



SPECIAL BUDGET MEETING OF COUNCIL –TUESDAY, MARCH 10, 2020 – 6:30 PM
RÉUNION SPÉCIALE BUDGÉTAIRE DU CONSEIL – MARDI, LE 10 MARS 2020 – 18H30

AGENDA / ORDRE DU JOUR

- A) Declaration of Pecuniary Interest / Déclaration d'intérêts pécuniaires
- B) Agenda / Ordre du jour
B-1 Adopt the Agenda
- C) Continuation of 2020 Budget Deliberations/ Suite des discussions budgétaires pour l'année 2020
(i) Memo - Budget Recap
(ii) Special Funding Report (Gas Tax & Modernization Fund) (*distribution at meeting*)
(iii) Sidewalk Options
- D) Adjournment / Ajournement
D-1 Adopt By-law **2020/20** to confirm proceedings of the meeting
D-2 Adjourn the meeting

MEMORANDUM

C (i)

TO: MAYOR and COUNCIL

FROM: Jean-Pierre (Jay) Barbeau, CAO

DATE: March 2nd, 2020

SUBJECT: BUDGET RECAP

At the last budget meeting, I presented an option that would bring the required general levy increase to 5.24%. After discussion from Council, the general consensus was to not use general reserves to the \$500,000 level given the future issues that Council will face next year. The recommendation was to only use \$300,000 which would bring the levy increase of approximately 6.45%. Since the last budget meeting, the Au Chateau has finalized their budget with a further reduction of \$46,332 from what was presented as draft to Council. This change has now reduced the general levy increase to **6.20 %**.

The following is a breakdown of changes from the original 11.64% levy.

Change from CS Facility Manager to sub-foreman	\$ 13,294
Fund PW project mgmt. through capital	32,402
Revised Heath Unit	21,644
Decrease in PW Fleet Repair	51,400
Added Court Security revenue	73,345
Revised Au Chateau	46,332
Decrease in Fleet Repair-Fire	18,000
Defer added CS Maintenance position	72,743
Defer Ec Dev Officer	79,100
Defer Financial Analyst position	62,164
Lower increase to Fire Reserve	25,000
Reduce increase to CS reserve	25,000
Remove the added Professional fees in CS	70,000
Reduce by half new committee expenses	25,000
Add to Council for professional fees (IC)	<u>- 2,500</u>
Total reduction prior to use of reserve	\$612,294
Plus use of general reserves	<u>300,000</u>
Total reduction from original submission	\$912,294 (-5.44%)

General Levy Increase for 2020 **6.20%**

from the desk of :
Jean-Pierre (Jay) Barbeau
C.A.O.



Joie de vivre

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Given the reduction and changes highlighted above, the following are the material changes in operations that will now form part of the 2020 budget. I will not restate the rationale as this has already been discussed and a consensus reached.

Community Services

Added Sub Foreman to assist with increased demand.
Coordinator Community Services to deal with increased expectations
Contractors (small increase) 15k
Special projects (10k)
Added revenue for Committees
Increase to reserve

PW

Mechanic (will assist in all areas)
Increase to reserve fleet and equipment
Increase to capital.
Additional project mgmt. position (cemeteries, drains, capital)

Fire

Increase to reserve

I trust that the above provides a simple synopsis that all will understand. I understand that there have been further requests for information on PW capital based on last week's meeting. Shawn will be providing the report as a separate memo however the discussions (as staff were able to decipher), did not affect expenditure levels per se.

There seemed to be some variance among those staff who were present as to what was actually requested by a majority (5) of Council. I hope that we will have the proper information for you tomorrow.

Jay

MEMORANDUM

TO: Mayor and Council

AND TO: Jay Barbeau, CAO

FROM: Shawn Remillard, C. Tech. Manager, Public Works

DATE: March 2, 2020

RE: **SIDEWALK OPTIONS (BUDGETARY ESTIMATES)**

As per request from council on February 25th, 2020, the manager of Public Works has prepared budgetary costing for the construction of sidewalks on various Municipal roads. The various options provided include:

- Concrete sidewalks at a unit price of \$125/m²
- Asphalt sidewalk at a unit price of \$78/m²
- Asphalt Paved shoulder at a unit price of \$50/m²
- Paved shoulder in conjunction with resurfacing at a unit price of \$25/m²

As council was undecided on the Third street sidewalk priority, this budgetary cost could be provided at a later date.

I would also remind council that these are budgetary unit prices with some variables for specific sites. A stand alone sidewalk without curb, gutters and/or adequate drainage will likely result in premature failures and/or drainage problems which are often a none issue with paved shoulders/bike lanes. Other variables would include alignment conflicts, restoration, contract supervision, testing(QA/QC), etc...

In addition to the various sidewalk options, I have included the Safe Sidewalks Canada condition assessment data completed in late 2018. This data should be considered when prioritising sidewalk investments. I would again recommend council adopt a formal Sidewalk Policy reflective of our current sidewalk conditions. A written policy would provide staff (as well as our residents) with clear direction on sidewalk capital planning and expenditures.

Shawn Remillard, C.Tech
Manager, Public Works

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Sidewalk Options 2020

Per council request February 25, 2020	linear meters	Options	Approximate Budgetary cost	Notes
Principale E (Hwy 64 to Club de L'amitie)	360m	Concrete at \$125/m ²	\$ 125,000.00	Per EXP document
Hwy 64 to Dubeau = 130m Dubeau to Sylvestre = 92m		Paved at \$78/m ²	\$ 100,000.00	
Sylvestre to DesErables = 83m DesErables to Club de L'amitie = 55		Paved shoulder at \$50/m ²	\$ 27,000.00	
		Paved shoulder in conjunction to resurfacing at \$25/m ²	\$ 13,500.00	
Lisgar (Montreal to Cache Bay Rd.)	180m	Concrete at \$125/m ²	\$ 40,000.00	not including any drainage, alignment conflicts,restoration, contract supervision
Montreal to Ottawa = 90m		Paved at \$78/m ²	\$ 22,000.00	not including any drainage, alignment conflicts,restoration, contract supervision
Ottawa to Cache Bay Rd.= 90m		Paved shoulder at \$50/m ²	\$ 13,500.00	
		Paved shoulder in conjunction to resurfacing at \$25/m ²	\$ 7,000.00	
Ethel (Michaud to White Woods school)	108m	Concrete at \$125/m ²	\$ 25,000.00	not including any drainage, restoration, contract supervision
59m + 25m + 24m		Paved at \$78/m ²	\$ 15,000.00	
		Paved shoulder at \$50/m ²	\$ 10,000.00	
		Paved shoulder in conjunction to resurfacing at \$25/m ²	\$ 5,000.00	

Third (Where to where??)		Concrete at \$125/m ²		not including any drainage, alignment conflicts,restoration, contract supervision, testing
		Paved at \$78/m ²		
		Paved shoulder at \$50/m ²		
		Paved shoulder in conjunction to resurfacing at \$25/m ²		
Coursol (Ethel to Lachance)	95m	Concrete at \$125/m ²	\$ 25,000.00	not including any drainage, alignment conflicts,restoration, contract supervision, testing
		Paved at \$78/m ²	\$ 15,000.00	
		Paved shoulder at \$50/m ²	\$ 10,000.00	
		Paved shoulder in conjunction to resurfacing at \$25/m ²	\$ 5,000.00	