – Exception Zone 3 (C1-3) Zone, shall come into force and take effect on the date it is passed

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2020/54

**BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 2014/45 TO REZONE CERTAIN LANDS
ON 37 TOMIKO RD FROM RURAL (RU) TO GENERAL COMMERCIAL - EXCEPTION ZONE 3 (C1-3)
(ZONING AMENDMENT FILE NO. ZBLA 2020-08)**

WHEREAS the owners of the subject property have initiated an amendment to Zoning By-Law 2014-45, for the properties located on 37 Tomiko Rd, being Part of Lot 2, Concession 1 and 2, Twp. Field, Municipality of West Nipissing;

AND WHEREAS the Council of the Corporation of the Municipality of West Nipissing has ensured that adequate information has been made available to the public, and has held at least one (1) public meeting after due notice for the purpose of informing the public of this By-Law;

AND WHEREAS it is deemed desirable to amend the zone designation shown on Schedule 'E5-2' of By-Law No. 2014/45 pursuant to Section 34 of the *Planning Act* R.S.O. 1990, as amended;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

1. Schedule 'E5-2' of By-Law No. 2014/45 is amended by changing the zoning designation of the property shown on Schedule 'A' attached hereto, which property is more particularly described as Part of Lot 2, Concession 1 and 2, Field Twp., Municipality of West Nipissing, shown on Schedule 'A' attached hereto from Rural (RU) Zone to General Commercial (C1-3) exception zone 3.

EXCEPTION	BY-LAW	LOCATION	SCHEDULE	SPECIAL PROVISIONS
C1-3	2020/54	Part of Lot 2, Con. 1 and 2, Township of Field, Municipality of West Nipissing.	E5-2	Permitted uses of the C1-3 zone shall be <ul style="list-style-type: none">• Convenience store• Retail store• Restaurant The permitted accessory uses shall be as in Table 7.2.

2. This By-law shall take effect on the date of passage and come into force in accordance with Section 34 of the Planning Act, RSO 1990, Ch. P 13.

ENACTED AND PASSED THIS 6th DAY OF OCTOBER, 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE, MAYOR

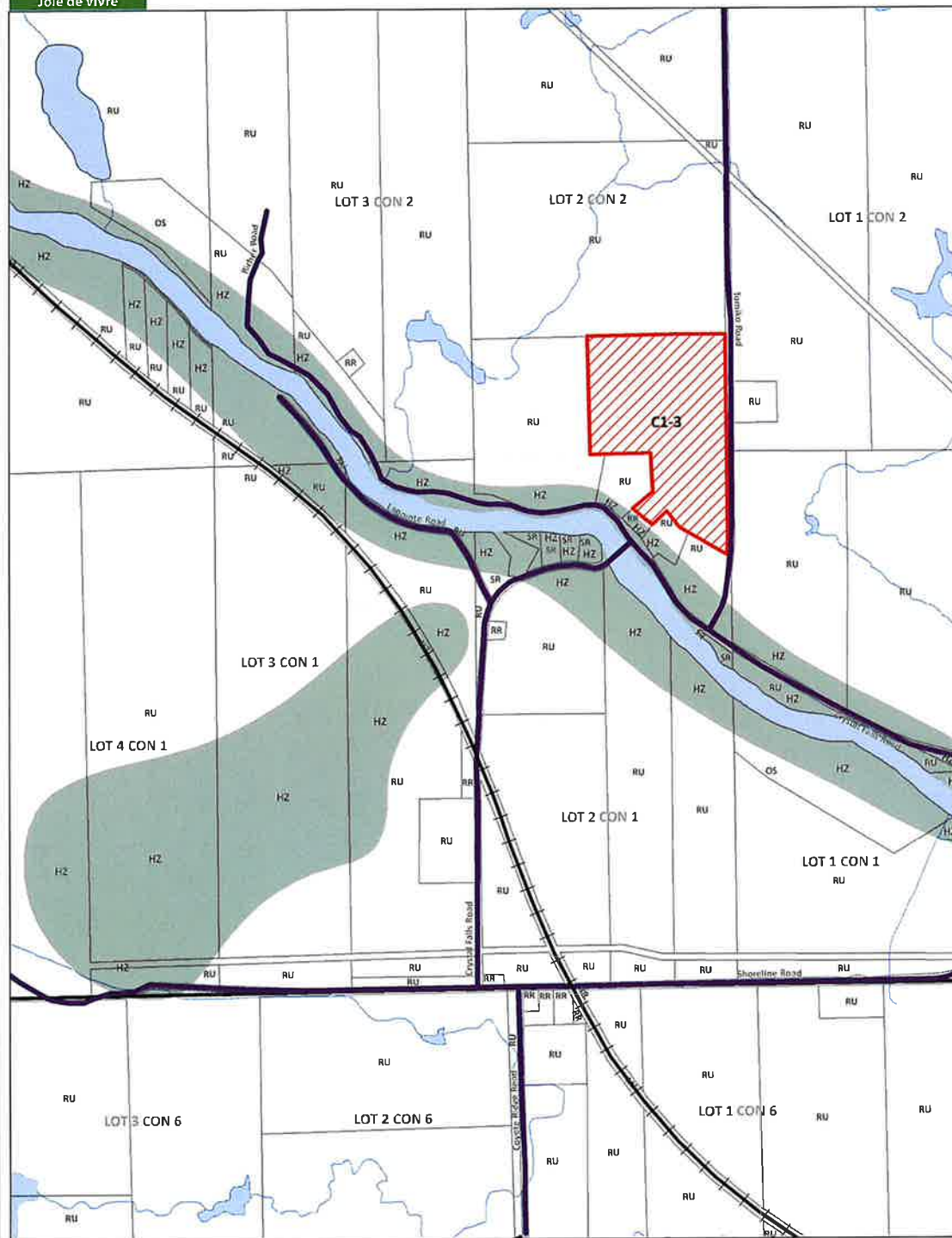
MELANIE DUCHARME, CLERK



West **Nipissing Oust**

Joie de vivre

SCHEDULE 'A' TO BY-LAW 2020/ 54



 LANDS TO BE REZONED FROM RURAL (RU)
TO GENERAL COMMERCIAL EXCEPTION THREE (C1-3)

MUNICIPALITY OF WEST NIPISSING OUST
GEOGRAPHIC TOWNSHIP OF FIELD - SCHEDULE E5-2

THIS IS SCHEDULE 'A' TO
BY-LAW NO. 2020- 54 PASSED THIS
6th DAY OF OCTOBER 2020.

PART OF LOT 2, CONCESSION 1 and 2
GEOGRAPHIC TOWNSHIP OF FIELD
MUNICIPALITY OF WEST NIPISSING OUST



250 125 0 250 Metres



THIS DRAWING IS FOR ILLUSTRATION PURPOSES ONLY.
FOR EXACT BOUNDARY INTERPRETATIONS,
PLEASE CONTACT THE MUNICIPALITY OF WEST NIPISSING OUST

JOANNE SAVAGE, MAYOR

MELANIE DUCHARME, CLERK



The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2020 /

OCTOBER 6, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-law **2020/55**, being a by-law to amend Zoning By-law 2014/45, to rezone certain lands located at 12127 Highway 17, Sturgeon Falls from Residential Four (R4) Zone to Highway Commercial (C2) Zone, shall come into force and take effect on the date it is passed

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2020/55

**BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 2014/45 TO REZONE CERTAIN LANDS
ON 12127 HIGHWAY 17 FROM RESIDENTIAL FOUR (R4) TO HIGHWAY COMMERCIAL (C2)
(ZONING AMENDMENT FILE NO. ZBLA 2020-07)**

WHEREAS the owners of the subject property have initiated an amendment to Zoning By-Law 2014-45, for the properties located on 12127 Highway 17, being Part of Lot 1, Concession 1, Part 1, 36R-5763, Twp. Springer, Municipality of West Nipissing;

AND WHEREAS the Council of the Corporation of the Municipality of West Nipissing has ensured that adequate information has been made available to the public, and has held at least one (1) public meeting after due notice for the purpose of informing the public of this By-Law;

AND WHEREAS it is deemed desirable to amend the zone designation shown on Schedule 'G5-4' of By-Law No. 2014/45 pursuant to Section 34 of the *Planning Act* R.S.O. 1990, as amended;

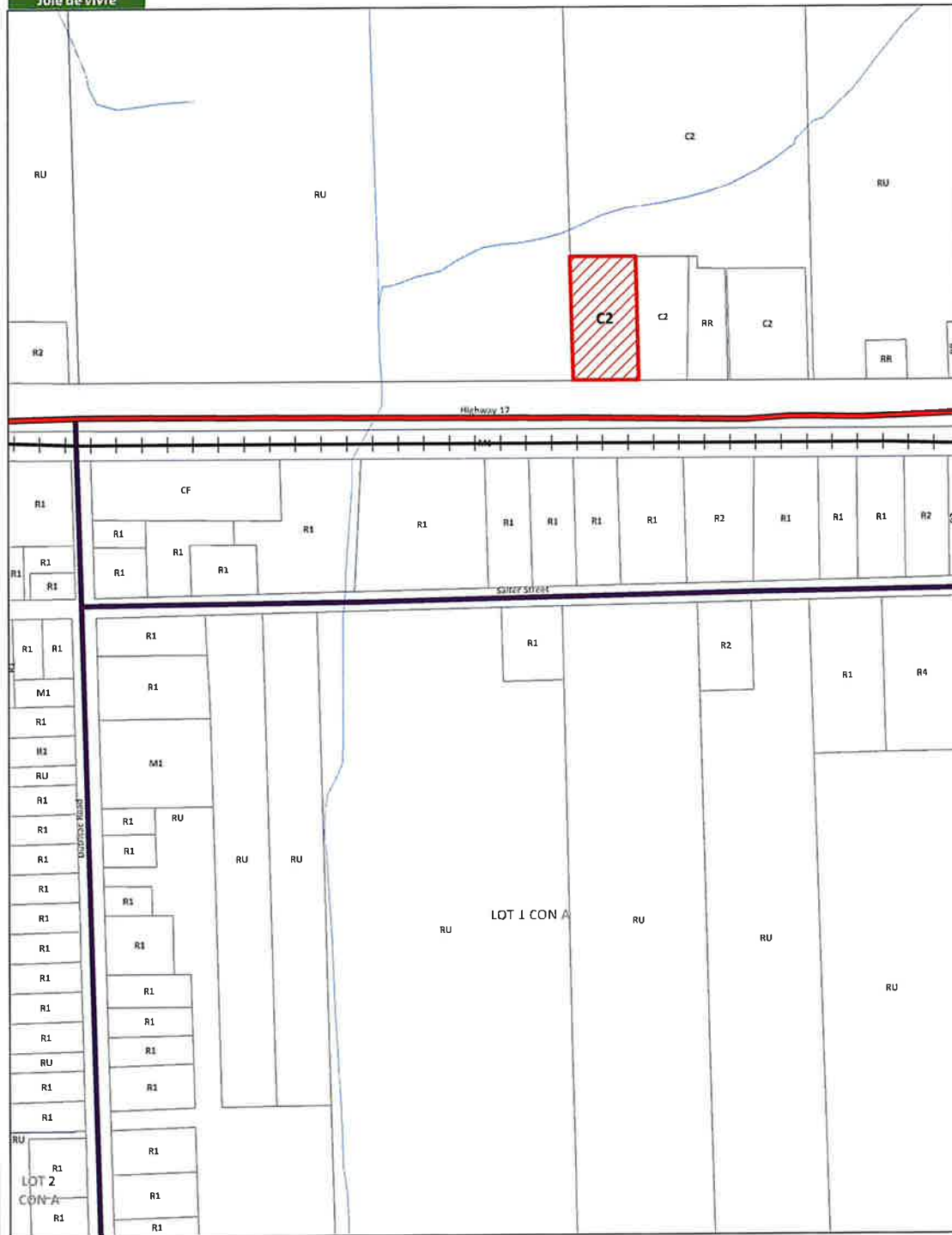
NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

1. Schedule 'G5-4' of By-Law No. 2014/45 is amended by changing the zoning designation of the property shown on Schedule 'A' attached hereto, which property is more particularly described as Part of Lot 1, Concession 1, Part 1, 36R-5763, Springer Twp., Municipality of West Nipissing, shown on Schedule 'A' attached hereto from Residential four (R4) Zone to Highway Commercial (C2).
2. This By-law shall take effect on the date of passage and come into force in accordance with Section 34 of the Planning Act, RSO 1990, Ch. P 13.

**ENACTED AND PASSED THIS 6TH DAY OF OCTOBER, 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION
AND THE HANDS OF ITS PROPER OFFICERS.**

JOANNE SAVAGE, MAYOR

MELANIE DUCHARME, CLERK



 LANDS TO BE REZONED FROM RESIDENTIAL FOUR (R4)
 TO HIGHWAY COMMERCIAL (C2)

MUNICIPALITY OF WEST NIPISSING OUEST
 GEOGRAPHIC TOWNSHIP OF SPRINGER - SCHEDULE G5-4

PART OF LOT 1, CONCESSION 1
 PART 1 36R-5763
 GEOGRAPHIC TOWNSHIP OF SPRINGER
 MUNICIPALITY OF WEST NIPISSING OUEST



100 50 0 100 Metres

THIS IS SCHEDULE 'A' TO
 BY-LAW NO. 2020- 55 PASSED THIS
6th DAY OF OCTOBER 2020.

JOANNE SAVAGE, MAYOR



The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2020 /

OCTOBER 6, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-law **2020/56**, being a by-law to amend Zoning By-law 2014/45, to rezone certain lands located on Bay Street, Sturgeon Falls from Heavy Industrial (M2) Zone to Light Industrial (M1) Zone, shall come into force and take effect on the date it is passed

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2020/56

BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 2014/45 TO REZONE CERTAIN LANDS ON BAY STREET FROM HEAVY INDUSTRIAL (M2) TO LIGHT INDUSTRIAL (M1) (ZONING AMENDMENT FILE NO. ZBLA 2020-10)

WHEREAS the owners of the subject property have initiated an amendment to Zoning By-Law 2014-45, for the properties located on Bay Street, being Part of Lot 5, Concession 1, Part 1, 36R-12336, Twp. Springer, Municipality of West Nipissing;

AND WHEREAS the Council of the Corporation of the Municipality of West Nipissing has ensured that adequate information has been made available to the public, and has held at least one (1) public meeting after due notice for the purpose of informing the public of this By-Law;

AND WHEREAS it is deemed desirable to amend the zone designation shown on Schedule 'SF4' of By-Law No. 2014/45 pursuant to Section 34 of the *Planning Act* R.S.O. 1990, as amended;

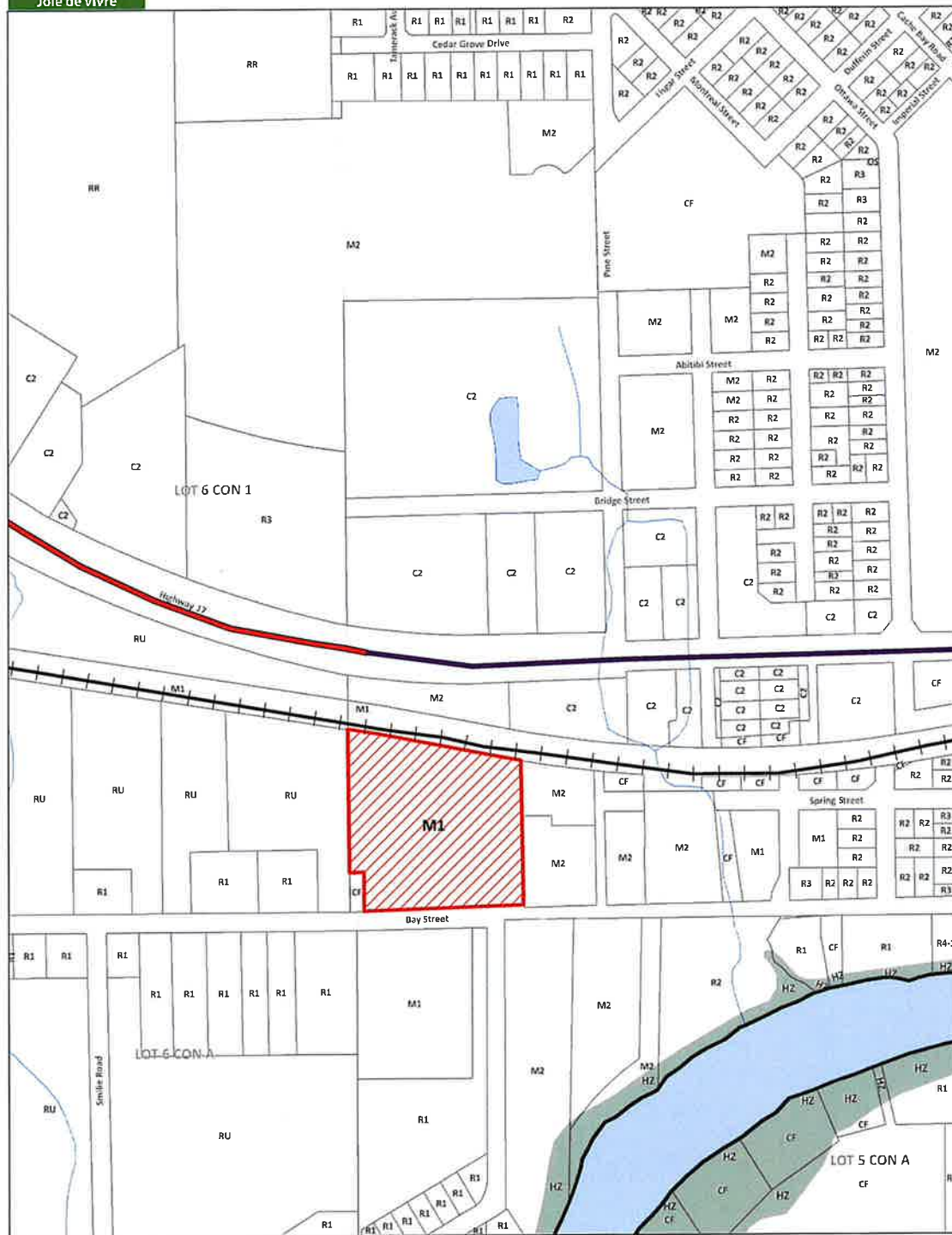
NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:


1. Schedule 'SF4' of By-Law No. 2014/45 is amended by changing the zoning designation of the property shown on Schedule 'A' attached hereto, which property is more particularly described as Part of Lot 5, Concession 1, Part 1, 36R-12336, Springer Twp., Municipality of West Nipissing, shown on Schedule 'A' attached hereto from Heavy Industrial (M2) Zone to Light Industrial (M1) zone.
2. This By-law shall take effect on the date of passage and come into force in accordance with Section 34 of the Planning Act, RSO 1990, Ch. P 13.

