

**VIRTUAL MEETING / RÉUNION VIRTUELLE**

**AGENDA / ORDRE DU JOUR**

- A) Declaration of Pecuniary Interest / Déclaration d'intérêts pécuniaires
- B) Addendum and Agenda / Addenda et Ordre du jour  
 B-1 Approve the Addendum  
 B-2 Adopt the Agenda
- C) Delegations & Petitions / Délégations et pétitions ..... **NIL**

**COMMITTEE OF THE WHOLE / COMITÉ PLÉNIER**

- D-1) General Government / Gouvernement général  
 D-3(a) Request for Breakdown of Integrity Commission Billing by Complaint (C. Fisher)  
 D-3(b) Unauthorized Legal Expenditures (C. Fisher)
- D-2) Planning / Planification ..... **NIL**
- D-3) Emergency Measures and Public Safety / Mesures d'urgence et sécurité publique  
 D-3(a) Recovery of Fire Department Costs – Use of Fire Marque
- D-4) Public Works / Travaux publics  
 D-4(a) Quesnel Road – Concerns re: Speed Limit (J. Savage)  
 D-4(b) Request for advanced green light at intersection of Front and Coursol Streets (J. Savage)
- D-5) Community Services / Services communautaires ..... **NIL**
- D-6) Sewer and Water / Les égouts et l'eau  
 D-6(a) Update - Verner Water Conditions
- D-7) Environmental / L'environnement ..... **NIL**
- D-8) Economic Development / Développement économique ..... **NIL**
- D-9) Social Services and Health / Services sociaux et santé..... **NIL**

## REGULAR COUNCIL / SÉANCE RÉGULIÈRE

**E) Planning / Planification ..... *NIL***

**F) Correspondence and Accounts / Courier et comptes**

- F-1** Adopt the March 2, 2020 minutes of the SPECIAL meeting of Council.
- F-2** Adopt the April 20, 2020 minutes of the SPECIAL meeting of Council
- F-3** Adopt the May 26, 2020 minutes of the SPECIAL meeting of Council
- F-4** Adopt the June 1, 2020 minutes of the SPECIAL meeting of Council
- F-5** Adopt the June 3, 2020 minutes of the SPECIAL meeting of Council
- F-6** Adopt the June 16, 2020 minutes of the Council meeting
- F-7** Adopt the June 22, 2020 minutes of the SPECIAL meeting of Council
- F-8** Adopt the June 29, 2020 minutes of the SPECIAL meeting of Council
- F-9** Receive the following minutes from various Boards / Committees :
  - (i) Committee of Adjustment meeting held March 9, 2020;
  - (ii) Au Chateau Board meetings held May 20<sup>th</sup>, 2020;
  - (iii) WN Library Board meetings held Feb-13<sup>th</sup>, May 4<sup>th</sup>, May 7<sup>th</sup> and May 19<sup>th</sup>, 2020;
  - (iv) DNSSAB Board meeting held May 27, 2020
- F-10** Receive the **MAY** Disbursement Reports

**G) Unfinished business / Affaires en marche**

**H) Notice of Motion / Avis de motion**

**I) New Business / Affaires nouvelles**

- I-1** Authorize By-Law **2020/38** to provide Tax Assistance for Elderly and Disabled Property Owners and Analysis
- I-2** Authorization to declare surplus equipment and for the disposition thereof
- I-3** Authorization to Transition to Full Producer Responsibility (Recycling)
- I-4** Support a City of North Bay resolution requesting Emergency Operational Support Funding from the Federal Government.
- I-5** Request for extension of current trapping permission on municipal lands (G. Courchesne)

**J) Addendum / Addenda**

**K) Information, Questions & Mayors' Report / Information, questions et rapport du Maire**


- K-1** Mayor's Report

**L) Closed Meeting / Réunion à huis clos ..... *NIL***

**M) Adjournment / Ajournement**


- M-1** Resolution to adopt By-law **2020/46** confirming proceedings of meeting
- M-2** Resolution to adjourn the meeting

## SCHEDULE "B" OF BY-LAW 2019/24

 <b>AGENDA ITEM REQUEST FORM</b>			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:		July 14th 2020	
Name of Requestor:	Chris Fisher	Date submitted: July 8th	
Address:	Full mailing address: 3636B Hwy 539 Field Ont		
Phone:	Home: 705-758-1632	Business / Cell: 705-492-6784	Fax:
E-Mail:	CFisher@westnipissing.ca		
Requested Agenda Item/Subject:		IC Billing	
Additional details / background information:		<input checked="" type="checkbox"/> see below <input type="checkbox"/> Supporting documents attached separately <i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i>	
Request for breakdown of IC billing by complaint # for Agenda item to be brought forward in August.			
ADMINISTRATIVE APPROVAL			
<b>STEP 1 →</b> Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		(e-mail)	Date: July 8, 2020
MUNICIPAL OFFICE USE			
<b>STEP 2 →</b> This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:	JULY 9, 2020	Received from:	Councillor C. Fisher
Meeting Date Requested:	JULY 14, 2020	Mode of Notification:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:	<input type="checkbox"/> Information only <input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session		
APPROVED FOR AGENDA:			
Scheduled for (date):			<input type="checkbox"/> Regular meeting <input type="checkbox"/> Committee of Whole meeting
Requestor Notification:	The above requestor _____ was notified on _____ (date)		
Action Taken:			
Notes / Comments:			

# SCHEDULE "B" OF BY-LAW 2019/24

**D-1(b)**

 <b>AGENDA ITEM REQUEST FORM</b>			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:		July 14th 2020	
Name of Requestor:		Chris Fisher	Date submitted: July 8th 2020
Address:		Full mailing address: 3636B Hwy 539 Field Ont	
Phone:	Home: 705-758-1632	Business / Cell: 705-492-6784	Fax:
E-Mail:		CFisher@westnipissing.ca	
Requested Agenda Item/Subject:		George Vuicic's separate billing for Reading and Responding to the Mayors email.	
Additional details / background information: <input checked="" type="checkbox"/> see below <input type="checkbox"/> Supporting documents attached separately  <i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i>  If council members break the procurement by-law and start contacting Municipal Lawyers directly without Councils consent, then they should pay for it out of their own pockets, else the procurement by-law needs to be changed so that every member of council has this same right. (Which, I believe would ultimately be a disaster for the tax payer).			
ADMINISTRATIVE APPROVAL			
<b>STEP 1 →</b> Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		(e-mail)	Date: July 8, 2020
MUNICIPAL OFFICE USE			
<b>STEP 2 →</b> This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:	July 9, 2020	Received from:	Councillor C. Fisher
Meeting Date Requested:	July 14, 2020	Mode of Notification:	<input type="checkbox"/> in person <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> by telephone <input type="checkbox"/> other: _____
Processing of request:	<input type="checkbox"/> Information only <input type="checkbox"/> Report Required <input type="checkbox"/> Action Item <input type="checkbox"/> Public Hearing <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Closed Session		
APPROVED FOR AGENDA:			
Scheduled for (date):			<input type="checkbox"/> Regular meeting <input type="checkbox"/> Committee of Whole meeting
Requestor Notification:	The above requestor _____ was notified on _____ (date)		
Action Taken:			
Notes / Comments:			

# MEMORANDUM

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**TO:** Mayor and Council

**AND TO:**

**FROM:** Alisa Craddock CPA, CMA Director of Corporate Services/Treasurer

**DATE:** July 9, 2020

**RE:** **FIRE MARQUE AND BYLAW OUTLINING INSURANCE RECOVERY**

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In 2015, the Municipality of West Nipissing entered into a five-year agreement with Fire Marque to recover costs incurred by the Fire Department from the insurance policies of the owner or tenant of incident sites. Since 2015, the Municipality has recovered approximately \$140,000 in insurance proceeds. The agreement with Fire Marque stipulates the proceeds remain within the Fire Department for specified uses.

Fire Marque, its process, and the municipal bylaws authorizing these fees have increasingly come under challenge by the insurers and the courts. Fire Marque has proposed a new bylaw in an effort to make their fees/process more enforceable. Municipal legal has reviewed the proposed bylaw and has concerns that the revised bylaw contains flaws that will continue to impact its enforceability. As the original agreement is reaching the end of its term, prior to engaging in further review and clean up of the bylaw, it is an opportune time to review the agreement and policy of recovery of insurance proceeds.

**Joie de vivre**



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**BY-LAW 2020/\_\_\_\_\_**

**BEING A BY-LAW TO AUTHORIZE COST RECOVERY (FEES)  
WITH RESPECT TO FIRE DEPARTMENT SPECIFIC RESPONSE**

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**WHEREAS** pursuant to section 8 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended from time to time (the “Municipal Act”), the powers of a municipality are to be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considered appropriate and to enhance the municipality’s ability to respond to municipal issues;

**AND WHEREAS** pursuant to section 391 of the *Municipal Act*, a municipality may impose fees or charges on persons for services or activities provided or done by or on behalf of it;

**AND WHEREAS** pursuant to section 398 of the *Municipal Act*, fees and charges imposed by a municipality on a person constitute a debt of the person to the municipality;

**AND WHEREAS** Council of the Municipality of West Nipissing deems it expedient to pass a by-law to impose fees on persons to recover the costs of fire department responses;

**NOW THEREFORE** the Council of the Municipality of West Nipissing hereby enacts as follows:

1. In this By-Law:
  - a. **“Council”** means Council of the Municipality;
  - b. **“Fire Department”** means a fire department established by the Municipality in accordance with the provisions of the *Fire Protection and Prevention Act, 1997*, S.O. 1997, c. 4, as amended from time to time;
  - c. **“Fire Department Specific Response Fees”** means *cost recovery* fees for Fire Department attendance at a Property for which the Owner has Fire Department insurance coverage;
  - d. **“Indemnification Technology®”** shall mean Fire Department incident reporting, data collection and property insurance policy wording interpretation to maximize billing opportunities on behalf of fire departments by invoicing insurance companies for costs of fire department attendance with respect to insured perils;

- e. **“Municipality”** means the Corporation of the Municipality of West Nipissing;
  - f. **“Owner”** means the registered owner of property or any person, firm, corporation, partnership or society and their heirs, executors, administrators or other legal representatives, including a property manager, tenant, occupant, mortgagee in possession, receiver, manager, trustee or trustee in bankruptcy having control over or possession of the property or any portion thereof;
  - g. **“Property”** means any real property located within the geographical boundaries of the Municipality, and any real property to which the Fire Department is under a service agreement to provide Fire Department Response services, Automatic Aid or Mutual Aid. Real property includes buildings, contents and structures of any nature and kind in or upon such lands to which service is provided;
- 2. The Municipality hereby authorizes the imposition of fees from time to time in accordance with the provisions of this By-Law.
  - 3. The Owner of Property shall be responsible for the payment of Fire Department Specific Response Fees imposed by this By-Law in accordance with the Schedule of Fees, attached hereto and forming part of this By-Law.
  - 4. The Municipality may use Indemnification Technology® to assess applicable insurance coverage for Fire Department Specific Response Fees.
  - 5. Fees imposed pursuant to this By-Law constitute a debt of the Owner to the Municipality and may be added to the tax roll of the Property to which the Fire Department Specific Response Fees relate.
  - 6. Where the Municipality believes and/or Indemnification Technology® indicates Fire Department Specific Response Fees are applicable but the Owner does not have, in part or in full, insurance coverage for fire department charges for the Property, the Municipality may adjust the Fire Department Specific Response Fees to the extent of insurance coverage upon provision by the Owner of evidence, to the satisfaction of the Municipality, that no such insurance coverage exists or to demonstrate the limits of such coverage.
  - 7. In this By-Law, words importing the neuter gender shall include the feminine gender and masculine gender and vice versa and words importing the singular shall include the plural where the context requires.
  - 8. If any term or provision of this By-Law or the application thereof to any person shall to any extent be held to be invalid or unenforceable, the remainder of this By-Law or the application of such term or provision to all persons other than those to whom it was held

to be invalid or unenforceable, shall not be affected thereby, it being the intention of the Council that each term and provision of this By-Law shall be separately valid and enforceable to the fullest extent permitted by law.

**ENACTED AND PASSED THIS \_\_\_\_\_<sup>th</sup> DAY OF \_\_\_\_\_ 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.**

\_\_\_\_\_  
JOANNE SAVAGE  
MAYOR

\_\_\_\_\_  
MELANIE DUCHARME  
CLERK



## **SCHEDULE OF FEES FOR BY-LAW 2020/**

### **1. Fire Department Specific Response Fees**


The Fire Department Specific Response Fees shall be the total of:

- a. *\*Current MTO rate per unit per hour or portion thereof for each unit*
- b. *rate per person per hour or portion thereof for each firefighter*
- c. *other costs including but not limited to; Foam, Metered Water, Air Tank Re-filling, Cleaning Equipment, DSPA or similar type units, cost to replace damaged or destroyed equipment, specialized response costs such as Water Bomber Drops*

*\*The MTO rate per unit per hour is set by the Ministry of Transportation. This rate is adjusted periodically in accordance with the consumer price index.*

Such fees shall be charged and calculated on the basis of each Fire Department vehicle attending, resources consumed in attendance to the property incident. The time shall be measured from the time of departure of each unit from the Fire Department's facilities to the time the unit is cleared for the next call out.

## SCHEDULE "B" OF BY-LAW 2019/24

 <b>AGENDA ITEM REQUEST FORM</b>			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:		July 14, 2020	
Name of Requestor:	Joanne Savage		Date submitted: June 26, 2020
Address:	Full mailing address:		
Phone:	Home:	Business / Cell: 705 498 0819	Fax:
E-Mail:			
Requested Agenda Item/Subject:		Quesnel Road Speed limit	
Additional details / background information: <input type="checkbox"/> see below <input checked="" type="checkbox"/> Supporting documents attached separately  <i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i> Safety concerns regarding speed on Quesnel Road Marina operator seeking solutions to resolve safety concerns Correspondence submitted separately			
<b>ADMINISTRATIVE APPROVAL</b>			
<b>STEP 1 →</b> Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		Date:	
		(via e-mail)	
<b>MUNICIPAL OFFICE USE</b>			
<b>STEP 2 →</b> This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:	June 26, 2020	Received from:	Mayor Savage
Meeting Date Requested:	July 14, 2020	Mode of Notification:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:	<input type="checkbox"/> Information only <input type="checkbox"/> Action Item <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session		
<b>APPROVED FOR AGENDA:</b>			
Scheduled for (date):	July 14, 2020		<input type="checkbox"/> Regular meeting <input checked="" type="checkbox"/> Committee of Whole meeting
Requestor Notification:	The above requestor _____ was notified on _____ (date)		
Action Taken:			
Notes / Comments:			

**Janice Dupuis**

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**Subject:** FW: Quesnel Rd & Sturgeon River - speed limit

**From:** RB's Riverside Properties & Marina [REDACTED]  
**Date:** June 25, 2020 at 2:24:16 PM PDT  
**To:** Joanne Savage <[jsavage@municipality.westnipissing.on.ca](mailto:jsavage@municipality.westnipissing.on.ca)>  
**Cc:** Leo Malette <[lmalette@municipality.westnipissing.on.ca](mailto:lmalette@municipality.westnipissing.on.ca)>  
**Subject:** RE: Quesnel Rd & Sturgeon River - speed limit

Good afternoon Mrs. Savage and Mr. Malette,

Following the recent emails sent, I appreciate that you, Mrs Savage took the time to acknowledge my very important concerns and preoccupations about the out of control speeding on Quesnel Rd, more particularly, starting at 825 Quesnel Rd, which has a speed limit of 25kms. As well as on the lower Sturgeon River.

I'm not going to repeat the fact that we are running a business and the importance of the safety of our tenants, customer's families & properties, e.i.; children, pets, vehicles, boats, etc... and other residential/commercial property owners in the area.

There is still an increasing amount of speeding at a rate of ridiculousness over the 25KMS zone on the road and the 9KMS zone on the river. Of course, this doesn't happen every hour, but it does happen every day. There was a brief police presence after your acknowledgement, however, this has stopped for a few weeks, and we haven't seen any monitoring since.

Why is there not more monitoring or signage? Again, it's only a matter of time before someone gets seriously hurt or something gets seriously damaged.

