



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE VIRTUAL COUNCIL MEETING  
HELD ON TUESDAY, JULY 14, 2020 AT 6:30 PM**

**PRESENT:** MAYOR JOANNE SAVAGE  
COUNCILLOR YVON DUHAIME  
COUNCILLOR CHRISTOPHER FISHER  
COUNCILLOR ROLAND LARABIE  
COUNCILLOR LÉO MALETTE  
COUNCILLOR DAN ROVEDA  
COUNCILLOR JEREMY SÉGUIN  
COUNCILLOR DENIS SÉNÉCAL  
COUNCILLOR LISE SÉNÉCAL

**ABSENT:**

**VIRTUAL MEETING / RÉUNION VIRTUELLE**

**A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES**

There were no pecuniary interests declared.

**B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA**

**B-1** A resolution was passed to approve the Addendum.

**No. 2020/196** Moved by: Councillor Malette  
Seconded by: Councillor Séguin

**BE IT RESOLVED THAT** the Addendum for the meeting of Council held on July 14, 2020 be adopted as  
 presented /  amended.

**CARRIED**

**B-2** A resolution was passed to adopt the Agenda.

**No. 2020/197** Moved by: Councillor Malette  
Seconded by: Councillor Duhaime

Councillor Roveda requested that Item D-2(a) be removed from the Agenda based on the recent information provided by the North Bay Parry Sound District Health Unit. The Chair stated that the request would require support of 2/3 of the member of Council. All members supported the amendment.

**BE IT RESOLVED THAT** the Agenda for the meeting of Council held on July 14, 2020 be adopted as  
 presented /  amended.

**CARRIED**

**C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS**

**C-1** Presentation of Municipal Financial Statements (Presenter: Dan Longlade )

Dan Longlade, of Baker Tilly, presented the 2019 audited financial statements for the Municipality to Council. Jessica Dionne presented the Comparative Analysis indicating the five areas determined to be reflective of the Municipality's risk levels.

**C-1(a)** A resolution was passed to receive/approve the 2019 audited financial statements for the Municipality.

**No. 2020/198** Moved by: Councillor Fisher  
Seconded by: Councillor Séguin

**WHEREAS** at the meeting of Council held on July 14<sup>th</sup>, 2020, Baker Tilly SNT LLP made a presentation to Council regarding the Audited Financial Statements for the Municipality of West Nipissing for the Fiscal Year ending on December 31, 2019;

**BE IT RESOLVED THAT** the Audited Financial Statements for the Municipality of West Nipissing for the Fiscal year 2019 be approved;

**BE IT FURTHER RESOLVED** that the Mayor and the Chair of General Government be authorized to sign the 2019 Audited Financial Report on behalf of the Municipality of West Nipissing.

**CARRIED**

## COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER

### D-1) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE

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#### D-1(a) Bill 197 – COVID-19 Economic Recovery Act

The Chair shared with Council correspondence received from the Ministry of Municipal Affairs and Housing detailing changes to many Acts which are intended to assist with the economic recovery from the COVID-19 crisis. Additional information will be forthcoming as the regulations are released and will be shared with Council.

« Joanne Savage »

Joanne Savage,  
Chair

« Stephan Poulin »

Stephan Poulin,  
Director of Economic Development and  
Community Services

### D-2) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ

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#### D-2(a) Mandatory Face Coverings - Discussion

↳ *Removed from the Agenda*

### D-3) GENERAL GOVERNMENT / GOUVERNEMENT GÉNÉRAL

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#### D-3(a) Offer of land purchase – Bay Street

Council considered and offer to purchase lands adjacent to residential property on Bay Street. Council was in agreement to dispose of the lands and staff was requested to move forward with declaring the lands surplus and to proceed to have the property appraised.

#### D-3(b) Offer of land purchase – Villeneuve Court

Council considered an offer to purchase lands on Villeneuve Court. The CAO provided information regarding potential economic development of the property. Following discussion, Council determined that they did not wish to dispose of the lands.

#### D-3(c) Offer of land purchase – Riverfront Drive

Council considered an offer to purchase lands located between Riverfront and Demers. A discussion ensued regarding future development of the lands and Council agreed that the lands be retained.

#### D-3(d) Procedure By-Law Section 4.4.17 Re: Letter to the Editor (C. Fisher)

Council discussed the recent letter to the editor by the Mayor. Council discussed the matter and several members stated their displeasure with actions of the Mayor and some requested that the Mayor apologise for the comments made or to qualify those comments as being personal opinions and not speaking on behalf of Council. The Mayor stated that her comments were statements of fact and indicated that she would not be apologising. The Mayor indicated that the ordinary process would be to contact the Integrity Commissioner. The Mayor also stated that she stood behind the statements made in the letter to the editor. A lengthy discussion ensued wherein many opinions were shared with

concerns raised by both parties. Discussions ended when it was suggested to move the subject to the next meeting. The Mayor finally agreed to speak to the media and qualify her comments [based on two conditions](#) but stated that Councillor Fisher should do likewise. (*amendment*)

**D-3(e)** Request for Breakdown of Integrity Commission Billing by Complaint (*C. Fisher*)

↳ Carried to next meeting

**D-3(f)** Unauthorized Legal Expenditures (*C. Fisher*)

↳ Carried to next meeting

**D-3(g)** Parking of Commercial Vehicles on municipal Streets (*J. Savage*)

The Mayor brought forward a letter from a resident requesting that Council consider enacting a by-law to prohibit the parking of commercial vehicles in residential areas. The resident has cited safety concerns as well as aesthetic concerns. Staff provided information about parking regulations. Council requested that staff investigate the matter and bring a report back to Council.