**ENACTED AND PASSED THIS 6th DAY OF OCTOBER, 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION
AND THE HANDS OF ITS PROPER OFFICERS.**

JOANNE SAVAGE, MAYOR

MELANIE DUCHARME, CLERK



 LANDS TO BE REZONED FROM HEAVY INDUSTRIAL (M2)
 TO LIGHT INDUSTRIAL (M1)

MUNICIPALITY OF WEST NIPISSING OUST
 TOWN OF STURGEON FALLS - SCHEDULE SF4

PART OF LOT 5, CONCESSION 1
 PART 1 36R-12336
 GEOGRAPHIC TOWNSHIP OF SPRINGER
 MUNICIPALITY OF WEST NIPISSING OUST



100 50 0 100 Metres

THIS IS SCHEDULE 'A' TO
 BY-LAW NO. 2020-56 PASSED THIS
 6th DAY OF OCTOBER 2020.

JOANNE SAVAGE, MAYOR

Resolution No.

2020 /

OCTOBER 6, 2020



The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-law **2020/57**, being a deeming bylaw to designate lots 170 and 171, Registered Plan 40 not to be lots on a registered plan of subdivision, shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2020/57

**BEING A DEEMING BYLAW TO DESIGNATE
LOTS 170 & 171, REGISTERED PLAN 40
NOT TO BE A LOT ON A REGISTERED PLAN OF SUBDIVISION**

WHEREAS the Owner of Lots 170 and 171 Registered Plan 40, (the "Lands") has applied to the Municipality to have the Lands deemed not to be lots on a Registered Plan of Subdivision pursuant to Section 50(4) of the *Planning Act*, R.S.O., c. P. 13.

THEREFORE BE IT RESOLVED that the West Nipissing Planning Advisory Committee recommends that Council for the Municipality of West Nipissing pass a By-law deeming lots 170 & 171, Plan 40 not to be a lot on a plan of Subdivision.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

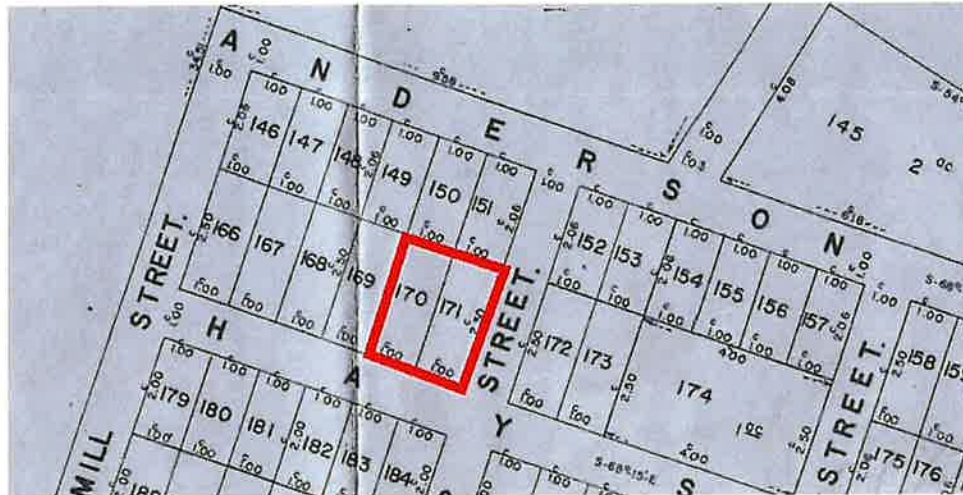
1. **DEEMING:** Lots 170 and 171, Plan 40, Municipality of West Nipissing, is, pursuant to Section 50(4) of the *Planning Act*, R.S.O., 1990 C.P. 13, deemed not to be a Lot on a Registered Plan of Subdivision for the purposes of Section 50(3) of the *Planning Act* (Ontario).

ENACTED AND PASSED THIS 6th DAY OF OCTOBER, 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE, MAYOR

MELANIE DUCHARME, CLERK

SKETCH FOR BY-LAW 2020/57





WEST NIPISSING PLANNING ADVISORY COMMITTEE

2020 / 026

SEPTEMBER 28, 2020

Moved by / *Proposé par* :

"Normand Roberge"

Seconded by / *Appuyé par* :

"Christopher Fisher"

WHEREAS the Owner of Lots 170 and 171 Registered Plan 40, (the "Lands") has applied to the Municipality to have the Lands deemed not to be lots on a Registered Plan of Subdivision pursuant to Section 50(4) of the *Planning Act*, R.S.O., c. P. 13.

THEREFORE BE IT RESOLVED that the West Nipissing Planning Advisory Committee recommends that Council for the Municipality of West Nipissing pass a By-law deeming lots 170 and 171, Plan 40 not to be a lot on a plan of Subdivision.

"Denis Sénécal"

CHAIR

"Melanie Ducharme"

SECRETARY

Defeated:

Deferred/Tabled:

	Yeas	Nays
Duhaime, Yvon		
Fisher, Christopher		
Pellerin, Fernand		
Roberge, Normand		
Savage, Joanne		
Sénécal, Denis		
Roveda, Dan		

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COUNCIL MEETING
HELD IN COUNCIL CHAMBERS
VIRTUAL ZOOM MEETING
ON TUESDAY, SEPTEMBER 15, 2020 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL
(Ward 7 - vacant)

ABSENT:

VIRTUAL MEETING / RÉUNION VIRTUELLE

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA

B-1 A resolution was passed to approve the Addendum.

No. 2020/251 Moved by: Councillor Malette
Seconded by: Councillor Roveda

BE IT RESOLVED THAT the Addendum for the meeting of Council held on September 15, 2020 be adopted as ☒ presented / ☐ amended.

CARRIED

B-2 A resolution was passed to adopt the Agenda.

No. 2020/252 Moved by: Councillor Fisher
Seconded by: Councillor Malette

BE IT RESOLVED THAT the Agenda for the meeting of Council held on September 15, 2020 be adopted as ☒ presented / ☐ amended.

CARRIED

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS

C-1 Presentation of Annual Integrity Commissioner (IC) Report (Presenter: Patrice Cormier)

M Patrice Cormier provide Council with his annual report covering from March 1, 2019 to February 29th, 2020. Each Councillor had an opportunity to ask the IC questions and obtain clarification on the process.

COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER

D-1) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE

D-1(a) CANO Follow-Up – Financial Statements

The audited financial statements from le CANO were shared with Council in accordance with the terms and conditions of the Municipality's agreement.

Joanne Savage,
Chair

Stephan Poulin,
Director of Economic Development and
Community Services

D-2) PLANNING / PLANIFICATION

D-2(a) Promenade du Lac – Update & Remediation Options

Council discussed the ongoing issue of Promenade du Lac. Staff advised that due to the circumstances of 2020, the appraisal has been delayed. Council briefly discussed the history of the situation and requested that staff work to expedite the matter with a view of bringing back a report by end of October.

Denis Sénécal,
Chair

Melanie Ducharme,
Municipal Planner

MOTION FOR RECESS: at 8:10 PM, Council agreed to a 10 minute recess and then continue with discussions.

D-3) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE

D-3(a) Dogsled Signs re: Cost of signs / installation

The Manager of Public Work provided Council with an update informing them of the cost of the signs and that public works could do the installation. Council was in agreement with the installations of the signs in the requested locations.

Christopher Fisher,
Chair

Melanie Ducharme,
Clerk

D-4) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ NIL

D-5) PUBLIC WORKS / TRAVAUX PUBLICS

D-5(a) Quesnel Road – Concerns re: Speed Limit

The Manager of Public Works provided an update and information concerning existing signage and speed limits on Quesnel Road. A vehicle data logger has been installed in order to provide staff with data as to actual vehicle counts and speeds. Mr. Remillard indicated that signage is adequate and that this is an enforcement issue. Council also discussed speed on the river and the Manager indicated that signage has been obtained and is ready to install.

D-5(b) Report re: Advanced green light at intersection of Front and Coursol Streets (J. Savage)

The Manager reported that the advance green is currently programmed for east-bound traffic which is greater than west bound. Changing the direction of the advance green would likely create congestion at that intersection. Mr. Remillard also indicated that a left-turn lane would alleviate the issue, but would come with a significant cost. Mr. Remillard has discussed the matter with MTO who have indicated that a Traffic Impact Study would be required. Following discussion, Council was in agreement to move forward with addressing the problem and the Manager was requested to obtain a Traffic Impact Study.

D-5(c) Update re: Verner Sidewalk (J. Savage)

The Manager provided an update on the Verner Sidewalk. The MOECC approvals have not yet been obtained and there is no assurance it will be immediately forthcoming. The manager recommended postponing the project if approvals aren't received shortly as sidewalk construction in cold weather would not be ideal. Nipissing Street is ready to move forward as there are no approvals required for this sidewalk. Following assurance from the Treasurer that the additional funds can be obtained to complete both projects, Council agreed to move forward with Nipissing Street and to complete Verner as well, if approvals can be obtained.

D-5(d) Capital Update

The Manager of Public Works provided an update on 2020 capital projects and Councillors were provided with opportunity to ask questions on specific projects.

Yvon Duhaime,
Chair

Jean-Pierre (Jay) Barbeau,
Chief Administrative Officer

D-6) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES

D-6(a) Cache Bay Trailer Park

The Director of Community Services provided Council with information concerning the Cache Bay Trailer Park. The current operator has indicated that he will not be continuing and requested direction from Council as to the future disposition of the park, whether Council wishes to issue a new RFP for an operator or to shut it down. Following discussions it was agreed that the municipality move forward with an RFP for a short term in order to provide the municipality with opportunity to examine options for the future.

D-6(b) Community Events / COVID-19 concerns

The Director sought direction from Council on the proposed cancellation of traditional community activities such as the kid's safe halloween, Christmas parade, seniors supper. Following discussion, Council was in agreement to cancel the indoor events for 2020 given the COVID situation and the director will bring back options in October as to whether the parade could proceed in some fashion given the physical distancing requirements.

D-6(c) Keeping Town Green and Clean (J. Savage)

↳ It was agreed that this matter be carried to the next Community Services meeting.

D-6(d) Public Beaches – By-Law to minimize disturbances (D. Roveda)

↳ It was agreed that this matter be carried to the next Community Services meeting.

Jeremy Séguin,
Chair

Stephan Poulin,
Director of Economic Development and
Community Services

D-7) SEWER AND WATER / LES ÉGOUTS ET L'EAU

D-7(a) Water Financial Plan

The Treasurer provided a brief background to the water financial plan and the legislative requirements for preparing the plan. The plan, while not a budget, does provide framework and guiding principles for the ongoing operation of the municipal water operations over the next six years. Following discussion, Council supported the Plan.

Dan Roveda,
Chair

Jean-Pierre (Jay) Barbeau,
Chief Administrative Officer

D-8) ENVIRONMENTAL / L'ENVIRONNEMENT NIL

MOTION FOR EXTENSION: A motion was tabled to extend the meeting beyond the regular curfew time in order to proceed with time sensitive items.

Moved by: Councillor Larabie

Seconded by: Councillor Roveda

CARRIED

REGULAR COUNCIL / SÉANCE RÉGULIÈRE

E) PLANNING / PLANIFICATION

E-1 Approve By-Law 2020/50 to assume and dedicate lands for highway purposes (Poirier Rd – Verner)

↳ *It was agreed that this matter be carried to the next Council meeting.*

F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER

F-1 A resolution was passed to adopt the minutes of a Council meeting.

No. 2020/253 Moved by: Councillor L. Sénécal

Seconded by: Councillor Roveda

BE IT RESOLVED THAT the minutes of the meeting of Council held on September 1, 2020 be adopted, as
☒ presented / ☐ amended. **CARRIED**

F-2 Resolution to receive the JULY disbursement sheets.

↳ *It was agreed that this matter be carried to the next Council meeting.*

G) UNFINISHED BUSINESS / AFFAIRES EN MARCHE NIL

H) NOTICE OF MOTION / AVIS DE MOTIONS

I) NEW BUSINESS / AFFAIRES NOUVELLES

I-1 Resolution to sign the Solid Waste Collection and Landfill Site Management Agreement

↳ *It was agreed that this matter be carried to the next Council meeting.*

I-2 Resolution passed to adopt the Water Financial Plan

No. 2020/254 Moved by: Councillor Duhaime

Seconded by: Councillor Malette

WHEREAS at a Committee of the Whole meeting held on September 15th, 2020, the Sewer and Water Committee recommended that the Water Financial Plan be approved as presented;

BE IT RESOLVED THAT the Municipality of West Nipissing Water Financial Plan 202-301A confirms the financial viability of the water supply;

BE IT FURTHER RESOLVED THAT Council approves the Water Financial Plan 202-301A;

BE IT FINALLY RESOLVED THAT staff be authorized to table the Water Financial Plan in accordance with O. Reg. 453/07 with the Ministry of Municipal Affairs and Housing.

CARRIED

- I-3 Resolution passed to approve By-Law **2020/51** to amend Procedural By-Law re: Electronic Participation.

↳ *It was agreed that this matter be carried to the next Council meeting.*

- I-4 Resolution passed to proclame September 25th as Journée Franco-Ontariens(ennes)

No. 2020/255 Moved by: Councillor Malette

Seconded by: Councillor Duhaime

BE IT RESOLVED THAT the Mayor be authorized to proclaim September 25th, 2020 as « **FRANCO-ONTARIAN DAY / JOUR DES FRANCO-ONTARIENS ET DES FRANCO-ONTARIENNES** » in the Municipality of West Nipissing

CARRIED

- I-5 Resolution to support - Chatham-Kent.

↳ *It was agreed that this matter be carried to the next Council meeting.*

- I-6 Resolution to support - Grey County

↳ *It was agreed that this matter be carried to the next Council meeting.*

- I-7 Resolution passed to award the quotation for the sidewalk upgrades on Nipissing and Principale East St.

↳ Refer to the Addendum Section

J) ADDENDUM / ADDENDA

- I-7 Resolution passed to award the quotation for the sidewalk upgrades on Nipissing and Principale East St.

No. 2020/256 Moved by: Councillor Duhaime

Seconded by: Councillor Larabie

WHEREAS quotations were requested for sidewalk upgrades on Nipissing Street and Principal Street East in the Municipality of West Nipissing;

AND WHEREAS three (3) quotations were received on September 11th, 2020;

AND WHEREAS the quotations have been reviewed by the EXP. and the award being recommended herein consists of the best price meeting all of the specifications;

AND WHEREAS Council concurs with the recommendation received;

BE IT THEREFORE RESOLVED THAT the quotation for sidewalk upgrades on Nipissing Street and Principal Street East be awarded to **LABELLE BROTHERS CONSTRUCTION**, having submitted the lowest quotation of \$317,630.50, plus H.S.T., meeting all the specifications.

CARRIED

K) INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS

- K-1 The Mayor gave her report.

L) CLOSED MEETING / RÉUNION À HUIS CLOS

- L-1 A resolution was passed to proceed into closed meeting.

No. 2020/257 Moved by: Councillor Malette

Seconded by: Councillor Fisher

BE IT RESOLVED THAT we proceed into closed meeting as authorized in Section 239 (2) of the Municipal Act, to discuss the following:

- (C) a proposed or pending acquisition or disposition of land by the municipality or local board;
(i) Villeneuve Court

CARRIED

L-2 A resolution was passed to adjourn the closed session.

No. 2020/258 Moved by: Councillor Fisher

Seconded by: Councillor Malette

BE IT BE IT RESOLVED THAT the Closed meeting of Council held on September 15th 2020 be adjourned at 10:47 PM in order to proceed with the regular meeting

CARRIED

M) ADJOURNMENT / AJOURNEMENT

M-1 A resolution was passed to adopt By-law **2020/52** confirming the proceedings of Council at its meeting held on September 15, 2020.

No. 2020/259 Moved by: Councillor Fisher

Seconded by: Councillor Malette

BE IT RESOLVED THAT By-law No. **2020/52** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 15th day of September 2020, shall come into force and take effect on the date it is passed.

CARRIED

M-2 A resolution was passed to adjourn the meeting of Council.

No. 2020/260 Moved by: Councillor Fisher

Seconded by: Councillor Malette

BE IT RESOLVED THAT the meeting of Council held on September 15th, 2020 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK



MINUTES

**Municipality of West Nipissing
Meeting for the Planning Advisory Committee
On August 24, 2020 at 06:00 PM
Chair: Denis Sénécal**

PRESENT: Yvon Duhaime
Chris Fisher
Fernand Pellerin
Normand Roberge
Dan Roveda
Joanne Savage
Denis Sénécal

ABSENT:

1. CALL TO ORDER

2. DECLARATION OF PECUNIARY INTEREST

3. APPROVAL OF AGENDA

RESOLUTION #2020/016

Moved by: Fernand Pellerin

Seconded by: Yvon Duhaime

That the Agenda for the meeting of August 24, 2020, be approved, as presented.

CARRIED

4. MINUTES

RESOLUTION #2020/017

Moved by: Yvon Duhaime

Seconded by: Fernand Pellerin

That the Minutes of meeting held on July 20, 2020 be adopted, as presented.

CARRIED

5. DEEMING BY-LAW APPLICATION DBL 2020-02- COUTU, HENRY & WRIGHT, JOAN

RESOLUTION #2020/018

Moved by: Fernand Pellerin

Seconded by: Yvon Duhaime

WHEREAS the Owner of Lots 41 and 42 Registered Plan 36M-598, (the "Lands") has applied to the Municipality to have the Lands deemed not to be lots on a Registered Plan of Subdivision pursuant to Section 50(4) of the *Planning Act*, R.S.O., c. P. 13.

THEREFORE BE IT RESOLVED that the West Nipissing Planning Advisory Committee recommends that Council for the Municipality of West Nipissing pass a By-law deeming lots 41 and 42, Plan 36M-598 not to be a lot on a plan of Subdivision.