We are requesting additional signage to the 25KMS stretch, SLOW or 25KMS speed limit signs at different intervals on the road. Speed bumps are also an option. The Marina at Minnehaha Bay has them, why not support other local Marinas and businesses to include safety measures on the town's property (Quesnel Rd & the Sturgeon River). I believe that monitoring (and not just giving chances/warnings by police officers) might actually do the trick? And of course police monitoring at actual busy/active hours (7:30-9AM and 4-6PM).

I have to say that I am very disappointed that Councillor Malette has not reached out to us or even given notice of acknowledgment about this pressing issue and concern.

Regards,



**Rachel Bertrand | Owner**

**a:** RB's Riverside Properties & Marina  
[REDACTED]  
[REDACTED]

On May 8, 2020, at 11:55, RB's Riverside Properties & Marina [REDACTED] wrote:

Dear Mayor and ward counsellor,

Again, this year, I am reaching out for an extremely important matter that was brought to your attention (as well as the OPP's) last year and has been an issue every year, since we purchased the business property at 860 Quesnel Rd.

As you must be aware, the speed limit from 825 Quesnel Rd up to the end of this road is at 25km's. Our business consists of a Marina along with property rentals, which gets really busy in the summer time. There are many other seasonal businesses and residents with small children and pets, along this road and the traffic (which is mostly locals going back and forth) is extremely fast and dangerous. It is only a matter of time before a child or an animal/pet gets run over and become a tragedy that could have been prevented with proper monitoring. The amount of traffic and speed that has been uncontrolled has become so dangerous, that I suspect if those vehicles were stopped due to speeding, their license would be taken away due to the high speed compared to the 25km's limit. I wish I had license plates to confirm, but with the vehicle travelling at an insane speed in front of our property, they are driving so fast, that it is impossible to take a picture or even know who is driving...

And, just to state (as I'm sure I'll be told to call the OPP to report....), it is not my duty, not should I have to call in every time that a vehicle speeds through at a ridiculous pace – I would be spending my days on the phone.

Another issue is the speed on the river. I urge that the speed on the river (9km's zone) will be monitored better this year due to wake and the damage that can be done to our property and our client's boats/property. This again has been a recurring issue for the past several years that is lacking proper monitoring and control.

I trust that this issue will be brought forward to the OPP's Police Chief or head Officer (unfortunalty I do not have his/her email), along to the council for further action to reduce speed and to have a monitoring plan in place, to protect business, property, people and the residents affected to avoid suffering any tragedies, due to poor monitoring/control.


Best regards,



**Rachel Bertrand | Owner**

a: RB's Riverside Properties & Marina  
[REDACTED]  
[REDACTED]  
[REDACTED]

## SCHEDULE "B" OF BY-LAW 2019/24

 <b>AGENDA ITEM REQUEST FORM</b>			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:		July 14, 2020	
Name of Requestor:		Joanne Savage	Date submitted: June 29, 2020
Address:		Full mailing address:	
Phone:		Home	Business / Cell 705 498 0819 Fax
E-Mail:			
Requested Agenda Item/Subject:		Advanced green light	
Additional details / background information:		<input type="checkbox"/> see below <input checked="" type="checkbox"/> Supporting documents attached separately <p><i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information, which may be required to make an informed decision in the best interest of the municipality.</i></p> <p>Consideration to have Westbound advanced green light at intersection of Front and Coursol            Written submission from resident to Mayor and Council (submitted separately)</p>	
<b>ADMINISTRATIVE APPROVAL</b>			
<b>STEP 1 →</b> Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		(e-mail)	Date: JUNE 29, 2020
<b>MUNICIPAL OFFICE USE</b>			
<b>STEP 2 →</b> This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:		JUNE 29, 2020	
Meeting Date Requested:		JULY 14, 2020	
Received from:		Mayor Savage	
Mode of Notification:		<input type="checkbox"/> in person <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> by telephone <input type="checkbox"/> other: _____	
Processing of request:		<input type="checkbox"/> Information only <input type="checkbox"/> Report Required <input type="checkbox"/> Action Item <input type="checkbox"/> Public Hearing <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Closed Session	
<b>APPROVED FOR AGENDA:</b>			
Scheduled for (date):		<input type="checkbox"/> Regular meeting <input type="checkbox"/> Committee of Whole meeting	
Requestor Notification:		The above requestor _____ was notified on _____ (date)	
Action Taken:			
Notes / Comments:			



Sent from my iPhone

Begin forwarded message:

**From:** "Louise Lagace" [REDACTED]  
**To:** "Joanne Savage" <[jsavage@municipality.westnipissing.on.ca](mailto:jsavage@municipality.westnipissing.on.ca)>  
**Subject:** Request for Advanced Green Light at Coursol and Front Intersection

Mme Mayor and Members of Council,

On June 15, 2020 I was involved in a head-on collision at the Coursol and Front Intersection.

I was heading Eastbound to No Frills when a Dodge Ram pulling a utility trailer cut me off going West while attempting to make a left turn on Coursol Street. There were two stopped vehicles pointing East at the lights waiting to make a left on Coursol. A bit further behind them, at Metro's second parking lot entrance from the traffic lights, three more stopped vehicles were waiting for traffic to pass so that the first vehicle could turn left into the Metro parking lot and I was travelling at about 50 kms Eastbound to No Frills in the far right lane and the light was green. As I drove ahead to cross the intersection, a man in a Dodge Ram just decided to attempt a left turn on Coursol and appeared out of nowhere into my lane. I slammed the breaks but it was too late. I hit the Dodge head on into his front passenger side. I am attaching photos of what's left of my vehicle to show you how hard the impact was. Both vehicles were write-offs. The injuries I sustained will require physio and time to heal. My life has been changed forever, however, someone else might not have been so lucky.

This is not the first incident at this particular intersection. Since my accident, a number of people have shared their stories with me about accidents and close calls. It's known as a "bad intersection". This person was charged as he was making an illegal turn, but had he had a chance to make his left turn with an advanced green at the same time as the eastbound traffic had theirs, this accident and many previous ones could have completely been avoided.

Therefore, before there is loss of life, I strongly appeal to you Mme Mayor and Members of Council, to please consider adding a Westbound facing advanced green light at that intersection.

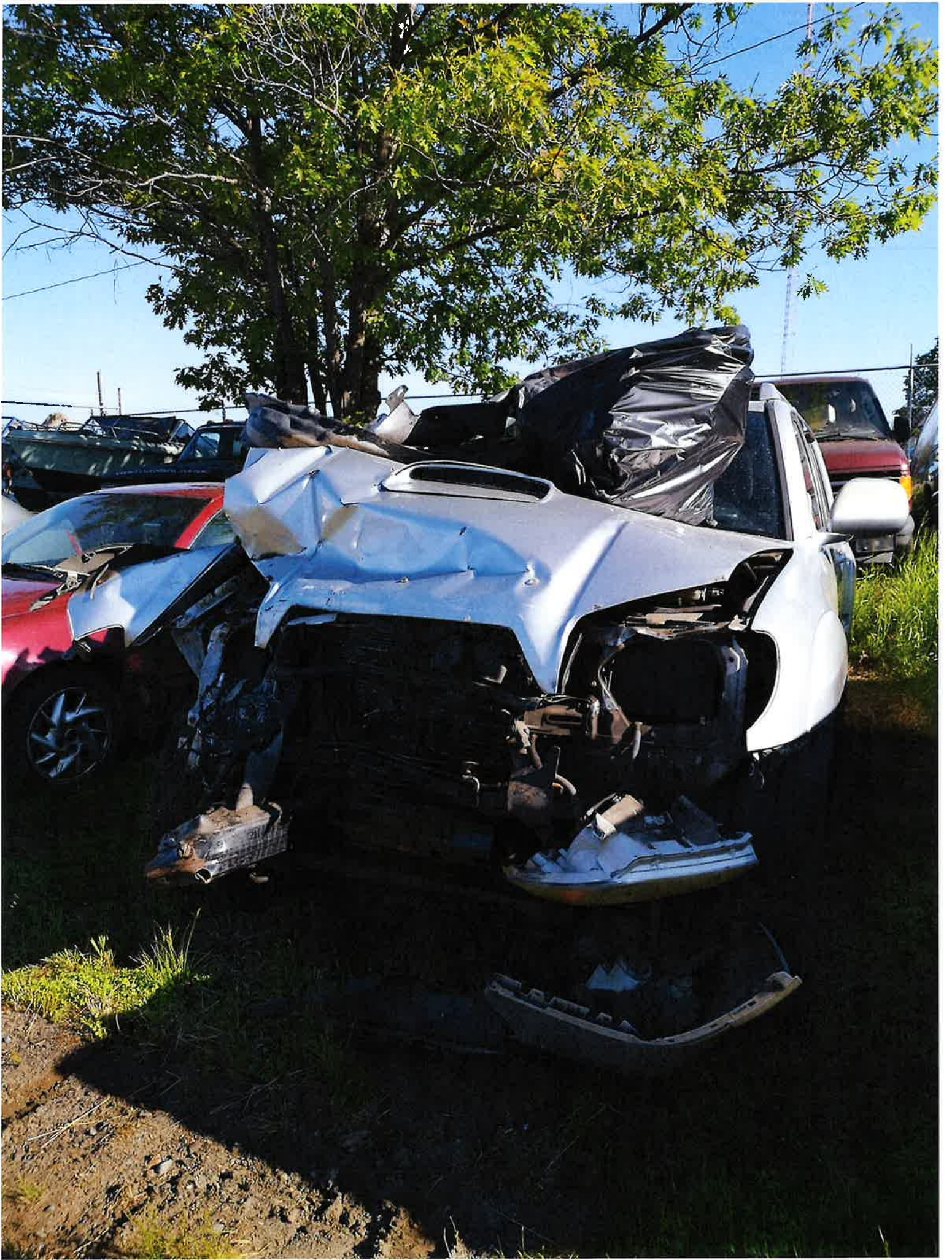
Thank you in advance for your time and consideration in this matter.

Yours truly,

Louise Lagace











# MEMORANDUM

**TO:** Jean-Pierre Barbeau (CAO)  
**AND TO:** Mayor and Council  
**FROM:** Peter Ming  
**DATE:** July 10, 2020  
**RE:** **UPDATE – VERNER DRINKING WATER**

The Verner Water Treatment Plant is running a trial using potassium permanganate in combination with chlorine dioxide to remove manganese, as part of the treatment process. Manganese is a dissolved element in the raw water that causes discoloration. The plant started adding potassium permanganate on June 9, 2020.

High levels of manganese is a seasonal problem, and is known to peak by late July or August. The elevated levels this year started about a week earlier than last year. It appears the potassium permanganate is effective at removing the manganese as we were experiencing dirty water in the distribution under these conditions last year. As of the time of this report, there have been no known complaints about dirty water in Verner.

The table below compares last year's manganese concentrations with this year's. Dirty water complaints start when the Point of Entry (POE – the point where drinking water leaves the plant and entering the town) concentrations are above 100µg/L.

DATE	RAW WATER [µG/L]	POE [µG/L]
July 15, 2019	466	132
July 29, 2019	924	230
July 6, 2020	532	53
July 7, 2020	450	46
July 8, 2020	523	29
July 9, 2020	552	49
July 10, 2020	589	45

## Joie de vivre



West Nipissing Ouest

Joie de vivre

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CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COUNCIL SPECIAL MEETING  
HELD IN COUNCIL CHAMBERS  
ON TUESDAY, MARCH 2, 2020 AT 6:30 PM**

**PRESENT:** MAYOR JOANNE SAVAGE  
COUNCILLOR YVON DUHAIME  
COUNCILLOR CHRISTOPHER FISHER  
COUNCILLOR ROLAND LARABIE  
COUNCILLOR LÉO MALETTE  
COUNCILLOR DAN ROVEDA  
COUNCILLOR JEREMY SÉGUIN  
COUNCILLOR DENIS SÉNÉCAL  
COUNCILLOR LISE SÉNÉCAL

**ABSENT:**

**A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES**

There were no pecuniary interests declared.

**B) AGENDA / ORDRE DU JOUR**

**B-1** A resolution was passed to adopt the Agenda.

**No. 2020/090** Moved by: Councillor Fisher  
Seconded by: Councillor L. Sénécal

**BE IT RESOLVED THAT** the Agenda for the SPECIAL meeting of Council held on March 2, 2020 be adopted as ☒ presented / ☐ amended.

**CARRIED**

**C) CLOSED MEETING / RÉUNION À HUIS CLOS**

**C-1** A resolution was passed to proceed into closed meeting.

**No. 2020/091** Moved by: Councillor Fisher  
Seconded by: Councillor L. Sénécal

**BE IT RESOLVED THAT** we proceed into closed meeting as authorized in Section 239 (2) of the *Municipal Act*, to discuss the following:

- (B)** personal matters about an identifiable individual, including municipal or local board employees;
- (F)** advice that is subject to solicitor-client privilege, including communications necessary for that purpose
  - (i)** Human Resource Matter – Complaint

**CARRIED**

**C-2** A resolution was passed to adjourn the closed session.

**No. 2020/092** Moved by: Councillor L. Sénécal  
Seconded by: Councillor Fisher

**BE IT BE IT RESOLVED THAT** the Closed meeting of Council held on March 2, 2020 be adjourned at 7:43 PM in order to proceed with the regular meeting

**CARRIED**

**D) ADJOURNMENT / AJOURNEMENT**

**D-1** A resolution was passed to adopt By-law **2020/18** confirming the proceedings of a Council meeting.

**No. 2020/093** Moved by: Councillor Fisher  
Seconded by: Councillor L. Sénécal

**BE IT RESOLVED THAT** By-Law No. **2020/18** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 2<sup>nd</sup> day of March 2020, shall come into force and take effect on the date it is passed.

**CARRIED**

**D-2** A resolution was passed to adjourn the meeting of Council.

**No. 2020/094** Moved by: Councillor L. Sénécal

Seconded by: Councillor Fisher

**BE IT RESOLVED THAT** the SPECIAL meeting of Council held on March 2, 2020 be adjourned.

**CARRIED**

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JOANNE SAVAGE  
MAYOR

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MELANIE DUCHARME  
CLERK

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COUNCIL SPECIAL MEETING  
HELD BY TELECONFERENCE  
ON MONDAY, APRIL 20, 2020 AT 6:30 PM**

**PRESENT:** COUNCILLOR YVON DUHAIME  
COUNCILLOR CHRISTOPHER FISHER  
COUNCILLOR ROLAND LARABIE  
COUNCILLOR LÉO MALETTE  
COUNCILLOR DAN ROVEDA  
COUNCILLOR JEREMY SÉGUIN  
COUNCILLOR DENIS SÉNÉCAL  
COUNCILLOR LISE SÉNÉCAL

**ABSENT:** JOANNE SAVAGE, MAYOR  
*(declared conflict of interest and left the  
meeting prior to the opening of the  
Closed Session)*

**A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES**

Mayor Joanne Savage declared a conflict of interest in Item C-1 due to one of the parties being a direct relative.

**B) AGENDA / ORDRE DU JOUR**

Mayor Joanne Savage provided information to Council as to how the correspondence was received from the union. She stated that she acted in accordance with in advice she sought from Kathleen Stokes of Weaver Simmons, and from the Ministry of Municipal Affairs and Housing.

The Mayor also advised that she contacted Ms. Stokes at Weaver Simmons based on the fact that: (1) She had already been retained by Council for Council; (2) That Ms. Stokes has no working relationship with the CAO; and (3) That she was acting under the role of the Chief Executive Officer of the Corporation;

The Mayor then recused herself and left the meeting.

**B-1** A resolution was passed to adopt the Agenda.

**No. 2020/111** Moved by: Councillor Malette  
Seconded by: Councillor L. Sénécal

**BE IT RESOLVED THAT** the Agenda for the SPECIAL meeting of Council held on April 20, 2020 be adopted as ☒ presented / ☐ amended.