**D-3(h)** Industrial Park Road Naming

The Municipal Clerk provided Council with information concerning a request to name the road leading to the industrial park lots in order to assist the property owner in installing services. Following discussion, Council agreed to name the road Industrial Park Road.

**D-3(i)** Land Purchase – Holditch Street (Encroachment)

The Clerk provided Council with an update on the appraisal for the Holditch Street property. Council directed staff to proceed with an agreement of purchase and sale based on the update appraisal.

« Lise Sénécal »

Lise Sénécal,  
Chair

« Melanie Ducharme »

Melanie Ducharme,  
Clerk

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**D-4) PLANNING / PLANIFICATION ..... NIL**

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**D-5) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE**

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**D-5(a)** Recovery of Fire Department Costs – Use of Fire Marque

↳ Carried to next meeting

**D-6) PUBLIC WORKS / TRAVAUX PUBLICS**

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**D-6(a)** Quesnel Road – Concerns re: Speed Limit (*J. Savage*)

↳ Carried to next meeting

**D-6(b)** Request for advanced green light at intersection of Front and Coursol Streets (*J. Savage*)

↳ Carried to next meeting

**D-7) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES**

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**D-7(a)** Facilities Re-Opening Plan

The Director of Community Services provided Council with information concerning the reopening of the museum, pool and fitness centre. Since the directives are unclear and it will require time to figure out

how the facilities will work once the regulations have been implemented, staff requested permission to leave those facilities until at least September 1<sup>st</sup>. The Director also sought direction on refunding memberships until it is known exactly how the facilities will work. The Director also advised that playgrounds remain cordoned off as they not sanitized. The Director also advised that the arenas can re-open but subject to specific guidelines which need to be obtained from the health unit. The director will also be meeting with user groups to find out what their governing bodies are requiring in order that the feasibility of re-opening. Council was in agreement with the director's recommendations and supported a cautious approach to reopening.

« *Jeremy Séguin* »

Jeremy Séguin,  
Chair

« *Stephan Poulin* »

Stephan Poulin,  
Director of Economic Development and  
Community Services

**MOTION FOR EXTENSION:** A motion was tabled to extend the meeting beyond the regular curfew time in order to proceed with time sensitive items.

Moved by: Councillor Fisher  
Seconded by: Councillor Séguin

**CARRIED**

**CALL FOR BREAK:** At approx. 9:18 PM, the Chair called a 5 minute break and Council resumed the meeting at 9:25 PM

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**D-8) SEWER AND WATER / LES ÉGOUTS ET L'EAU**

**D-8(a) Update - Verner Water Conditions**

↳ *Carried to next meeting*

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**D-9) ENVIRONMENTAL / L'ENVIRONNEMENT ..... *NIL***

**REGULAR COUNCIL / SÉANCE RÉGULIÈRE**

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**E) PLANNING / PLANIFICATION**

**E-1** A resolution was passed to approve By-Law 2020/21 amending the zoning of 611 Sandhill Road

**No. 2020/199** Moved by: Councillor Fisher  
Seconded by: Councillor L. Sénécal

**BE IT RESOLVED THAT** By-law **2020/21**, being a by-law to amend Zoning By-law 2014/45, to rezone certain lands located at 611 Sandhill Road, Sturgeon Falls from Residential One (R1) Zone to Residential One Exception Zone Three (R1-3) Zone, shall come into force and take effect on the date it is passed

**CARRIED**

**E-2** A resolution was passed to approve By-Law 2020/21 amending the zoning of 524 Sabourin Road

**No. 2020/200** Moved by: Councillor Fisher  
Seconded by: Councillor L. Sénécal

**BE IT RESOLVED THAT** By-law **2020/22**, being a by-law to amend Zoning By-law 2014/45, to rezone certain lands located at 524 Sabourin Road, Sturgeon Falls from Residential One (R1) Zone to Residential One Exception Zone Four (R1-4) Zone, shall come into force and take effect on the date it is passed

**CARRIED**

**F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER**

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- F-1** Minutes of a Council meeting held on March 2, 2020.  
↳ *Carried to next meeting*
  
- F-2** Minutes of a Council meeting held on April 20, 2020.  
↳ *Carried to next meeting*
  
- F-3** Minutes of a Council special meeting held on May 26, 2020.  
↳ *Carried to next meeting*
  
- F-4** Minutes of a Council special meeting held on June 1, 2020.  
↳ *Carried to next meeting*
  
- F-5** Minutes of a Council special meeting held on June 3, 2020  
↳ *Carried to next meeting*
  