CARRIED

6. ZONING AMENDMENT APPLICATION NO. ZBLA2020/07-1451692 ONTARIO INC. (Mike Savage)

RESOLUTION #2020/019

Moved by: Yvon Duhaime

Seconded by: Fernand Pellerin

WHEREAS a public meeting was held for the purpose of amending Zoning By-law 2014-45;

AND WHEREAS written concerns and objections were received: ☐ Yes ☒ No

BE IT RESOLVED THE WEST NIPISSING PLANNING ADVISORY COMMITTEE

☒
☐

RECOMMENDS
DOES NOT RECOMMEND

that the Council for the West Nipissing Municipality adopts the proposed zoning by-law to rezone the property located at 12127 Highway 17 as follows:

1. Schedule **G5-4** of By-Law No. 2014/45 shall be amended by changing the zoning designation of the properties shown on Schedule 'A' attached hereto, which properties are more particularly described as Part of Lot 1, Concession 1, Part 1, 36R-5763, Former Township of Springer, Municipality of West Nipissing, shown as hatched on Schedule 'A', attached hereto from R4 (Residential, four) to C2 (Highway Commercial) to expand existing commercial operation.

CARRIED

7. ZONING AMENDMENT APPLICATION NO. ZBLA2020/08-HOLLAND, RUSSELL

RESOLUTION #2020/020

Moved by: Yvon Duhaime

Seconded by: Fernand Pellerin

WHEREAS a public meeting was held for the purpose of amending Zoning By-law 2014-45;

AND WHEREAS written concerns and objections were received: ☐ Yes ☒ No

BE IT RESOLVED THE WEST NIPISSING PLANNING ADVISORY COMMITTEE

☒
☐

RECOMMENDS
DOES NOT RECOMMEND

that the Council for the West Nipissing Municipality adopts the proposed zoning by-law to rezone the property located at 37 Tomiko Road, as follows:

1. Schedule **E5-2** of By-Law No. 2014/45 shall be amended by changing the zoning designation of the properties shown on Schedule 'A' attached hereto, which properties are more particularly described as Part of Lot 2, Concession 1 and 2, Former Township of Field, Municipality of West Nipissing, shown as hatched on Schedule 'A', attached

hereto from RU (Rural) to C1-3 (General Commercial exception 3).

CARRIED

8. ZONING AMENDMENT APPLICATION NO. ZBLA2020/09-ROY, YVES & DIANE

RESOLUTION #2020/021

Moved by: Fernand Pellerin

Seconded by: Yvon Duhaime

WHEREAS a public meeting was held for the purpose of amending Zoning By-law 2014-45;

AND WHEREAS written concerns and objections were received: ☐ Yes ☒ No

BE IT RESOLVED THE WEST NIPISSING PLANNING ADVISORY COMMITTEE



RECOMMENDS

DOES NOT RECOMMEND

that the Council for the West Nipissing Municipality adopts the proposed zoning by-law to rezone the property located at Munroe Road, as follows:

1. Schedule D1 of By-Law No. 2014/45 shall be amended by changing the zoning designation of the properties shown on Schedule 'A' attached hereto, which properties are more particularly described as Part of Lot 12, Concession 4, Former Township of Hugel, Municipality of West Nipissing, shown as hatched on Schedule 'A', attached hereto from M3 (Industrial Extractive) to Lots 1-4, RR (Rural Residential), Lot 5, RR-2 (Rural Residential Exception Zone 2) and lands east of creek RU (Rural) subject to obtaining a Record of Site Condition and MTO approval for Access to lands east of the creek.

CARRIED

9. ZONING AMENDMENT APPLICATION NO. ZBLA2020/10-AL LANTEIGNE STEELWORKS LTD.

RESOLUTION #2020/022

Moved by: Yvon Duhaime

Seconded by: Fernand Pellerin

WHEREAS a public meeting was held for the purpose of amending Zoning By-law 2014-45;

AND WHEREAS written concerns and objections were received: ☐ Yes ☒ No

BE IT RESOLVED THE WEST NIPISSING PLANNING ADVISORY COMMITTEE



RECOMMENDS

DOES NOT RECOMMEND

that the Council for the West Nipissing Municipality adopts the proposed zoning by-law to rezone the property located at Bay Street, as follows:

1. Schedule SF4 of By-Law No. 2014/45 shall be amended by changing the zoning designation of the properties shown on Schedule 'A' attached hereto, which properties are more particularly described as Part of Lot 5, Concession 1, Part 1, 36R-12336, Former Township of Springer, Municipality of West Nipissing, shown as hatched on

Schedule 'A', attached hereto from M2 (Heavy Industrial) to M1 (Light Industrial) creek.

CARRIED

10. ADJOURNMENT

RESOLUTION #2020/023

Moved by: Yvon Duhaime

Seconded by: Fernand Pellerin

That the West Nipissing Planning Advisory Committee meeting be adjourned to September 28, 2020 in the Council Chambers (Lower Level) of the West Nipissing Municipal Building.

CARRIED



WEST NIPISSING PLANNING ADVISORY COMMITTEE

Resolution No.

2020 /025

September 28, 2020

Moved by / *Proposé par* :

"Joanne Savage"

Seconded by / *Appuyé par* :

"Fernand Pellerin"

BE IT RESOLVED that the Minutes of meeting held on August 24, 2020, be adopted, as presented.

"Denis Sénécal"

CHAIR

"Melanie Ducharme"

SECRETARY

	Yeas	Nays
Duhaime, Yvon		
Fisher, Christopher		
Pellerin, Fernand		
Roberge, Normand		
Savage, Joanne		
Sénécal, Denis		
Roveda, Dan		



MINUTES

**Municipality of West Nipissing
Meeting of the Committee of Adjustment
On August 24, 2020 at 7:00 PM
Chair: Normand Roberge**

PRESENT: Christopher Fisher
Fernand Pellerin
Normand Roberge
Roger Gagnon
Denis Senecal

ABSENT:

CALL TO ORDER

RESOLUTION #2020/050

Moved by: Fernand Pellerin

Seconded by: Roger Gagnon

That the Agenda for the Committee of Adjustment meeting of August 24, 2020 be approved, as presented.

CARRIED

MINUTES

RESOLUTION #2020/051

Moved by: Roger Gagnon

Seconded by: Fernand Pellerin

That the Minutes of the Committee of Adjustment meeting held on July 20, 2020, be adopted, as presented.

CARRIED

APPLICATIONS FOR MINOR VARIANCE AND CONSENT

C22/2020 Application for Consent by Shawn Aubin-Owners

A consent application made by Shawn Aubin for the creation of a new lot at 8 Lac Clair Road, legally described as Pt of Lot 12, Concession 5, Parts 1 and 2, 36R-11837, Township of Springer, Municipality of West Nipissing.

RESOLUTION #2020/052

Moved by: Fernand Pellerin

Seconded by: Roger Gagnon

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before August 24, 2021 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.

5. That any portion municipally maintained and travelled road located on the subject land be conveyed to the Municipality of West Nipissing.
6. The owners shall, pursuant to Section 65(2) of the Drainage Act, R.S.O., 1990 (the "Act"), enter into an Agreement with regard to their respective share(s) of the drainage assessment and shall file such agreement with the Clerk of the Municipality of West Nipissing, for the approval by the Council for the Municipality of West Nipissing. In the event that the Agreement of the parties is not acceptable to the Council of the West Nipissing Municipality, the provisions of Section 65(1) of the Act shall apply.

CARRIED

C23/2020 Application for Consent by Normand Liard-Owner

A consent application made by Normand Liard for the creation of a new lot on 311 Pike Lake Rd, legally described as Lot 11, Concession 2, Township of Bastedo, Municipality of West Nipissing.

RESOLUTION #2020/053

Moved by: Roger Gagnon

Seconded by: Fernand Pellerin

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before August 24, 2021 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. That any portion municipally maintained and travelled road located on the subject land be conveyed to the Municipality of West Nipissing.

CARRIED

C24/2020 Application for Consent by 1395559 Ontario Inc. (Michel Renaud)-Owner

A consent application made by 1395559 Ontario Inc. (Michel Renaud) for the creation of a new lot on 90 Bay Street, legally described as Part of Lot 5, Concession A, Township of Springer, Municipality of West Nipissing.

RESOLUTION #2020/054

Moved by: Denis Senecal

Seconded by: Roger Gagnon

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before August 24, 2021 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.

5. That any portion municipally maintained and travelled road located on the subject land be conveyed to the Municipality of West Nipissing.
6. That the owner shall obtain and file a Record of Site Condition in the Environmental Site Registry.
7. That the owner shall obtain an entrance permit in accordance with By-law 2017-39.
8. The owner shall grant to Greater Sudbury Hydro, an easement in the amount of 3.0m across the frontage of the severed and retained lands.
9. The owner shall undertake an amendment to the West Nipissing official Plan and Zoning By-law to remove the property from the Employment Area and rezone to R1 exception zone for the construction of a new single family dwelling.

CARRIED

C25/2020 Application for Consent by Al Lanteigne Steelworks Ltd.-Owner

A consent application made by Al Lanteigne Steelworks Ltd. for the creation of a new lot on lands on Bay Street, legally described as Part of Lot 5, Concession 1, Township of Springer, Municipality of West Nipissing.

RESOLUTION #2020/055

Moved by: Roger Gagnon

Seconded by: Denis Senecal

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before August 24, 2021 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. The owner shall grant to Greater Sudbury Hydro, an easement in the amount of 3.0m across the frontage of the severed and retained lands.

CARRIED

C26/2020 Application for Consent by 1751097 Ontario Limited (Brian Roth)-Owner

A consent application made by 1751097 Ontario Limited (Brian Roth) for an addition to a lot on lands at 696 Laplage Road, legally described as Part of Lot 2, Con. C, Township of Caldwell, Municipality of West Nipissing.

RESOLUTION #2020/056

Moved by: Denis Senecal

Seconded by: Roger Gagnon

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before August 24, 2021 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.

5. That any portion municipally maintained and travelled road located on the subject land be conveyed to the Municipality of West Nipissing.
6. That an easement be granted to Bell Canada in the amount of 10m for existing overhead services.
7. That a Pin Consolidation be filed in the Land Registry Office in order to consolidate the lot addition.

CARRIED

ADJOURNMENT

RESOLUTION #2020/057

Moved By: Roger Gagnon

Seconded by: Denis Senecal

That the West Nipissing Committee of Adjustment meeting be adjourned to September 28, 2020 in the Council Chambers of the West Nipissing Municipal Building.

CARRIED



WEST NIPISSING COMMITTEE OF ADJUSTMENT

Resolution No.

2020 / 058

September 28, 2020

Moved by / *Proposé par* :

« Christopher Fisher »

Seconded by / *Appuyé par* :

« Denis Senecal »

BE IT RESOLVED that the Minutes of the Committee of Adjustment meeting held on August 24, 2020, be adopted, as presented.

“Normand Roberge”

CHAIR

“Melanie Ducharme”

SECRETARY

NAMES	YEAS	NAYS
Fisher, Christopher		
Gagnon, Roger		
Pellerin, Fernand		
Roberge, Normand		
Sénécal, Denis		

**Minutes of the Regular Meeting
of the Board of Management of Au Château
held by conference call
on June 17, 2020 at 12:00 noon**

PRESENT: MEMBERS :	Lise Senécal	Chair
	Yvon Duhaime	
	Jacques Dupuis	Administrator / Secretary
	Léo Malette	Vice-Chair
	Dan O'Mara	
	Joanne Savage	
	Nicole Janson	Recording Secretary

Due to COVID-19, the meeting was held by conference call and presided by Administrator in the physical absence of the Chair.

01. Meeting called to order

Meeting was called to order.

02. Declaration of Conflict of Interest

No declaration of conflict of interest declared.

03. Adoption of Agenda

Resolution No. 30

Moved by : Joanne Savage

Seconded by : Léo Malette

BE IT RESOLVED THAT the Agenda of the Regular Meeting on June 17, 2020 be approved as amended at 12:00 pm.

Carried

04. Adoption of Minutes

Resolution No. 31

Moved by : Dan O'Mara

Seconded by : Joanne Savage

BE IT RESOLVED THAT the Minutes of the Regular Meeting held May 20, 2020 be approved as presented.

Carried

05. New Business:

a) Health & Safety Committee Meeting Minutes

The Health and Safety Committee Meeting Minutes were accepted as presented and the following resolution was adopted:

Resolution No. 32

Moved by : Léo Malette

Seconded by : Dan O'Mara

BE IT RESOLVED THAT the Minutes of the Joint Health and Safety Committee have been received.

Carried

b) Canadian Armed Forces Report

The report was provided to the Board for information purposes. After review of the report it was determined that most of the issues were related to infection control and staffing.

c) C.D. Howe Crisis Working Group Report

Administrator highlighted key issues in the report that need to be addressed by the government in the Long-term care sector.

d) Pandemic Plan

The Board was provided with the Pandemic Plan to enlighten them on the measures in place in case of a pandemic outbreak in the Home.

e) **Staffing Update – Month of May**

The monthly staffing report was provided to the Board for an update on the staffing situation and highlighted Helping Hands relief for staff.

f) **Staff Testing**

Administrator informed the Board that as per Directives, staff testing is recommended to be done twice in the month of June having the first wave held two weeks ago with results being all negative for COVID-19. Since this is a recommendation and not mandatory only 13 staff members were not tested in the first wave. The second wave of testing is scheduled for next week. All testing is being done in-house. No Directive yet from the government if continued testing will be required.

g) **Strategic Plan**

Administrator informed the Board that the request for the extension of 5 years and funding to remain status quo has been approved by Senior Management who will be presenting this recommendation to their Board for final approval.

Further discussion was held and it was agreed to delay the request for funding from the government until such time a response from DNSSAB has been received regarding the 102 bed shelter.

h) **Resuming visits in LTC**

The Home will resume visits as per the Ministry's Directive with strict measures in place to ensure the health and safety of residents and staff. He further explained the process that the Home will be adopting to also ensure equity and compliancy.

06. **Unfinished Business:**

a) **Financial Report**

After clarification of a few items, the Financial Report was accepted as presented and the following resolution was adopted:

Resolution No. 33

Moved by : Yvon Duhaime

Seconded by : Léo Malette

BE IT RESOLVED THAT the Financial Report be accepted as presented.

Carried

b) **Administrative Report**

There being no further discussion other than what was presented on the report, the Administrative report was adopted as presented and the following resolution was passed:

Resolution No. 34

Moved by : Joanne Savage
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Administrator's Report be accepted as presented.

Carried

07. **In-Camera Session**

None

08. **Other Business / Information Items**

a) **Next Meeting**

The next meeting is scheduled for September 16th, 2020 at 12:00 noon.

b) **Information Items**

None provided.

09. **Adjournment**

Resolution No. 35

Moved by : Yvon Duhaime
Seconded by : Dan O'Mara

BE IT RESOLVED THAT the meeting now adjourn at 1:05 pm.

Carried

Chair

Administrator / Secretary

**MINUTES OF THE WEST NIPISSING OPP SERVICES BOARD MEETING
HELD IN THE STURGEON FALLS LIBRARY AUDITORIUM
ON WEDNESDAY, MARCH 11, 2020, at 6:30 P.M.**

Members present:

Christopher Fisher (Chair)
Denis Sénécal (Vice Chair)
Roch St-Louis

Regrets:

Staff present:

Mélanie Hébert (Secretary)
Inspector Michael Maville

House Keeping:

- Election of Chair & Vice Chair

Mayor Joanne Savage sent an email regarding provincial appointees, other committees have also been waiting for provincial appointees for several months we shouldn't wait, we shall continue to conduct as a 3-person board, in the meantime.

No. 2020/01 Moved by: Denis Sénécal

Seconded by: Roch St-Louis

WHEREAS Section 36(1) AND 36(2) of the Police Services Act (Ontario) provides that the members of the Police Board shall elect one of themselves as chair, and, when the chair is absent tough illness or otherwise, the Committee may appoint another member to act as Vice Chair;

BE IT RESOLVED THAT Christopher Fisher be appointed as Chair of the West Nipissing OPP Services Board and that Denis Sénécal be appointed as Vice Chair.

CARRIED

2. Adoption of the Consent Minutes

No. 2020/02 Moved by: Roch St-Louis

Seconded by: Denis Sénécal

BE IT RESOLVED THAT the minutes of the West Nipissing OPP Services Board held on January 15, 2020, be adopted as presented.

CARRIED

3. Declaration of Pecuniary Interest

4. Adoption of the Agenda

No. 2020/03 Moved by: Denis Sénécal **Seconded by:** Roch St-Louis
BE IT RESOLVED that the agenda for the WEST NIPISSING OPP SERVICE BOARD meeting of March 11, 2020, be adopted, as presented.

CARRIED

5. Business Arising Out of the Minutes.

- Communication by-law
 - As per section 10 we need it, it is to be discussed at the next meeting.

6. OAPSB 2020 Spring Conference

- May 27-30, 2020
- Marriott Downtown at CF Toronto Eaton Centre
- Early Bird Registration - Expires March 20, 2020

There is money available in the budget if anyone wishes to participate at the OAPSB Annual General Meeting in Toronto at the end of May.

7. OAPSB Website – E-Learning

- We are now members of the OAPSB, under section 10 of our procedure by-law we are required to do training, once they bring back training in the spring we will be able to count it as our training for the year.

8. Approval of 2019 minutes

- May 8th, 2019

No. 2020/04 Moved by: Roch St-Louis

Seconded by: Denis Sénécal

BE IT RESOLVED THAT the minutes of the West Nipissing OPP Services Board held on May 8, 2019, be adopted as presented.

CARRIED

- May 15th, 2019

No. 2020/05 Moved by: Roch St-Louis

Seconded by: Denis Sénécal

BE IT RESOLVED THAT the minutes of the West Nipissing OPP Services Board held on May 15, 2019, be adopted as presented.

CARRIED

- May 15th, 2019 – Closed

No. 2020/06 Moved by: Roch St-Louis

Seconded by: Denis Sénécal

BE IT RESOLVED THAT the CLOSED minutes of the West Nipissing OPP Services Board held on May 15, 2019, be adopted as presented.