**CARRIED**

**C) CLOSED MEETING / RÉUNION À HUIS CLOS**

**C-1** A resolution was passed to proceed into closed meeting.

**No. 2020/112** Moved by: Councillor Séguin  
Seconded by: Councillor L. Sénécal

**BE IT RESOLVED THAT** we proceed into closed meeting as authorized in Section 239 (2) of the *Municipal Act*, to discuss the following:

- (B)** personal matters about an identifiable individual, including municipal or local board employees;
- (F)** advice that is subject to solicitor-client privilege, including communications necessary for that purpose
  - (i)** Human Resources Investigation Matter

**CARRIED**

**C-2** A resolution was passed to adjourn the closed session.

**No. 2020/113** Moved by: Councillor Séguin  
Seconded by: Councillor Malette

**BE IT BE IT RESOLVED THAT** the Closed meeting of Council held on April 20, 2020 be adjourned at 7:10 PM in order to proceed with the regular meeting

**CARRIED**

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**D) ADJOURNMENT / AJOURNEMENT**

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**D-1** A resolution was passed to adopt By-law **2020/24** confirming the proceedings of a Council meeting.

**No. 2020/115** Moved by: Councillor Malette

Seconded by: Councillor D. Sénécal

**BE IT RESOLVED THAT** By-Law No. **2020/24** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 20th day of April 2020, shall come into force and take effect on the date it is passed.

**CARRIED**

**D-2** A resolution was passed to adjourn the meeting of Council.

**No. 2020/116** Moved by: Councillor Malette

Seconded by: Councillor D. Sénécal

**BE IT RESOLVED THAT** the SPECIAL meeting of Council held on April 20, 2020 be adjourned.

**CARRIED**

---

YVON DUHAIME  
DEPUTY MAYOR

---

MELANIE DUCHARME  
CLERK

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COUNCIL SPECIAL VIRTUAL MEETING  
HELD IN COUNCIL CHAMBERS  
ON TUESDAY, MAY 26, 2020 AT 6:30 PM**

**PRESENT:** COUNCILLOR YVON DUHAIME (T)  
COUNCILLOR CHRISTOPHER FISHER (T)  
COUNCILLOR ROLAND LARABIE (T)  
COUNCILLOR LÉO MALETTE (T)  
COUNCILLOR DAN ROVEDA (T)  
COUNCILLOR JEREMY SÉGUIN (T)  
COUNCILLOR DENIS SÉNÉCAL (T)  
COUNCILLOR LISE SÉNÉCAL (T)

**ABSENT:** MAYOR JOANNE SAVAGE (T)

**VIRTUAL MEETING / RÉUNION VIRTUELLE**

**A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES**

There were no pecuniary interests declared.

**B) AGENDA / ORDRE DU JOUR**

**B-1** A resolution was passed to adopt the Agenda.

**No. 2020/135** Moved by: Councillor Malette  
Seconded by: Councillor Larabie

**BE IT RESOLVED THAT** the Agenda for the **SPECIAL** meeting of Council held on May 26, 2020 be adopted as ☒ presented / ☐ amended.

**CARRIED**

**C) CLOSED MEETING / RÉUNION À HUIS CLOS**

**C-1** A resolution was passed to proceed into closed meeting.

**No. 2020/136** Moved by: Councillor Séguin  
Seconded by: Councillor L. Sénécal

**BE IT RESOLVED THAT** we proceed into closed meeting as authorized in Section 239 (2) of the *Municipal Act*, to discuss the following:

- (B)** personal matters about an identifiable individual, including municipal or local board employees;
- (F)** advice that is subject to solicitor-client privilege, including communications necessary for that purpose
  - (i)** Human Resources Investigation Matter

**CARRIED**

**C-2** A resolution was passed to adjourn the closed session.

**No. 2020/137** Moved by: Councillor L. Sénécal  
Seconded by: Councillor Larabie

**BE IT BE IT RESOLVED THAT** the Closed meeting of Council held on May 26, 2020 be adjourned at 6:50 PM in order to proceed with the regular meeting

**CARRIED**



**D) ADJOURNMENT / AJOURNEMENT**

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**D-1** A resolution was passed to adopt By-law **2020/34** confirming the proceedings of a Council meeting.

**No. 2020/138** Moved by: Councillor Fisher  
Seconded by: Councillor Roveda

**BE IT RESOLVED THAT** By-Law No. **2020/34** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 26<sup>th</sup> day of May 2020, shall come into force and take effect on the date it is passed.

**CARRIED**

**D-2** A resolution was passed to adjourn the meeting of Council.

**No. 2020/139** Moved by: Councillor Séguin  
Seconded by: Councillor Fisher

**BE IT RESOLVED THAT** the **SPECIAL** meeting of Council held on March 2, 2020 be adjourned.

**CARRIED**

---

JOANNE SAVAGE  
MAYOR

---

MELANIE DUCHARME  
CLERK

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COUNCIL SPECIAL VIRTUAL MEETING  
HELD IN COUNCIL CHAMBERS  
ON TUESDAY, JUNE 1, 2020 AT 6:30 PM**

**PRESENT:** MAYOR JOANNE SAVAGE (*in person*)  
COUNCILLOR YVON DUHAIME (T)  
COUNCILLOR CHRISTOPHER FISHER (T)  
COUNCILLOR ROLAND LARABIE (T)  
COUNCILLOR LÉO MALETTE (T)  
COUNCILLOR DAN ROVEDA (T)  
COUNCILLOR JEREMY SÉGUIN (T)  
COUNCILLOR DENIS SÉNÉCAL (T)  
COUNCILLOR LISE SÉNÉCAL (*in person*)

**ABSENT:**

**VIRTUAL MEETING / RÉUNION VIRTUELLE**

**A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES**

There were no pecuniary interests declared.

**B) AGENDA / ORDRE DU JOUR**

**B-1 No. 2020/140** Moved by: Councillor L. Sénécal  
Seconded by: Councillor Duhaime

**BE IT RESOLVED THAT** the Agenda for the **SPECIAL** meeting of Council held on June 1, 2020 be adopted as ☒ presented / ☐ amended.

Several Councillors stated that they could not support the Agenda due to insufficient information provided concerning the subject matter of the meeting.

A recorded vote was requested by Councillor Fisher :

	YEAS	NAYS
DUHAIME, Yvon	✓	
FISHER, Christopher		✓
LARABIE, Roland		✓
MALETTE, Léo		✓
ROVEDA, Dan		✓
SÉGUIN, Jeremy		✓
SÉNÉCAL, Denis	✓	
SÉNÉCAL, Lise	✓	
SAVAGE, Joanne (MAYOR)	✓	

**DEFEATED**

The resolution to adopt the Agenda was defeated.

JOANNE SAVAGE  
MAYOR

MELANIE DUCHARME  
CLERK

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE SPECIAL VIRTUAL COUNCIL MEETING  
HELD IN COUNCIL CHAMBERS  
ON TUESDAY, JUNE 3, 2020 AT 3:45 PM**

**PRESENT:** COUNCILLOR CHRISTOPHER FISHER  
COUNCILLOR ROLAND LARABIE  
COUNCILLOR LÉO MALETTE  
COUNCILLOR DAN ROVEDA  
COUNCILLOR JEREMY SÉGUIN  
COUNCILLOR DENIS SÉNÉCAL  
COUNCILLOR LISE SÉNÉCAL

**ABSENT:** MAYOR JOANNE SAVAGE  
COUNCILLOR YVON DUHAIME

**VIRTUAL MEETING / RÉUNION VIRTUELLE**

**A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES**

There were no pecuniary interests declared.

**B) AGENDA / ORDRE DU JOUR**

**B-1** A resolution was passed to adopt the Agenda.

**No. 2020/158** Moved by: Councillor Larabie  
Seconded by: Councillor Séguin

**BE IT RESOLVED THAT** the Agenda for the SPECIAL meeting of Council held on June 3, 2020 be adopted as  
☒ presented / ☐ amended.

**CARRIED**

**C) CLOSED MEETING / RÉUNION À HUIS CLOS**

**C-1** A resolution was passed to proceed into closed meeting.

**No. 2020/159** Moved by: Councillor Roveda  
Seconded by: Councillor Larabie

**BE IT RESOLVED THAT** we proceed into closed meeting as authorized in Section 239 (2) of the *Municipal Act*, to discuss the following:

- (B)** personal matters about an identifiable individual, including municipal or local board employees;
- (F)** advice that is subject to solicitor-client privilege, including communications necessary for that purpose
  - (i)** Human Resource Matter – Complaint

Votes recorded as follows:

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher	✓	
LARABIE, Roland	✓	
MALETTE, Léo	✓	
ROVEDA, Dan	✓	
SÉGUIN, Jeremy	✓	
SÉNÉCAL, Denis		✓
SÉNÉCAL, Lise		✓
SAVAGE, Joanne (MAYOR)		

**CARRIED**

**C-2** A resolution was passed to adjourn the closed session.

**No. 2020/161** Moved by: Councillor Fisher  
Seconded by: Councillor L. Sénécal

**BE IT BE IT RESOLVED THAT** the Closed meeting of Council held on June 3, 2020 be adjourned at 4:12 PM in order to proceed with the regular meeting

**CARRIED**

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**D) ADJOURNMENT / AJOURNEMENT**

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**D-1** A resolution was passed to adopt By-law **2020/36** confirming the proceedings of a Council meeting.

**No. 2020/162** Moved by: Councillor Larabie  
Seconded by: Councillor Séguin

**BE IT RESOLVED THAT** By-Law No. **2020/36** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 3<sup>rd</sup> day of June 2020, shall come into force and take effect on the date it is passed.

**CARRIED**

**D-2** A resolution was passed to adjourn the meeting of Council.

**No. 2020/163** Moved by: Councillor L. Sénécal  
Seconded by: Councillor Séguin

**BE IT RESOLVED THAT** the **SPECIAL** meeting of Council held on June 3, 2020 be adjourned.

**CARRIED**

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LÉO MALETTE  
ACTING CHAIR

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MELANIE DUCHARME  
CLERK

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE VIRTUAL COUNCIL MEETING  
HELD IN COUNCIL CHAMBERS  
ON TUESDAY, JUNE 16, 2020 AT 6:30 PM**

**PRESENT:** MAYOR JOANNE SAVAGE  
COUNCILLOR YVON DUHAIME  
COUNCILLOR CHRISTOPHER FISHER  
COUNCILLOR ROLAND LARABIE  
COUNCILLOR LÉO MALETTE  
COUNCILLOR DAN ROVEDA  
COUNCILLOR JEREMY SÉGUIN  
COUNCILLOR DENIS SÉNÉCAL  
COUNCILLOR LISE SÉNÉCAL

**ABSENT:**

**VIRTUAL MEETING / RÉUNION VIRTUELLE**

**A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES**

There were no pecuniary interests declared.

**B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA**

**B-1** A resolution was passed to approve the Addendum.

**No. 2020/164** Moved by: Councillor Duhaime  
Seconded by: Councillor Séguin

**BE IT RESOLVED THAT** the Addendum for the meeting of Council held on June 16, 2020 be adopted as  
☐ presented / ☒ amended.

**CARRIED**

**B-2** A resolution was passed to adopt the Agenda.

**No. 2020/165** Moved by: Councillor Duhaime  
Seconded by: Councillor Séguin

**BE IT RESOLVED THAT** the Agenda for the meeting of Council held on June 16, 2020 be adopted as  
☒ presented / ☐ amended.

**CARRIED**

**C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS ..... NIL**

**COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER**

**D-1) PLANNING / PLANIFICATION**

**D-1(a) Proposed By-Law re: Naming Roads/Streets**

A draft by-law was brought forward for Council's review. The purpose of the by-law is to establish consistency for the naming of roads and streets in the municipality. Following discussion, Council was in agreement with the document with the exception of paragraph 3.2 and requested that the consultation for proposed subdivisions be dealt with at the Planning Board. In addition, it was suggested that street re-naming using names of individuals be limited to individuals who are deceased. It was stipulated that this prohibition not be applicable to new subdivisions where it has been past practice to name streets after the developers.



\_\_\_\_\_  
Denis Sénécal,  
Chair

\_\_\_\_\_  
Melanie Ducharme,  
Municipal Planner

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**D-2) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE**

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**D-2(a) COVID-19 Update – Phase II**

The CAO provided updated Council with respect to Phase II of the re-opening as it relates to the Municipality. The Director of CS elaborated on the CAO'S comments as it relates to specific facilities in the municipality. Staff are working to get beaches open as soon as possible and are working with public health in ensuring the sites are equipped with proper sanitizing facilities, portable washrooms and signage. They hope to be able to communicate to the public as soon as possible, as to when the beaches will be open. The director also spoke about splash pads, museum and the pool. The regulations concerning the opening of these facilities are very strict and the viability and/or feasibility of reopening these facilities is still being investigated. Council was in agreement with taking a cautious approach to re-opening to ensure the continued safety and well-being of its residents.

**D-2(b) Dogsled signage on Deer Lake Road**

A request from Councillor Larabie was shared with Council, wherein he is seeking signage around Deer Lake to assist residents who are using the roads to practice the sport of dog-sledding. Council was agreeable to the installation of such signage; however there were some questions concerning the cost and potential liability. It was agreed that the Manager of Public Works will investigate the matter further and provide a report to council at a future meeting.

**D-2(c) Update - OPP Site Construction – Update**

Information pertaining to the construction of the West Nipissing OPP Detachment was shared with Council. The design has been approved and tender submissions have been reviewed. A resolution is being brought forward for Council's approval to award the tender and proceed with construction. Questions concerning the tender itself shall be dealt with when the resolution to award is tabled.

\_\_\_\_\_  
Christopher Fisher,  
Chair

\_\_\_\_\_  
Melanie Ducharme,  
Clerk

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**D-3) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE**

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**D-3(a) CANO Contract Obligations**

Councillor Fisher brought forward the CANO contract obligations for discussion. The Director of Community of Services summarized the obligations of the municipality and CANO under the agreement. The Chair also provided details of letters received from the WN Arts Council. Council discussed the disbursement of the funds to CANO during the 2020 year due to the inability of the group to carry out its mandate to provide entertainment to the Municipality. Following discussion, it was generally agreed that the Director reach out to the organization and open dialogue to see what options can be looked at for meeting its future obligations.

\_\_\_\_\_  
Joanne Savage,  
Chair

\_\_\_\_\_  
Stephan Poulin,  
Director of Economic Development and  
Community Services

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**D-4) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ ..... NIL**

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**D-5) PUBLIC WORKS / TRAVAUX PUBLICS**

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**D-5(a) Update – Public Works**

A written update was provided by the Manager of Public Works itemizing various Public Works operational and capital projects which are underway, complete and scheduled. In addition, details were provided concerning some delays which have been incurred due to COVID and delay in obtaining approvals; The Manager then answered questions pertaining to specific projects noted in the report.

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Yvon Duhaime,  
Chair

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Jean-Pierre (Jay) Barbeau,  
Chief Administrative Officer

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**D-6) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES .....NIL**

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**D-7) SEWER AND WATER / LES ÉGOUTS ET L'EAU ..... NIL**

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**D-8) ENVIRONMENTAL / L'ENVIRONNEMENT ..... NIL**

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**REGULAR COUNCIL / SÉANCE RÉGULIÈRE**

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**E) PLANNING / PLANIFICATION ..... NIL**

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**F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER**

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**F-1** A resolution was passed to adopt the minutes of a Council meeting.