- F-6** Minutes of a Council meeting held on June 16, 2020.  
↳ *Carried to next meeting*
  
- F-7** Minutes of a Council special meeting held on June 22, 2020.  
↳ *Carried to next meeting*
  
- F-8** Minutes of a Council special meeting held on June 29, 2020.  
↳ *Carried to next meeting*
  
- F-9** Minutes of various board and committee meetings.  
↳ *Carried to next meeting*
  
- F-10** Receive the disbursement sheets for the month MAY.  
↳ *Carried to next meeting*

**G) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ ..... NIL**

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**H) NOTICE OF MOTION / AVIS DE MOTIONS**

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**I) NEW BUSINESS / AFFAIRES NOUVELLES**

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- I-1** A resolution was passed to authorize By-Law **2020/45** to provide for the Naming of Roads and Streets.  
**No. 2020/201**    Moved by:    Councillor Fisher  
                          Seconded by:    Councillor L. Sénécal  
  
**BE IT RESOLVED THAT** By-Law **2020/45**, being a by-law to provide for the naming of roads and streets, shall come into force and take effect on the date it is passed.  
  
**CARRIED**
  
- I-2** By-Law **2020/38** to provide Tax Assistance for Elderly and Disabled Property Owners.  
↳ *Carried to next meeting*

I-3 A resolution was passed to authorize By-Law **2020/43** for Actual Costs for the Cedar Grove Drain.

**No. 2020/202** Moved by: Councillor Fisher  
Seconded by: Councillor L. Sénécal

**BE IT RESOLVED THAT** By-law **2020/43**, being an Actual Cost By-law to amend By-law 2016/65 for the CEDAR GROVE DRAIN in the Municipality of West Nipissing shall come into force and take effect on the date it is passed.

**CARRIED**

I-4 Declare certain equipment as surplus and for the disposition thereof.

↳ *Carried to next meeting*

I-5 Authorization to transition to Full Producer Responsibility (Recycling) .

↳ *Carried to next meeting*

I-6 Support a City of North Bay resolution requesting Emergency Operational Support Funding from the Federal Government.

↳ *Carried to next meeting*

I-7 A resolution was passed to extend the current trapping permission on municipal lands. (G. Courchesne)

↳ *Carried to next meeting*

I-8 A resolution was passed to award the quotation for the purchase of a new ¾ ton truck.

↳ **Refer to the Addendum Section**

#### J) **ADDENDUM / ADDENDA**

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I-8 A resolution was passed to award the quotation for the purchase of a new ¾ ton truck.

**No. 2020/203** Moved by: Councillor Fisher  
Seconded by: Councillor L. Sénécal

**WHEREAS** quotes for the purchase of a new ¾ ton pick up truck were requested by the Water and Sewer Department;

**AND WHEREAS** three (3) quotations were received;

**AND WHEREAS** the quotations have been reviewed and the award being recommended herein consists of the best price meeting all of the specifications;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT THEREFORE RESOLVED THAT** the quotation for the of a new ¾ ton pick up truck for the Water and Sewer Department be awarded to **SAVAGE FORD SALES**, having submitted the lowest quotation of \$61,503.34 meeting all the specifications.

**CARRIED**

#### K) **INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS**

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K-1 The Mayor gave her report.

#### L) **CLOSED MEETING / RÉUNION À HUIS CLOS**

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L-1 A resolution was passed to proceed into closed meeting.

**No. 2020/204** Moved by: Councillor Duhaime  
Seconded by: Councillor Fisher

**BE IT RESOLVED THAT** we proceed into closed meeting as authorized in Section 239 (2) of the Municipal Act, to discuss the following:

- (C) a proposed or pending acquisition or disposition of land by the municipality or local board;  
(i) Business Expansion/Development – proprietary information

**CARRIED**

**L-2** A resolution was passed to adjourn the closed session.

**No. 2020/205** Moved by: Councillor L. Sénécal  
Seconded by: Councillor Duhaime

**BE IT BE IT RESOLVED THAT** the Closed meeting of Council held on July 14, 2020 be adjourned at 10:18 PM in order to proceed with the regular meeting

**CARRIED**

**M) ADJOURNMENT / AJOURNEMENT**

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**M-1** A resolution was passed to adopt By-law **2020/44** confirming the proceedings of Council at its meeting held on July 14, 2020.

**No. 2020/206** Moved by: Councillor L. Sénécal  
Seconded by: Councillor Duhaime

**BE IT RESOLVED THAT** By-law No. **2020/44** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 14<sup>th</sup> day of July 2020, shall come into force and take effect on the date it is passed.

**CARRIED**

**M-2** A resolution was passed to adjourn the meeting of Council.

**No. 2020/207** Moved by: Councillor L. Sénécal  
Seconded by: Councillor Duhaime

**BE IT RESOLVED THAT** the meeting of Council held on July 14, 2020 be adjourned.

**CARRIED**

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*« Joanne Savage »*  
JOANNE SAVAGE  
MAYOR

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*« Melanie Ducharme »*  
MELANIE DUCHARME  
CLERK