CARRIED

- May 21st, 2019 – AD HOC

No. 2020/07 Moved by: Roch St-Louis

Seconded by: Denis Sénécal

BE IT RESOLVED THAT the AD HOC meeting minutes of the West Nipissing OPP Services Board held on May 21, 2019, be adopted as presented.

CARRIED

- June 3, 2019 – Special

No. 2020/08 Moved by: Denis Sénécal

Seconded by: Roch St-Louis

BE IT RESOLVED THAT the minutes of the SPECIAL meeting of the West Nipissing OPP Services Board held on June 3, 2019, be adopted as presented.

CARRIED

- June 3, 2019 – Special closed

No. 2020/09 Moved by: Roch St-Louis

Seconded by: Denis Sénécal

BE IT RESOLVED THAT the minutes of the SPECIAL CLOSED meeting of the West Nipissing OPP Services Board held on May 15, 2019, be adopted as presented.

CARRIED

- September 4, 2019

No. 2020/10 Moved by: Denis Sénécal

Seconded by: Roch St-Louis

BE IT RESOLVED THAT the minutes of the West Nipissing OPP Services Board held on September 4, 2019, be adopted as presented.

CARRIED

All minutes were signed and approved, Mélanie will scan them and send them off to Council.

9. Other

- a) Community safety and well-being plan

- A board presence is optional as long as there's an OPP presence, Inspector Maville is a part of the committee. Everything is moving along great the plan is going to be well done. Next meeting is set for the end of March.

b) Regional Round Table Discussion

- We sent out a letter to the regional round table discussion back in February as we would like to keep our board since we are different from other boards and municipalities in the region because of our size, staffing and service. The municipality and Mayor Joanne also sent in a letter for support.
- Chris and Inspector Maville, participated at the regional round discussion conference in Sudbury, and we have a good chance of keeping our board.
- Later on we could possibly join the zone board to see how other boards function.

c) Police services act

- The Ontario Police Services act is being re written since the last one dates from 1999, once released, we will have 45 days to comment on the draft. The draft should be released for commenting sometime in March of 2021. Once the draft becomes available, a special meeting will be called in order for us to comment.

d) 911 missed calls

- 911 missed call resolution was sent to Council, it was deferred by the OPP in search for municipal support as they are currently billed for missed 911 calls.
- Resolution is to ask the government and smartphone companies to dismiss user error calls, this could reduce calls by thousands.
- We are indifferent on the matter since the OPP is already doing that, we don't fully understand the resolution, it may pertain more to the southern part of Ontario.

10. OPP Business / Report

- **OPP Report**

- The detachment is doing very well and is at 100% capacity. This data only represents West Nipissing not including the highways within the municipality. It was noted the fact that we do not have historical data, which means the % is off so the stats aren't very useful for the moment, but as of June 2020 we will have a year of data to compare to.

- **OPP Media Release**

- We currently don't have access to media release from the OPP. We would like to know what's going on, and it is Maville's job to bring it to the board. Moving forward Inspector Maville will forward all Media releases to Mélanie and she will pass it around to the board members.

11. Chiefs' Memo

- Chief's Memo's is great information regarding changes to policing, moving forward all memo's will be sent out by email to be discussed at the meeting.
 - Digital Motorized Snow Vehicle Operator's Licence
 - Special Investigations Unit Act In-force Date
 - Bill C-75 changes to s.145 of the Criminal Code

12. Board Summary

- Grants
 - If we want more grants as they come along, we can apply and some grants are free. We currently don't need anything if we would want to enhance we could. We still have money from the Ride program grant, but grant money eventually runs out.
- Building tender
 - Chris will follow up with the municipality to see where we're at with the building tender since construction is set to begin this spring/summer.

13. Adjournment

No. 2020/11 Moved by: Roch St-Louis

Seconded by: Denis Sénécal

BE IT RESOLVED the meeting of the West Nipissing OPP Services Board held on March 11, 2020, be adjourned at 8.p.m.

CARRIED



Chris Fisher - Chair



Mélanie Hébert - Secretary

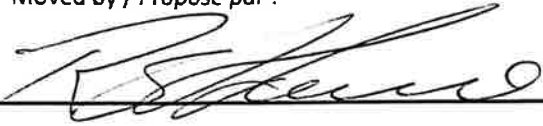
Resolution No.

WEST NIPISSING OPP SERVICE BOARD

2020 / 02

July 16, 2020

Moved by / Proposé par :



Seconded by / Appuyé par :



BE IT RESOLVED THAT the minutes of the meeting of the West Nipissing OPP Service Board held on March 11, 2020, be adopted, as ~~is~~ presented / ~~is~~ amended.



Chair



Secretary

Names	YEAS	NAYS
Fisher, Christopher	✓	
Sénécal, Denis		
St-Louis, Roch	✓	

**The West Nipissing Public Library Board
Le conseil de la bibliothèque publique de Nipissing Ouest**

**Regular Board Meeting Minutes
Thursday, June 11th 2020 at 3:00 p.m. through ZOOM**

Present: S. Friedrich, S. Pilon, A. Langevin, J. Séguin, D. Venne

Staff: É. Keenan

1. Call to order

Meeting called to order by chair at 3:10

2. Approval of the agenda for regular Board Meeting of agenda

MOTION #20-35

MOVED BY J. Seguin

SECONDED BY S. Pilon that the agenda be approved as amended adding

10. b) Keebee quote

10. c) Re opening plan phase 2

CARRIED

3. Declaration of any conflicts of interest

None

4. Approval of the minutes of the previous meeting:

a) Approval of minutes of meeting held on February 13, 2020

MOTION #20-36

MOVED BY S. Pilon

SECONDED BY D. Venne that the minutes of the board meeting held on February 13th 2020, be approved as presented

CARRIED

b) Approval of minutes of meeting held on May 7, 2020

MOTION #20-37

MOVED BY D. Venne

SECONDED BY J. Seguin that the minutes of the board meeting held on May 7th 2020, be approved as presented

CARRIED

c) Approval of minutes of meeting held on May 9, 2020

MOTION #20-38

MOVED BY J. Seguin

SECONDED BY S. Pilon that the minutes of the board meeting held on May 9th 2020, be approved as presented

CARRIED

5. Business arising from the minutes

None

6. Correspondence

None

7. Treasurer's Report

a) Approval of disbursements for the month of February

MOTION #20-39

MOVED BY J. Seguin

SECONDED BY D. Venne that the expenditures for the month of February 2020 in the amount of \$11,367.29 for cheques #6341 to #6362 inclusive be approved and that fees and fines in the amount of \$977.40 be acknowledged

CARRIED

b) Approval of disbursements for the month of March

MOTION #20-40

MOVED BY S. Pilon

SECONDED BY D. Venne that the expenditures for the month of March 2020 in the amount of \$7,986.32 for cheques #6363 to #6379 inclusive be approved and that fees and fines in the amount of \$706.25 be acknowledged

CARRIED

c) Approval of disbursements for the month of April

MOTION #20-41

MOVED BY D. Venne

SECONDED BY J. Seguin that the expenditures for the month of April 2020 in the amount of \$10,158.15 for cheques #6380 to #6391 inclusive be approved and that fees and fines in the amount of \$367.17 be acknowledged

CARRIED

d) Approval of disbursements for the month of May

MOTION #20-42

MOVED BY S. Pilon

SECONDED BY J. Seguin that the expenditures for the month of May 2020 in the amount of \$1,592.05 for cheques #6392 to #6399 inclusive be approved and that fees and fines in the amount of \$402.20 be acknowledged

CARRIED

S. Friedrich joined the meeting at 3:30 p.m.

e) Report on Financials

The CEO presented the financials to date and shared that everything is pretty well on track. The chair shared with the Board that there is more research to do in regards to the reserve. The vice-chair talked about the information she acquired about the library's accounts while visiting the bank. She told the Board that there was no need to invest the reserve as the main account was already receiving .95% interest due to amount in the account. Investing the amount would only be a .5% difference. The chair explained that the Board needed to create a new motion to direct the CEO not to invest the reserve into an open GIC. The Board discussed the possibility of reinvesting the current investment expiring in August of 2020. The Board agreed that the total amount of the expiring investment should be reinvested for another two years.

MOTION #20-43

MOVED BY J. Seguin

SECONDED BY D. Venne that the GIC expiring in August 2020 be reinvested for another two years

CARRIED

MOTION #20-44

MOVED BY S. Pilon

SECONDED BY S. Friedrich that considering new information, the Board wishes to not invest the balance in a GIC but rather keep it in the library's main account

CARRIED

f) Student

The CEO shared that the Library had been approved for funding from Canada Summer Jobs. She explained that our current student could really use the extra hours and that using the funding for the current student could help the library financially due to the recent budget cuts.

8. Report of Board Members' Advocacy Activities

None

9. Branch Reports

a) River Valley

The CEO informed the Board that a decision should be reached next week on whether our employee for River Valley will be able to enter the library. If the school board does not wish to allow it, the employee will complete her hours in Sturgeon Falls.

10. Report of the CEO:

a) Logo

The CEO mentions the possibility of changing the current logo. The current one has been with the Library for a long time, it is not user friendly with all marketing software, and will fit in perfectly with all the coming changes. The CEO offers that the Library could hold a contest over the summer to help us with the designing process. The Board agreed.

b) Keebee quote

The CEO presented a quote provided by Keebee for the children section renovations in Sturgeon Falls. She explained what the quote includes. J. Seguin asked if there will be any changes to other branches. The CEO mentioned that some small purchases have been made in Cache Bay and Verner, also that Cache Bay has requested some paint for the section.

MOTION #20-45

MOVED BY S. Pilon

SECONDED BY S. Friedrich that the Board approves the children's section project by Keebee in the amount of \$10,848.00 that will be taken from the \$25,000 budgeted from the reserve

CARRIED

c) Re opening plan phase 2

After the news from the Provincial government on June 9th 2020 to move to Phase 2 of the reopening stage. Public Libraries are now allowed to let the public in for limited services. The CEO shared the updates to West Nipissing Public Library's reopening plan.

MOTION #20-46

MOVED BY D. Venne

SECONDED BY J. Seguin that the CEO's report be received

CARRIED

11. Report of the Standing Committees

None

12. Policy Review & Updates

a) GOV 12 Board Members' Code of Conduct
Differed to next meeting

b) SSE 1 Emergency Procedures

MOTION #20-47

MOVED BY D. Venne

SECONDED BY S. Pilon that the Board approve policy SSE 1 Emergency Procedures as presented

CARRIED

c) SSE 2 Workplace Violence & Harassment

MOTION #20-48

MOVED BY J. Seguin

SECONDED BY S. Friedrich that the Board approve policy SSE 2 Workplace Violence and Harassment as presented

CARRIED

13. Review of Plans (i.e. Action Plan, Strategic Plan, etc)

a) Strategic Plan update

The CEO and the vice-chair have met a few times to begin the Strategic plan. The Board wishes to have the plan completed by the end of the year. The CEO suggested that she finishes the plan draft by the end of June and send it to the Board to look over during the summer and discuss at the next meeting in September.

14. New Business

None

15. Date & Time of Next Meeting

Thursday, September 10, 2020, (time TBD)

16. Adjournment

MOTION # 20-49

MOVED BY S. Friedrich that the meeting be adjourned at 4:20 p.m.

CARRIED

Anne Langwin
Chair

September 10, 2020
Date

Emily Han
Secretary

September 10 2020
Date

District of Nipissing
Social Services
Administration Board



Conseil d'administration
des services sociaux
du district de Nipissing

MINUTES OF PROCEEDINGS

**REGULAR BOARD MEETING – WEDNESDAY JUNE 24, 2020
1:30 PM VIA TELECONFERENCE**

MEMBERS PRESENT:

Mayor Dean Backer (East Nipissing)
Councillor Mac Bain – (North Bay)
Mayor Jane Dumas (South Algonquin)
Councillor Terry Kelly (East Ferris)
Councillor Mark King - Chair (North Bay)
Councillor Chris Mayne (North Bay)
Councillor Dave Mendicino (North Bay)
Mayor Dan O'Mara (Temagami)
Councillor Dan Roveda Vice Chair (West Nipissing)
Councillor Scott Robertson (North Bay)
Representative Amanda Smith (Unincorporated)
Councillor Bill Vrebosch (North Bay)

REGRETS:

STAFF ATTENDANCE:

Catherine Matheson, CAO
Marianne Zadra, Executive Coordinator and Communications
Melanie Shaye, Director of Corporate Services
David Plumstead – Manager Planning, Outcomes & Analytics
Justin Avery, Manager of Finance
Stacey Cyopeck, Manager, Housing Programs
Pierre Guenette, Manager, Housing Operations
Lynn Demore-Pitre, Director, Children's Services
Michelle Glabb, Director, Social Services and Employment

Dawn Carlyle, Project Manager

Guest: Jennifer Hamilton McCharles – North Bay Nugget
Steve Merkley, Nipissing EMS Deputy Chief

CALL TO ORDER

The regular Board Meeting was called to order at 1:35 PM by Chair Mark King.

DECLARATION OF CONFLICTS OF INTEREST

Representative Amanda Smith declared a conflict with item 8.3 as the organization she works for receives funding through this HCF.

ADOPTION OF THE ROLL CALL

Resolution No. 2020-75

Moved by: Bill Vrebosch

Seconded by: Chris Mayne

That the Board of Directors accepts the Roll Call as read for the Regular Board meeting of June 24, 2020.

Carried.

CHAIR'S REMARKS

The Chair welcomed everyone to the last scheduled board meeting before the summer break. He spoke to members about the challenges and changes resulting from COVID-19. He mentioned the closure of the COVID responsive shelter at the Pete Palangio Arena, and how there is no further funding coming from the federal and provincial governments at this time to support the shelter. He also spoke about the idea of using policing dollars for social programs. He cited an article stating there were 2700 mental health calls in North Bay alone, to which police responded. He referred to the busy agenda and indicated that AMO is coming up in August and briefly talked about the areas to be presented at the delegations. He thanked staff for hard work and wished everyone a restful summer.

ADOPTION OF THE AGENDA

Resolution No. 2020-76

Moved by: Dan O'Mara

Seconded by: Dave Mendicino

That the Board accepts the agenda for the Regular Board meeting of June 24, 2020.

Carried.

APPROVAL OF MINUTES
Resolution No. 2020-77-A

Moved by: Terry Kelly
Seconded by: Chris Mayne

THAT the Board adopts the minutes of the proceedings of the Regular Board meeting of May 27, 2020.

Carried.

Resolution No. 2020-77-B

Moved by: Jane Dumas
Seconded by: Dan Roveda

***Resolved* THAT the Board adopt the minutes of the proceedings of the Community Services Committee meeting of May 27, 2020.**

Carried.

DELEGATIONS

There were no delegations.

CAO VERBAL UPDATE
Resolution No. 2020-78

Moved by: Mac Bain
Seconded by: Scott Robertson

That the District of Nipissing Social Services Administration Board (DNSSAB) receives the CAO Report for June 24, 2020.

CAO Catherine Matheson indicated that due to the full agenda she won't be speaking about the reports already contained in the Board package.

She notified the Board that DNSSAB has agreed to provide the City of North Bay with its Community Safety and Well-being Plan as a fee for service. The fee will allow DNSSAB to recover the cost of resources required to complete the plan. She explained the contract began as an RFP but that was taken down and the DNSSAB was sole sourced due to its community

services with the city.

There was discussion about how this is handled in other districts. In response to a question about whether DNSSAB would be doing this for other municipalities, she responded affirmatively if cost recovery is viable.

Carried.

6.2 B07-20 COVID-19 - Organizational Risk Management Activities and Alternative Business Operating Models - Post Pandemic

Moved by: Jane Dumas

Seconded by: Dan O'Mara

The CAO talked about the unusual circumstances locally and across the province due to the pandemic. This report identifies the risk based model we've been using, and what the DNSSAB plans to do moving into the future. An OMSSA survey indicated 83% are looking at ways to work differently post pandemic. Reasons include footprints/space, client outcomes, and financial savings. We are proposing looking at alternative use for Main Street location, and that would be brought back before the end of the year.

There was discussion about how the Main Street site could be leveraged to get some additional social housing projects and that the building's tenants and nearby property/business owners may have input before a decision is made about the Main Street site.

MOTION: #2020-79

That the District of Nipissing Social Services Administrative Board (DNSSAB) accepts Briefing Note B07-20; COVID-19 Organizational Risk Management Activities and Alternative Business Operating Models Post Pandemic; and

THAT alternative business operating models post pandemic be developed based upon lessons learned from risk management activities and in line with the principles of innovation, service excellence, efficiency, and cost containment; and

THAT the alternative business operating models be presented to the Board for consideration prior to year-end.

Carried

CONSENT AGENDA - Reports for Information Only
Resolution No. 2020-80

Moved by: Scott Robertson

Seconded by: Chris Mayne

That the District of Nipissing Social Services Administration Board (DNSSAB) receives Consent Agenda Items 7.4 and 7.5 for information purposes only. [Items 7.1, 7.2 and 7.3 were pulled for further discussion.]

7.4 B02-20 Mental Health Supports for DNSSAB Employees

7.5 CS06-20 Child Care Sector Funding – Impact on Nipissing’s EarlyON and Child Care Sector

Carried.

7.1 HS23-20 Low Barrier Shelter – Status Report - Dan Roveda asked that it be pulled.

Housing Programs Manager Stacey Cyopeck reviewed the history of the COVID response shelter and how it has been supported. The current operator is NMHHSS. The residents also receive auxiliary services and meals and Nurse Health Practitioners have been providing health related information for residents and staff. On average 27 residents per night (22 male and 5 female) have been using the shelter. This number dropped in June to 24. The current operator is continuing until closing the morning of July 7th. DNSSAB has been advocating to provincial and federal governments for funding but DNSSAB has yet to receive any assurances that funding is forthcoming. There was further discussion about the recognized need in the community, the number of people using the shelter not from the area, the challenges with repatriation during a pandemic and the precarious housing of those who prefer to live without formal shelter in the summer. Anecdotally, 5-10 residents have moved onto permanent housing. The Chair indicated high ODSP numbers in the District are impacting the number of homelessness.

The CAO indicated there has been regular contact with the Ministry of Municipal Affairs and Housing as well as a sub-committee of the Ministry and that those discussions have been going well. She added that a comprehensive report on shelter system with respect to the gaps that have been identified will be brought back to the Board, and these thoughts will be included.