**No. 2020/166** Moved by: Councillor Fisher  
Seconded by: Councillor Malette

**BE IT RESOLVED THAT** the minutes of the meeting of Council held on February 25, 2020 be adopted, as  
☒ presented / ☐ amended. **CARRIED**

**F-2** *Removed from Agenda*

**F-3** A resolution was passed to adopt the minutes of a Council meeting.

**No. 2020/167** Moved by: Councillor Fisher  
Seconded by: Councillor Malette

**BE IT RESOLVED THAT** the minutes of the meeting of Council held on March 3, 2020 be adopted, as  
☒ presented / ☐ amended. **CARRIED**

**F-4** A resolution was passed to adopt the minutes of a BUDGET Council meeting.

**No. 2020/168** Moved by: Councillor Fisher  
Seconded by: Councillor Malette

**BE IT RESOLVED THAT** the minutes of the BUDGET meeting of Council held on March 10, 2020 be adopted, as  
as ☒ presented / ☐ amended. **CARRIED**

**F-5** *Removed from Agenda.*

**F-6** A resolution was passed to adopt the minutes of a Council meeting.

**No. 2020/169** Moved by: Councillor Malette  
Seconded by: Councillor Fisher

**BE IT RESOLVED THAT** the minutes of the meeting of Council held on April 21, 2020 be adopted, as  
☒ presented / ☐ amended. **CARRIED**

**F-7** A resolution was passed to adopt the minutes of a Council meeting.

**No. 2020/170** Moved by: Councillor Malette  
Seconded by: Councillor Fisher

**BE IT RESOLVED THAT** the minutes of the meeting of Council held on May 5, 2020 be adopted, as  
☒ presented / ☐ amended. **CARRIED**

**F-8** A resolution was passed to adopt the minutes of a Council meeting.

**No. 2020/171** Moved by: Councillor Fisher  
Seconded by: Councillor Malette

**BE IT RESOLVED THAT** the minutes of the meeting of Council held on May 19, 2020 be adopted, as  
☒ presented / ☐ amended. **CARRIED**

**F-9** *Removed from Agenda.*

**F-10** *Removed from Agenda.*

**F-11** A resolution was passed to adopt the minutes of a Council meeting.

**No. 2020/172** Moved by: Councillor Fisher  
Seconded by: Councillor Malette

**BE IT RESOLVED THAT** the minutes of the meeting of Council held on June 2, 2020 be adopted, as  
☒ presented / ☐ amended. **CARRIED**

**F-12** *Removed from Agenda.*

**F-13** A resolution was passed to **adopt** the minutes of a Planning Advisory Committee meeting.

**No. 2020/173** Moved by: Councillor Malette  
Seconded by: Councillor Fisher

**BE IT RESOLVED THAT** the minutes of the West Nipissing Planning Advisory Committee meeting held on February 10, 2020 be received. **CARRIED**

**F-14** A resolution was passed to receive the minutes of various boards and committees meetings.

**No. 2020/174** Moved by: Councillor Malette  
Seconded by: Councillor Fisher

**BE IT RESOLVED THAT** the minutes of the following Boards / Committees be received :

BOARD / COMMITTEE NAME	MEETING DATES
West Nipissing Committee of Adjustment	• Feb-10-2020
Au Château Board of Management	• Feb-19-2020 • Mar-11-2020 • Apr-29-2020
West Nipissing Public Library Board	• Mar-16-2020 • Mar-25-2020 • Apr-3-2020 • Apr-28-2020

BOARD / COMMITTEE NAME	MEETING DATES
District of Nipissing Social Services Administration Board (DNSSAB)	<ul style="list-style-type: none"><li>• Jan-29-2020</li><li>• Apr-22-2020</li></ul>

CARRIED

F-15 A resolution was passed to receive the disbursement sheets.

No. 2020/175 Moved by: Councillor Malette  
Seconded by: Councillor Fisher

BE IT RESOLVED THAT the account payables disbursement sheets for APRIL 2020 be received, as presented.

CARRIED

G) UNFINISHED BUSINESS / AFFAIRES EN MARCHE

H) NOTICE OF MOTION / AVIS DE MOTIONS

I) NEW BUSINESS / AFFAIRES NOUVELLES

I-1 A resolution was passed to authorize By-Law 2020/37 to set the Tax Rates for 2020.

No. 2020/176 Moved by: Councillor Duhaime  
Seconded by: Councillor Fisher

BE IT RESOLVED THAT By-law 2020/37, being a By-law to adopt the 2020 Tax Rates to be levied, and to further provide for penalty and interest in default of payment thereof; shall come into force and take effect on the date it is passed.

CARRIED

I-2 The resolution to authorize By-Law 2020/38 to provide Tax Assistance for Elderly and Disabled Property Owners was deferred.

MOTION FOR DEFERRAL: A motion was tabled by Mayor Savage to defer the by-law pending additional information from staff

Moved by: Mayor Savage  
Seconded by: Councillor L. Sénécal

CARRIED

No. 2020/177 Moved by: Councillor L. Sénécal  
Seconded by: Councillor Séguin

BE IT RESOLVED THAT By-Law 2020/38, being a by-law to provide tax assistance to certain elderly and disabled residents who are owners of real property, shall come into force and take effect on the date it is passed.

DEFERRED

I-3 A resolution was passed to authorize By-Law 2020/39 to amend the Traffic and Parking By-Law.

No. 2020/178 Moved by: Councillor Roveda  
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT By-law 2020/39, being a by-law to amend By-Law 2019/60, being a by-law to regulate traffic and parking in the Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

CARRIED

I-4 Authorization to pay Council legal fees ending April 17, 2020

No. 2020/179 Moved by: Councillor Fisher  
Seconded by: Councillor Malette

**WHEREAS** Council has sought legal advice pertaining to a municipal Human Resources Investigation matter;

**AND WHEREAS** there will be ongoing legal expenditures with respect to a Human Resources Investigation Matter;

**BE IT THEREFORE RESOLVED THAT** Council hereby authorizes the Head of Council to authorize and approve the following invoices, payable to Weaver Simmons LLP, for the period ending April 17, 2020, relating to a Human Resources Investigation matter.

INVOICE NUMBER	AMOUNT
# 939166	\$1,048.64
# 939117	\$4,809.28
# 939116	\$2,825.00

**CARRIED**

- I-5** A resolution was passed to authorize Noise By-Law Exemption to Leveque Bros. Haulage Ltd. for MTO Culvert Replacement on Hwy 64 (July 13-20, 2020)

**No. 2020/180** Moved by: Councillor Fisher  
Seconded by: Councillor Duhaime

**WHEREAS** a request was received on June 4, 2020, from J. & P. Leveque Bros. Haulage Ltd., contractor for Ministry of Transportation (MTO), seeking an exemption of the municipal Noise By-law No. 1999/75 for rehabilitation work to be carried out on Highway 64 from July 13 to July 19, 2020, and such work is required to be completed using continuous 24 work operations;

**AND WHEREAS** the contract requires the replacement of a box culvert approximately 3.1km south of Field and will require the complete closure of Highway 64, between Sturgeon Falls and Field, to be closed during that time frame;

**BE IT RESOLVED THAT** Council authorizes an exemption of the Municipality of West Nipissing Noise By-Law No. 1999/75 to J. & P. Leveque Bros. Haulage Ltd. (MTO Contract No. 2019-5037) from July 13th to 19th, 2020, for the scheduled replacement of a concrete box culvert on Highway 64 (approx. 3.1 km south of Field); which construction work will extend beyond the permitted weekday work hours; but which exemption shall not include quarry operations.

**CARRIED**

- I-6** A resolution was passed to set the summer meeting dates for July and August

**No. 2020/181** Moved by: Councillor Duhaime  
Seconded by: Councillor Malette

**WHEREAS** during the meeting held on June 16<sup>th</sup>, 2020; Council considered the proposed dates for the summer Council meetings for July and August 2020;

**BE IT RESOLVED THAT** the following dates be set for the Combined Committee of the Whole and Regular meetings of Council to be held on:

- Tuesday, JULY ~~13~~<sup>14</sup><sup>th</sup>, 2020 at 6:30 PM
- Tuesday, AUGUST ~~11~~<sup>11</sup><sup>th</sup>, 2020 at 6:30 PM

**CARRIED**

- I-7** A resolution was passed to amend the Donation Policy *(from Jun-2 mtg.)*

**No. 2020/182** Moved by: Councillor L. Sénécal  
Seconded by: Councillor Roveda

**WHEREAS** at the meeting held on June 2, 2020; Council of the Municipality of West Nipissing recommended revising the municipal Donations Policy No. 1999/131 to include an annual donation to École secondaire public Nipissing Ouest;

**BE IT THEREFORE RESOLVED THAT** Council of the Municipality of West Nipissing adopts the amended the Donations Policy No. 1999/131, which shall come into force and take effect on the date it is passed.

**BE IT FURTHER RESOLVED THAT** the revised Donations Policy shall become part of the Municipality of West Nipissing's Policy Manual.

**CARRIED**

- I-8** AMO 2020 Virtual Conference – June-30<sup>th</sup> deadline for submitting request for virtual delegation

Council was informed that the deadline for requesting virtual delegations with various Ministries for the upcoming AMO 2020 Virtual Conference is June 30<sup>th</sup>, 2020. Following discussions, Council requested that delegation requests be submitted to:

- (1) MOHLTC re: Au Chateau (Councillor Malette)
- (2) MTO – Capital Infrastructure for Bridge Project – Nature's Trail Bridge

I-9 Resolution to amend award the tender for Construction of Nipissing West OPP Detachment

↳ *Refer to Addendum Section*

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**J) ADDENDUM / ADDENDA**

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**I) NEW BUSINESS / AFFAIRES NOUVELLES**

I-9 A resolution was passed to award the tender for Construction of Nipissing West OPP Detachment

**No. 2020/183**     Moved by:     Councillor Fisher  
                                 Seconded by:     Councillor Malette

**WHEREAS** the building design has been completed and approved by the Ontario Provincial Police (OPP) and seven (7) general contractors were pre-qualified to submit a bid for the construction of the Nipissing West OPP Detachment;

**AND WHEREAS** seven (7) quotations were received on June 11<sup>th</sup>, 2020;

**AND WHEREAS** the quotations have been reviewed by Formworks, Inc. Architect and the award being recommended herein consists of the best price meeting all of the specifications;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT THEREFORE RESOLVED THAT** the quotation for the construction of the Nipissing West OPP Detachment be awarded to **CAPITAL CONSTRUCTION (2007) INC.**, having submitted the lowest quotation of \$9,094,879.00, plus H.S.T., meeting all the specifications.

**CARRIED**

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**K) INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS**

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K-1 The Mayor gave her report.

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**L) ADJOURNMENT / AJOURNEMENT**

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L-1 A resolution was passed to adopt By-law **2020/40** confirming the proceedings of Council at its meeting held on June 16, 2020.

**No. 2020/184**     Moved by:     Councillor L. Sénécal  
                                 Seconded by:     Councillor Malette

**BE IT RESOLVED THAT** By-law No. **2020/40** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 16<sup>th</sup> day of June 2020, shall come into force and take effect on the date it is passed.

**CARRIED**

L-2 A resolution was passed to adjourn the meeting of Council.

**No. 2020/185**     Moved by:     Councillor Malette  
                                 Seconded by:     Councillor L. Sénécal

**BE IT RESOLVED THAT** the meeting of Council held on June 16, 2020 be adjourned.

**CARRIED**

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JOANNE SAVAGE  
MAYOR

---

MELANIE DUCHARME  
CLERK

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE SPECIAL VIRTUAL COUNCIL MEETING  
HELD IN COUNCIL CHAMBERS  
ON MONDAY, JUNE 22, 2020 AT 4:30 PM**

**PRESENT:** MAYOR JOANNE SAVAGE  
COUNCILLOR YVON DUHAIME  
COUNCILLOR CHRISTOPHER FISHER  
COUNCILLOR ROLAND LARABIE  
COUNCILLOR LÉO MALETTE  
COUNCILLOR DAN ROVEDA  
COUNCILLOR JEREMY SÉGUIN  
COUNCILLOR DENIS SÉNÉCAL  
COUNCILLOR LISE SÉNÉCAL

**ABSENT:**

**VIRTUAL MEETING / RÉUNION VIRTUELLE**

**A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES**

There were no pecuniary interests declared.

**B) AGENDA / ORDRE DU JOUR**

**B-1** A resolution was passed to adopt the Agenda.

**No. 2020/186** Moved by: Councillor Séguin  
Seconded by: Councillor Duhaime

**BE IT RESOLVED THAT** the Agenda for the SPECIAL meeting of Council held on June 22, 2020 be adopted  
as ☒ presented / ☐ amended.

**CARRIED**

**C) CLOSED MEETING / RÉUNION À HUIS CLOS**

**C-1** A resolution was passed to proceed into closed meeting.

**No. 2020/187** Moved by: Councillor Duhaime  
Seconded by: Councillor Séguin

**BE IT RESOLVED THAT** we proceed into closed meeting as authorized in Section 239 (2) of the *Municipal Act*, to discuss the following:

- (B)** personal matters about an identifiable individual, including municipal or local board employees;
- (F)** advice that is subject to solicitor-client privilege, including communications necessary for that purpose
  - (i)** Human Resources Matter – Legal Correspondence

**CARRIED**

**C-2** A resolution was passed to adjourn the closed session.

**No. 2020/188** Moved by: Councillor Malette  
Seconded by: Councillor Séguin

**BE IT BE IT RESOLVED THAT** the Closed meeting of Council held on June 22, 2020 be adjourned at 5:40  
PM in order to proceed with the regular meeting

**CARRIED**

**D) ADJOURNMENT / AJOURNEMENT**



**D-1** A resolution was passed to adopt By-law **2020/41** confirming the proceedings of a Council meeting.

**No. 2020/189** Moved by: Councillor Duhaime  
Seconded by: Councillor L. Sénécal

**BE IT RESOLVED THAT** By-Law No. **2020/41** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 22 day of June 2020, shall come into force and take effect on the date it is passed.

**CARRIED**

**D-2** A resolution was passed to adjourn the meeting of Council.

**No. 2020/190** Moved by: Councillor Duhaime  
Seconded by: Councillor L. Sénécal

**BE IT RESOLVED THAT** the **SPECIAL** meeting of Council held on June 22, 2020 be adjourned.

**CARRIED**

---

JOANNE SAVAGE  
MAYOR

---

MELANIE DUCHARME  
CLERK

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE SPECIAL VIRTUAL COUNCIL MEETING  
HELD IN COUNCIL CHAMBERS  
ON MONDAY, JUNE 29, 2020 AT 4:30 PM**

**PRESENT:** MAYOR JOANNE SAVAGE  
COUNCILLOR YVON DUHAIME  
COUNCILLOR CHRISTOPHER FISHER  
COUNCILLOR ROLAND LARABIE  
COUNCILLOR LÉO MALETTE  
COUNCILLOR DAN ROVEDA  
COUNCILLOR JEREMY SÉGUIN  
COUNCILLOR DENIS SÉNÉCAL  
COUNCILLOR LISE SÉNÉCAL

**ABSENT:**

**VIRTUAL MEETING / RÉUNION VIRTUELLE**

**A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES**

There were no pecuniary interests declared.

**B) AGENDA / ORDRE DU JOUR**

**B-1** A resolution was passed to adopt the Agenda.

**No. 2020/191** Moved by: Councillor Duhaime  
Seconded by: Councillor L. Sénécal

**BE IT RESOLVED THAT** the Agenda for the SPECIAL meeting of Council held on June 29, 2020 be adopted as ☒ presented / ☐ amended.

**CARRIED**

**C) CLOSED MEETING / RÉUNION À HUIS CLOS**

**C-1** A resolution was passed to proceed into closed meeting.

**No. 2020/192** Moved by: Councillor Duhaime  
Seconded by: Councillor L. Sénécal

**BE IT RESOLVED THAT** we proceed into closed meeting as authorized in Section 239 (2) of the *Municipal Act*, to discuss the following:

- (B)** personal matters about an identifiable individual, including municipal or local board employees;
- (F)** advice that is subject to solicitor-client privilege, including communications necessary for that purpose
  - (i)** Human Resources Matter – Legal Correspondence

**CARRIED**

**C-2** A resolution was passed to adjourn the closed session.

**No. 2020/193** Moved by: Councillor Duhaime  
Seconded by: Councillor Séguin

**BE IT BE IT RESOLVED THAT** the Closed meeting of Council held on June 29, 2020 be adjourned at 6:13 PM in order to proceed with the regular meeting

**CARRIED**

**D) ADJOURNMENT / AJOURNEMENT**

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**D-1** A resolution was passed to adopt By-law **2020/42** confirming the proceedings of a Council meeting.

**No. 2020/194** Moved by: Councillor Duhaime

Seconded by: Councillor Séguin

**BE IT RESOLVED THAT** By-Law No. **2020/42** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 29<sup>th</sup> day of June 2020, shall come into force and take effect on the date it is passed.