7.2 B01-20 Items for AMO Delegation - Dan Roveda asked that it be pulled.

The CAO indicated the team is getting ready for the virtual conference and asked for feedback. Some potential areas for advocacy have been identified and referred to Dave Plumstead, who highlighted the key point of advocacy for each topic as outlined in the report.

The delegations will be submitted upon any further direction from Board. There was some discussion about the lack of municipally elected officials with NOSDA and concerns the property tax payer doesn’t have a voice at NOSDA. The CAO indicated the NOSDA bylaws will be reviewed at the AGM.

7.3 EMS02-20 EMS New Structure - Dan Roveda asked to have it pulled.

Dave Plumstead Manager Planning, Outcomes & Analytics and EMS Liaison introduced the briefing paper and detailed report. This is the first update on the new structure. A reduction in overtime is being noticed and the additional presence in satellite communities is proving beneficial. Steve Merkley from EMS says this is part of the plan and improvements in oversight have been noticed.

There was discussion about the consolidation of Temagami. Dave indicated work on the structure is being done over the summer for discussions in September about the best options and delivery of EMS in the future. Steve adds they've taken over all operations in Temagami under this new structure.

Moved by: Dan O'Mara

Seconded by: Terry Kelly to accept the removed items for information.

Carried.

MANAGERS REPORTS**HS09-20 RFP for Transitional Housing Operator****RESOLUTION: #2020-81**

Moved by: Scott Robertson

Seconded by: Dan Roveda

That the Board (DNSSAB) authorizes staff to enter into an agreement with the successful proponent to operate the Gateway House – 16 unit transitional housing project, as outlined in report HS09-20.

The CAO indicated that NMHHSS the successful proponent who will be operating the project and thanked the province for 1.2M in capital funding.

There was a question about where the \$2.2M in funding annually to run the low barrier shelter will be coming from since the Ministry of Health does not traditionally fund the DNSSAB. Finance Manager Justin Avery explained about \$650K has been found within the budget and that more funding will be sourced. The CAO added that DNSSAB continues to advocate strongly for funding for the entire portfolio. The Healthy Communities Fund and reserve contributions are the only areas funded by municipalities.

Carried

HS22-29 EOI for Increasing Affordable Housing**RESOLUTION: #2020-82**

Moved by: Scott Robertson

Seconded by: Terry Kelly

That the Board (DNSSAB) approves the release of an Expression of Interest to solicit conceptual affordable housing development plans in the District of Nipissing as outlined in report HS22-20.

It was suggested that any property DNSSAB or municipalities may have available could be added to the EOI to entice developers. CAO says this will be better articulated in the EOI and can be included in discussions with developers. It was clarified that the document can be shared and made public after the Board meeting. Several members indicated this would be welcome in their municipalities.

Carried

8.3 B06-20 Policy Report on Healthy Community Fund

RESOLUTION: #2020-83

Moved by: Chris Mayne

Seconded by: Mac Bain

[Amanda Smith was moved to the meeting room at 2:59 PM due to a declared conflict of interest.]

That the District of Nipissing Social Services Administration Board reviews the options for distributing this year's Healthy Communities Fund (HCF) as outlined in B06-20 and approves option #1 which is recommended by staff.

Carried

[Amanda Smith returned at 3:01 PM]

DNSSAB By Laws (PRESENTATION)

RESOLUTION: #2020-84

Moved by: Dan Roveda

Seconded by: Dan O'Mara

That the Board (DNSSAB) accepts the presentation on the Revised DNSSAB By Laws for information.

Corporate Services Director Melanie Shaye reviewed the changes to the by law through a slide presentation – and a review of the key points already existing in the by laws.

Carried

Policy New Committee Structure Terms of Reference

RESOLUTION: #2020-85

Moved by: Mac Bain

Seconded by: Dave Mendicino

That the Board (DNSSAB) accepts the Committee of the Whole - Terms of Reference as outlined in report B05-20.

Carried.

Move in Camera

RESOLUTION: #2020-86

Moved by: Terry Kelly

Seconded by: Bill Vrebosch

That the District of Nipissing Social Services Administrative Board (DNSSAB) moves in-camera at 3:14 PM to discuss a position or plan used in negotiation and a personnel matter.

Carried.

IN CAMERA MINUTES ARE FILED SEPARATELY

Adjourn In Camera

RESOLUTION: #2020-87

Moved by: Dan O'Mara

Seconded by: Chris Mayne

That the District of Nipissing Social Services Administrative Board (DNSSAB) adjourns in-camera at 4:52PM.

Approve in Camera

RESOLUTION: #2020-87

Moved by: Amanda Smith

Seconded by: Bill Vrebosch

That the District of Nipissing Social Services Administrative Board (DNSSAB) approves the action/direction agreed to in-camera.

NEW BUSINESS

There was no new business raised.

NEXT MEETING DATE

Special Meeting Monday, July 29 starting at 3:00 PM via videoconference.

ADJOURNMENT

Resolution No. 2020-88

Moved by: Jane Dumas

Seconded by: Bill Vrebosch

RESOLVED that the Board meeting be adjourned at 4:54 PM.

Carried.

MARK KING
CHAIR OF THE BOARD

CATHERINE MATHESON
SECRETARY OF THE BOARD

Minutes of Proceedings Recorder: Marianne Zadra, Executive Coordinator



**The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2020 /

OCTOBER 6, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT the accounts payables disbursement sheets for **JULY 2020** be received, as presented.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest

2020 /

OCTOBER 6, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT THEREFORE RESOLVED THAT By-law **2020/51**, being a by-law to amend By-Law 2019/94, as amended, to include provisions for electronic participation for Council, Local Boards and Other Committees, shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

BY-LAW 2020/51

BEING A BY-LAW TO AMEND PROCEDURAL BY-LAW 2019-94 TO INCLUDE PROVISIONS FOR ELECTRONIC PARTICIPATION FOR COUNCIL, LOCAL BOARDS AND OTHER COMMITTEES

WHEREAS the Council of the Municipality of West Nipissing enacted and passed By-law No. 2019-94, a by-law to govern the proceedings of Council, Standing Committees, and Other Committees and Boards of Council;

AND WHEREAS Council enacted and passed By-law No. 2020/25 to amend the Procedural By-law to include provisions to permit electronic participation of members, including in-camera sessions for emergency during a declared emergency;

AND WHEREAS Bill 197, an Act to amend various statutes in response to COVID-19 and to enact, amend and repeal various statutes, was passed by the legislature on July 21, 2020, which grants the ability to provide for electronic participation in meetings after the declared emergency has been lifted, pending an amendment to the Procedural By-law;

AND WHEREAS Council of the Municipality of West Nipissing wishes to exercise this discretionary authority, to implement measures to allow for electronic participation by members under certain circumstances, providing for transparency and accountability to the public while ensuring the health and safety of its members, staff and the public;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING HEREBY ENACTS AS FOLLOWS:

1. THAT subsection 2.6 of Procedural By-law No. 2019-94, as amended, entitled Electronic Meeting Participation during Emergency be hereby deleted and replaced with the following:
 - 2.6 Electronic Meeting Participation (Council, Local Boards and Other Committees)
 - 2.6.1 That while every effort shall be made by Members to attend meetings physically in person, during the following circumstances members of Council, Local Boards and Other Committees may participate by electronic video teleconferencing or by telephone means in a meeting to the extent and in the manner set out in this By-law:
 - a) It is not safe or possible to attend an in-person meeting due to a natural weather event;
 - b) Health and safety restrictions as determined the CAO or the West Nipissing Emergency Control Group;
 - c) Restrictions or guidelines set out by the North Bay Parry Sound District Health Unit, the Ontario Provincial Police or the Province of Ontario; or
 - d) The activation of the Emergency Control Group or a declared emergency by any level of government or health unit.
 - e) unforeseen circumstances (family emergency, etc.,) where a member is unable to attend, in person, however wishes to participate;
 - 2.6.2 Members participating electronically are required to use their municipally issued equipment. Should any member use their own personal equipment (i.e. phone and/or computer), they shall do so at their own expense.
 - 2.6.3 Members participating electronically shall use their best efforts to participate using the video conferencing platform being used by the Municipality; however it is acknowledged that internet service may be interrupted during a meeting or inadequate to sustain participation and such member may be required to participate by telephone.

- 2.6.4** Members shall advise the Clerk, or designate, as soon as practicable prior to the scheduled meeting of his/her intent to participate electronically. In all cases, staff will accommodate electronic participation on a best effort basis and subject to available resources that may be required for the delivery of competing essential municipal services. All efforts will be made to ensure meetings are live streamed and recorded as provided for in Section 28 hereof.
- 2.6.5** Members participating electronically will count towards quorum and have the ability for full participation including ability to vote in both public and closed session (in-camera) meetings. Voting may take place by way of roll call, or in an alternate method authorized by the Chair, ensuring that Members and the public are aware of how each member votes.
- 2.6.6** In the event of a technical failure during the meeting, a recess of not more than 10 minutes can be taken to allow staff to reinstate the electronic participation. If a member can no longer participate by electronic means, it will not affect the validity or continuation of the meeting or decisions. If a quorum is lost, the meeting will be deemed to be adjourned.
- 2.6.7** Electronic participants are permitted to participate in Closed Session (In-Camera) session meetings. In the case that Members participate electronically in closed sessions, all Members must attest to the fact that they recognize they will be in a closed session and are able to ensure confidentiality.
- 3.** THAT By-law No. 2020-25 be hereby repealed.
- 4.** THAT this By-law shall come into full force and effect on the date of final passage hereof at which time all By-laws and/or resolutions that are inconsistent with the provisions of this By-law and the same are hereby repealed or rescinded insofar as it is necessary to give effect to the provisions of this By-law.

ENACTED AND PASSED THIS 6th DAY OF OCTOBER 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK



The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2020 /

OCTOBER 6, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to sign the 2020 Solid Waste Collection and Landfill Site Management Agreement with West Nipissing Environmental Services for the Municipality of West Nipissing.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



-- 2020 AGREEMENT --

SOLID WASTE COLLECTION AND LANDFILL SITE MANAGEMENT

BETWEEN:

THE WEST NIPISSING ENVIRONMENTAL SERVICES

AND:

THE MUNICIPALITY OF WEST NIPISSING

1. The West Nipissing Environmental Services (WNES) agrees to provide
 - Curbside residential solid waste collection for Sturgeon Falls, Cache Bay, Springer, Field, Crystal Falls, and Pedley
 - Curbside residential and commercial recycling collection from Verner, Sturgeon Falls, Cache Bay, Springer, Field, Crystal Falls, and Pedley, including seasonal recycling collection from designated areas
 - Recycling collection and diversion activities from outlying Municipally maintained recycling depots at the Field Landfill site, Verner Landfill site, Lavigne Landfill site, Kipling Landfill site, River Valley Landfill site, Muskasung Landfill site, Field Public Works yard, Verner arena, North Monetville Fire Hall, and Crystal Falls
 - Operation of the Municipal landfill site on Landfill Site Road, Sturgeon Falls. This includes, but is not limited to, collection of revenue at the gate, supervising of loads, site maintenance, covering waste and ensuring compliance with all legislative requirements.
 - Operation of the Material Recovery Facility on Landfill Site Road. This includes, but is not limited to, processing all recycled materials and storage of materials.
2. The West Nipissing Environmental Services shall provide management services to The Municipality of West Nipissing's Solid Waste department. The Municipality shall assume 30% of the Manager's salary. Through the Municipal Solid Waste department, WNES is responsible for the management of all landfill sites recycling activities, inquiries from public, co-ordination with other government agencies, and ensure compliance with all respective legislation and by-laws.

3. The fees for 2020 shall be \$1,133.705.00
4. The fees shall be renewed on an annual basis. The West Nipissing Environmental Services is to provide The Municipality of West Nipissing with a budget and proposed fee structure prior to January 31 of each year.
5. The parties agree to meet from time to time, as required, to review and update this agreement.
6. This agreement can be terminated by either party thirty (30) days after the delivery of a written notice.

DATED THIS 6th DAY OF OCTOBER, 2020.

**THE WEST NIPISSING
ENVIRONMENTAL SERVICES**

**THE CORPORATION OF THE
MUNICIPALITY OF WEST NIPISSING**

Ginette Rochon
Chair

Joanne Savage
Mayor

Raymond Marleau
Director

Jean-Pierre (Jay) Barbeau
Chief Administrative Officer

Date

Date



**The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2020 /

OCTOBER 6, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS tenders were requested for exterior improvements to the West Nipissing Recreation Centre;

AND WHEREAS four (4) tenders were received;

AND WHEREAS the tenders have been reviewed by the Perry & Perry Architects Inc. and the award being recommended herein consists of the best price meeting all of the specifications;

AND WHEREAS Council concurs with the recommendation received;

BE IT THEREFORE RESOLVED THAT the tender for exterior improvements to the West Nipissing Recreation Centre be awarded to **VENASSE BUILDING GRP. INC.**, having submitted the lowest quotation of \$295,000.00, plus H.S.T., meeting all the specifications.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



Municipality of West Nipissing
101-225 Holditch Street
Sturgeon Falls, ON P2B 1T1

Project :	WN RECREATION CENTRE EXTERIOR IMPROVEMENTS	
Closing Information :	September 22, 2020 @ 2:00 PM	
Opened By :	Alisa Craddock and Stephan Poulin and Jonny Belanger	
Name	Date Received	Bid Submission
VENASSE BUILDING GRP. INC.	September 22, 2020	\$295,000.00
CAPITAL CONSTRUCTION	September 22, 2020	\$299,126.00
NORTHWALL	September 22, 2020	\$360,731.28
BUILD NORTH	September 22, 2020	\$402,265.00
0		\$0.00
0		\$0.00
0		\$0.00



**The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2020 /

OCTOBER 6, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS quotes for the purchase of a Tandem Diesel “one way” Snow Plow and Combination Dump Body/Spreader Truck were requested by the Public Works Department;

AND WHEREAS two (2) quotations were received;

AND WHEREAS the quotations have been reviewed and the award being recommended herein consists of the best price meeting all of the specifications;

AND WHEREAS Council concurs with the recommendation received;

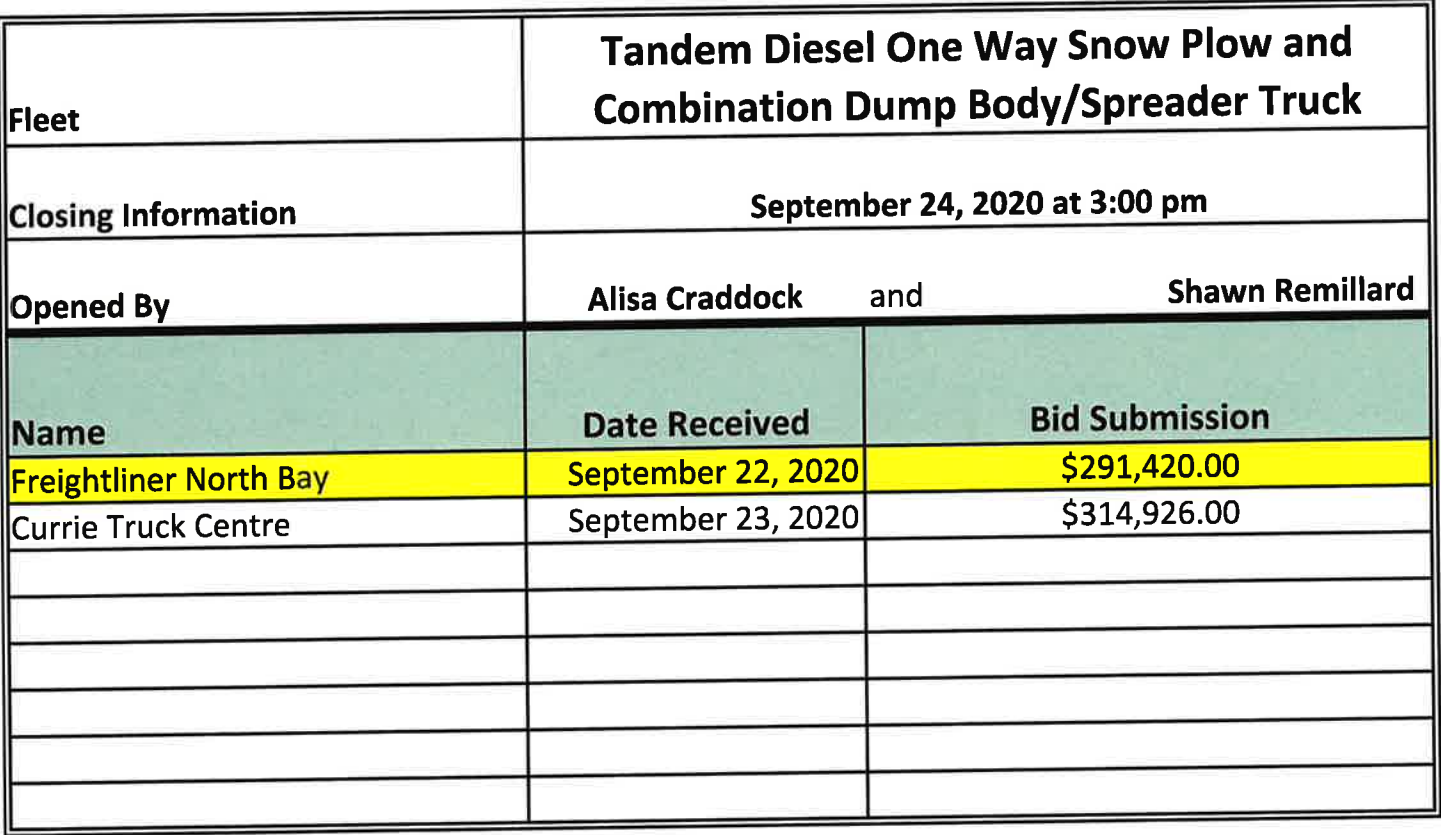
BE IT THEREFORE RESOLVED THAT the quotation for the of a new Tandem Diesel “one way” Snow Plow and Combination Dump Body/Spreader Truck for the Public Works Department be awarded to **FREIGHTLINER NORTH BAY**, having submitted the lowest quotation of \$291,420.00 meeting all the specifications.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____





**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2020 /

OCTOBER 6, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-law **2020/58**, being a by-law to amend By-Law 2019/60, being a by-law to regulate traffic and parking in the Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



BY-LAW 2020/58

**BEING A BY-LAW AMEND BY-LAW 2019/60 TO REGULATE TRAFFIC
AND PARKING IN THE MUNICIPALITY OF WEST NIPISSING**

WHEREAS Council deems it expedient to amend certain Schedules of By-Law 2019/60;

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS THAT BY-LAW 2019/60, AS AMENDED, BE AMENDED AS FOLLOWS:

1. **THAT** Schedule “**D**” of By-law 2019/60, as amended, be repealed and replaced with Schedule “**D**” attached hereto which shall form part of this By-law:
 - (a) add stop sign at the corner of Concord Road and Fort Road (*westbound on Concord Rd.*)
 - (b) add stop sign at the corner of Industrial Park Road and Bay Street (*northbound on Industrial Park Rd.*)
2. **THAT** this by-law shall take effect on the date it is enacted.