**CARRIED**

**D-2** A resolution was passed to adjourn the meeting of Council.

**No. 2020/195** Moved by: Councillor Duhaime

Seconded by: Councillor Fisher

**BE IT RESOLVED THAT** the **SPECIAL** meeting of Council held on June 29, 2020 be adjourned.

**CARRIED**

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JOANNE SAVAGE  
MAYOR

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MELANIE DUCHARME  
CLERK



## **MINUTES**

**Municipality of West Nipissing**  
**Meeting of the Committee of Adjustment**  
**On March 9, 2020 at 7:30 PM**  
**Chair: Normand Roberge**

<p><b><u>PRESENT:</u></b> Christopher Fisher          Fernand Pellerin          Normand Roberge          Denis Senecal</p>	<p><b><u>ABSENT:</u></b> Roger Gagnon</p>
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## **CALL TO ORDER**

**RESOLUTION #2020/007**  
 Moved by: Fernand Pellerin Seconded by: Christopher Fisher

That the Agenda for the meeting of March 9, 2020 be approved, as presented. **CARRIED**

## **MINUTES**

**RESOLUTION #2020/008**  
 Moved by: Christopher Fisher Seconded by: Fernand Pellerin

That the Minutes of the Committee of Adjustment meeting held on February 10, 2020, be adopted, as presented. **CARRIED**

## **APPLICATIONS FOR MINOR VARIANCE AND CONSENT**

**MV2020/03-Application for Minor Variance by Robyn and Veronique Duhaime-Owners**  
 A Minor Variance application made by Robyn and Veronique Duhaime to reduce front yard set-back from 6m to 3.048m and to reduce rear yard set-back from 7.5m to 6.096m, legally described as Part of Lot 4, Plan 11, Part 1, 36R-11546, Township of Springer, Municipality of West Nipissing.

**RESOLUTION #2020/009**  
 Moved by: Fernand Pellerin Seconded by: Christopher Fisher  
**CARRIED**

**MV2020/04-Application for Minor Variance by Robyn and Veronique Duhaime-Owners**  
 A Minor Variance application made by Robyn and Veronique Duhaime to reduce front yard set-back from 6m to 3.048m and to reduce rear yard set-back from 7.5m to 6.096m, legally described as Part of Lot 3, Plan 11, Part 1, 36R-14006, Township of Springer, Municipality of West Nipissing.

**RESOLUTION #2020/010**  
 Moved by: Christopher Fisher Seconded by: Fernand Pellerin  
**CARRIED**

**MV2020/05-Application for Minor Variance by Paul and Diane Legault-Owners**

A Minor Variance application made by Paul and Diane Legault to reduce interior side yard set-back from 3m to 1.8m for permanent structures constructed too close to lot line, legally described as Part of Lot 3, Concession 6, Part 3, 36R-14028, Township of Badgerow, Municipality of West Nipissing.

**RESOLUTION #2020/011**

Moved by: Fernand Pellerin

Seconded by: Christopher Fisher

**CARRIED**

**MV2020/06-Application for Minor Variance by Daniel Giroux-Owner**

A Minor Variance application made by Daniel Giroux to reduce interior side yard for deck from 2m to 0.65m (Table 4.1), to reduce interior side yard set-back from 3m to 0.60m and to reduce front yard set-back from 18m to 12.4m, legally described as Part of Lot 3, Concession 6, Part 2, 36R-14028, Township of Badgerow, Municipality of West Nipissing.

**RESOLUTION #2020/012**

Moved by: Christopher Fisher

Seconded by: Fernand Pellerin

**CARRIED**

**MV2020/07-Application for Minor Variance by David and Bonnie Rabe-Owners**

A Minor Variance application made by David and Bonnie Rabe to reduce front yard set-back from 20m to 8.91m (water's edge) and to reduce front yard set-back from 15m to 3.39m (top of bank) (screened porch), legally described as Part of Lot 3, Concession 6, Part 1, 36R-14028, Township of Badgerow, Municipality of West Nipissing.

**RESOLUTION #2020/012**

Moved by: Christopher Fisher

Seconded by: Fernand Pellerin

**CARRIED**

**C03/2020 Application for Consent by Armand and Diane Trepanier-Owners**

A consent application made by Armand and Diane Trepanier for the creation of new lots on Highway 539, Legally described as Pt of Lot 11, Concession 2, Township of Gibbons, Municipality of West Nipissing.

**RESOLUTION #2020/014**

Moved by: Christopher Fisher

Seconded by: Fernand Pellerin

**CONDITIONS:**

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before March 11, 2021 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. That the property be re-zoned as follows:
  - (a) Permitted uses are limited to recreational vehicles and accessory structures, provided such structures are located no closer than 15m from the top of bank, do not have permanent foundations and are not intended for human habitation.
  - (b) A maximum of one recreational vehicle per lot be permitted;
  - (c) No septic or leaching bed is permitted;No building opening below the flood plain elevation.

6. That the owners shall obtain access to the property from the publicly assumed portions of Highway 539.

**CARRIED**

**C04/2020 Application for Consent by Stuart Seville-Owner**

A consent application made by Stuart Seville for the creation of a new lot at 379 Nipissing Street, legally described as Part of Lot 26, RCP 9, Part 1, 36R-4371, Township of Springer, Municipality of West Nipissing.

**RESOLUTION #2020/015**

Moved by: Christopher Fisher

Seconded by: Fernand Pellerin

**CONDITIONS:**

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before March 11, 2021 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. That any portion municipally maintained and travelled road located on the subject land be conveyed to the Municipality of West Nipissing.
6. That the owner shall grant to Greater Sudbury Hydro sufficient easements as may be required for the access and maintenance of GSU utility infrastructure, including, but not limited to poles, anchors, transformers and/or conductors which are located on, above or in proximity to the subject lands, such that access on or over the lands may be required for the purpose of maintaining such infrastructure.

**CARRIED**

**MV2020/02-Application for Minor Variance by Stuart Seville-Owner**

A Minor Variance application made by Stuart Seville to reduce minimum lot area from 450m<sup>2</sup> to 404m<sup>2</sup>, legally described as Part of Lot 26, RCP 9, Part 1, 36R-4371, Township of Springer, Municipality of West Nipissing.

**RESOLUTION #2020/016**

Moved by: Fernand Pellerin

Seconded by: Christopher Fisher

**CARRIED**

**C06/2020 Application for Consent by Lands of Promise Ltd.-Owner**

A consent application made by Lands of Promise Ltd. for the creation of a Right-of-Way on Burnt Lake Road, legally described as E ½ of Lot 8, Concession 6, Part 8, 36R-14196, Township of Springer, Municipality of West Nipissing.

**RESOLUTION #2020/018**

Moved by: Christopher Fisher

Seconded by: Denis Senecal

**CONDITIONS:**

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;

3. That all conditions be met on or before March 11, 2021 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.

**CARRIED**

**C07/2020 Application for Consent by 2637922 Ontario Limited-Owner**

A consent application made by 2637922 Ontario Limited for the creation of a Right-of-Way on lands on Burnt Lake Road, legally described as E ½ of Lot 8, Concession 6, Parts 2 and 6, 36R-14196, Township of Springer, Municipality of West Nipissing.

**RESOLUTION #2020/019**

Moved by: Denis Senecal

Seconded by: Christopher Fisher

**CONDITIONS:**

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before March 11, 2021 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.

**CARRIED**

**C08/2020 Application for Consent by 855 Burnt Lake Ltd.-Owner**

A consent application made by 855 Burnt Lake Limited for the creation of a Right-of-Way on lands on Burnt Lake Road, legally described as E ½ of Lot 8, Concession 6, Parts 1 and 7, 36R-14196, Township of Springer, Municipality of West Nipissing.

**RESOLUTION #2020/020**

Moved by: Christopher Fisher

Seconded by: Denis Senecal

**CONDITIONS:**

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before March 11, 2021 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.

**CARRIED**

**C09/2020 Application for Consent by Jane Parent-Owner**

A consent application made by Jane Parent for the creation of a new lot on lands on Pike Lake Road, legally described as Lot 12, Concession 2, Township of Bastedo, Municipality of West Nipissing.

**RESOLUTION #2020/021**

Moved by: Denis Senecal

Seconded by: Christopher Fisher



**CONDITIONS:**

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before March 11, 2021 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. That any portion municipally maintained and travelled road located on the subject land be conveyed to the Municipality of West Nipissing.

**CARRIED**

**C44/2019 Application for Consent by 1729153 Ontario Limited-Owner (Change of Conditions)**

A consent application made by 1729153 Ontario Limited for a change of condition (to amend the provisional consent to be a lot addition instead of a new lot) on lands on Front Street, legally described as Pt Lot 4, Concession 1, Parts 3,4,5, 36R-10026, Township of Springer, Municipality of West Nipissing.

**RESOLUTION #2020/022**

Moved by: Christopher Fisher

Seconded by: Denis Senecal

**CONDITIONS:**

**WHEREAS** the Committee of Adjustment for the Municipality of West Nipissing granted provisional consent to sever to 1729153 Ontario Ltd. On November 4, 2019;

**AND WHEREAS** the Provisional Consent contained a condition requiring the owner to grant easements to Greater Sudbury Utilities;

**AND WHEREAS** pursuant to section 53(23) of the *Planning Act*, the Approval Authority may change the conditions of the Provisional Consent at any time before the Consent is given;

**AND WHEREAS** there are no overhead lines, anchors, conductors or other infrastructure located on the lands for which provisional Consent has been granted;

**THEREFORE** be it resolved that the Committee of Adjustment for the Municipality of West Nipissing hereby changes the Conditions of the Provisional Consent granted November 4, 2019 to remove the requirement for easements to be granted to Greater Sudbury Utilities;

**BE IT ALSO RESOLVED** that the Provisional Consent be amended to be a lot addition instead of a new lot.

**CARRIED**

**ADJOURNMENT**

**RESOLUTION #2020/023**

Moved by: Denis Senecal

Seconded by: Christopher Fisher

That the West Nipissing Committee of Adjustment meeting be adjourned to April 20, 2020 in the Library Auditorium of the West Nipissing Municipal Building.

**CARRIED**

  
Chair  
Secretary-Treasurer



## WEST NIPISSING COMMITTEE OF ADJUSTMENT

Resolution No.

2020 / 025

June 23, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**BE IT RESOLVED** that the Minutes of the Committee of Adjustment meeting held on March 9, 2020, be adopted, as presented.

  
CHAIR  
SECRETARY

NAMES	YEAS	NAYS
Fisher, Christopher		
Gagnon, Roger		
Pellerin, Fernand		
Roberge, Normand		
Sénécal, Denis		

**Minutes of the Regular Meeting  
of the Board of Management of Au Château  
held by conference call  
May 20, 2020 at 12:00 noon**

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PRESENT: MEMBERS :	Lise Senécal	Chair
	Yvon Duhaime	
	Jacques Dupuis	Administrator / Secretary
	Léo Malette	Vice-Chair
	Dan O'Mara	
	Joanne Savage	
	Nicole Janson	Recording Secretary

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Due to COVID-19, the meeting was held by conference call and presided by Administrator in the physical absence of the Chair.

No conflicts of interest were declared

**01. Meeting called to order**

Meeting was called to order.

**02. Declaration of Conflict of Interest**

No declaration of conflict of interest declared.

**03. Adoption of Agenda**

Resolution No. 25

Moved by : Joanne Savage

Seconded by : Yvon Duhaime

**BE IT RESOLVED THAT** the Agenda of the Regular Meeting on May 20, 2020 be approved as presented at 12:00 pm.

Carried

**04. Adoption of Minutes**

Resolution No. 26

Moved by : Léo Malette

Seconded by : Dan O'Mara

BE IT RESOLVED THAT the Minutes of the Regular Meeting held April 29, 2020 be approved as presented.

Carried

**05. New Business:**

**a) Personal Protective Equipment Update**

The Board was updated on the PPE inventory the Home currently has and its efforts in keeping a reasonable supply available at all time. Only two (2) items are of concern being mask / visor combination and disposable / re-usable gowns.

**b) Pandemic Pay Update**

Administrator provided the Board with the guidelines on the pandemic pay as to the main purpose of the programs and amounts that staff will receive. Also, unfortunately the management group remains excluded from this program.

**c) Admissions to LTC from Hospital**

After discussion on the issue in question, the Board agreed with Administrator not to proceed with admissions and continue to follow Ministry's directives / guidelines. Board commended Administrator on his efforts in keeping the residents' and staff's health and safety a priority.

**d) COVID-19 UPDATE**

**Resident and Staff Testing Results**

Administrator informed the Board that testing results for all residents and most of the staff came back negative for COVID-19. Due to these encouraging news it was recommended by the Board that a press release be issued to recognize the staff's efforts in maintaining a pandemic-free Home and their continued devotion in keeping residents safe and healthy.

### Activity Programs

Residents' activities continue to be provided to keep morale up while at the same time respecting precautions and distancing.

### Communication Program – Families and Staff

Communication with families is being done by staff on a regular basis either by phone, email or face time including Facebook to keep family members informed on the well-being of their loved ones.

#### **e) LHIN's Declaration of Compliance – MSSA - CSS**

Board approval was required to authorize the Chair to sign the Declaration of Compliance and therefore the following resolution was passed:

Resolution No. 27

Moved by : Léo Malette  
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Board authorizes the Chair to sign the Declaration of Compliance with respect to Au Château's Multi-Sector Service Accountability Agreement.

Carried

#### **f) Strategic Plan – Update Meeting with DNSSAB**

Administrator updated the Board on his meeting with DNSSAB regarding the 40 units and more specifically the 102 bed shelter whereby requesting a five (5) year extension with the same funding level from DNSSAB. This will be reviewed and discussed at the DNSSAB Board level and a response will be provided once a decision has been made.

**06. Unfinished Business:**

**a) Financial Report**

Administrator updated the Board on the expenses incurred and the amount remaining from the government funding provided for COVID-19.

The Financial Report was then accepted as presented and the following resolution was adopted:

Resolution No. 28

Moved by : Léo Malette  
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Financial Report be accepted as presented.

Carried

**b) Administrative Report**

None presented.

**07. In-Camera Session**

None

**08. Other Business / Information Items**

**a) Next Meeting**

The next meeting is scheduled for June 17<sup>th</sup>, 2020 at 12:00 noon.

**b) Information Items**

None



09. **Adjournment**

Resolution No. 29

Moved by : Dan O'Mara  
Seconded by : Joanne Savage

BE IT RESOLVED THAT the meeting now adjourn at 12:45 pm.

Carried

  
Chair  
Administrator / Secretary

**The West Nipissing Public Library Board  
Le conseil de la bibliothèque publique de Nipissing Ouest**

**Regular Board Meeting Minutes  
Thursday, February 13<sup>th</sup> 2020 at 6pm in Sturgeon Falls**

Present: S. Pilon, A. Langevin, J. Séguin, D. Venne

Staff: É. Keenan

Regrets: S. Friedrich

**1. Call to order**

Meeting called to order by chair at 6:07 p.m.

**2. Approval of the agenda for regular Board Meeting of February 13<sup>th</sup> 2020**

MOTION #20-01

MOVED BY D. Venne

SECONDED BY J. Seguin that the agenda be approved as presented  
CARRIED

**3. Declaration of any conflicts of interest**

None

**4. Approval of the minutes of the previous meeting:**

MOTION #20-02

MOVED BY A. Langevin

SECONDED BY S. Pilon that the minutes of the regular board meeting of December 12<sup>th</sup>, 2019 be approved as presented  
CARRIED

**5. Business arising from the minutes**

**a) Janitorial (all branches)**

Sturgeon Falls: The CEO gave a brief description of the janitorial situation at each branch. J. Seguin suggested advancing with the services being performed by the janitors hired by the Municipality before a finalised agreement be signed, as per verbal agreement with Director of Economic Development and Community Services If the terms change or the Board is unsatisfied with the services, they will discuss other options.

Field: The Board requested that the CEO ask if the Field employee would like to take over the janitorial duties for the branch. If so, the employee will have the tasks outlined in the job description and will add 1 hour per week to their timesheet for janitorial duties.

Verner: No changes

Cache Bay: No changes

River Valley: No changes

J. Seguin suggested having employees responsible for janitorial duties take health and safety courses such as heavy lifting and repetitive motions and to ensure that WHIMIS certificates are up to date.

#### **6. Correspondence**

- a) Letter for completion of probation period of CEO

MOTION #20-03

MOVED BY D. Venne

SECONDED BY J. Seguin that the correspondence be received confirming the successful completion of the CEO's probation period

CARRIED

#### **7. Treasurer's Report**

- a) MOTION #20-04

MOVED BY J. Seguin

SECONDED BY D. Venne that the expenditures for the month of December 2019 in the amount of \$8,130.93 for cheques #6300 to #6321 inclusive be approved and that fees and fines in the amount of \$1,217.70 be acknowledged

CARRIED

- b) MOTION #20-05

MOVED BY D. Venne

SECONDED BY J. Seguin that the expenditures for the month of January 2020 in the amount of \$13,045.30 for cheques #6322 to #6340 inclusive be approved and that fees and fines in the amount of \$836.50 be acknowledged

CARRIED

- c) 2020 Draft Budget Discussion

The CEO discussed certain points and project plans for 2020 with the Board involving the 2020 budget. The Board requested that the CEO find precise amounts and quotes for the budget and to present a final copy at the next meeting.