ENACTED AND PASSED THIS 6th DAY OF OCTOBER 2020, AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
MUNICIPAL CLERK

Municipality of West Nipissing
TRAFFIC and PARKING BY-LAW
SCHEDULE "D" TO BY-LAW 2020/58
AMENDING BY-LAW 2019/60

STOPS AT INTERSECTIONS (Sec. 26.1) See Section 26.2 re: Stop signs in MTO road allowances

COLUMN 1 – INTERSECTION	COLUMN 2 – FACING TRAFFIC	TOWN(SHIP)
Abitibi Street and Ottawa Street	Eastbound on Abitibi Street	Sturgeon Falls
Abitibi Street and Montreal Street	Westbound on Abitibi Street	Sturgeon Falls
Adelard Road at Hwy 539	Northeast bound on Adelard Road	Crerar – River Valley
Alphonse Road at Hwy 539	Eastbound on Alphonse Road	Crerar
Anderson Street and Young Street	Eastbound on Anderson Street	Cache Bay
Anderson Street and Cache Street	Eastbound on Anderson Street	Cache Bay
Andre-Lyne Road and Leclair Road	Southeast bound on Andre-Lyne Road	Caldwell
Arbour Road and Eugene Road	Northbound on Arbour Road	Caldwell
Arcand Road and Hwy 17	Northbound on Arcand Road	Springer
Arcand Road and Levac Road	Southbound on Arcand Road	Springer
Arthur Street and John Street	Northbound and Southbound on Arthur Street	Sturgeon Falls
Arthur Street and Ethel Street	Southbound on Arthur Street	Sturgeon Falls
Arthur Street and Front Street – Hwy 17	Southbound on Arthur Street	Sturgeon Falls
Arthur Street and Railway Street	Northbound on Arthur Street	Sturgeon Falls
Arthur Street and Salter Street	Northbound and Southbound on Arthur Street	Sturgeon Falls
Arthur Street and Queen Street	Northbound and Southbound on Arthur Street	Sturgeon Falls
Arthur Street and William Street	Northbound and Southbound on Arthur	Sturgeon Falls
Ashburton Road and Larocque Street	Northbound on Ashburton Road	Field
Aubin Street and Third Street	Southbound on Aubin Street	Sturgeon Falls
Aubrey Street and Levesque Street	Westbound on Aubrey Street	Sturgeon Falls
Aubrey Street and Nipissing Street	Eastbound on Aubrey Street	Sturgeon Falls
Aurele Street and Principal West Street	Northeast bound on Aurele Street	Caldwell
Avenue du Lac and Poirier Road	Northbound on Avenue du Lac	Caldwell
Ayotte Road at Hwy 539	Westbound on Ayotte Road	Crerar
Bain Avenue and Mill Street	Westbound on Bain Avenue	Cache Bay
Bain Avenue and Jessup Street	Eastbound and Westbound on Bain Avenue	Cache Bay
Bain Avenue and Young Street	Eastbound on Bain Avenue	Cache Bay
Bain Avenue and Gordon Street	Eastbound and Westbound on Bain Avenue	Cache Bay
Bain Avenue and Booth Street	Eastbound and Westbound on Bain Avenue	Cache Bay
Bain Avenue and Cache Street	Eastbound and Westbound on Bain Avenue	Cache Bay
Balsam Court and Tamarack Avenue	Northbound on Balsam Court	Sturgeon Falls
Bay Street and Leblanc Road	Eastbound and westbound on Bay Street	Springer
Bear Lake Road and Deer Lake Road	Southbound on Bear Lake Road	Hugel
Beaudin Street and Hwy 17	Northbound on Beaudin Street	Caldwell
Beaudin Street and Principal West Street	Southwest bound on Beaudin Street	Caldwell
Beaudry Road and Hwy 17	Northbound on Beaudry Road	Caldwell
Beaudry Road and Leclair Road	Southbound on Beaudry Road	Caldwell
Beaudry Road and Levac Road	Northbound on Beaudry Road	Caldwell
Belanger Street and Salter Street	Northbound and Southbound on Belanger Street	Sturgeon Falls
Belanger Street and Third Street	Southbound on Belanger Street	Sturgeon Falls
Belisle Street and Belanger Street	Westbound on Belisle Street	Sturgeon Falls
Bellefeuille Road and Giroux-Vezina Road	Northbound on Bellefeuille Road	Gibbons
Betty Road and Hwy 64	Eastbound on Betty Road	Caldwell
Booth Street and Anderson Street	Northbound on Booth Street	Cache Bay
Booth Street and Hay Street	Northbound and Southbound on Booth Street	Cache Bay
Booth Street and Waterfront Road	Southbound on Booth Street	Cache Bay
Booth Street and Mary Street	Southwest bound on Booth Street	Cache Bay
Booth Street and Levac Road	Northeast bound on Booth Street	Cache Bay
Boulay Road and Hwy 17	Southbound on Boulay Road	Caldwell
Bourbonnais Road and Hwy 539	Northbound on Bourbonnais Road	Gibbons
Bowes Road and Pine Poultry Road	Westbound on Bowes Road	Hugel

Municipality of West Nipissing
TRAFFIC and PARKING BY-LAW
SCHEDULE "D" TO BY-LAW 2020/58
AMENDING BY-LAW 2019/60

STOPS AT INTERSECTIONS (Sec. 26.1) See Section 26.2 re: Stop signs in MTO road allowances

COLUMN 1 – INTERSECTION	COLUMN 2 – FACING TRAFFIC	TOWN(SHIP)
Bradley and St-Joseph	Northbound on Bradley	Crerar
Bridge Street and Montreal Street	Eastbound and Westbound on Bridge Street	Sturgeon Falls
Burnham Road and Hwy 539	Southwest bound on Burnham Road	Crerar – River Valley
Burnt Lake Road and Hwy 64	Eastbound on Burnt Lake Road	Springer
Cache Bay Road and Lisgar Street	Southeast and Northwest bound on Cache Bay Road	Sturgeon Falls
Carmen Road and North & South Road	Westbound on Carmen Road	Kirkpatrick
Caron Road and Hwy 64	Eastbound on Caron Road	Macpherson
Carrie Street and Front Street Hwy 17	Southbound on Carrie Street	Sturgeon Falls
Carrie Street and John Street	Northbound on Carrie Street	Sturgeon Falls
Carrie Street and Queen Street	Northbound and Southbound on Carrie Street	Sturgeon Falls
Carrie Street and William Street	Northbound and Southbound on Carrie Street	Sturgeon Falls
Cartier Street and Hwy 17	Northbound on Cartier Street	Caldwell
Cayouette Road and Larocque Street	Southbound on Cayouette Road	Field
Champagne Road and Quesnel Road	Southbound on Champagne Road	Springer
Champlain St and Principal East Street	Northeast bound on Champlain Street	Caldwell
Chebogan Road and Tomiko Road	Southeast bound on Chebogan Road	Field
Cholette Avenue and Third Street	Northbound on Cholette Avenue	Sturgeon Falls
Chretien Road and Michel Road	Southbound on Chretien Road	Macpherson
Chretien Road and Millrand Road	Northbound on Chretien Road	Macpherson
Church Street and Ethel Street	Northbound and Southbound on Church Street	Sturgeon Falls
Church Street and Front Street (Hwy 17)	Southbound on Church Street	Sturgeon Falls
Church Street and John Street	Northbound and Southbound on Church Street	Sturgeon Falls
Church Street and Queen Street	Northbound and Southbound on Church Street	Sturgeon Falls
Church Street and Mackie Street	Northbound and Southbound on Church Street	Sturgeon Falls
Clark Street and Front Street Hwy 17	Southbound on Clark Street	Sturgeon Falls
Clark Street and John Street	Northbound and Southbound on Clark Street	Sturgeon Falls
Claude Road and Michel Road	Southbound on Claude Road	Macpherson
Claude Road at Millrand Road	Northbound on Claude Road	Macpherson
Comeau Road and Eugene Road	Westbound on Comeau Road	Caldwell
Concord Road and Fort Road	Westbound on Concord Road	Springer
Corbett Road at Hwy 539	Westbound on Corbett Road	Crerar
Coté Street and Hwy 17	Northbound on Coté Street	Caldwell
Coursol Road and Front Street (Hwy 17) -- Traffic Lights	Northbound and Southbound on Coursol Road	Sturgeon Falls
Courchesne Road and Hwy 64	Northbound on Courchesne Road	Macpherson
Courchesne Rd and Lafrenière Road	Westbound on Courchesne Road	Macpherson
Coursol Road and John Street	Northbound and Southbound on Coursol Road	Sturgeon Falls
Coursol Road and Salter Street	Southbound on Coursol Road	Sturgeon Falls
Coutu Road and Hwy 64	Westbound on Coutu Road	Macpherson
Coyote Ridge Rd and Shoreline Road	Northbound on Coyote Ridge Road	Field
Craig Street and Cache Bay Road	Southwest bound on Craig Street	Sturgeon Falls
Crosby Rd and Rainville Road	Southeast bound on Crosby Road	Caldwell
Crystal Falls Road and Hwy 64	Westbound on Crystal Falls Road	Field
Crystal Falls Road and Richer Road	Northwest bound on Crystal Falls Road	Field
Dalcourt Road and North & South Road	Eastbound on Dalcourt Road	Kirkpatrick
Danis Road and Tomiko Road	Southeast bound on Danis Road	Field
Deer Lake Road and Hwy 17	Southbound on Deer Lake Road	Kirkpatrick
Deer Lake Road and Kipling West Road	Northbound and Southbound on Deer Lake Road	Hugel
De l'Étang Road and Levert Road	Northbound on De l'Étang Road	Springer
Delorme Road and Leblanc Road	Westbound on Delorme Road	Springer
De la Montée Road and Hwy 575	Northbound and Southbound on De la Montée Road	Badgerow
Demers Street and Third Street	Northbound on Demers Street	Sturgeon Falls

Municipality of West Nipissing
TRAFFIC and PARKING BY-LAW
SCHEDULE "D" TO BY-LAW 2020/58
AMENDING BY-LAW 2019/60

STOPS AT INTERSECTIONS (Sec. 26.1) See Section 26.2 re: Stop signs in MTO road allowances

COLUMN 1 – INTERSECTION	COLUMN 2 – FACING TRAFFIC	TOWN(SHIP)
Denis Street and Dupras Street	Southbound on Denis Street	Crerar – River Valley
Denis Street and Jacques Street	Eastbound on Denis Street	Crerar – River Valley
Dennonville Road and St-Joseph	Southbound on Dennonville Road	Gibbons
Desaulniers Road and Hwy 539	Northeast bound on Desaulniers Road	Gibbons
Des Cèdres and Maple Road	Southwest bound on rue des Cèdres	Field
Des Épinettes Road and Grande Allée	Northeast bound on Des Épinettes Road	Field
Des Érables Street and Gingras Street	Southbound on Des Érables Street	Caldwell
Des Érables Street and Principale Street East	Northbound and Southbound on Des Érables Street	Caldwell
Desgroseilliers Street and Belisle Street	Northbound on Desgroseilliers Street	Sturgeon Falls
Desgroseilliers Street and Salter Street	Northbound on Desgroseilliers Street	Sturgeon Falls
Desgroseilliers Street and Springer Street	Southbound on Desgroseilliers Street	Sturgeon Falls
Des Pins Street and Maple Street	Southwest bound on Des Pins Street	Field
Dock Road and Waterfront Drive	Northbound on Dock Road	Cache Bay
Domina Crescent and Dovercourt Street	Westbound on Domina Crescent	Sturgeon Falls
Douglas Road and Hwy 64	Westbound on Douglas Road	Falconer
Dovercourt Road and Cache Bay Road	Southbound on Dovercourt	Sturgeon Falls
Dovercourt Road and Hwy 64 (Toronto Street)	Northbound on Dovercourt	Sturgeon Falls
Dovercourt Road and Niko Crescent	Northbound on Dovercourt	Sturgeon Falls
Drive-In Road and Hwy 17	Southwest bound on Drive-In Road	Cache Bay
Dubeau Street and Gingras Avenue	Southbound on Dubeau Street	Caldwell
Dubeau Street and Principale East Street	Northbound and Southbound on Dubeau Street	Caldwell
Duck Creek Rd and Lafrenière Road	Northbound on Duck Creek Road	Macpherson
Dufferin Street and Cache Bay Road	Northeast bound and Southwest bound on Dufferin Street	Sturgeon Falls
Dufferin Street and Ottawa Street	Northeast bound and Southwest bound on Dufferin Street	Sturgeon Falls
Dufferin Street and Simcoe Street	Northeast bound and Southwest bound on Dufferin Street	Sturgeon Falls
Dufferin Street and Toronto Street	Northeast bound on Dufferin Street	Sturgeon Falls
Dumouchel Street and Third Street	Northbound on Dumouchel Street	Sturgeon Falls
Du Moulin Road at St-Joseph Road	Northbound on Du Moulin Road	Crerar – River Valley
Dupras Street at Forget Avenue	Westbound on Dupras Street	Crerar – River Valley
Dupras Street and Jacques Street	Eastbound on Dupras Street	Crerar – River Valley
East Road and Hwy 64	Westbound on East Road	Falconer
École Street and Hwy 64	Northeast bound on École Street	Field
Edward Street and Anderson Street	Southwest bound on Edward Street	Cache Bay
Edward Street and Levac Road	Northeast bound on Edward Street	Cache Bay
Église Road and Hwy 64	Eastbound on Église Road	Macpherson
Ethel Street and Michaud Street	Eastbound and Westbound on Ethel Street	Sturgeon Falls
Ethel Street and Coursol Road	Eastbound on Ethel Street, Northbound and Southbound on Coursol	Sturgeon Falls
Ethel Street and Nipissing Street	Eastbound and Westbound on Ethel Street	Sturgeon Falls
Eugene Road and Hwy 64	Northbound on Eugene Road	Caldwell
Evansville Drive and Goulard Road	Southbound on Evansville Drive	Springer
Evansville Drive –End of Crescent	Eastbound toward start of Crescent- Evansville Road	Springer
First Street and Main Street	Westbound on First Street	Sturgeon Falls
First Street and Nipissing Street	Eastbound on First Street	Sturgeon Falls
Floral Street and Bridge Street	Southbound on Floral Street	Sturgeon Falls
Forget Avenue and Hwy 539	Westbound on Forget Road X 2	Crerar – River Valley
Fortier Street and Hwy 64	Eastbound on Fortier Street	Field
Fourth Street and King Street	Eastbound and Westbound on Fourth Street	Sturgeon Falls
Fourth Street and Levesque Street	Eastbound and Westbound on Fourth Street	Sturgeon Falls
Fourth Street and Nipissing Street	Eastbound on Fourth Street	Sturgeon Falls

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COLUMN 1 – INTERSECTION	COLUMN 2 – FACING TRAFFIC	TOWN(SHIP)
Frappier and Munroe Road	Southbound on Frappier Road	Crerar
Fraser Road and Hwy 539	Southwest bound on Fraser Road	Hugel
Front Street (Hwy 17) and Coursol Road --Traffic Lights	Eastbound and Westbound on Front Street	Sturgeon Falls
Front Street (Hwy 17) and King Street --Traffic Lights	Eastbound and Westbound on Front Street	Sturgeon Falls
Front Street (Hwy 17) and Nipissing Street --Traffic Lights	Eastbound and Westbound on Front Street	Sturgeon Falls
Fryer Road and East Road	Southbound on Fryer Road	Falconer
Gabriel Road and Laplage Road	Eastbound on Gabriel Road	Caldwell
Gagné Street and Larocque Street	Northeast bound on Gagné Street	Field
Garden Village Rd and Dutrisac Road	Westbound on Garden Village Road	Springer
Gauthier Road and Beaudry Road	Eastbound and Westbound on Gauthier Road	Caldwell/Springer
Gauthier and Hwy 17	Eastbound on Gauthier Road	Springer
Gignac Road and Hwy 539	Northbound on Gignac Road	Gibbons
Gingras Avenue and Hwy 17	Eastbound on Gingras Road	Caldwell
Gingras Avenue and Hwy 64	Westbound on Gingras Avenue	Caldwell
Giroux Road and Hwy 17	Southbound on Giroux Road	Kirkpatrick
Giroux-Vezina Road and Hwy 64	Eastbound on Giroux-Vezina	Bastedo
Giroux-Vezina Road and Hwy 539	Westbound on Giroux-Vezina	Gibbons
Goegan Road and Rainville Road	Southbound on Goegan Road	Caldwell
Golf Course Road and Hwy 17	Northbound and Southbound on Golf Course Road	Springer/Pedley
Glenrock Road and Marleau Road	Northbound on Glenrock Road	Springer
Gordon Street and Hay Street	Northbound on Gordon Street	Cache Bay
Gordon Street and Waterfront Drive	Southbound on Gordon Street	Cache Bay
Grande Allée and Grande Allée	Southwest bound on Grande Allée	Field
Grande Allée and Des Cèdres	Southeast bound on Grande Allée	Field
Grande Allée and Hwy 64	Northeast bound on Grande Allée	Field
Guillemette Road at Hwy 539	Eastbound on Guillemette Road	Crerar
Hay Street and Mill Street	Westbound on Hay Street	Cache Bay
Hay Street and Jessup Street	Eastbound and Westbound on Hay Street	Cache Bay
Hay Street and Cache Street	Eastbound on Hay Street	Cache Bay
Hector Road and Hwy 539	Southbound on Hector Road	Crerar – River Valley
Herard Street and Hwy 64	Northeast bound on Herard Street	Field
Heritage Cresc. and Principale E. Street	Southbound on Heritage Crescent X 2	Caldwell
Highway 64 and Rivière Street	Southeast bound on Highway 64	Caldwell
Hillman Road and Old Aubin Road	Westbound on Hillman Road	Macpherson
Holditch Street and Front Street (Hwy 17)	Northbound and Southbound on Holditch Street	Sturgeon Falls
Holditch Street and King Street	Eastbound on Holditch Street	Sturgeon Falls
Holditch Street and John Street	Southbound on Holditch Street	Sturgeon Falls
Industrial Park Road and Bay Street	Northbound on Industrial Park Road	Springer
Janen Street and King Street	Westbound on Janen Street	Sturgeon Falls
Janen Street and Levesque Street	Eastbound on Janen Street	Sturgeon Falls
Jarbeau Street and Larocque Street	Southbound on Jarbeau Street	Field
JB Alain Street and Springer Street	Northbound on JB Alain Street	Sturgeon Falls
Jessup Street and Anderson Street	Northbound on Jessup Street	Cache Bay
Jessup Street and Waterfront Drive	Southwest bound on Jessup Street	Cache Bay
John Street and Coursol Road	Eastbound on John Street	Sturgeon Falls
John Street and King Street	Eastbound and Westbound on John Street	Sturgeon Falls
John Street and Main Street	Eastbound and Westbound on John Street	Sturgeon Falls
John Street and Michaud Street	Eastbound and Westbound on John Street	Sturgeon Falls
John Street and Nipissing Street	Eastbound and Westbound on John Street	Sturgeon Falls
King Street and Fourth Street	Northbound and Southbound on King Street	Sturgeon Falls



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COLUMN 1 – INTERSECTION	COLUMN 2 – FACING TRAFFIC	TOWN(SHIP)
King Street and Front Street (Traffic Lights)	Northbound and Southbound on King Street	Sturgeon Falls
King Street and John Street	Northbound and Southbound on King Street	Sturgeon Falls
King Street and Market Street	Eastbound and Westbound on Market Street	Sturgeon Falls
King Street and Railway Street	Northbound on King Street	Sturgeon Falls
King Street and Second Street	Northbound and Southbound on King Street	Sturgeon Falls
King Street and Third Street	Northbound and Southbound on King Street	Sturgeon Falls
King Street and William Street	Northbound and Southbound on King Street	Sturgeon Falls
King Street and Queen Street	Northbound and Southbound on King Street	Sturgeon Falls
Kipling East Road and Sunny Ridge Road	Westbound on Kipling East Road	Hugel
Kipling East Road and Hwy 575	Eastbound on Kipling East Road	Badgerow
Kipling West Road and Hwy 539	Westbound on Kipling West Road	Hugel
Kirkpatrick Street and Hwy 17	Northbound on Kirkpatrick Street	Kirkpatrick
Kirkpatrick Street and Old Hwy 17	Southbound on Kirkpatrick Street	Kirkpatrick
Labelle Road and Golf Course Road	Westbound on Labelle Road	Pedley
Lac Clair Road and Hwy 17	Southbound on Lac Clair Road	Springer
Lac Clair Road and Hwy 64	Northeast bound on Lac Clair Road	Field
Lac Deux Milles Road and Marleau Road	Southwest bound on Lac Deux Milles Road	Springer
Lachance Drive and Coursol Road	Westbound on Lachance Drive	Springer
Lafond Road and Lac Clair Road	Eastbound on Lafond Road	Springer
Laframboise Road and Danis Road	Southwest bound on Laframboise Road	Field
Lafrenière Road and Hwy 64	Westbound on Lafrenière Road	Macpherson
Lafrenière Road and Hwy 64	Northbound on Lafrenière Road	Macpherson
Lakewood Road and Hwy 64	Eastbound on Lakewood Road	Macpherson
Landfill Site Road and Hwy 17	Southbound on Landfill Site Road	Pedley
Laplace Road and Leclair Road	Northbound on Laplace Road	Caldwell
Lapointe Road and Crystal Falls Road	Southbound on Lapointe Road	Field
Larabie Street and St-Joseph Road	Northbound on Larabie Street	Crerar
Larocque Street and Hwy 64	Southwest bound on Larocque Street	Field
Laronde Road and Cache Bay Road	Northbound on Laronde Road	Springer
Laurier Street and Paquette Street	Westbound on Laurier Street	Caldwell
Laurin Road and Hwy 575	Westbound on Laurin Road	Badgerow
Leblanc Road and Drive-In Road	Northbound and Southbound on Leblanc Road	Springer
Leblanc Road and Hwy 17	Northbound and Southbound on Leblanc Road	Springer
Leblond Road and Giroux-Vezina Road	Southbound on Leblond Road	Bastedo
Leclair Road and Hwy 64	Eastbound and Westbound on Leclair Road	Caldwell
Leclair Road and Levac Road	Northbound on Leclair Road	Caldwell
Leduc Road and Hwy 539	Northbound on Leduc Road	Gibbons
Leduc Road and Hwy 575	Southbound on Leduc Road	Badgerow
Legault Road and Coursol Road	Westbound on Legault Road	Springer
Lemieux Road Hwy 64	Westbound on Lemieux Road	Loudon
Levac Road and Beaudry Road	Westbound on Levac Road	Springer
Levac Road and Cache Street	Eastbound on Levac Road	Cache Bay
Levert Drive and Hwy 64	Westbound on Levert Drive	Springer
Levac Road and Hwy. 17	Eastbound on Levac Road	Cache Bay
Levac Road and Beaudry Road	Westbound on Levac Road	Caldwell
Levesque Street and Front Street (Hwy 17)	Southbound on Levesque Street	Sturgeon Falls
Levesque Street and John Street	Northbound and Southbound on Levesque Street	Sturgeon Falls
Levesque Street and First Street	Northbound and Southbound on Levesque Street	Sturgeon Falls
Levesque Street and Market Street	Northbound and Southbound on Levesque Street	Sturgeon Falls
Levesque Street and Queen Street	Northbound and Southbound on Levesque Street	Sturgeon Falls
Levesque Street and Railway Street	Northbound on Levesque Street	Sturgeon Falls
Levesque Street and Salter Street	Northbound and Southbound on Levesque Street	Sturgeon Falls

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COLUMN 1 – INTERSECTION	COLUMN 2 – FACING TRAFFIC	TOWN(SHIP)
Levesque Street and Second Street	Northbound on Levesque Street	Sturgeon Falls
Levesque Street and Third Street	Northbound and Southbound on Levesque Street	Sturgeon Falls
Levesque Street and William Street	Northbound and Southbound on Levesque Street	Sturgeon Falls
Lillie Street and Railway Street	Northbound on Lillie Street	Sturgeon Falls
Lillie Street and Salter Street	Northbound and Southbound on Lillie Street	Sturgeon Falls
Levis Street and Levesque Street	Westbound on Levis Street	Sturgeon Falls
Levis Street and Nipissing Street	Eastbound on Levis Street	Sturgeon Falls
Lisgar Street and Cache Bay Road	Northeast bound and Southwest bound on Lisgar Street	Sturgeon Falls
Lisgar Street and Dovercourt Street	Eastbound on Lisgar Street	Sturgeon Falls
Lisgar Street and Montreal Street	Northbound and Southbound on Lisgar Street	Sturgeon Falls
Lorne Street and Cache Bay Road	Northeast bound on Lorne Street	Sturgeon Falls
Lorne Street and Ottawa Street	Southwest bound on Lorne Street	Sturgeon Falls
Mackie Street and Church Street	Eastbound and westbound on Mackie Street	Sturgeon Falls
Mackie Street and Nipissing Street	Westbound on Mackie Street	Sturgeon Falls
Mageau Street and Roy Street	Eastbound on Mageau Street	Sturgeon Falls
Mageau Street and Third Street	Northbound on Mageau Street	Sturgeon Falls
Main Street and Ethel Street	Northbound and Southbound on Main Street	Sturgeon Falls
Main Street and Front Street (Hwy 17)	Southbound on Main Street	Sturgeon Falls
Main Street and John Street	Northbound and Southbound on Main Street	Sturgeon Falls
Main Street and Market Street	Northbound and Southbound on Main Street	Sturgeon Falls
Main Street and Railway Street	Northbound on Main Street	Sturgeon Falls
Main Street and Russell Street	Northbound and Southbound on Main Street	Sturgeon Falls
Main Street and Third Street	Southbound on Main Street	Sturgeon Falls
Maple Street and Grande Allée	Northwest bound on Maple Street	Field
Marier Road and Munroe Road	Southbound on Marier Road	Crerar
Margaret Street and Booth Street	Northwest bound on Margaret Street	Cache Bay
Margaret Street and Cache Street	Southeast bound on Margaret Street	Cache Bay
Market Street and Arthur Street	Eastbound on Market Street	Sturgeon Falls
Market Street and Church Street	Eastbound and Westbound on Market Street	Sturgeon Falls
Market Street and Holditch Street	Westbound on Market Street	Sturgeon Falls
Market Street and King Street	Northbound and Southbound on King Street	Sturgeon Falls
Market Street and Main Street	Eastbound and Westbound on Market Street	Sturgeon Falls
Market Street and Nipissing Street	Eastbound and Westbound on Market Street	Sturgeon Falls
Marleau Road and Nipissing Street	Westbound on Marleau Road	Springer
Martin Street and Bain Avenue	Southbound on Martin Street	Cache Bay
Martin Street and Cache Street	Northwest bound on Martin Street	Cache Bay
Mary Street and Edward Street	Northwest bound on Mary Street	Cache Bay
Mary Street and Cache Street	Southeast bound on Mary Street	Cache Bay
Maurice Street and Cockburn Road	Northbound on Maurice Street	Springer
McDonald Road and North-South Road	Eastbound and Westbound on McDonald Road	Kirkpatrick
McDonald Road and Old Hwy 17 Road	Northbound on McDonald Road	Kirkpatrick
McKee Crescent and Fourth Street	Southbound on McKee Crescent	Sturgeon Falls
Memquisit Lodge Road and Hwy 64	Westbound on Memquisit Lodge Road	Loudon
Mercer Lake Road and Hwy 64	Westbound on Mercer Lake Road	Falconer
Michaud Street and Ethel Street	Northbound and Southbound on Michaud Street	Sturgeon Falls
Michaud Street and Front Street (Hwy 17)	Southbound on Michaud Street	Sturgeon Falls
Michaud Street and John Street	Northbound and Southbound on Michaud Street	Sturgeon Falls
Michaud Street and North Street	Northbound and Southbound on Michaud Street	Sturgeon Falls
Michaud Street and Queen Street	Northbound and Southbound on Michaud Street	Sturgeon Falls
Michaud Street and Salter Street	Southbound on Michaud Street	Sturgeon Falls
Michel Road and Hwy 64	Eastbound on Michel Road	Macpherson
Mill Street and Ritchie Street	Southbound on Mill Street	Cache Bay

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COLUMN 1 – INTERSECTION	COLUMN 2 – FACING TRAFFIC	TOWN(SHIP)
Millrand Road and Hwy 64	Eastbound on Millrand Road	Macpherson
Monroe Road and Hwy 539	Eastbound on Monroe Road	Crerar
Montreal Street and Lisgar Street	Eastbound and Westbound on Montreal Street	Sturgeon Falls
Moose Point Road and Tomiko Road	Southbound on Moose Point Road	Grant
Moreau Road and Hwy 64	Southwest bound on Moreau Road	Field
Morley Drive and East Road	Northbound on Morley Drive	Falconer
Morrison Court and King Street	Westbound on Morrison Court	Sturgeon Falls
Moustik Road and Hwy 17	Northbound on Moustik Road	Kirkpatrick
Moustik Road and Old Hwy 17	Southbound on Moustik Road	Kirkpatrick
Muskosung Lake Road and Hwy 575	Northbound on Muskosung Lake Road	Badgerow
Musky Island Road and Hwy 64	Southeast bound on Musky Island Road	Loudon
Nadeau Road and Forget Road	Southbound on Nadeau Road	Crerar- River Valley
Needs Road and Giroux-Vézina Road	Southbound on Needs Road	Gibbons
Niko Crescent and Dovercourt Road	Southbound on Dovercourt Road	Sturgeon Falls
Nipissing Street and Ethel Street	Northbound and Southbound on Nipissing	Sturgeon Falls
Nipissing Street and Front Street (Hwy 17) – Traffic Lights	Northbound and Southbound on Nipissing Street	Sturgeon Falls
Nipissing Street and John Street	Northbound and Southbound on Nipissing Street	Sturgeon Falls
Nipissing Street and Salter Street	Northbound and Southbound on Nipissing Street	Sturgeon Falls
Nipissing Street and Third Street	Northbound and Southbound on Nipissing Street	Sturgeon Falls
Norland Road and Sunny Ridge Road	Eastbound on Norland Road	Hugel
North Street and Church Street	Westbound on North Street	Sturgeon Falls
Northshore Road and Lac Claire Road	Northeast bound on Northshore Road	Field
North-South Road and Millrand Rd	Southbound on North-South Road	Caldwell
North-South Rd & Old Hwy 17	Northbound on North-South Road	Caldwell
North & South Rd – Piquette Road	Southbound on North & South Road	Caldwell
O'Brien Road and Laplage Road	Northeast bound on O'Brien Road	Caldwell
Oak Court and Dumouchel Street	Westbound on Oak Court	Sturgeon Falls
Old Aubin Road and Hillman Road	Northbound on Old Aubin Road	Macpherson
Old Aubin Road and Hwy 64	Westbound on Old Aubin Road	Macpherson
Old North Road and Kipling West Road	Southbound on Old North Road	Hugel
Olivier Road and Hwy 64	Westbound on Olivier Road	Caldwell
Ottawa Street and Cache Bay Road	Northeast bound on Ottawa Street	Sturgeon Falls
Ottawa Street and Front Street	Southbound on Ottawa Street	Sturgeon Falls
Ottawa Street and Lisgar Street	Southeast bound and northwest bound on Ottawa Street	Sturgeon Falls
Ottawa Street and Ottawa Street	Southeast bound on Ottawa Street	Sturgeon Falls
Ottawa Street and Pembroke Street	Eastbound on Ottawa Street	Sturgeon Falls
Ottawa Street and Bay Street	Southbound on Ottawa Street	Sturgeon Falls
Ouellette Crescent and Fourth Street	Southbound on Ouellette Crescent	Sturgeon Falls
Palement Court and Levesque Street	Eastbound on Palement Court	Sturgeon Falls
Paquette Street and Hwy 17	Northbound on Paquette Street	Caldwell
Paquette Street and Principale East Street	Southwest bound on Paquette Street	Caldwell
Paradis Road and Kipling East Road	Southbound on Paradis Road	Hugel
Park Street and Salter Street	Northbound on Park Street	Sturgeon Falls
Parker Street and Front Street (Hwy 17)	Southbound on Parker Street	Sturgeon Falls
Parker Street and First Street	Southbound on Parker Street	Sturgeon Falls
Parker Street and John Street	Northbound and Southbound on Parker	Sturgeon Falls
Parker Street and Market Street	Northbound and Southbound on Parker Street	Sturgeon Falls
Parker Street and Queen Street	Northbound and Southbound on Parker Street	Sturgeon Falls
Parker Street and Railway Street	Northbound on Parker Street	Sturgeon Falls
Parker Street and Salter Street	Northbound and Southbound on Parker Street	Sturgeon Falls
Parker Street and Second Street	Southbound on Parker Street	Sturgeon Falls

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COLUMN 1 – INTERSECTION	COLUMN 2 – FACING TRAFFIC	TOWN(SHIP)
Parker Street and William Street	Northbound and Southbound on Parker Street	Sturgeon Falls
Pellerin Road and Alouette Road	Private Road with stop sign	Caldwell
Pembroke Street and Bay Street	Southbound on Pembroke Street	Springer
Pembroke Street and Front Street	Northbound on Pembroke Street	Sturgeon Falls
Perrin Road and Robichaud Road	Northbound on Perrin Road	Springer
Pierre Road and Dutrisac	Eastbound on Pierre Road	Springer
Piette Street and Coté Street	Eastbound on Piette Street	Caldwell
Piette Street and Street Amour Road	Westbound on Piette Street	Caldwell
Pike Lake Road and Hwy 64	Westbound on Pike Lake Road	Bastedo
Pilon Street and Principale East Street	Northeast bound on Pilon Street	Caldwell
Pine Poultry Road and Deer Lake Road	Eastbound on Pine Poultry Road	Hugel
Pine Ridge Road and Chebogan Road	Southwest bound on Pine Ridge Road	Field
Pine Street and Cache Bay Road	Northbound on Pine Street	Sturgeon Falls
Pine Street and Lisgar Street	Southeast bound on Pine Street	Sturgeon Falls
Pine Street and Dufferin Street	Southeast bound on Pine Street	Sturgeon Falls
Pine Street and Ottawa Street	Northbound on Pine Street	Sturgeon Falls
Piquette Road and Hwy 64	Eastbound on Piquette Road	Caldwell
Piquette Road and North & South Road	Westbound on Piquette Road	Kirkpatrick
Plante Road and Hwy 64	Eastbound on Plante Road	Macpherson
Poirier Road and Hwy 64	Westbound on Poirier Road	Caldwell
Principal West St and Cartier Street	Westbound and Eastbound on Principale W. Street	Caldwell
Prieur Street and Hwy 64	Eastbound on Prieur Street	Field
Promenade du Lac and Dutrisac Road	Eastbound on Promenade du Lac	Springer
Putman Road and Corbett Road	Northbound on Putman Road	Crerar
Queen Street and Clark Street	Eastbound on Queen Street	Sturgeon Falls
Queen Street and Holditch Street	Eastbound and Westbound on Queen Street	Sturgeon Falls
Queen Street and King Street	Eastbound and Westbound on Queen Street	Sturgeon Falls
Queen Street and Main Street	Eastbound and Westbound on Queen Street	Sturgeon Falls
Queen Street and Michaud Street	Eastbound and Westbound on Queen Street	Sturgeon Falls
Queen Street and Nipissing Street	Eastbound and Westbound on Queen Street	Sturgeon Falls
Quesnel Road and Nipissing Street	Eastbound and Westbound on Quesnel Road	Springer
Racette Street and Principale East Street	Northeast bound on Racette Street	Caldwell
Railway Street and Main Street	Eastbound and Westbound on Railway Street	Sturgeon Falls
Railway Street and Nipissing Street	Eastbound and Westbound on Railway Street	Sturgeon Falls
Rainville Road and Eugene Road	Eastbound and Westbound on Rainville Road	Caldwell
Rainville Road and Hwy 64	Westbound on Rainville Road	Caldwell
Rainville Road and Laplage Road	Eastbound and Westbound on Rainville Road	Caldwell
Remillard Road at Hwy 539	Eastbound on Remillard Road	Crerar
Richer Road and Crystal Falls Road	Southeast bound on Richer Road	Field
Riding Stable Road and Hwy 17	Southbound on Riding Stable Road	Pedley
Ritchie Street and Levac Road	Northbound on Ritchie Street	Cache Bay
River Street and John Street	Northbound on River Street	Sturgeon Falls
River Street and Third Street	Southbound on River Street	Sturgeon Falls
Riverfront Drive and Demers Street	Eastbound on Riverfront Drive	Sturgeon Falls
Riverview Court and Bourgault Street	Northwest bound on Riverview Court	Sturgeon Falls
Rivet Street and Coursol Road	Westbound on Rivet Street	Springer
Rivière Street and Hwy 64	Southeast bound on Rivière Street	Caldwell
Rivière Veuve Road and Laplage Road	Eastbound and Westbound on Rivière Veuve Road	Caldwell
Roberge Road and Leclair Road	Northbound on Roberge Road	Caldwell
Robert Road at Hwy 539	Westbound on Robert Road	Crerar
Robichaud Road and Coursol Road	Westbound on Robichaud Road	Springer
Robitaille Road and Moose Point Road	Eastbound on Robitaille Road	Grant