MOTION #20-06

MOVED BY D. Venne

SECONDED BY S. Pilon that the 2020 draft budget be approved as amended

CARRIED

#### **8. Report of Board Members' Advocacy Activities**

None

#### **9. Branch Reports**

None

#### **10. Report of the CEO:**

a) What's new?

The CEO discussed passed and upcoming activities happening at all branches. She also shared the results of the 2019 statistics for all branches as a whole and 2019 Field visitor statistics.

b) OLA Super conference 2020

The CEO shared her experience at the OLA Super conference and the sessions she attended including programming, graphic designs, organizing and weeding sessions.

MOTION #20-07

MOVED BY S. Pilon

SECONDED BY D. Venne that the CEO's report be received

CARRIED

#### **11. Report of the Standing Committees**

Policy & Personnel:

Finance & Property:

#### **12. Policy Review & Updates**

a) GOV-12 Board Members' Code of Conduct

J. Seguin discussed the newly adopted policy at the Municipality of Code of Conduct for Boards and Committees and mentioned a few items he would like to see adopted in our policy. He and the CEO will work on a draft. This item is deferred to the next meeting.

b) HR-4 Job Categories and Salary Schedules

The Board approved the policy and agreed to add the wage grid as an appendix, HR-F  
APPENDIX – WAGE GRID

c) FI-1 Purchasing

Differed to the next meeting.

MOTION #20-08

MOVED BY S. Pilon

SECONDED BY D. Venne to approve policy HR-4 as presented

CARRIED

#### **13. Review of Plans (i.e. Action Plan, Strategic Plan, etc)**

a) D. Venne will send documents to Board before next meeting.

#### **14. New Business**

a) Green Initiative

The CEO discussed the possibility of a partnership with the new community group: Green Initiative West Nipissing. She shared ideas of different workshops or promotional opportunities that may be available in collaboration with the committee.



b) Board meeting schedule

The Board decided to keep the meeting as is for the time being. They mentioned that two could be cancelled if they decide to do so. The meeting schedule is as followed:

- Thursday, March 12<sup>th</sup> 2020
- Thursday, April 9<sup>th</sup> 2020
- Thursday, May 14<sup>th</sup> 2020
- Thursday, June 11<sup>th</sup> 2020
- Thursday, September 10<sup>th</sup> 2020
- Thursday, October 8<sup>th</sup> 2020
- Thursday, November 12<sup>th</sup> 2020
- Thursday, December 10<sup>th</sup> 2020

c) CUPE Wage Increase

The CEO made the Board aware that CUPE and Municipal employee wages have increased for the year 2020 by 1.75% and it is confirmed that the wages will increase by the same amount for 2021.

MOTION #20-09

MOVED BY D. Venne

SECONDED BY J. Seguin that all library employee wages will increase by 1.75% effective February 14<sup>th</sup> 2020, following Municipal and CUPE wage increase

CARRIED

MOTION #20-10

MOVED BY J. Seguin

SECONDED BY S. Pilon that all library employee wages will increase by 1.75% effective January 1<sup>st</sup> 2021, following Municipal and CUPE wage increase

CARRIED

d) Holiday Closures

Differed to next meeting to give Board a chance to check it over.

**15. Date & Time of Next Meeting**

Thursday, March 12<sup>th</sup> 2020 at 6 p.m. in Sturgeon Falls

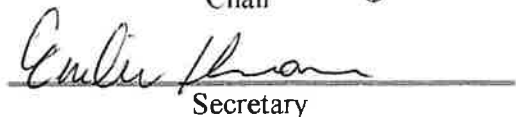
**16. Adjournment**

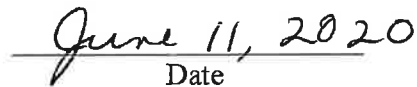
MOTION #20-11

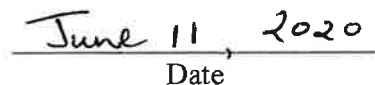
MOVED BY S. Pilon

SECONDED BY D. Venne that the meeting be adjourned at 8:30 p.m.

  
Chair

  
Secretary

  
Date

  
Date

**The West Nipissing Public Library Board  
Le conseil de la bibliothèque publique de Nipissing Ouest**

**Emergency Board Meeting Minutes  
Monday, May 4 2020 at 2:00 p.m. through ZOOM**

Present: S. Pilon, A. Langevin, D. Venne, S. Friedrich, J. Seguin

Staff: É. Keenan

**1. Call to order**

Meeting called to order by chair at 2:05 p.m.

**2. Budget 2020**

J. Seguin answered questions the Board had in regards to the announced Municipal budget cuts to the Library budget and other departments. He explained the reasoning to the Board, that a budget was not submitted to council and that there is a significant amount of funds in the Libraries reserve. J. Seguin suggested that the Board approve and submit the budget to council before the meeting. He assured the Board that he will try to defend the Library budget to his best abilities. The Board requested that the CEO attend the meeting to answer questions from council if they arise.

MOTION #20-19

MOVED BY J. Seguin

SECONDED BY S. Pilon that the Board approves the draft budget as the final copy to be submitted to Municipal Council

CARRIED

**3. Next Meeting**

The next meeting will be held on May 7<sup>th</sup>, 2020 at 10 a.m. through Zoom. The Board will discuss options and adjustments that can be made to the budget to compensate for the cuts by the Municipal contribution. Also, the auditors will present and finalise the financial statements.

**4. Adjournment**

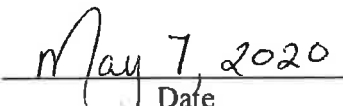
MOTION #20-20

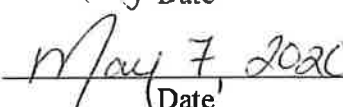
MOVED BY D. Venne that the meeting be adjourned at 2:54 p.m.

CARRIED

  
Chair

  
Secretary

  
Date

  
Date

**The West Nipissing Public Library Board  
Le conseil de la bibliothèque publique de Nipissing Ouest**

**Emergency Board Meeting Minutes  
Thursday, May 7 2020 at 10:00 a.m. through ZOOM**

Present: S. Pilon, A. Langevin, D. Venne, S. Friedrich, J. Seguin

Staff: É. Keenan

Guest: J. Dion (Bakertilly)

**1. Call to order**

Meeting called to order by chair at 11:04 a.m.

**2. Approval of agenda**

MOTION #20-21

MOVED BY S. Friedrich

SECONDED BY J. Seguin that the agenda be approved as presented

**CARRIED**

**3. Declaration of any conflicts of interest**

None

**4. Presentation from Auditors**

MOTION #20-22

MOVED BY J. Seguin

SECONDED BY S. Pilon that the 2019 financial statements prepared by Bakertilly be received and approved

**CARRIED**

MOTION #20-23

MOVED BY S. Pilon

SECONDED BY J. Seguin that the surplus for the 2019 fiscal year be transferred to the reserve following payment of all outstanding accounts

**CARRIED**

**4. Approval of the minutes of the previous meeting:**

MOTION #20-24

MOVED BY D. Venne

SECONDED BY J. Seguin that the minutes of the meeting held on March 16<sup>th</sup>, 2020 be approved as presented

**CARRIED**

MOTION #20-25

MOVED BY S. Pilon

SECONDED BY D. Venne that the minutes of the meeting held on March 25<sup>th</sup>, 2020 be approved as presented CARRIED

MOTION #20-26

MOVED BY S. Pilon

SECONDED BY S. Friedrich that the minutes of the meeting held on April 3<sup>rd</sup>, 2020 be approved as presented CARRIED

MOTION #20-27

MOVED BY D. Venne

SECONDED BY S. Pilon that the minutes of the meeting held on April 28<sup>th</sup>, 2020 be approved as presented CARRIED

MOTION #20-28

MOVED BY S. Friedrich

SECONDED BY J. Seguin that the minutes of the meeting held on May 4<sup>th</sup>, 2020 be approved as presented CARRIED

**5. Correspondence**

None

**6. Business arising from the minutes**

None

**7. Budget discussions**

After the budget cut from the Municipal contribution was confirmed, the CEO prepared alternative budgets to compensate for the lack of funding. The main goal of the options presented were to avoid any major changes in services.

The vice-chair insists that a plan be put in place to avoid any cuts in future years. She asks that we begin working on the Strategic Plan. The Board directs the CEO to start working on a draft working from the Strategic Plan from 2012.

During the discussions, the vice-chair suggested that temporary layoff should be offered to the employee who works in River Valley, since she can't enter the branch to perform tasks like her co-workers. This opportunity would allow her to apply for the CERB program. The chair explained that this option should be given to all employees and not only one however, the Board did not wish to proceed this way. When asked by the CEO if the employee would continue to be paid her regular hours if she denied the layoff, the Board concurred. J. Seguin and S. Friedrich were for the motion, while the chair and D. Venne were against.

MOTION #20-29

MOVED BY J. Seguin

SECONDED BY D. Venne that the Board approves "Draft #2" as the final budget for 2020  
CARRIED

MOTION #20-30

MOVED BY S. Pilon

SECONDED BY J. Seguin that the head of the River Valley branch be offered a temporary  
layoff until further notice

3 (yes) / 2 (no)

### 8. Date & Time of Next Meeting

As the need arises / at the discretion of the CEO

### 9. Adjournment

MOTION #20-31

MOVED BY S. Pilon that the meeting be adjourned at 12:08 p.m.

CARRIED

Anne Langevin  
Chair

Julie Pilon  
Secretary

June 11, 2020  
Date

June 11, 2020  
Date

**The West Nipissing Public Library Board  
Le conseil de la bibliothèque publique de Nipissing Ouest**

**Emergency Board Meeting Minutes  
Tuesday, May 19 2020 at 11:00 a.m. through ZOOM**

Present: S. Pilon, A. Langevin, D. Venne, S. Friedrich, J. Seguin

Staff: É. Keenan

**1. Call to order**

Meeting called to order by chair at 11:00 a.m.

The vice-chair asked the CEO how the Strategic Plan was coming along. The CEO explains that she has not had much time to look into the Strategic Plan due to planning and policy development involving the COVID-19 situation. The chair asked if the vice-chair would like to lead the Strategic Planning committee and she accepted. She will work alongside the CEO to update the Plan from 2012. D. Venne will provide the results from the survey she created for the Strategic Plan.

The vice-chair insisted that the reserves be transferred to an open GIC account, where the funds are always available but are still collecting interest. The Board agrees.

MOTION #20-32

MOVED BY S. Friedrich

SECONDED BY D. Venne that the Board directs the CEO to invest the funds from the reserve to an open GIC.

**CARRIED**

**2. Re-opening plan**

Discussions were held and questions were answered involving the documents provided to the Board, including the "Re-opening plan: Phase 1" and three policies all regarding the current COVID-19 situation.

MOTION #20-33

MOVED BY J. Seguin

SECONDED BY S. Pilon that the Board approves policy SSE 7, OP-PS 18, OP-PS 19 and Appendix OP-PS T

**CARRIED**

**3. Date & Time of Next Meeting**

As the need arises / at the discretion of the CEO



#### 4. Adjournment

MOTION #20-34

MOVED BY J. Seguin that the meeting be adjourned at 11:33 p.m.

CARRIED

Don Langvin  
Chair

Enlin J. Seguin  
Secretary

June 11, 2020  
Date

June 11, 2020  
Date



MINUTES OF PROCEEDINGS

**REGULAR BOARD MEETING – WEDNESDAY MAY 27, 2020  
2:00 PM VIA TELECONFERENCE**

**MEMBERS PRESENT:**

Councillor Mac Bain – (North Bay)  
Mayor Dean Backer (East Nipissing)  
Mayor Jane Dumas (South Algonquin)  
Councillor Terry Kelly (East Ferris)  
**Councillor Mark King - Chair (North Bay)**  
Councillor Chris Mayne (North Bay)  
Councillor Dave Mendicino (North Bay)  
Mayor Dan O'Mara (Temagami)  
**Councillor Dan Roveda Vice Chair (West Nipissing)**  
Councillor Scott Robertson (North Bay)  
Representative Amanda Smith (Unincorporated)  
Councillor Bill Vrebosch (North Bay)

**REGRETS:**

**STAFF ATTENDANCE:**

Catherine Matheson, CAO  
Marianne Zadra, Executive Coordinator and Communications  
Melanie Shaye, Director of Corporate Services  
Justin Avery, Manager of Finance  
Stacey Cyopeck, Manager, Housing Programs  
Pierre Guenette, Manager, Housing Operations  
Lynn Demore-Pitre, Director, Children's Services  
Michelle Glabb, Director, Social Services and Employment  
Dawn Carlyle, Project Manager

**CALL TO ORDER**

The regular Board Meeting was called to order at 2:03 PM by Chair Mark King.

**DECLARATION OF CONFLICTS OF INTEREST**

Representative Amanda Smith declared a conflict with item 8.3 as her employer is named in the report.

**ADOPTION OF THE ROLL CALL**

**Resolution No. 2020-65**

**Moved by:** Bill Vrebosch

**Seconded by:** Dave Mendicino

**That the Board of Directors accepts the Roll Call as read for the Regular Board meeting of May 27, 2020.**

***Carried.***

**CHAIR'S REMARKS**

The Chair welcomed everyone indicated that the Auditor has already presented the financial statements at the NDHC Board meeting and the Finance and Administration Committee meeting, so there will only be a resolution brought forward at this meeting to approve those statements. Thinking ahead to post-pandemic times, the economy is weak and the government is strapped for cash. Children's Services is experiencing a reversal of a commitment from the ministry, the low barrier shelter will also require more funding into the future, and there may be an influx of applications for Ontario Works. The FCM report spells out other challenges for municipalities, and there are concerns from municipalities about any increases to the levy. The CAO has spoken with many of the municipalities so far about their concerns.

**ADOPTION OF THE AGENDA**

**Resolution No. 2020-66**

**Moved by:** Jane Dumas

**Seconded by:** Dan Roveda

**That the Board accepts the agenda for the Regular Board meeting of May 27, 2020.**

***Carried.***

**APPROVAL OF MINUTES**

**Resolution No. 2020-67-A**

**Moved by:** Chris Mayne

**Seconded by:** Dave Mendicino

***Resolved* THAT the Board adopt the minutes of the proceedings of the Regular Board meeting of April 22, 2020.**

***Carried.***

**Resolution No. 2020-67-A**

**Moved by:** Dan Roveda

**Seconded by:** Terry Kelly

***Resolved* THAT the Board adopt the minutes of the proceedings of the Community Services Committee meeting of April 22, 2020.**

***Carried.***

**DELEGATIONS**

There were no delegations.

**CAO VERBAL UPDATE**

**Resolution No. 2020-68**

**Moved by:** Terry Kelly

**Seconded by:** Dave Mendicino

**That the District of Nipissing Social Services Administration Board (DNSSAB) receives the CAO Report for May 27, 2020.**

CAO Catherine Matheson asked for direction in advocating to federal and provincial levels of government through letters, for the most part, for shelter dealing with most vulnerable population. Currently the low barrier shelter is running from the twin pad arena, and may be able to stay until end of July. Funding for shelter will stop at end of June. The shelter offers 24/7 services running at occupancy of about 28 people a night. The first few months was supported from federal funding through Reaching Home as well as provincial funding. Without funding there will be no shelter as of June 30<sup>th</sup>. DNSSAB will continue to advocate as best we can, and will be making presentations virtually at AMO in August. Long term care gaps and homeless shelters have been identified as high risk by province. We're hopeful there will be funding coming into play [loss of internet caused a pause in the CAO Report]

The last of the three Gormanville Road properties has sold.

She highlighted the financial implications related to COVID and the risks involved. Child care remains at high risk and Ontario Works may be a concern in the future with loss of CERB.

The CAO indicated the report about the potential of the DSSABs being the de facto oversight agency for the OPP is another controversial area. She indicated this is not a one size fits all solution across the province and that NOSDA will not be taking a position on this, adding that individual DSSABs can provide input in the consultation process. There was discussion about this topic, the different boundaries among DSSABs, Health Units, Conservation Authorities and municipalities, about how there are more OPP detachments than DSSABs, and the various challenges and inconsistencies the idea of an oversight board within the DNSSAB would pose to the Nipissing District.

The CAO reiterated there is no position taken by NOSDA. Marianne will redistribute the report to members. Guidance was offered in managing the correspondence to government and after some discussion, there was consensus to proceed with the letter writing immediately.

***Carried.***

**CONSENT AGENDA - Reports for Information Only**  
**Resolution No. 2020-69**

**Moved by:** Terry Kelly  
**Seconded by:** Dave Mendicino

**That the District of Nipissing Social Services Administration Board (DNSSAB) receives Consent Agenda Items 7.1 to 7.5 for information purposes only.**

**7.1 FA09-20, COVID-19 Workplace Pandemic Plan Update**

**7.2 FA10-20 Staff Survey Results**

**7.3 Approval of Audited Financial Statements as approved by Resolution FA #2020-04**

**7.4 Appointment of Auditor as approved by Resolution FA #2020-07 and as outlined in FA08-20.**

**7.5 FA11-20 Federation of Canadian Municipalities Report: *Protecting vital municipal services***

[Consent Agenda items were, for the most part, discussed one by one and approved individually rather than as a group.]

**7.1 FA09-20, COVID-19 Workplace Pandemic Plan Update**

**7.2 FA10-20 Staff Survey Results**

There was discussion about items 7.1 and 7.2 and overall approval of DNSSAB's attention to staff morale, productivity and the monitoring of both. There were suggestions that productivity monitoring software be purchased, and that staff may not appreciate remote work long term due to the absence of regular interaction with coworkers, and that some workers would be challenged to put their work down. The CAO indicated the situation will continue to be monitored and a paper will be brought back in the future that identifies these concerns, and the impact on the community and staff.

**7.3 Approval of Audited Financial Statements as approved by Resolution FA #2020-04**

**Moved by:** Dan O'Mara

**Seconded by:** Dave Mendicino

***Carried***

**7.4 Appointment of Auditor as approved by Resolution**

**Moved by:** Terry Kelly

**Seconded by:** Jane Dumas

**7.5 FA11-20 Federation of Canadian Municipalities Report: Protecting vital municipal services**

There was already discussion about this item in the CAO Report, and the item was carried as part of the Consent Agenda.

**MANAGERS REPORTS****HS12-20 Canada – Ontario Housing Benefit (COHB): Administration Plan****RESOLUTION: #2020-70**

**Moved by:** Terry Kelly

**Seconded by:** Dan O'Mara

**That the Board (DNSSAB) approves the implementation of the new Canada – Ontario Housing Benefit (COHB) Program for the District of Nipissing as set out in report HS12-20.**

Housing Services Manager, Stacey Cyopeck explained how what was once known as the Portable Housing Benefit is replaced by the Canada-Ontario Housing Benefit Program, a jointly funded program by the Federal and Provincial Governments. The new program aims to increase affordability and flexibility of housing options for those on or eligible to be on the Housing Access Waitlist. The recommended administration plan will assist people at risk of homelessness, people fleeing domestic violence and Indigenous people. She indicated DNSSAB has received a specific allocation of \$195K, however, the funds are administered directly by the Ministry of Finance. DNSSAB staff will be assisting with completing the applications and forwarding the applications to MOF. As the allocation is provided on a "use it or lose it" basis, it's imperative to begin submitting applications shortly.

[Bill Vrebosch joined the meeting at 2:54 PM]



***Carried***

**HS13-20 F Canada-Ontario Community Housing Initiative (COCHI) & Ontario Priorities Housing Initiative (OPHI) – Investment Plan Amendments**

**RESOLUTION: #2020-71**

**Moved by:** Chris Mayne

**Seconded by:** Scott Robertson

**That the Board (DNSSAB) approves the Investment Plan amendments to the Canada-Ontario Community Housing Initiative (COCHI) & Ontario Priorities Housing Initiative (OPHI), attached as Appendix A, for the District of Nipissing as set out in report HS13-20.**

Housing Services Manager, Stacey Cyopeck explained how this report amends one previously approved by the Board and that the changes under the Capital components provide flexibility for the transitional housing project with the least impact as possible on the municipal levy. Additional changes in the third year of the program further support the creation of affordable housing units. She reviewed the amendments with board members.

***Carried***

**8.3 HS14-29 Transitional Housing Project Name**

**RESOLUTION: #2020-72**

**Moved by:** Dave Mendicino

**Seconded by:** Dan O'Mara

**That the Board (DNSSAB) receives report HS14-20 selecting Option 1 for the name of the future transitional housing project located at 590 Chippewa Street West in North Bay.**

The CAO indicated that some jurisdictions have strict policies for naming things. In this case, there is not policy and the name Gateway House was attached to the application as required. Options were provided to the Board to choose another name and all agreed on Option 1 – Gateway House.

***Carried***

**CS04-20 Child Care Funding Concerns**

**RESOLUTION: #2020-73**

**Moved by:** Dan Roveda

**Seconded by:** Mac Bain

The CAO began the discussion, adding that in both the Chair's remarks and CAO report it was noted that things are changing rapidly due to COVID-19 as is evidenced with the province changing decisions. Children's Services Director Lynn Demore-Pitre explained how child care programs are funded, how the state of emergency affects child care, and how the sustainability of operators is questionable without

the province changing its funding to support providers. The province now wants providers to access all federally funded programming first, which makes it very complicated and time consuming for operators already struggling. And some concerned they won't survive this. The program is still waiting for direction from the Ministry, and will report back to the Board in June on the impact on the service system. The CAO strongly advocates for writing letters to act quickly and this discussion is already under way. Other DSSABs are taking similar action. There was also discussion of sending consistent information in a letter to the Ontario Treasurers Association. After further discussion, it was agreed that a letter to the Minister of Education be sent to MPPs within the Nipissing District as well.

**That the District of Nipissing Social Services Administrative Board (DNSSAB) accepts Briefing Note CS04-20 and that the DNSSAB Board send a letter to Minister Stephen Lecce requesting that the decision to retroactively implement Ontario's Plan to support financial sustainability within the early years and child care sector be reconsidered and set to May 1, 2020.**

***Carried.***

#### **NEW BUSINESS**

There was no new business raised.

#### **NEXT MEETING DATE**

Wednesday, June 24 starting at noon via videoconference.

#### **ADJOURNMENT**

##### **Resolution No. 2020-74**

**Moved by:** Dan O'Mara

**Seconded by:** Bill Vrebosch

**RESOLVED that the Board meeting be adjourned at 3:35 PM.**

***Carried.***

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**MARK KING**  
**CHAIR OF THE BOARD**

---

**CATHERINE MATHESON**  
**SECRETARY OF THE BOARD**

**Minutes of Proceedings Recorder: Marianne Zadra, Executive Coordinator**



**The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

**2020 /****JULY 21, 2020**Moved by / *Proposé par* :Seconded by / *Appuyé par* :

**BE IT RESOLVED THAT** the accounts payables disbursement sheets for **MAY 2020** be received, as presented.

	YEAS	NAYS
<b>DUHAIME, Yvon</b>		
<b>FISHER, Christopher</b>		
<b>LARABIE, Roland</b>		
<b>MALETTE, Léo</b>		
<b>ROVEDA, Dan</b>		
<b>SÉGUIN, Jeremy</b>		
<b>SÉNÉCAL, Denis</b>		
<b>SÉNÉCAL, Lise</b>		
<b>SAVAGE, Joanne (MAYOR)</b>		

**CARRIED:** \_\_\_\_\_**DEFEATED:** \_\_\_\_\_**DEFERRED OR TABLED:** \_\_\_\_\_

# MEMORANDUM

**TO:** Mayor and Council  
**FROM:** Alisa Craddock CPA, CMA Director of Corporate Services/Treasurer  
**DATE:** July 10, 2020  
**RE:** **POTENTIAL INCREASE TO REBATE ON TAX ASSISTANCE BYLAW**

In evaluating the consequences of increasing the maximum amount of the rebate from \$100.00 to \$300.00

- 98% of residential properties in West Nipissing are seeing a total tax increase of less than \$300.00 for 2020
- Average total tax assistance rebate (municipal portion) for last 5 years is \$1,680
- Impacts between 13 and 50 properties on an annual basis
- Typically, 9 qualifying properties per year exceed the \$100 maximum threshold

Qualifying properties must be owned and occupied on a permanent basis by eligible individuals or their spouse. An eligible individual is

- A person who is in receipt of income paid through Ontario Disability Support Program (ODSP)
- A person who is 65 years of age or older and in receipt of income paid through the Guaranteed Income Supplement (GIS)

The total number of qualifying properties and eligible individuals who are home owners within West Nipissing is not an easy answer to retrieve. Based on number of properties that have historically applied, income and population demographics of West Nipissing, increasing the maximum rebate to \$300 would result in estimated total rebates (municipal portion) between \$3,210 and \$7,790.

## Joie de vivre



West Nipissing Ouest

Joie de vivre

[www.westnipissingouest.ca](http://www.westnipissingouest.ca)

## BY-LAW 2020/38

### BEING A BY-LAW TO PROVIDE TAX ASSISTANCE TO CERTAIN ELDERLY AND DISABLED RESIDENTS WHO ARE OWNERS OF REAL PROPERTY

**WHEREAS** Section 319(1) (2) of the *Municipal Act, S.O. 2001*, Chapter 25, as amended to October 12, 2002, provides that the Council of a municipality shall, for the purpose of relieving financial hardship, pass a by-law providing for cancellation of, or other relief in respect of, tax increases on property in the residential property class for owners who are, or whose spouses or same-sex partners, are low-income seniors or low-income persons with disabilities as are both defined in said by-law;

**AND WHEREAS** the Council of the Corporation of the Municipality of West Nipissing deems it expedient to provide for tax relief in the manner herein described;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING HEREBY ENACTS AS FOLLOWS:**

#### 1. DEFINITIONS

- 1.1 **"Corporation"** shall mean the Corporation of the Municipality of West Nipissing.
- 1.2 **"Eligible Person"** shall mean a low-income person with disabilities or a low-income senior or the spouse or same-sex partner of such eligible person.
- 1.3 **"Low-Income Person with Disabilities"** shall mean a person who is in receipt of an increment paid under the Ontario Disability Support Program, 1997.
- 1.4 **"Low-Income Senior"** shall mean a person who is 65 years of age or older and in receipt of an increment paid under the Guaranteed Income Supplement (GIS), as established under Part II of the Old Age Security Act (Canada).
- 1.5 **"Owner"** shall mean a person assessed as the owner of residential real property and includes an owner within the meaning of the Condominium Act.
- 1.6 **"Treasurer"** shall mean the Treasurer of the Corporation of the Municipality of West Nipissing.

#### 2. TAX RELIEF GRANTED

- 2.1 Tax relief granted pursuant to this by-law shall be in the form of a cancellation of the eligible amount, provided that:
  - 2.1.1 such owner or the spouse of such owner occupies or occupy on a permanent basis, the property in respect of which the application for tax relief is made;
  - 2.1.2 such owner or the spouse of such owner or both has or have been assessed as the owner of the residential real property in the municipality for a period of not less than one year immediately preceding the date of the application for relief; and
  - 2.1.3 the balance of the property tax (including any arrears of taxes) is paid in full.
- 2.2 Where a property is owned jointly or co-owned with persons other than the owner's spouse, both or all co-owners must qualify under the eligibility criteria of Section 2.1 of this by-law.
- 2.3 No tax relief granted pursuant to this by-law shall be allowed to an owner in respect of more than one (1) single residential family dwelling unit in any year.
- 2.4 The amount of the tax cancellation shall be determined as follows:



2.4.1 If the total taxes for municipal and school purposes for a qualifying property of an eligible person exceeds its total for the preceding year, the amount of the tax cancellation is the amount of the difference, provided that said difference exceeds \$30.00. Increases above \$30.00 will be cancelled to a maximum of \$300.00.

2.5 The necessary adjustments in accordance with this by-law shall only be applied to an eligible person's tax account after the 1<sup>st</sup> installment of the final tax bill is issued, which shall reduce the amount owing for the 2<sup>nd</sup> installment billed.

### **3. APPLICATIONS**

3.1 All applications for tax relief must be in writing on a form prescribed by the corporation of this purpose and must be submitted to the Treasurer on or before the last day of August, in the year for which the application applies.

3.2 All applications must include:

3.2.1 evidence of ownership; and

3.2.2 evidence of benefits received by the applicant under the Ontario Disability Support Program Act and/or the Old Age Security Act (Canada).

3.3 Applications must be submitted annually to the Treasurer to establish continued eligibility.

3.4 All applications must be submitted to the Treasurer of the Corporation at the Municipality of West Nipissing, 101-225 Holditch Street, Sturgeon Falls, Ontario, P2B 1T1.

### **4. REPEALS**

4.1 Any and all other by-laws or resolutions inconsistent with this by-law are hereby repealed.

### **5. ENACTMENT**

5.1 This by-law shall come into force and take effect immediately upon the final passing thereof.

**ENACTED AND PASSED THIS 21<sup>st</sup> DAY OF JULY 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.**

---

JOANNE SAVAGE  
MAYOR

---

MELANIE DUCHARME  
CLERK

*(See attachments)*



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

SCHEDULE "A" TO BY-LAW 2020/38

APPLICATION FOR TAX RELIEF FOR LOW-INCOME SENIORS/DISABLED

NAME:	DATE OF BIRTH:
CUST. ACCOUNT #:	PHONE #:
ADDRESS:	
DATE OWNER PURCHASED PROPERTY:	

List the Names and Addresses of all owners of property:

OWNER	ADDRESS

**DECLARATION:**

- I/We receive benefits under (check one)  
☐ Ontario Disability Support Program (ODSP)  
☐ Guaranteed Income Supplement (GIS) under Part II of the Old Age Security Act
- I/We have read the attached municipal by-law and confirm that I (we) satisfy all criteria for qualifications.
- I/We do hereby submit proof of our receipt of benefits stated in Clause #1 of this declaration.

Signature

Date

Signature

Date

FOR MUNICIPAL OFFICE USE ONLY :

**CALCULATION:**

Current year taxes: (a) \_\_\_\_\_ - Preceding year taxes: (b) \_\_\_\_\_ = (c) \_\_\_\_\_  
Amount of Cancellation  
(maximum \$300)

☐ Entered in Roll      Date: \_\_\_\_\_      Treasurer: \_\_\_\_\_

*The information collected in this application will be used to determine the applicant's eligibility under the Senior and Disabled Tax Relief Program in accordance with the provisions of the Municipal Freedom of Information and Protection of Persons Privacy Act. All information collect shall remain confidential.*

## RÈGLEMENT MUNICIPAL 2020/38

### RÈGLEMENT MUNICIPAL ADOPTÉ EN VUE D'OFFRIR DE L'AIDE FISCALE À CERTAINS RÉSIDENTS ÂGÉS ET HANDICAPÉS QUI SONT PROPRIÉTAIRES DE BIENS IMMOBILIERS

**ATTENDU QUE** l'article 319 (1) (2) de la *Loi sur les municipalités R.O. 2001*, chapitre 25, tel qu'amendé jusqu'au 12 octobre, 2002, stipule que le conseil d'une municipalité est tenu, en vue d'alléger les difficultés financières de ces personnes, de prendre un règlement municipal prévoyant l'annulation de l'impôt qui est prélevé sur les biens de la catégorie des biens résidentiels, ou une autre forme d'allègement en rapport avec cette augmentation, dans le cas des propriétaires qui satisfont à l'une ou l'autre des conditions suivantes ou dont le conjoint ou partenaire de même sexe satisfait: ils sont des personnes âgées à faible revenu ou des personnes à faible revenu atteintes d'une invalidité au sens du même règlement;

**ATTENDU QUE** le conseil de Corporation de la Municipalité de Nipissing Ouest considère qu'il est opportun d'offrir de l'aide fiscale selon les modalités décrites aux présentes;

**À CES CAUSES, LE CONSEIL DE LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST PROMULGUE, PAR LES PRÉSENTES, CE QUI SUIT:**

#### 1. DÉFINITIONS

- 1.1 "Corporation" s'entend de la Corporation de la Municipalité de Nipissing Ouest.
- 1.2 "Personne admissible" s'entend d'une personne à faible revenu atteinte d'une invalidité ou une personne âgée à faible revenu ou le conjoint ou partenaire de même sexe de ladite personne admissible.
- 1.3 "Personne à faible revenu atteinte d'une invalidité" s'entend d'une personne qui touche des prestations versées en vertu du Programme ontarien de soutien aux personnes handicapées, 1997.
- 1.4 "Personne âgée à faible revenu" s'entend d'une personne âgée de 65 ans ou plus qui touche des prestations versées en vertu du Supplément de revenu garanti (SRG), tel que prévu en vertu de la partie II de la Loi sur la sécurité de la vieillesse (Canada).
- 1.5 "Propriétaire" s'entend d'une personne visée par une évaluation à titre de propriétaire d'un bien immobilier d'habitation et s'entend également d'un propriétaire au sens de la Loi sur les condominiums.
- 1.6 "Trésorier" s'entend du trésorier de la Corporation de la Municipalité de Nipissing Ouest.

#### 2. ALLÈGEMENT FISCAL ACCORDÉ

- 2.1 L'allègement fiscal accordé en vertu du présent règlement doit être sous forme d'annulation du montant admissible, sous réserve que:
  - 2.1.1 le dit propriétaire ou le conjoint du dit propriétaire occupe le bien de façon permanente, à l'égard duquel la demande d'allègement fiscal est faite; et
  - 2.1.2 le dit propriétaire ou le conjoint du dit propriétaire ou les deux ont été visés par une évaluation à titre de propriétaire d'un bien immobilier d'habitation dans la municipalité pour une période d'au moins un an précédant immédiatement la date de la demande d'allègement fiscal; et
  - 2.1.3 le solde de l'impôt foncier (y compris tout arriéré d'impôt) est entièrement libéré.
- 2.2 Lorsque le bien est une propriété conjointe ou une copropriété appartenant à une ou des personnes autres que le conjoint du propriétaire, les deux ou tous les copropriétaires doivent avoir droit à l'allègement fiscal en vertu des critères d'admission tels qu'énoncés

à l'article 2.1 du présent règlement municipal.

- 2.3 Aucun allégement fiscal visé par le présent règlement municipal ne sera accordé à un propriétaire à l'égard de plus d'une (1) unité d'habitation résidentielle unifamiliale dans l'année.
- 2.4 Le montant de l'annulation d'impôt doit être établi comme suit:
- 2.4.1 Si le montant total des impôts destinés à des fins municipales et scolaires sur le bien admissible d'une personne admissible dépasse le montant total de l'année précédente, le montant de l'annulation d'impôt est le montant de la différence, pourvu que ladite différence dépasse 30\$. Toute augmentation dépassant 30\$ sera annulée jusqu'à maximum de 300\$.
- 2.5 Les rajustements nécessaires prévus par le présent règlement municipal doivent s'appliquer au compte de taxes d'une personne admissible seulement après l'émission du premier acompte provisionnel de la facture finale d'impôt; la réduction s'appliquera au montant exigible du deuxième acompte provisionnel.

### **3. DEMANDE**

- 3.1 Toute demande d'allégement fiscal doit être faite par écrit sur une formule prescrite à ces fins par la Corporation et doit être soumise au trésorier au plus tard le dernier jour du mois d'août de l'année d'application.
- 3.2 Toute demande doit comprendre:
- 3.2.1 la preuve de propriété ; et
- 3.2.2 la preuve des prestations que le demandeur a reçues en vertu de la Loi sur le Programme ontarien de soutien aux personnes handicapées et/ou la Loi sur la sécurité de la vieillesse (Canada).
- 3.3 Les demandes doivent être soumises au trésorier chaque année afin d'établir l'admissibilité continue.
- 3.4 Toute demande doit être soumise au trésorier de la Corporation de la Municipalité de Nipissing Ouest, 101-225, rue Holditch, Sturgeon Falls, Ontario, P2B 1T1.

### **4. ABROGATION**

- 4.1 Tout autre règlement municipal et toute autre résolution allant à l'encontre du présent règlement municipal sont par les présentes abrogés.

### **5. PROMULGATION**

- 5.1 Le présent règlement municipal entrera en vigueur dès son adoption définitive.

**PROMULGUÉ ET ADOPTÉ CE 21<sup>e</sup> JOUR DE JUILLET 2020 TEL QUE TÉMOIGNÉ PAR LE SCEAU DE LA CORPORATION ET DES MAINS DE SES OFFICIERS AUTORISÉS**

---

JOANNE SAVAGE  
MAIRE

---

MELANIE DUCHARME  
GREFFIÈRE

*(Voir annexe)*

**ANNEXE "A" AU RÈGLEMENT MUNICIPAL 2020/38**

**DEMANDE D'ALLÈGEMENT FISCAL POUR PERSONNES ÂGÉES À FAIBLE REVENU  
OU POUR PERSONNES À FAIBLE REVENU ATTEINTES D'UNE INVALIDITÉ**

NOM:	DATE DE NAISSANCE:
NO. DE COMPTE DU CLIENT:	N° DE TÉLÉPHONE:
ADRESSE:	
DATE D'ACHAT DU BIEN PAR LE PROPRIÉTAIRE:	

Inscrivez les noms et adresses de tous les propriétaires de biens:

PROPRIÉTAIRE	ADRESSE

**DÉCLARATION:**

- Je reçois (Nous recevons) des prestations en vertu (cocher une case)
  - ☐ du Programme ontarien de soutien aux personnes handicapées
  - ☐ du Supplément de revenu garanti (SRG) tel que prévu en vertu de la partie II de la Loi sur la sécurité de la vieillesse
- J'ai lu (Nous avons lu) le règlement municipal ci-joint et je confirme (Nous confirmons) remplir toutes les conditions.
- Par les présentes, je donne (Nous donnons) la preuve des prestations que je reçois (nous recevons), tel qu'énoncé à l'alinéa 1 de la présente déclaration.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**RÉSERVÉ POUR LE BUREAU MUNICIPAL :**

**CALCUL:**

Impôts de l'année en cours: (a) \_\_\_\_\_ - Impôts de l'année précédente: (b) \_\_\_\_\_ = (c) \_\_\_\_\_  
Montant annulé  
(maximum 300\$)

☐ Inscrit au rôle      Date: \_\_\_\_\_      Trésorier(ière): \_\_\_\_\_

*Les renseignements recueillis dans la présente demande serviront à déterminer si le demandeur est admissible en vertu du Programme d'allègement fiscal pour personnes âgées et personnes atteintes d'une invalidité conformément aux dispositions de la Loi sur l'accès à l'information municipale et la protection de la vie privée. Tous les renseignements recueillis demeureront confidentiels.*

Resolution No.

2020 /

JULY 21, 2020



**The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**BE IT RESOLVED THAT** the equipment described herein be declared as surplus for the Municipality of West Nipissing; and

**BE IT ALSO RESOLVED THAT** Council hereby authorize the disposal of the said surplus equipment:

(1)	2006	R-WAGON (SEARCH & RESCUE TRAILER)	VIN: 4WYS15N25617104
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	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: \_\_\_\_\_

DEFEATED: \_\_\_\_\_

DEFERRED OR TABLED: \_\_\_\_\_



# MEMORANDUM

**TO:** Mayor and Council

**FROM:** Alisa Craddock CPA, CMA Director of Corporate Services/Treasurer

**DATE:** July 9, 2020

**RE:** **BLUE BOX TRANSITION TO FULL PRODUCER RESPONSIBILITY**

In August 2019, the Government of Ontario directed Stewardship Ontario to develop a plan for the transition of the current Blue Box Product Plan to a producer-operated system that provides consistent recovery of materials across the province. The Government's directive outlined some clear timelines for the transition process. The attached memo from Association of Municipalities of Ontario (AMO) highlights these timelines. Transition of municipal Blue Box programs is scheduled to occur in a three year window between January 1, 2023 and December 31, 2025.

As a part of that process, municipalities have been asked to state their preferred transition date and the rationale behind that preferred date. There is no guarantee that municipalities will be granted their preferred date. The confirmed transition dates will be outlined in a Regulation to the Resource Recovery and Circulate Economy Act. It is anticipated that the Regulation will be passed by the end of this year.

Municipalities are also requested to indicate if they would be interested in providing collection services, if mutually agreeable commercial terms can be endorsed.

The attached resolution provides a preferred transition date of January 1, 2023 and an indication that the Municipality would entertain discussions at a future date regarding collection services.

**Joie de vivre**



**West Nipissing Ouest**

Joie de vivre

[www.westnipissingouest.ca](http://www.westnipissingouest.ca)



**The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

**2020 /**

**JULY 21, 2020**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**RESOLUTION ON TRANSITION TO FULL PRODUCER RESPONSIBILITY**

**WHEREAS** the amount of single-use plastics leaking into our lakes, rivers, waterways is a growing area of public concern;

**WHEREAS** reducing the waste we generate and reincorporating valuable resources from our waste stream into new goods can reduce GHGs significantly;

**WHEREAS** the transition to full producer responsibility for packaging, paper and paper products is a critical to reducing waste, improving recycling and driving better economic and environmental outcomes;

**WHEREAS** the move to a circular economy is a global movement, and that the transition of Blue Box programs would go a long way toward this outcome;

**WHEREAS** the Municipality of West Nipissing is supportive of a timely, seamless, and successful transition of Blue Box programs to full financial and operational responsibility by producers of packaging, paper and paper products;

**WHEREAS** the Municipality of West Nipissing is concerned about a recent proposal by the Ministry of Environment, Conservation and Parks that could jeopardize over 135 small rural, remote, and Northern community Blue Box programs across the Province as well as servicing to schools and public spaces;

**AND WHEREAS** the Association of Municipalities of Ontario has requested municipal governments with Blue Box programs to provide an indication of the best date to transition our Blue Box program to full producer responsibility;

**THEREFORE BE IT RESOLVED:**

**THAT** the Municipality of West Nipissing strongly advocates for language to be included in the regulation that ensures municipalities under 5,000 continue to receive Blue Box servicing as was agreed as part of the Provincial government's Blue Box mediation as well as schools and public spaces.

**THAT** the Municipality of West Nipissing would like to transition their Blue Box program to full producer responsibility January 1, 2023.

**AND THAT** this decision is based on the following rationale:

1. The collection of blue box material is contracted to a non-arm's length government business enterprise that operates on a calendar year management agreement.
2. Current facility is reaching end of life. A longer term transition will impact our ability to handle and process materials within this facility.

## RESOLUTION ON TRANSITION TO FULL PRODUCER RESPONSIBILITY (Page 2)

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3. Municipal systems, from sorting to marketing, are not well positioned to respond to the changing composition of products and packaging.

**AND THAT** the Municipality of West Nipissing would be interested in providing collection services to Producers should we be able to arrive at mutually agreeable commercial terms.

**AND FURTHER THAT** any questions regarding this resolution can be directed to Jay Barbeau, CAO at jbarbeau@westnipissing.ca

**AND FURTHER THAT** the resolution be forwarded to the Association of Municipalities of Ontario and the Ontario Ministry of the Environment, Conservation and Parks.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: \_\_\_\_\_

DEFEATED: \_\_\_\_\_

DEFERRED OR TABLED: \_\_\_\_\_



The Corporation of the  
City of North Bay  
200 McIntyre St. East  
P.O. Box 360  
North Bay, Ontario  
Canada P1B 8H8  
Tel: 705 474-0400

OFFICE OF THE CITY CLERK  
CORPORATE SERVICES DIVISION  
Direct Line: (705) 474-0626, ext. 2510  
Fax Line: (705) 495-4353  
E-mail: karen.mcisaac@cityofnorthbay.ca

02 July 2020

RECEIVED

JUL 06 2020

The Right Honourable Justin Trudeau  
Office of the Prime Minister of Canada  
80 Wellington Street  
Ottawa, ON K1A 0A2

Dear Right Honourable Prime Minister Trudeau:

This is Resolution No. 2020-200(a)&(b) which was unanimously passed by Council at its Regular Meeting held Tuesday, June 30, 2020.

Resolution No. 2020-200(a)&(b):

"Whereas the current COVID-19 pandemic will have an impact on Municipalities;

And Whereas Municipalities are not allowed to budget for a deficit, and will face challenges with reduced revenues, potential challenges with the tax base ability to pay, and the cost of local essential services our citizens rely on;

And Whereas the Federation of Canadian Municipalities (FCM) has put forward a request to the Federal Government to support communities with a minimum \$10-billion funding for emergency operational support.

Therefore Be It Resolved that the City of North Bay support the FCM's request with a letter to the Prime Minister, as well as the Minister of Infrastructure and Communities;

Further that a request for similar support from the Federation of Northern Ontario Municipalities, Association of Municipalities of Ontario, MP Anthony Rota, Members of the Opposition, MPP Victor Fedeli and neighbouring Municipalities."

Yours truly,

Jenn Montreuil  
Deputy City Clerk

JM/ck

cc: Hon. Catherine McKenna, Minister of Infrastructure and Communities  
Federation of Northern Ontario Municipalities  
Association of Municipalities of Ontario  
Anthony Rota, MP  
Hon. Jagmeet Singh, Leader of the Opposition NDP  
Hon. Andrew Scheer, Leader of the Opposition PC  
Hon. Jo-Ann Roberts, Interim Leader of the Opposition Green Party  
Hon. Mario Beaulieu, Interim Leader of the Bloc Quebecois  
Victor Fedeli, MPP  
Neighbouring Municipalities (12)



**The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

**2020 /**

**JULY 21, 2020**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**WHEREAS** the Municipality of West Nipissing received a resolution from The Corporation of the City of North Bay supporting the Federation of Canadian Municipalities' (FCM) request asking the Federal Government to support communities with a minimum of \$10-billion funding for emergency operational support;

**BE IT RESOLVED THAT** Council for the Municipality of West Nipissing supports The Corporation of the City of North Bay's resolution supporting the Federation of Canadian Municipalities' (FCM) request asking the Federal Government to support communities with a minimum of \$10-billion funding for emergency operational support;

**BE IT FURTHER RESOLVED THAT** a copy of this resolution be forwarded to the Federation of Northern Ontario Municipalities (FONOM), Association of Municipalities of Ontario (AMO), MP Marc Serré, MPP John Vanthof and neighbouring municipalities.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: \_\_\_\_\_

DEFEATED: \_\_\_\_\_

DEFERRED OR TABLED: \_\_\_\_\_

West Nipissing

June 1-20

I would like to renew my permission to trap on municipal land.

If its possible to renew it for the next 5 years, from 2020 to 2025 season, it would be very much appreciated

many thanks.

Gaston Courchesne  
117 Grande Allée  
Field Ont.

POH 140

Gaston Courchesne

RECEIVED

JUN 19 2020



**The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

**2020 /**

**JULY 21, 2020**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**WHEREAS** at the meeting held on July 21, 2020, Council for the Municipality of West Nipissing received a request from GASTON COURCHESNE seeking to renew his permission to trap on municipal lands for the next five (5) years/seasons;

**BE IT RESOLVED THAT** Council for the Municipality of West Nipissing grants permission to GASTON COURCHESNE to continue trapping operations on municipal lands for the requested 2020 to 2025 seasons, as long as the operations do not infringe on other trappers' lines.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

**CARRIED:** \_\_\_\_\_

**DEFEATED:** \_\_\_\_\_

**DEFERRED OR TABLED:** \_\_\_\_\_





THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**BY-LAW 2020/46**

**BEING A BY-LAW OF THE MUNICIPALITY OF WEST NIPISSING  
TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS MEETING  
HELD ON THE 21<sup>st</sup> DAY OF JULY, 2020**

---

**WHEREAS** the Municipality of West Nipissing deems it desirable to confirm the proceedings of Council at its meeting held on the 21<sup>st</sup> day of JULY 2020, and each motion, resolution and other action passed and taken by the Council at its said meeting is hereby adopted, ratified and confirmed.

The Mayor of the Municipality and the proper officer of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approval where required and except where otherwise provided, the Mayor/Deputy Mayor and the Clerk/Deputy Clerk is hereby authorized and directed to affix the Corporation Seal of the Municipality to all such documents.

**ENACTED AND PASSED THIS 21<sup>st</sup> DAY OF JULY 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.**

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JOANNE SAVAGE  
MAYOR

---

MELANIE DUCHARME  
CLERK