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COLUMN 1 – INTERSECTION	COLUMN 2 – FACING TRAFFIC	TOWN(SHIP)
Rochon Road at Hwy 539	Southeast bound on Rochon Road	Crerar
Rose Street and Forget Road	Westbound on Rose Street	Crerar- River Valley
Roy Road and Quesnel Road	Southbound on Roy Road	Springer
Roy Street and Third Street	Northbound and Southbound on Roy Street	Sturgeon Falls
Russell Street and Arthur Street	Eastbound and Westbound on Russell Street	Sturgeon Falls
Russell Street and Clark Street	Westbound on Russell Street	Sturgeon Falls
Russell Street and Church Street	Eastbound and Westbound on Russell Street	Sturgeon Falls
Russell Street and Coursol Road	Eastbound on Russell Street	Sturgeon Falls
Russell Street and Holditch Street	Westbound on Russell Street	Sturgeon Falls
Russell Street and King Street	Eastbound and Westbound on Russell Street	Sturgeon Falls
Russell Street and Levesque Street	Eastbound on Russell Street	Sturgeon Falls
Russell Street and Michaud Street	Eastbound on Russell Street	Sturgeon Falls
Russell Street and Nipissing Street	Eastbound and westbound on Russell Street	Sturgeon Falls
Russell Street and Parker Street	Westbound on Russell Street	Sturgeon Falls
Salter Street and Desgroseilliers Street	Eastbound and Westbound on Salter Street	Sturgeon Falls
St-Amour Road and Principale West	Northbound on St Amour Road	Caldwell
St-Jacques Court and Highway 64	Eastbound on St-Jacques Court	Sturgeon Falls
St-Jean Baptiste Street and Dubeau Street	Westbound on St Jean Baptiste	Caldwell
St-Jean Road and Alouette Road	Northbound on St Jean Road	Caldwell
St-Joseph Road at Hwy 539	Westbound on St Joseph Road	Crerar
St-Laurent Street and Beaudin Street	Eastbound and Westbound on Street Laurent Street	Caldwell
St-Laurent Street and Coté Street	Westbound on St Laurent Street	Caldwell
St-Laurent Street and Paquette Street	Eastbound and Westbound on Street Laurent Street	Caldwell
Sabourin Road and Drive-in Road	Westbound on Sabourin Road	Springer
Sabourin Road and Hwy 64	Eastbound and Westbound on Sabourin	Springer
Sabourin Road and Sandhill Road	Westbound and Eastbound on Sabourin	Springer
Salter Street and Main Street	Eastbound and Westbound on Salter Street	Sturgeon Falls
Salter Road and Dutrisac Road	Eastbound and Westbound on Salter Street	Springer
Salter Street and Coursol Street	Eastbound and Westbound on Salter Street	Sturgeon Falls
Salter Street and Nipissing Street	Eastbound and Westbound on Salter Street	Sturgeon Falls
Sandhill Road and Cache Bay Road	Northbound and Southbound on Sandhill Road	Sturgeon Falls
Sandhill Road and Sabourin Road	Northbound on Sandhill Road	Sturgeon Falls
Sandhill Road and Tamarack Avenue	Southbound and Eastbound on Sandhill Road	Sturgeon Falls
Sandy Falls Road and Hwy 17	Southbound on Sandy Falls Road	Pedley
Savignac Road and Leclair Road	Northbound on Savignac Road	Caldwell
Savignac Road and Rainville Road	Southbound on Savignac Road	Caldwell
Second Street and Nipissing Street	Eastbound on Second Street	Sturgeon Falls
Shoreline Rd and Crystal Falls Road	Westbound on Shoreline Road	Field
Shushwap Road and Lemieux Road	Southbound on Shushwap Road	Loudon
Simcoe Street and Lisgar Street	Northwest bound on Simcoe	Sturgeon Falls
Simcoe Street and Toronto Street	Southeast bound on Simcoe Street	Sturgeon Falls
Smylie Road and Bay Street	Northbound on Smylie Road	Springer
Southshore Road and Lac Claire Road	Southeast bound on Southshore Road	Field
Southview Crescent and Park Street	Westbound on Southview	Sturgeon Falls
Spring Street and Pembroke Street	Westbound on Spring Street	Sturgeon Falls
Springer Street and Park Street	Eastbound and Westbound on Springer Street	Sturgeon Falls
Stevens Road and Cockburn Road	Eastbound on Stevens Road	Springer
Stewart Road and Hwy 17	Westbound on Stewart Road	Springer
Stewart Road and Hwy 64	Eastbound on Stewart Road	Springer
Stewart Road and Lac Clair Road	Eastbound and Westbound on Stewart Road	Springer
Stewart Road and Leblanc Road	Eastbound and Westbound on Stewart Road	Springer
Sunny Ridge Road and Kipling West	Southbound on Sunny Ridge Road	Hugel

Municipality of West Nipissing
TRAFFIC and PARKING BY-LAW
SCHEDULE "D" TO BY-LAW 2020/58
AMENDING BY-LAW 2019/60

STOPS AT INTERSECTIONS (Sec. 26.1) See Section 26.2 re: Stop signs in MTO road allowances

COLUMN 1 – INTERSECTION	COLUMN 2 – FACING TRAFFIC	TOWN(SHIP)
Sylvestre Street and Gingras Avenue	Southbound on Sylvestre Street	Caldwell
Sylvestre Street and Principale East Street	Northbound on Sylvestre Street	Caldwell
Tamarack Avenue and Cedar Grove Drive	Southbound on Tamarack Avenue	Sturgeon Falls
Tamarack Avenue and Sandhill Road	All way	Sturgeon Falls
Teal Road and Waterfront	Northbound on Teal Road	Cache Bay
Telesphore Street and Gingras Avenue	Southbound on Telesphore Street	Caldwell
Thibault Road and Levac Road	Southbound on Thibault Road	Springer
Thibault Road and Stewart Road	Northbound and Southbound on Thibault	Springer
Thibault Road and Hwy 17	Northbound and Southbound on Thibault Road	Cache Bay
Third Street and Dumouchel Street	Eastbound on Third Street	Sturgeon Falls
Third Street and Belanger Street	Westbound on Third Street	Sturgeon Falls
Third Street and Park Street	Eastbound on Third Street	Sturgeon Falls
Third Street and King Street	Eastbound and Westbound on Third Street	Sturgeon Falls
Third Street and Levesque Street	Eastbound and Westbound on Third Street	Sturgeon Falls
Third Street and Nipissing Street	Eastbound and Westbound on Third Street	Sturgeon Falls
Third Street and Roy Street	Eastbound and Westbound on Third Street	Sturgeon Falls
Third Street and Demers Street	Westbound exit of SF Wastewater Treatment Plant	Sturgeon Falls
Tomiko Road and Crystal Falls Road	Southbound on Tomiko Road	Field
Toronto Street and Cache Bay Road	Southwest on Toronto Road	Sturgeon Falls
Trail End's Road and Dokis Road	Southwest bound on Trail End's Road	Falconer
Trottier Road and Hwy 64	Northbound on Trottier Road	Macpherson
Vachon Road and Drive-in Road	Southbound on Vachon Road	Springer
Vachon Road and Stewart Road	Northbound and Southbound – Both Sides	Springer
Vercheres Street and Hwy 64	Westbound on Vercheres Street	Caldwell
Victoria Street and Third Street	Northbound on Victoria Street	Sturgeon Falls
Villeneuve Crt and Bay Street	Northbound on Villeneuve Court	Sturgeon Falls
Waterfront Drive and Cache Street	Westbound on Waterfront Drive	Cache Bay
William Street and Holditch Street	Eastbound and Westbound on William Street	Sturgeon Falls
William Street and Nipissing Street	Eastbound and Westbound on William Street	Sturgeon Falls
William Street and King Street	Eastbound and Westbound on William Street	Sturgeon Falls
William Street and River Street	Westbound on William Street	Sturgeon Falls
William Street and Clark Street	Eastbound on William Street	Sturgeon Falls
William Street and Church Street	Eastbound and Westbound on William Street	Sturgeon Falls
William Street and Main Street	Eastbound and Westbound on William Street	Sturgeon Falls
William Street and Michaud Street	Eastbound and Westbound on William Street	Sturgeon Falls
Young Street and Bain Street	Southwest bound on Young Street	Cache Bay
Young Street and Hay Street	Southwest bound on Young Street	Cache Bay
Young Street and Waterfront Drive	Southbound on Young Street	Cache Bay



The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest

2020 /

OCTOBER 6, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS at a meeting held on October 6, 2020, the Council for the Municipality of West Nipissing recommended the disposition of certain municipally owned lands located on the west side of Villeneuve Court Street, Sturgeon Falls;

AND WHEREAS the lands described as Part of Lot 5, Con. A, being Part of Parts 1 and 2, 36R-10926, Township Springer, now the Municipality of West Nipissing, District of Nipissing and as more particularly shown in blue hatch marks on the attached Schedule "A" must first be declared surplus by the Corporation of the Municipality;

BE IT RESOLVED THAT Part of Lot 5, Con. A, Being Part of Parts 1 and 2, 36R-10926, Township of Springer, now the Municipality of West Nipissing, District of Nipissing, is hereby declared as surplus.

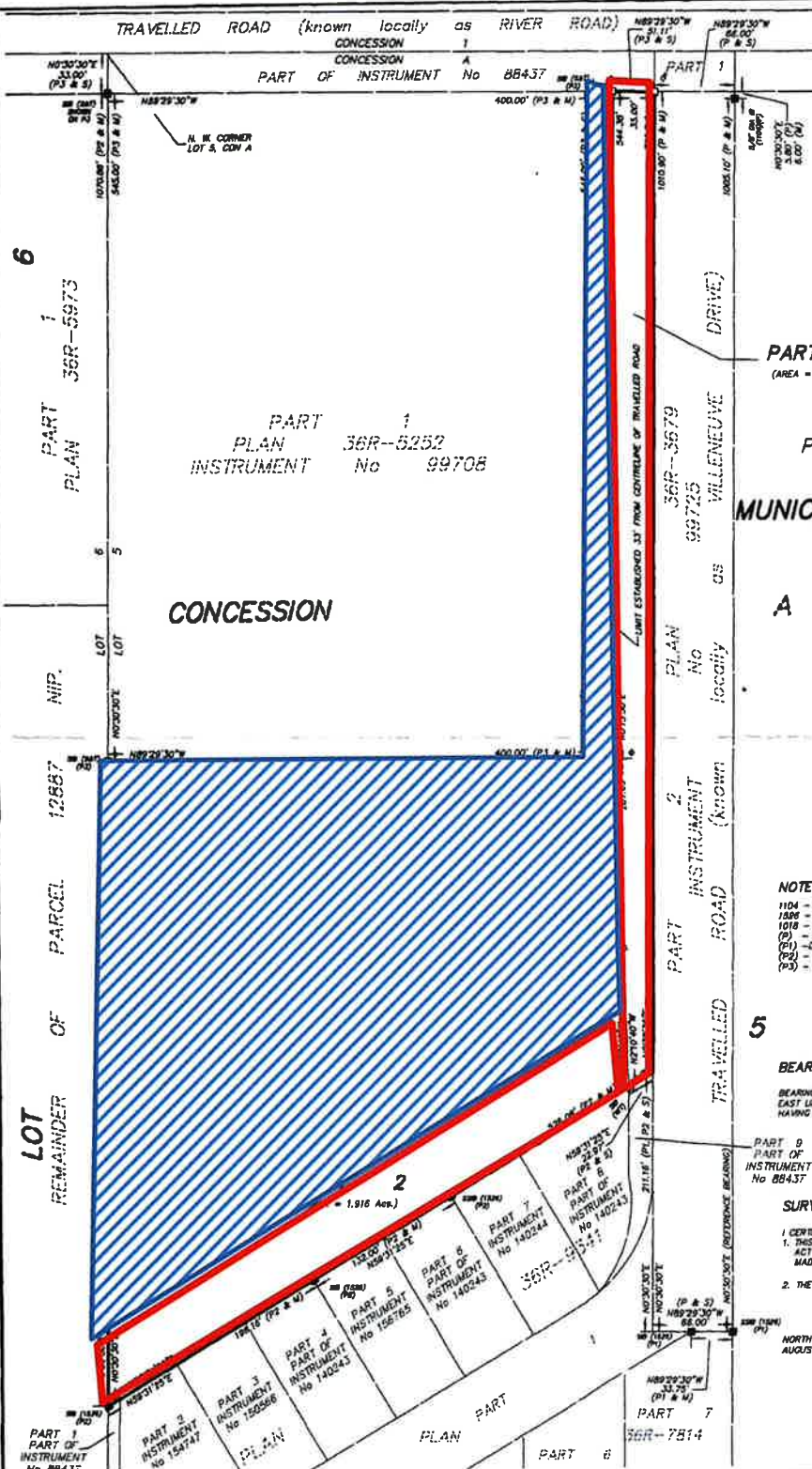
	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

SCHEDULE 'A'





**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2020/

OCTOBER 6, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS the Council for the Municipality of West Nipissing has recommended the transfer of certain municipally owned lands located described herein and more particularly shown on Schedule "A" to By-Law No. 2020-59;

AND WHEREAS the property must first be declared surplus by the Corporation of the Municipality;

BE IT RESOLVED THAT the easterly 30m extending from Bay Street to the Sturgeon River of the property described as Part of PIN No. 49085-0207(LT), Part of Lot 5, Concession A, being Part 3 & 4, 36R-_____, as in NB103122, except Pt1, 36R-12073 former Twp Springer, now Municipality of West Nipissing, District of Nipissing (the "Lands"), is hereby declared as surplus.

BE IT FURTHER RESOLVED THAT By-law **2020/59**, being a by-law to authorize the transfer of the Lands for the consideration of \$75,000.00 plus HST, in the Township of Springer, Municipality of West Nipissing, District of Nipissing; which shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
Savage, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2020/59

**BEING A BY-LAW TO AUTHORIZE THE SALE OF LAND
BEING PART OF LOT 3, CON. 1, PART 3 & 4, PLAN 36R-_____
BEING THE EASTERLY 30m OF PIN NO. 49085-0207
SPRINGER TOWNSHIP, MUNICIPALITY OF WEST NIPISSING, DISTRICT OF NIPISSING
(EAST SIDE VILLENEUVE COURT)**

WHEREAS the Municipality of West Nipissing has entered into an Agreement of Purchase and sale for the disposition of the easterly 30m (100') of the property located on the east side of Villeneuve Court, being Part of PIN No. 49085-0207;

WHEREAS the lands described herein have been declared surplus by the Corporation of the Municipality of West Nipissing on October 6, 2020, by resolution no. 2020/_____;

AND WHEREAS the Corporation of the Municipality of West Nipissing has agreed to sell the lands described as follows:

The easterly 30m extending from Bay Street to the Sturgeon River
of the property described as Part of Lot 5, Concession A
being Part 3 & 4, 36R-_____
as in NB103122, except Pt1, 36R-12073
former Twp. Springer, now Municipality of West Nipissing

and more particularly shown on the attached Schedule "A".

NOW THEREFORE the Corporation of the Municipality of West Nipissing hereby enacts as follows:

1. That the Mayor and the Clerk be authorized on behalf of the Corporation of the Municipality of West Nipissing to transfer the following lands:

The easterly 30m extending from Bay Street to the Sturgeon River
of the property described as Part of Lot 5, Concession A
being Part 3 & 4, 36R-_____
as in NB103122, except Pt1, 36R-12073
former Twp Springer, now Municipality of West Nipissing

Being vacant lands located on Railway Street, Sturgeon Falls To 1729513 Ontario Limited
for the sum of Seventy Five Thousand Dollars (\$75,000.00) plus Harmonized Sales Tax.

ENACTED AND PASSED THIS 6th DAY OF OCTOBER, 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

BY-LAW 2020/60

**BEING A BY-LAW OF THE MUNICIPALITY OF WEST NIPISSING
TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS MEETING
HELD ON THE 6th DAY OF OCTOBER, 2020**

WHEREAS the Municipality of West Nipissing deems it desirable to confirm the proceedings of Council at its meeting held on the 6th day of OCTOBER 2020, and each motion, resolution and other action passed and taken by the Council at its said meeting is hereby adopted, ratified and confirmed.

The Mayor of the Municipality and the proper officer of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approval where required and except where otherwise provided, the Mayor/Deputy Mayor and the Clerk/Deputy Clerk is hereby authorized and directed to affix the Corporation Seal of the Municipality to all such documents.

ENACTED AND PASSED THIS 6th DAY OF OCTOBER 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK