

VIRTUAL MEETING / RÉUNION VIRTUELLE



**WN POWER GENERATION
MEETING @ 5:30 PM**

AGENDA / ORDRE DU JOUR

- A) Declaration of Pecuniary Interest / Déclaration d'intérêts pécuniaires
- B) Addendum and Agenda / Addenda et Ordre du jour
- B-1 Approve the Addendum
B-2 Adopt the Agenda
- C) Delegations & Petitions / Délégations et pétitions
- C-1 Presentation of Municipal Financial Statements (Presenter: Dan Longlade, Baker Tilly)
C-1(a) Resolution to receive the Municipal Audited Financial Statements

COMMITTEE OF THE WHOLE / COMITÉ PLÉNIER

- D-1) Economic Development / Développement économique
- D-1(a) Bill 197 – Covid-19 Economic Recovery Act
- D-2) Social Services and Health / Services sociaux et santé
- D-2(a) Mandatory Face Coverings – Discussion
- D-3) General Government / Gouvernement général
- D-3(a) Offer of land purchase – Bay Street
D-3(b) Offer of land purchase – Villeneuve Court
D-3(c) Offer of land purchase – Riverfront Drive
D-3(d) Procedure By-Law Section 4.4.17 Re: Letter to the Editor (C. Fisher)
D-3(e) Request for Breakdown of Integrity Commission Billing by Complaint (C. Fisher)
D-3(f) Unauthorized Legal Expenditures (C. Fisher)
D-3(g) Parking of Commercial Vehicles on municipal Streets (J. Savage)
D-3(h) Industrial Park Road Naming
D-3(i) Land Purchase – Holditch Street (Encroachment)
- D-4) Planning / Planification

D-5) Emergency Measures and Public Safety / Mesures d'urgence et sécurité publique

D-5(a) Recovery of Fire Department Costs – Use of Fire Marque

D-6) Public Works / Travaux publics

D-6(a) Quesnel Road – Concerns re: Speed Limit (*J. Savage*)

D-6(b) Request for advanced green light at intersection of Front and Coursol Streets (*J. Savage*)

D-7) Community Services / Services communautaires

D-7(a) Facilities Re-Opening Plan

D-8) Sewer and Water / Les égouts et l'eau

D-8(a) Update - Verner Water Conditions

D-9) Environmental / L'environnement

REGULAR COUNCIL / SÉANCE RÉGULIÈRE

E) Planning / Planification

E-1 Approve By-Law **2020/21** amending the Zoning By-Law at 611 Sandhill Rd (from R1 to R1-3)

E-2 Approve By-Law **2020/22** amending the Zoning By-Law at 524 Sabourin Rd (from R1 to R1-4)

F) Correspondence and Accounts / Courier et comptes

F-1 Adopt the March 2, 2020 minutes of the SPECIAL meeting of Council.

F-2 Adopt the April 20, 2020 minutes of the SPECIAL meeting of Council

F-3 Adopt the May 26, 2020 minutes of the SPECIAL meeting of Council

F-4 Adopt the June 1, 2020 minutes of the SPECIAL meeting of Council

F-5 Adopt the June 3, 2020 minutes of the SPECIAL meeting of Council

F-6 Adopt the June 16, 2020 minutes of the Council meeting

F-7 Adopt the June 22, 2020 minutes of the SPECIAL meeting of Council

F-8 Adopt the June 29, 2020 minutes of the SPECIAL meeting of Council

F-9 Receive the following minutes from various Boards / Committees :

(i) Committee of Adjustment meeting held March 9, 2020;

(ii) Au Chateau Board meetings held May 20th, 2020;

(iii) WN Library Board meetings held Feb-13th, May 4th, May 7th and May 19th, 2020;

(iv) DNSSAB Board meeting held May 27, 2020

F-10 Receive the **MAY** Disbursement Report

G) Unfinished business / Affaires en marche

H) Notice of Motion / Avis de motion

I) New Business / Affaires nouvelles

- I-1** Authorize By-Law **2020/41** to provide for the Naming of Roads and Streets
- I-2** Authorize By-Law **2020/38** to provide Tax Assistance for Elderly and Disabled Property Owners and Analysis
- I-3** Authorize By-Law **2020/43** for Actual Costs for Cedar Grove Drain
- I-4** Authorization to declare surplus equipment and for the disposition thereof
- I-5** Authorization to Transition to Full Producer Responsibility (Recycling)
- I-6** Support a City of North Bay resolution requesting Emergency Operational Support Funding from the Federal Government.
- I-7** Request for extension of current trapping permission on municipal lands (G. Courchesne)

J) Addendum / Addenda

K) Information, Questions & Mayors' Report / Information, questions et rapport du Maire

- K-1** Mayor's Report

L) Closed Meeting / Réunion à huis clos

- L-1** Resolution to proceed into closed meeting as authorized in Section 239 (2) of the Municipal Act, to discuss the following:
 - (C)** a proposed or pending acquisition or disposition of land by the municipality or local board
 - (i)** Business Expansion/Development – proprietary information
- L-2** Resolution to adjourn the closed session

M) Adjournment / Ajournement

- M-1** Resolution to adopt By-law **2020/44** confirming proceedings of meeting
- M-2** Resolution to adjourn the meeting

**Ministry of Municipal Affairs
and Housing**

Office of the Minister

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et du Logement**

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234-2020-2680

July 8, 2020

Dear Head of Council:

The COVID-19 outbreak has touched everyone in the province, creating personal and financial hardship, and resulting in losses far greater than anyone could have imagined. We are making steady progress in the safe reopening of the province, and we acknowledge and celebrate those who went above and beyond through this crisis.

I am writing to inform you that on July 8, 2020, our government introduced the **COVID-19 Economic Recovery Act, 2020**, to help get Ontario back on track. Our proposed bill will address three critical needs Ontario faces: restarting jobs and development; strengthening communities; and creating opportunity for people.

Our government recognizes the key role that municipalities play in restarting the economy, and that their efficient functioning and economic sustainability is critical to Ontario's future success. We are also continuing to negotiate with our federal partners to ensure communities across Ontario receive the urgent financial support they need. We know that municipalities require fair and flexible investment to protect front line services and help restart the economy.

This bill includes proposals that will enable municipal councils and local boards to meet electronically on a permanent basis and allow municipal councils to decide if they wish to have proxy voting for their members. Our government also proposes to finalize the community benefits charges framework; enhance the Minister of Municipal Affairs and Housing's existing zoning order authority to provide more certainty when fast tracking the development of transit oriented communities; make it faster to update and harmonize the Building Code so that we can break down interprovincial trade barriers, and permanently establish the office of the Provincial Land and Development Facilitator to help solve complex land use issues. We are also working on optimizing provincial lands and other key provincial strategic development projects that will help facilitate economic recovery efforts.

My ministry will be hosting a technical information briefing on the proposed community benefits charges framework, including proposed changes to development charges and parkland dedication, so that municipal staff can gain a better understanding of the proposal. The technical briefing will take place in the near future and invitations from the Assistant Deputy Minister of Local Government and Planning Policy Division to municipal Chief Administrative Officers, Treasurers and Chief Planners will be forthcoming.

.../2

In addition to initiatives that I have outlined above from my ministry, there are several other proposals included in our proposed legislation that will support your communities. Changes proposed will modernize our outdated environmental assessment framework, provide more local say on future landfill sites, and ensure strong environmental oversight, while supporting faster build-out of vital transport and transit infrastructure projects to support our economy. Municipally-run courts will be able to use technology to deliver services remotely and we are also moving to fill justice of the peace vacancies faster and more transparently.

We will be extending the validity period of unused marriage licences and protecting the province's most vulnerable consumers who rely on payday loans, by proposing limits on related interest rates and fees.

Also proposed is the reduction of regulatory burdens on farming while preserving the environmental rules that will support this vital part of our economy. Businesses will be able to count on clear, focused and effective rules that do not compromise people's health, safety or the environment through our changes that continue to focus on cutting red tape. At the same time, our changes will allow health and safety standards to be updated more quickly to ensure worker safety in a changing economy.

As the province continues to reopen and the economy recovers, it's more critical than ever to position Ontario as a top-tier destination for investment, domestic growth, and job creation. A key measure to support this objective is the creation of a new investment attraction agency, Invest Ontario, that will promote the province as a key investment destination and work closely with regional partners to coordinate business development activities.

Our proposed changes will also help our communities respond in part to the challenges that this outbreak has brought to our education system. Changes proposed would allow school boards to select the best candidates for director of education for their respective communities. We will also reduce red tape that is preventing access to school for some First Nation students and by limiting unproductive suspensions for our very youngest students. Students with severe learning disabilities will have an opportunity to complete their studies in the upcoming school year and by broadening the mandates of TVO and TFO, our broadcasters will be able to support students' learning needs better during these challenging times.

Through this proposed legislation, we will take the first step towards a strong restart and recovery. More information on our proposals can be found on the Legislative Assembly of Ontario's [website](#).

Our greatest challenges lie ahead of us, and we know we cannot overcome them alone. It's time for everyone to play a role in rebuilding Ontario together. We will ensure no community or region is left behind. Every community must recover if all of Ontario is to grow and prosper again.

Head of Council
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Municipalities are encouraged to continue to review our Government's Emergency Information webpage at: [Ontario.ca/alert](https://ontario.ca/alert). I thank you for your continued support and collaboration in these challenging times.

Sincerely,

A handwritten signature in blue ink that reads "Steve Clark". The signature is fluid and cursive, with the first name "Steve" and last name "Clark" clearly distinguishable.

Steve Clark
Minister of Municipal Affairs and Housing

c: Chief Administrative Officers
Municipal Clerks
Kate Manson-Smith, Deputy Minister of Municipal Affairs and Housing
Brian Rosborough, Executive Director, Association of Municipalities of Ontario

Legislative
Assembly
of Ontario



Assemblée
législative
de l'Ontario

1ST SESSION, 42ND LEGISLATURE, ONTARIO
69 ELIZABETH II, 2020

Bill 197

An Act to amend various statutes in response to COVID-19 and to enact, amend and repeal various statutes

The Hon. S. Clark

Minister of Municipal Affairs and Housing

Government Bill

1st Reading July 8, 2020

2nd Reading

3rd Reading

Royal Assent



EXPLANATORY NOTE

SCHEDULE 1 BUILDING CODE ACT, 1992

The Schedule amends several provisions of the *Building Code Act, 1992* to change regulation-making authority from the Lieutenant Governor in Council to the Minister of Municipal Affairs and Housing. It also clarifies the scope of certain regulation-making authorities, including the authority to make regulations by adopting certain documents by reference.

SCHEDULE 2 CITY OF TORONTO ACT, 2006

The Schedule amends several provisions of the *City of Toronto Act, 2006* to allow the procedure by-law to provide for electronic participation in meetings and to provide for proxy voting.

SCHEDULE 3 DEVELOPMENT CHARGES ACT, 1997

The Schedule amends the *Development Charges Act, 1997*. The amendments repeal and replace certain amendments made by the *More Homes, More Choice Act, 2019* that are not yet in force and make changes to other provisions that were enacted in that Act. Elements of those amendments are retained, but the following changes and additions are made.

The list of services in subsection 2 (4) of the Act for which a development charge can be imposed is expanded from the list that was included in the *More Homes, More Choice Act, 2019*. A new subsection 2 (4.1) sets out the relationship between development charges and the community benefits charges that can be imposed by by-law under the *Planning Act*.

Section 7 of the Act currently provides for services to be grouped into categories within a development charge by-law. The Schedule repeals and replaces section 7 to provide for services to be included in classes which can be composed of any number or combination of services, including parts or portions of the services listed in subsection 2 (4) of the Act or parts or portions of the capital costs listed in subsection 5 (3) in respect of those services. A class set out in a by-law is deemed to be a single service for the purposes of the Act in relation to reserve funds, the use of money from reserve funds and credits.

Transitional rules that were added as section 9.1 of the Act by the *More Homes, More Choice Act, 2019* with respect to the duration of development charge by-laws are repealed and replaced. Related changes are made to transitional rules in section 26.2 of the Act with respect to the determination of the amount of a development charge.

A new section 33.1 provides transitional rules with respect to reserve funds established by upper-tier municipalities for services for which a development charge can no longer be imposed.

Regulation-making powers are added with respect to transitional matters.

SCHEDULE 4 DRAINAGE ACT

The Schedule amends the *Drainage Act*. The majority of the amendments relate to the service of documents and to the processes involved in amending engineers' reports, approving improvement projects and requesting environmental appraisals.

Other technical amendments are made.

SCHEDULE 5 EDUCATION ACT

The *Education Act* is amended in respect of various issues.

An amendment is made to remove the requirement that directors of education must be supervisory officers that are qualified as teachers. The Act is also amended to provide that if regulations prescribe qualifications for directors of education, boards shall not appoint or employ a person as a director of education unless the person holds those qualifications. Related amendments are made to regulation-making powers under the Act.

The Act is amended to provide that the Minister may, in response to the outbreak of the coronavirus (COVID-19), operate one or more demonstration schools for exceptional pupils in either a residential or non-residential setting for the 2020-2021 school year.

Sections 185 and 188 of the Act are amended to allow persons, other than parents or guardians of pupils or prescribed persons, to be prescribed for the purpose of providing written notice to a board that a pupil or prescribed person intends to attend a prescribed school under section 185 or a school of the board under section 188, as the case may be. Sections 185 and 188 are also amended to add regulation-making powers relating to prescribing the persons who may provide notice, governing the conditions under which that notice may be provided by such persons and authorizing the collection of personal information in the process of providing that notice.

Finally, the Act is amended to authorize regulations providing that pupils in specified grades of elementary school shall not be suspended, or that such suspensions may only occur in the prescribed circumstances. Related amendments are made.

SCHEDULE 6 ENVIRONMENTAL ASSESSMENT ACT

The Schedule amends the *Environmental Assessment Act* in order to modernize environmental assessment requirements under the Act. The amendments in the Schedule will come into force in three phases in order to transition gradually to a more modern approach to environmental assessments. The most significant amendments are outlined below.

Currently the Act applies to enterprises and activities and proposals, plans and programs in respect of those enterprises and activities, both public and private, that are set out in section 3 and referred to in the Act as undertakings. This approach has required that many undertakings be exempted from the Act by regulation, by order or otherwise under the Act. The amendments remove references to undertakings from the Act and give the Lieutenant Governor in Council the power to make regulations designating enterprises and activities, and proposals, plans and programs in respect of enterprises and activities, as projects to which the Act applies. Environmental assessments will only be required for projects that are designated. The projects could be designated as Part II.3 projects or Part II.4 projects.

The amendments repeal Parts II and II.1 of the Act and replace them with Parts II.3 and II.4. Currently, Part II of the Act requires persons to obtain the approval of the Minister or of the Tribunal before proceeding with an undertaking. The Part outlines the environmental assessment process that the person must complete in order to obtain the approval. The new Part II.3 continues the requirements and environmental assessment process that applied to undertakings under Part II so that they apply, with some modifications, to Part II.3 projects. An undertaking that was approved by the Minister under Part II is deemed to be a Part II.3 project when that Part comes into force.

The existing Part II.1 allows a person to obtain the approval of the Minister or the Tribunal for a class environmental assessment in respect of a class of undertakings. The proponents of undertakings under an approved class environmental assessment are entitled to follow an environmental assessment process described in the approval that is less onerous than the Part II process. As of the day the Bill receives Royal Assent, no further class environmental assessments will be approved. When Part II.4 is eventually proclaimed into force, it will replace the approved class environmental assessments under Part II.1 with a streamlined environmental assessment process that will be set out in the regulations. The streamlined environmental assessments will apply to projects that are designated as Part II.4 projects. The 10 approved class environmental assessments that currently exist shall continue to apply to undertakings in each class until all 10 are revoked and replaced, where appropriate, by regulations designating Part II.4 projects and setting out the prescribed requirements, including the streamlined environmental assessment, for those projects.

Section 16 of Part II.1 currently allows the Minister to make orders with respect to undertakings under an approved class environmental assessment to require the proponents of such undertakings to comply with the environmental assessment process in Part II instead of following the approved class environmental assessment. The Minister may also, by order, impose conditions on such undertakings. The amendments limit the Minister's authority to make orders on the Minister's own initiative to a time period determined in accordance with new section 16.1. This new time limit will take effect when the Bill receives Royal Assent.

When Part II.4 comes into force, new section 17.31 will give the Minister the power to make orders with respect to Part II.4 projects that are similar to orders made under section 16 with respect to undertakings in approved class environmental assessments. Under section 17.31, the Minister may make an order declaring Part II.4 projects to be Part II.3 projects and thus requiring proponents of Part II.4 projects to comply with the environmental assessment process in Part II.3 instead of the streamlined environmental assessment set out in the regulations. The Minister will also have the ability to make orders imposing requirements on Part II.4 projects. The Minister's power to make orders under section 17.31 on his or her own initiative will be subject to time limits set out in the regulations.

Other important amendments to the *Environmental Assessment Act* include the following:

1. New section 2.1 is a non-derogation provision to preserve existing aboriginal and treaty rights of the aboriginal peoples of Canada as recognized and affirmed in section 35 of the *Constitution Act, 1982*.
2. New section 6.0.1 in Part II requires a proponent of an undertaking to establish a landfilling site to obtain municipal support for the undertaking in accordance with that section. An equivalent section is included in Part II.3 with respect to projects to establish landfilling sites.
3. Section 9 is amended to allow the Minister to include in the approval of an undertaking a process governing changes that may be made to the undertaking after the approval is given. These amendments are reflected in Part II.3 with respect to the approval of Part II.3 projects.
4. New section 11.5 in Part II provides a 10-year expiry date for approvals that were given before the section comes into force if they did not specify an expiry date. The Minister is given the power to exempt undertakings from this section by regulation. An equivalent section is included in Part II.3 with respect to Part II.3 projects.
5. Part II.2, which currently deals with undertakings to dispose of waste proposed or carried out by municipalities, is repealed.
6. Many amendments to various provisions throughout the Act are required to transition from environmental assessments of undertakings under Parts II and II.1 to environmental assessments of designated projects under Parts II.3 and II.4. A

new Part V.1 is enacted to provide for various transitional matters. It includes new regulation-making powers in respect of transitional matters.

7. The regulation-making powers under Part VI are amended. New regulation-making powers governing Part II.4 projects are included.

The Schedule includes consequential amendments to several other Acts.

SCHEDULE 7 FARM REGISTRATION AND FARM ORGANIZATIONS FUNDING ACT, 1993

The *Farm Registration and Farm Organizations Funding Act, 1993* is amended. The amendments relate to the following matters:

1. The process by which a person who has been denied a farming business registration number may appeal to the Agriculture, Food and Rural Affairs Appeal Tribunal.
2. The eligibility of a francophone organization to continue to receive special funding under the Act.
3. The power to make regulations governing how documents are to be given or served under the Act.

SCHEDULE 8 JUSTICES OF THE PEACE ACT

The Schedule amends the *Justices of the Peace Act*. The major elements are set out below.

The Act is amended with respect to the composition and functions of the Justices of the Peace Appointments Advisory Committee. The qualifications that are currently in section 2.1 of the Act are moved to section 2 of the Act. The composition of the Committee is changed to have three core members and fewer regional members. Certain records and other information collected, prepared, maintained or used by the Committee are to be kept in confidence. The amendment to section 2 of the Act requires the Attorney General to keep information in relation to the appointment or consideration of an individual as a justice of the peace confidential. The Committee is required to include statistics about the sex, gender, race and other characteristics of all candidates who volunteer that information in its annual report.

The functions of the Committee are amended. The Committee shall continue to classify all candidates for a justice of the peace position, although the wording of the classification has changed to “Not Recommended”, “Recommended” and “Highly Recommended”. The Committee submits a list of all candidates and their classifications to the Attorney General. The Attorney General may only recommend a candidate who has been classified as “Recommended” or “Highly Recommended” to fill a justice of the peace position.

The Attorney General may reject the Committee’s recommendations and require that a new list be prepared.

The Attorney General may recommend criteria to be included in the criteria the Committee establishes for the advertising, review and evaluation process.

New section 2.3 deals with transition issues. It authorizes the Attorney General to terminate the appointment of members of the Committee for the purpose of transitioning the Committee’s composition to the new composition specified in the re-enacted section 2.1. It limits compensation and damages and bars certain causes of action and proceedings.

SCHEDULE 9 MARRIAGE ACT

Currently, the *Marriage Act* provides that a marriage licence is valid for three months. The Schedule amends the Act to provide that if the three-month validity period includes a period in which there is an emergency declared throughout Ontario, the licence remains valid throughout the period of emergency and until 24 months after the emergency ends, if particular conditions are met.

SCHEDULE 10 MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING ACT

The Schedule adds section 12 to the *Ministry of Municipal Affairs and Housing Act*. Section 12 establishes the Provincial Land and Development Facilitator. Section 12 also sets out the functions of the Facilitator. The Facilitator shall, at the direction of the Minister, advise and make recommendations to the Minister in respect of growth, land use and other matters, including Provincial interests. The Facilitator shall perform such other functions as the Minister may specify.

SCHEDULE 11 MODERNIZING ONTARIO FOR PEOPLE AND BUSINESSES ACT, 2020

The Schedule enacts the *Modernizing Ontario for People and Businesses Act, 2020* and repeals the *Burden Reduction Reporting Act, 2014* and the *Reducing Regulatory Costs for Business Act, 2017*. The new Act enacts many of the provisions currently in the *Burden Reduction Reporting Act, 2014* and the *Reducing Regulatory Costs for Business Act, 2017*. The most significant

difference is that the requirements under the *Reducing Regulatory Costs for Business Act, 2017* relating to regulations would also apply to draft bills under the new Act.

The Act provides various measures in the interest of reducing regulatory costs for business.

When certain instruments governed by the Act are made or approved and have the effect of creating or increasing administrative costs to business, an offset must be made within a prescribed time.

An analysis that assesses the potential impact of what is proposed must be conducted where instruments governed by the Act are made or approved, and the analysis must be published.

When developing instruments governed by the Act, every minister shall have regard to various principles such as adopting recognized standards; applying less onerous requirements on small businesses; providing digital services to stakeholders and reducing unnecessary reporting.

Businesses required to provide documents to ministries as a result of an instrument will have the option to transmit those documents electronically.

Businesses that demonstrate excellent compliance with regulatory requirements are to be recognized by the Government.

The Minister is required to publish an annual report with respect to actions taken by the Government of Ontario to reduce burdens.

SCHEDULE 12 MUNICIPAL ACT, 2001

The Schedule amends several provisions of the *Municipal Act, 2001* to allow the procedure by-law to provide for electronic participation in meetings and to provide for proxy voting.

SCHEDULE 13 OCCUPATIONAL HEALTH AND SAFETY ACT

Currently, subsection 70 (2) of the *Occupational Health and Safety Act* includes the authority to make regulations that adopt by reference certain codes, standards, criteria and guides. An amendment is made to provide that the power to adopt codes, standards, criteria and guides includes the power to adopt them as they may be amended from time to time.

SCHEDULE 14 ONTARIO EDUCATIONAL COMMUNICATIONS AUTHORITY ACT

The Schedule amends the *Ontario Educational Communications Authority Act* to provide that its objects include supporting the establishment, administration and coordination of distance education programs by or with prescribed persons or entities and discharging any prescribed duties. Related regulation-making powers are added.

SCHEDULE 15 ONTARIO FRENCH-LANGUAGE EDUCATIONAL COMMUNICATIONS AUTHORITY ACT, 2008

The Schedule amends the *Ontario French-language Educational Communications Authority Act, 2008* to provide that its objects include supporting the establishment, administration and coordination of distance education programs by or with prescribed persons or entities and discharging any prescribed duties. Related regulation-making powers are added.

SCHEDULE 16 PAYDAY LOANS ACT, 2008

The Schedule amends the *Payday Loans Act, 2008* to add section 32.1. Section 32.1 sets a maximum interest rate of 2.5 per cent per month (not to be compounded) on the outstanding principal under a payday loan agreement if the advance under the agreement is \$1,500 or less and the term of the agreement is 62 days or less. The amount of the advance and the term of the agreement required for section 32.1 to apply can be changed by regulation, as can the maximum interest rate that may be charged.

Section 33 of the Act is also amended so that, unless the regulations provide otherwise, a fee no greater than \$25 may be charged for a dishonoured cheque, pre-authorized debit or other instrument of payment. A lender cannot impose such a fee more than once with respect to each payday loan agreement.

The Schedule also adds subsection 44 (1.1) to the Act, which provides that a payment referred to in subsection 44 (1) includes interest or a default charge received by a licensee from a borrower to which the licensee is not entitled under the Act or that the borrower is not liable to pay under the Act.

SCHEDULE 17 PLANNING ACT

The Schedule amends the *Planning Act*.

Amendments related to community benefits charges

Amendments in the Schedule repeal and replace certain amendments made by the *More Homes, More Choice Act, 2019* and the *Plan to Build Ontario Together Act, 2019* that are not yet in force. Elements of those amendments are retained, other elements are changed and new elements are added.

Sections 37 and 37.1 of the Act are replaced. The re-enacted section 37 permits the council of a local municipality to impose community benefits charges against land to pay for the capital costs of facilities, services and matters required because of development or redevelopment in the area to which the by-law applies. Subsection 37 (4) provides that a community benefits charge may not be imposed with respect to development or redevelopment of fewer than 10 residential units or in respect of buildings or structures with fewer than five storeys.

Subsection 37 (5) sets out the relationship between community benefits charges and the development charges that can be imposed by by-law under the *Development Charges Act, 1997* and those that can be funded from the special account used for the acquisition of land to be used for park or other public recreational purposes.

Other provisions in the re-enacted section 37 continue to set out various procedural matters related to the making of a community benefits charge by-law, the process for appealing the by-law to the Local Planning Appeal Tribunal and the resolution of disputes in cases where the landowner is of the view that the charge exceeds the maximum allowable charge.

Transitional matters continue to be provided for, both in the re-enacted section 37 and in the re-enacted section 37.1.

Section 42 of the Act is amended with respect to the alternative parkland rate that can be imposed by by-law. The amendments set out various procedural matters related to the passing of a by-law with respect to the alternative parkland rate and the process for appealing the by-law to the Local Planning Appeal Tribunal. Limitations are imposed with respect to the powers of the Local Planning Appeal Tribunal on an appeal of a by-law under section 42. Rules are included with respect to refunds after a successful appeal.

Amendments related to Minister's zoning orders

Currently, under section 47 of the *Planning Act*, the Minister may make orders exercising zoning powers. The Schedule amends section 47 of the Act to give the Minister enhanced order-making powers relating to specified land. "Specified land" is defined as land other than land in the Greenbelt Area within the meaning of the *Greenbelt Act, 2005* (which includes areas covered by the Oak Ridges Moraine Conservation Plan, areas covered by the Niagara Escarpment Plan and areas described in the regulations made under the *Greenbelt Act, 2005*).

The enhanced order-making powers include powers in relation to site plan control and inclusionary zoning. Among other things, this provides the Minister with the ability to require the inclusion of affordable housing units in the development or redevelopment of specified lands, buildings or structures.

Also, among other things, a Minister's order relating to specified land may require that the owner of the specified land enter into an agreement with the relevant municipality respecting specified matters related to development on the land and conditions required for the approval of plans and drawings in a site plan control area. The amendments provide that the Minister may give direction to the parties concerning the agreement. An agreement is of no effect to the extent that it does not comply with the Minister's direction, whether the Minister's direction is given before or after the agreement has been entered into.

SCHEDULE 18 PROVINCIAL OFFENCES ACT

The Schedule makes various amendments, including the following amendments, to the *Provincial Offences Act*.

Under section 5 of the Act, a notice of intention to appear that is included in an offence notice is in some cases required to be filed in person. The section is amended in the first instance to permit notices of intention to appear to be given by mail or in another manner. Subsequent amendments to the section remove reference to a requirement to file a notice of intention to appear in person.

Section 5.1 of the Act is amended so that if an offence notice indicates that an option of a meeting with the prosecutor to discuss the resolution of the offence is available, the meeting may be held by electronic method under section 83.1 of the Act. In particular, the amendments remove a precondition to a meeting by electronic method that either the defendant or the prosecutor be unable to attend the meeting because of remoteness. Complementary amendments are made to section 11 of the Act.

Section 17.1 of the Act applies if a parking infraction notice requires a notice of intention to appear to be filed in person. Amendments are made to the section to permit the filing requirement to be met without personal attendance. Similarly, section 18.1.1 of the Act applies if a notice of impending conviction requires a notice of intention to appear to be filed in person, and amendments are made to that section to permit the filing requirement to be met without personal attendance.

Section 26 of the Act is amended to permit the Lieutenant Governor in Council to make regulations specifying additional methods by which a summons may be served by a provincial offences officer.

Section 45 of the Act is amended to add additional criteria to be met before a court can accept a plea of guilty from a defendant who is making the plea by electronic method under section 83.1 of the Act.

Section 83.1 of the Act is re-enacted in order to expand the circumstances in which a person may participate in a proceeding under the Act, or in a step in a proceeding, by electronic method, as defined in that section.

Section 158.1 of the Act is amended to replace telewarrants — an information given by a means of telecommunication that produces a writing — with electronic warrants, to reflect other electronic communication technologies.

Finally, the French versions of various provisions of the Act are amended to update terminology and correct errors.

SCHEDULE 19 PUBLIC TRANSPORTATION AND HIGHWAY IMPROVEMENT ACT

The Schedule eliminates hearings of necessity for expropriations of property under the Act and provides that the Minister may establish a process for receiving comments from property owners about such expropriations.

SCHEDULE 20 TRANSIT-ORIENTED COMMUNITIES ACT, 2020

The Schedule enacts a new *Transit-Oriented Communities Act, 2020*, which also amends the *Ministry of Infrastructure Act, 2011*.

Transit-Oriented Communities Act, 2020

The *Transit-Oriented Communities Act, 2020* permits the Lieutenant Governor in Council to designate land as transit-oriented community land if specified conditions apply. The Act defines “transit-oriented community project” for the purpose.

The Act provides that if land, any part of which is transit-oriented community land, is expropriated in specified circumstances, a related hearings process under the *Expropriations Act* does not apply in relation to the expropriation. The Act permits the establishment of a process for receiving and considering comments from property owners respecting a proposed expropriation of such land.

Ministry of Infrastructure Act, 2011

The *Ministry of Infrastructure Act, 2011* is amended to permit the Minister to make investments supporting or developing transit-oriented community projects related to priority transit projects.

Janice Dupuis

Subject: FW: Mandatory Face Covering

From: Joanne Savage
Sent: July 8, 2020 12:13 PM
To: Jay Barbeau <jbarbeau@municipality.westnipissing.on.ca>
Cc: Council <Council@municipality.westnipissing.on.ca>
Subject: Mandatory Face Covering

Hi Jay,

As per the discussion of facial covering at the ECG this morning I appreciate the research that will be done regarding this matter.

Municipalities across Ontario are adopting Face Covering By-Law that require the wearing of masks (with some exceptions age and medical circumstances) in enclosed public places. The by-law is another tool to help reduce the spread of COVID-19 in the communities and for extra precaution to pave the way to a successful reopening of Stage 3 of the economy.

It's unfortunate this wasn't mandated by the province however they do encourage health units to proceed in doing so.

We are located between two health units, Sudbury and Regional Health Unit and North Bay Parry Sound Health Unit. Sudbury has adopted mandatory face covering effective today and North Bay recommends face covering.

Our neighbours, Sudbury East municipalities (French River, Markstay-Warren, St Charles and Killarney) are part of the Sudbury and Regional Health Unit and anyone wishing to enter an enclosed public place in their municipalities will be required to wear face covering.

Our businesses are doing a phenomenal job with compliance of health guidelines for infection prevention however we do witness influx of patrons, including out of town individuals and at times challenges with social distancing. Mandatory face covering is to protect employees, residents, vulnerable residents and businesses.

The bylaw would be that extra step to keep our community and people safe and to support our business sector.

Can we as a municipality adopt bylaw even though our Health Unit doesn't mandate it?
Can our Health Unit make it mandatory for a region within their boundary (ie West Nipissing and not North Bay)

With No disrespect to our Chief Medical Officer and HU authorities our uniqueness of our location and population should be considered in weighing decision.

I hope clarification will be obtained before end of week. I wish to proceed with a motion for next Tuesday Council's meeting; a motion to adopt mandatory facial covering in West Nipissing.
If, as elected officials, we do not have this authority then motion would be to seek consideration by our CMO to enact mandatory face covering.

To comply with our procedural by-law, motion need to be submitted to clerk on a prescribed form for it to be added to the agenda for discussion and vote. Please advise if this is appropriate process for discussion and vote for next Tuesday.

Regards
Joanne,
Mayor

NEWS RELEASE

For immediate release: July 9, 2020

HEALTH UNIT IN CONSULTATION TO MANDATE FACE COVERINGS

NORTH BAY, ON - The North Bay Parry Sound District Health Unit (Health Unit) is in consultation with the Northern health units in regards to mandating face coverings across the province. The Health Unit acknowledges the concerns of the community and takes the COVID-19 precautions seriously.

"The hard work of everyone within our district has helped to reduce the spread of COVID-19, which is evident in our case numbers. However, we cannot be complacent with the precautions we take, as COVID-19 is still in our communities. We recommend the use of face coverings when physical distancing is a challenge. We also remind the public to continue to physical distance with individuals outside your household or social circle and to wash or sanitize hands often," said Dr. Jim Chirico, Medical Officer of Health.

A face covering does not replace physical distancing and other protective health measures such as hand washing, and isolating yourself when you have symptoms or have come in close contact with someone with COVID-19 or suspected to have COVID-19.

Currently, there is no specific treatment for COVID-19. It is important to remember that most people with COVID-19 have no symptoms or mild symptoms. People who are mildly ill should isolate and care for themselves at home. Most will recover in one to two weeks by simply treating the symptoms. For more information on COVID-19 visit myhealthunit.ca/COVID-19.

-30-

Media Inquiries:

Alex McDermid, Public Relations Specialist
P: 705-474-1400, ext. 5221 or 1-800-563-2808
E: communications@healthunit.ca

July 9, 2020

SENT ELECTRONICALLY

His Worship Jamie McGarvey and Council
Town of Parry Sound
52 Seguin Street
Parry Sound, ON P2A 1B4
jamie@townofparrysound.com

Dear Mayor and Council:

RE: Face Coverings

The North Bay Parry Sound District Health Unit (Health Unit) is in consultation with the Ministry of Health (Ministry) in regards to mandating face coverings across the province. We understand the concerns of the community and yourselves and take the COVID-19 precautions seriously. It is due to the hard work of everyone within our district that we have helped to reduce the spread of COVID-19, which is evident in our case numbers. However, we cannot be complacent with the precautions we take, as COVID-19 is still in our communities. The Health Unit recommends the use of face coverings when physical distancing is a challenge, to continue to physical distance with individuals outside your social circle and to wash or sanitize hands often.

Through consultation with the Ministry, the Health Unit was informed that a provincial statement on face coverings would be shared soon. A provincial approach to face coverings would result in a clear direction that is consistent across Ontario.

In the event that a provincial approach on face covering is not implemented by the Ministry, the Northern Medical Officers of Health are working together to develop a Northern regional approach to mandatory face coverings. A Northern approach would allow for consistent messaging.

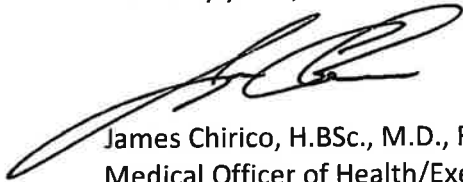
A face covering does not replace physical distancing and other protective health measures such as hand washing, and isolating yourself when you have symptoms, or have come in close contact with someone with COVID-19 or suspected to have COVID-19.

.../2

Currently, there is no specific treatment for COVID-19. It is important to remember that most people with COVID-19 have no symptoms or mild symptoms. People who are mildly ill should isolate and care for themselves at home. Most will recover in one to two weeks by simply treating the symptoms.

Thank you for your commitment to reducing the spread of COVID-19.

Sincerely yours,



James Chirico, H.BSc., M.D., F.R.C.P. (C), MPH
Medical Officer of Health/Executive Officer

/sb

Copy to: Norm Miller, MPP – Parry Sound-Muskoka
Hon. Vic Fedeli, MPP – Nipissing
John Vanthof, MPP – Timiskaming-Cochrane
Donald Sanderson, Chief Executive Officer, West Parry Sound Health Centre
Dr. Wil Smith, President of Medical Staff, West Parry Sound Health Centre
Member Municipalities of the North Bay Parry Sound District Health Unit
Board of Health for the North Bay Parry Sound District Health Unit

MANDATORY FACE MASKS BY-LAWS/DIRECTIVES

City of Brampton Bylaw

- Effective July 10.
- City's Media release
- Information for the public / businesses
- City Council Minutes where bylaw motion passed (Item 5.1):

Dufferin-Wellington-Guelph Public Health Unit Class Order

- Effective June 12. Mandate to wear masks indoors at commercial establishments.

Durham Region Health Department instruction letter on responsibilities to commercial establishments.

- Effective July 10. Mandate to wear masks in public indoor spaces. Businesses will be required to implement a policy.
- Municipality's Regional Chair and CAO media release:

Eastern Ontario Health Unit (EOHU) Directive for Mandatory Masking in Indoor Public Spaces

Haliburton, Kawartha and Pine Ridge District Health Unit Directive and FAQ

- Impacts Northumberland County, Haliburton County, City of Kawartha Lakes
- Effective July 13. Mandate to wear masks indoors at commercial establishments by public health unit.
- Businesses being required to develop policies.

Hastings and Prince Edward Counties Health Unit Directive

- Effective June 10, Mandate to wear masks indoors at commercial establishments by public health unit.
- Businesses being asked to develop policies.
- Letter to Businesses
- FAQs

Kingston, Frontenac and Lennox & Addington Public Health Mandatory Face Coverings

Leeds, Grenville and Lanark District Health Unit Directive for Face Coverings/Masks

City of Mississauga Mandatory Face Covering By-law For Indoor Public Spaces

- News release

City of Ottawa Public Health Mandatory Mask Directive. Ottawa Public Health is mandating the use of masks in many indoor public spaces.

Simcoe Muskoka District Health Unit Mask order FAQs

- Effective July 13. Masks required when entering indoor public spaces like businesses or on public transit.

City of St. Catharines City Temporary Bylaw to be drafted by July 13.

- Effective July 14 and expiring on August 24. Making face coverings mandatory in enclosed public spaces.

City of Toronto by-law to impose temporary regulations requiring the wearing of masks or other face coverings within enclosed public spaces

Region of Waterloo Face covering by-law in enclosed spaces by-law

- General Information
- Face covering code of use by-law on transit

Windsor-Essex County Health Unit Masks FAQs

Janice Dupuis

Subject: FW: Public Health Order, Section 22 - Mandatory Mask Wearing

From: Pam Hillock <phillock@dufferincounty.ca>
Sent: July 8, 2020 11:29 AM
To: Melanie Ducharme <mducharme@municipality.westnipissing.on.ca>
Subject: RE: Public Health Order, Section 22 - Mandatory Mask Wearing

Hi Melanie:

Here are the responses below. The Town of Caledon has recently passed a by-law under the Municipal Act.

QUESTION:

I hope everyone is doing well. Our local Public Health Official (Wellington, Dufferin Guelph) has issued a Class Order under Section 22 of the Health Protection and Promotion Act on June 22 to require mask wearing in commercial establishments for the staff and the patrons. They are requesting us and I guess the local municipalities to enact temporary by-laws to require mask wearing in commercial establishments. They are saying that some other jurisdictions are doing this like Peel, York, Waterloo and Toronto. Has anyone passed this type of a by-law outside of the Section 22 Order. My concern that we would have in essence two pieces of legislation to enforce and also we have a concern about enforcement.

Has any municipality passed such a by-law outside of the Section 22 order? If yes, could you kindly send me a copy.

RESPONSES

Windsor	We have a similar section 22 Order here in Windsor but we are not passing a by-law. To my knowledge we have not had a request from the Health Unit for the by-law and if we did receive such a request, I think there would be concerns about enforcement as well.
Centre Wellington	We are under the same order and have not been contacted and asked to pass a by-law. In the event we do, would you be kind enough to forward any by-laws you receive from other jurisdictions. Thanks very much.
Bruce County	We have not passed such a by-law and at this point in time our Medical Officer of Health has no intention of making the wearing of masks mandatory.

Seguin Township	Our Municipality has not passed a by-law however the matter is on our next meeting agenda for discussion as several requests have been submitted to the members of council for such a regulation.
Mapleton Township	Mapleton did not pass a by-law. I have not heard any discussion about it amongst Wellington County peers. Seems to me the County may have passed something. There was some problems there about language. Local MOH said one thing, Warden Linton said another, then there was retractions but that was all at County level. Here's hoping some one more learned that me will respond.
Loyalist Township	The KFL&A Public Health Unit has issued an Order under Section 22 regarding Mandatory Mask Wearing. Loyalist Township has not passed a by-law. I would be interested in receiving any information you receive in regards to this matter.
Lennox Addington	We have a Section 22 order in place from Kingston, Frontenac, Lennox and Addington Public Health. We are not doing anything further. I agree with you – the order should cover it. Passing a by-law just muddies the waters regarding enforcement.
Waterloo Region	<p>Waterloo Region, as requested by Council, is preparing a by-law without a Section 22 order. Are current thoughts are to pass 2 by-laws:</p> <ol style="list-style-type: none"> 1. One that would impose restriction on our Transit users and Regional facilities(amending our code of use by-law) 2. The other would put restrictions on public indoor spaces such as malls, retail stores, lobbies of commercial buildings. <p>The second proposal is causing me concern and in particular its enforceability. I'm currently trying to work out the details and have a number of meetings scheduled this week to try and work out some details.</p> <p>Regional Council scheduled a special meeting for July 6. This issue will be debated at this time. Our agenda including the 2 draft by-laws are currently scheduled to be posted on July 3.</p> <p>Sorry can't be more helpful at this time. The enforcement of the by-law is currently elusive.</p>
Southwest Middlesex	Southwest Middlesex has not, but we just got off a call with the Middlesex-London MOH who indicated that they are not planning on issuing an order to wear masks, but recommended council's consider it for their communities.
Lambton County	No, we have not. No discussion about enacting one either. Enforcement may be an issue... particularly if the by-laws compels an individual to wear a mask. Also, why limit the compulsion to retail/commercial space and not, for instance, other indoor facilities... like office spaces, etc.... Who would be exempt from the by-law, i.e. those suffering from respiratory illnesses, etc..

Town of La Salle	<p>In Windsor-Essex County our local medical officer of health has implemented mandatory mask wearing, which is the same order as mandated in Guelph. Our local health unit has asked for assistance in enforcing this order, however local municipalities are not equipped to assist in this manner as we do not have the extra staff available. To the best of my knowledge no other municipality has developed their own by-law. I agree with your comment that having two pieces of legislation to enforce the same order would not be helpful.</p> <p>https://www.wechu.org/sites/default/files/edit-resource/em-class-action-order-face-coverings-wec/class-action-order-face-coverings-wec-june-2020.pdf</p>
Town of Caledon	<p>The Region of Peel is looking at drafting a by-law. It is my understanding that the legal minds of the lower tiers and upper tier are working on this. I know they are awaiting to receive a copy of Toronto's by-law.</p> <p>I can forward something to you once it's prepared. Probably not until next week.</p>
Township of Mulmur	<p>Mulmur has not passed such legislation. Our concerns would be the same as yours. Our part time enforcement officer is unlikely to be catching anyone without a mask.</p>
Central Frontenac	<p>No, we have not passed a separate by-law. In consultation with Dr. Moore the municipal partners agreed that our municipal offices be included under the mandatory face covering (mask). Therefore all staff are required to wear a mask when they leave their respective offices.</p>
Region of York	<p>York is considering a bylaw on July 9 and we have no s22 order at this time</p>
City of Toronto	<p>City Council also enacted Bill 511. The by-law is not available yet, but the bill can be viewed below.</p> <p>http://app.toronto.ca/tmmis/viewBillBylaw.do?meeting=2020.CC22</p> <p>City Council adopted as amended, the following items. The minutes for the meeting are being prepared, but the motions are available.</p> <ul style="list-style-type: none"> • CC22.3, Report to City Council on COVID-19 Actions and Council Directions http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2020.CC22.3 • HL17.1, COVID-19 Response and Recovery – Update http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2020.HL17.1

South Frontenac	<p>We've just had the Section 22 order imposed by Kingston, Frontenac, Lennox & Addington Public Health, but that there has been no request for local by-laws to be established.</p> <p>We would be challenged to enforce said by-law as we contract our By-law Enforcement services to a company that provides the same service to a number of surrounding municipalities and enforcing a by-law would be very challenging.</p>
-----------------	--

Regards,

Pam Hillock | County Clerk/Director of Corporate Services
County of Dufferin | Phone: 519-941-2816 Ext. 2503 |
phillock@dufferincounty.ca | 55 Zina Street, Orangeville, ON L9W 1E5

From: Pam Hillock <phillock@dufferincounty.ca>
Sent: June 30, 2020 12:32 PM
To: Pam Hillock <phillock@dufferincounty.ca>
Cc: Michelle Dunne <mdunne@dufferincounty.ca>
Subject: Public Health Order, Section 22 - Mandatory Mask Wearing

Good Afternoon !

I hope everyone is doing well. Our local Public Health Official (Wellington, Dufferin Guelph) has issued a Class Order under Section 22 of the Health Protection and Promotion Act on June 22 to require mask wearing in commercial establishments for the staff and the patrons. They are requesting us and guess the local municipalities to enact temporary by-laws to require mask wearing in commercial establishments. They are saying that some other jurisdictions are doing this like Peel, York, Waterloo and Toronto. Has anyone passed this type of a by-law outside of the Section 22 Order. My concern that we would have in essence two pieces of legislation to enforce and also we have a concern about enforcement.

Has any municipality passed such a by-law outside of the Section 22 order? If yes, could you kindly send me a copy.

Thanks and stay healthy !!

Regards,

Pam Hillock | County Clerk/Director of Corporate Services
County of Dufferin | Phone: 519-941-2816 Ext. 2503 |
phillock@dufferincounty.ca | 55 Zina Street, Orangeville, ON L9W 1E5

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MEMORANDUM

TO: Mayor and Council

FROM: Melanie Ducharme, Municipal Clerk/Planner

DATE: July 7, 2020

RE: **OFFER TO PURCHASE – VACANT MUNICIPAL LAND (BAY STREET)**

A request has been received to purchase the lands located behind 69 Bay Street. The property is approximately 0.6Ac in size and the intention is to construct accessory structures to the residential structure located at 69 Bay Street. The property is not accessible from Bay Street but abuts an unopened road allowance known as Montreal Street. It should be noted that there is a significant drainage course running through the unopened road allowance, thus making its use as an actual road impossible.

Direction is being sought as to whether Council wishes to declare this land surplus to the municipality and have it appraised with a view of disposition to the requestor in accordance with the municipality's policy on disposition of lands (attached).

Thank you,

Joie de vivre



West Nipissing Ouest

Joie de vivre

www.westnipissingouest.ca



MEMORANDUM

D-3(b)

TO: Mayor and Council

FROM: Melanie Ducharme, Municipal Clerk/Planner

DATE: July 7, 2020

RE: **OFFER TO PURCHASE – VACANT MUNICIPAL LAND (VILLENEUVE COURT)**

A request has been received from a resident of Villeneuve Court to purchase a portion of the lands located behind his dwelling approximately 100' deep by 66' in width (see sketch attached). The intention is to clear the property as an extension to the residential lot. Council should be aware that the sale of this land would create an irregular shape to the abutting parcel and may impact future development of those lands.

Direction is being sought as to whether Council wishes to dispose of a portion of this property at this time. If so, the property would need to be appraised in accordance with the municipality's policy on disposition of lands.

Thank you,

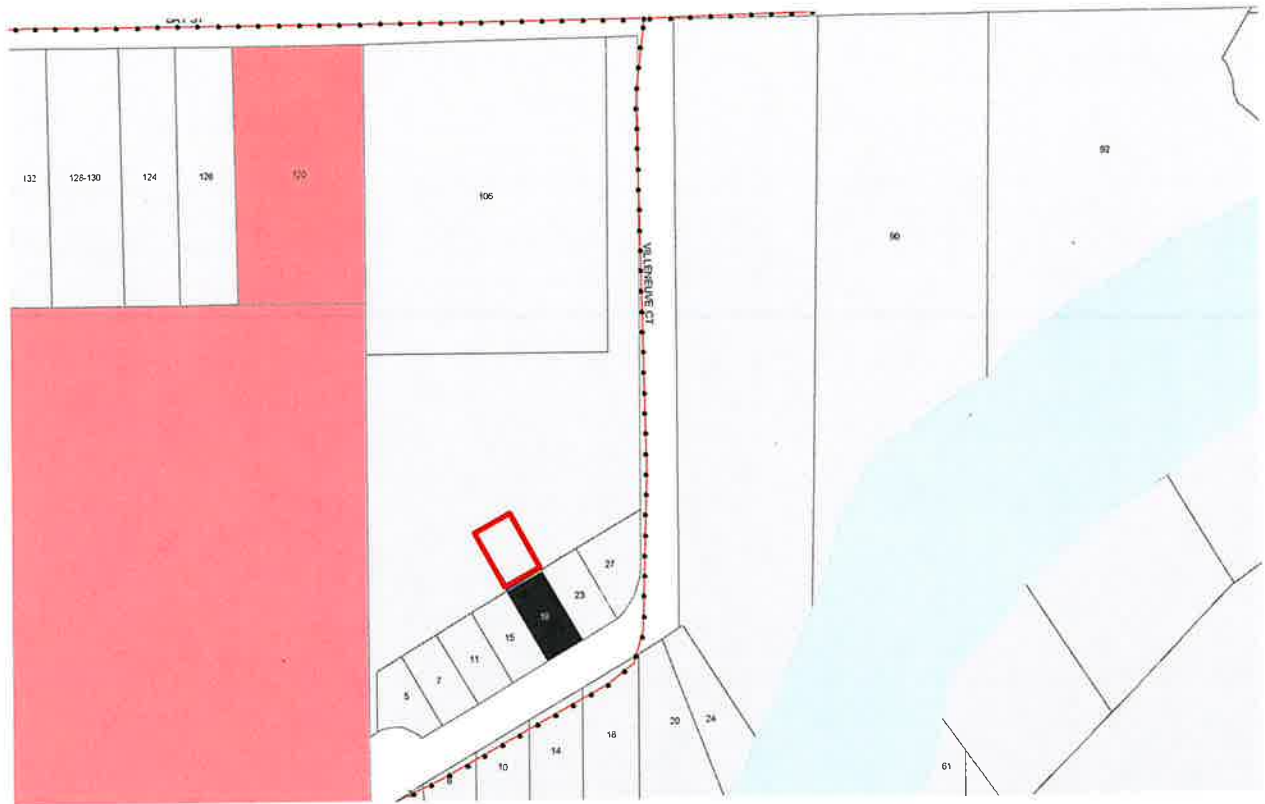
Joie de vivre



West Nipissing Ouest

Joie de vivre

www.westnipissingouest.ca



MEMORANDUM

TO: Mayor and Council

FROM: Melanie Ducharme, Municipal Clerk/Planner

DATE: July 8, 2020

RE: **OFFER TO PURCHASE –
VACANT MUNICIPAL LAND (VACANT LAND BETWEEN RIVERFRONT & DEMERS)**

A request has been received from residents of Riverfront Drive to purchase a portion of the lands located behind their dwelling approximately 150' deep by 60' in width (see sketch attached). The intention is to clear the property as an extension to the residential lot.

In 2016 Council agreed to sell approximately 60' of this same vacant parcel at the rear of another property on Riverfront Drive, as shown on the attached sketch.

Direction is being sought as to whether Council wishes to dispose of a portion of this property at this time. If so, the property would need to be appraised in accordance with the municipality's policy on disposition of lands.

Thank you,

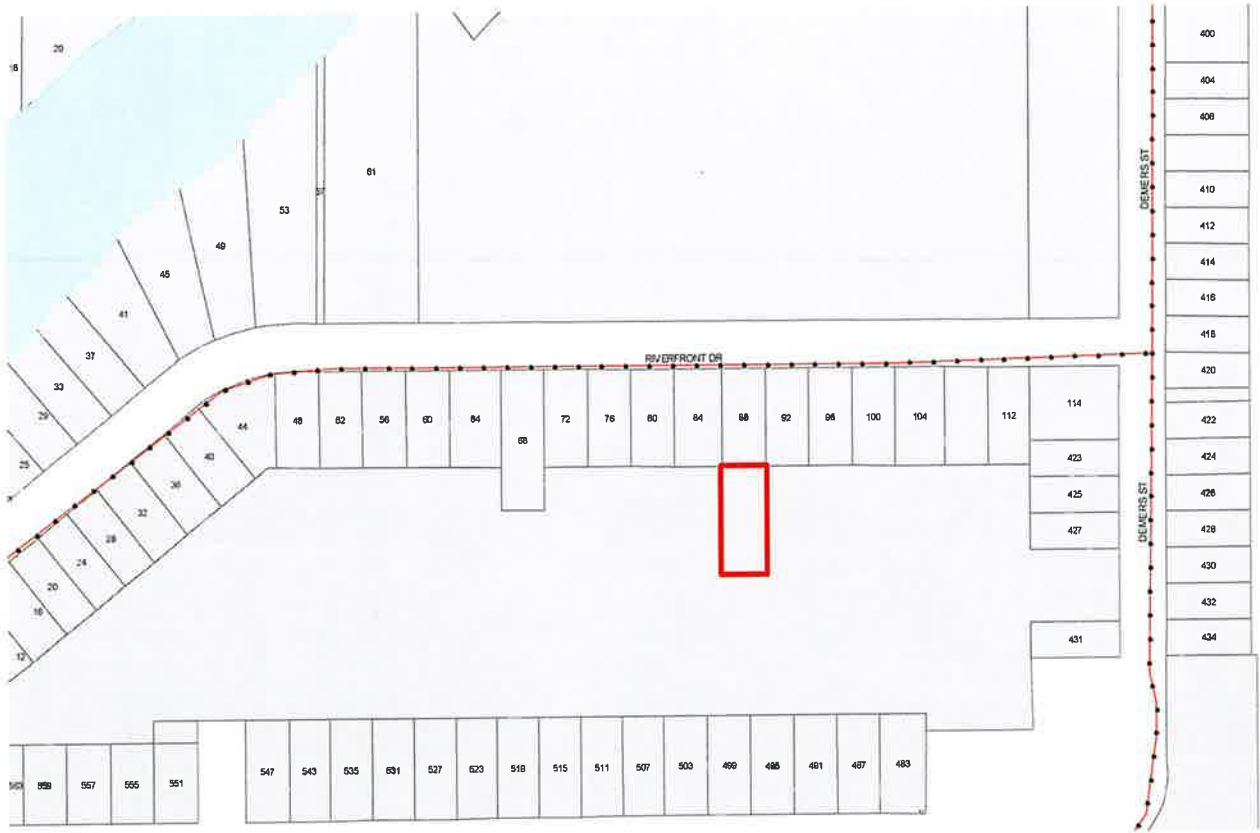
Joie de vivre




West Nipissing Ouest

Joie de vivre

www.westnipissingouest.ca



 AGENDA ITEM REQUEST FORM			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:		July 14th 2020	
Name of Requestor:	Chris Fisher	Date submitted: July 8th 2020	
Address:	Full mailing address: 3636B Hwy 539 Field Ont		
Phone:	Home: 705-758-1632	Business / Cell: 705-492-6784	Fax:
E-Mail:	CFisher@westnipissing.ca		
Requested Agenda Item/Subject:		Mayor's Letter to the Editor In the Tribune	
Additional details / background information:		<input checked="" type="checkbox"/> see below <input type="checkbox"/> Supporting documents attached separately <i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i>	
<p>As per procedure by-law 4.4.17 the Mayor or any councillor is not allowed to represent a view of council without qualifying statements as her personal opinion. Further, it is against the code of conduct sections 6 and 7 for the Mayor to make insinuations publicly about member(s) of staff as she did in the letter.</p>			
ADMINISTRATIVE APPROVAL			
STEP 1 → Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		(e-mail)	Date: July 8, 2020
MUNICIPAL OFFICE USE			
STEP 2 → This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:	July 9, 2020	Received from: Councillor Fisher	
Meeting Date Requested:	July 14, 2020	Mode of Notification: <input checked="" type="checkbox"/> in person <input type="checkbox"/> by telephone <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> other: _____	
Processing of request:	<input type="checkbox"/> Information only <input type="checkbox"/> Report Required <input type="checkbox"/> Action Item <input type="checkbox"/> Public Hearing <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Closed Session		
APPROVED FOR AGENDA:			
Scheduled for (date):			<input type="checkbox"/> Regular meeting <input type="checkbox"/> Committee of Whole meeting
Requestor Notification:	The above requestor _____ was notified on _____ (date)		
Action Taken:			
Notes / Comments:			

4.3 ROLES OF MUNICIPAL ADMINISTRATION

- 4.3.1** To implement Council's decisions and establish administrative practices and procedures to carry out Council's decisions.
- 4.3.2** To undertake research and to provide advice to Council on the policies and programs of the Municipality.
- 4.3.3** To carry out other duties required under this act and other duties assigned by the Municipality.

4.4 DUTIES OF THE MAYOR / DEPUTY MAYOR / PRESIDING OFFICER

- 4.4.1** To open the Meeting by taking the chair and calling the members to order;
- 4.4.2** To receive and submit, in the proper manner all Motions presented by the members;
- 4.4.3** To put to a vote all questions which are moved and seconded or which necessarily arise in the course of the proceedings, and to announce the results of such vote;
- 4.4.4** To decline to put to a vote Motions which infringe upon the rules of procedure;
- 4.4.5** To enforce on all occasions the observance of order and decorum among the members and guests;
- 4.4.6** To call by name any person persisting in breach of the rules of order of the Council or Committee thereby ordering the person to vacate the Council Chamber or other place of Meeting, as the case may be;
- 4.4.7** To authenticate by signature all By-laws, Resolutions and minutes of the Council or Committee;
- 4.4.8** To rule on any points of order raised by members;
- 4.4.9** To determine the process for selecting the members of Council who are to serve on Committees, and have such approved by Resolution of Council, from time to time;
- 4.4.10** To represent and support the Council or Committee, declaring its will and implicitly obeying its decisions in all things;
- 4.4.11** To ensure that the decisions of Council or Committee are in conformity with the laws and By-laws governing the activities of the Municipal Corporation or Committees;
- 4.4.12** To maintain order. Where it is impossible to maintain order, the Mayor may, without any Motion being put, adjourn the Meeting to a time to be named by the Mayor.
- 4.4.13** To expel from a Meeting any person or group who continues to disrupt the Meeting after being so warned and who engages in improper conduct;
- 4.4.14** To adjourn the Meeting when the business is concluded.
- 4.4.15** To sit as ex-officio member of all Committees of the Council and entitled to vote at Meetings.
- 4.4.16** To act in accordance with the Oath of Allegiance and Oath of Elected Office.
- 4.4.17** To clearly qualify any statement which deals with matters which have not been approved or adopted by Council either by Resolution or by-law as being their personal opinion and not that of Council as a whole when addressing other levels of government, their agencies, the private sector and the media.

4.5 DUTIES OF COMMITTEE CHAIRS

- 4.5.1** To take the chair of his or her Committee when directed to do so by the Mayor or presiding officer;
- 4.5.2** To enforce on all occasions the observance of order and decorum among the members and guests;
- 4.5.3** To call by name any person persisting in breach of the rules of order of the Council or Committee thereby ordering the person to vacate the Council Chamber or other place of Meeting, as the case may be;
- 4.5.4** To rule on any points of order raised by members;
- 4.5.5** To represent and support the Mayor and Council, declaring its' will and implicitly obeying its decisions in all things;

- 4.5.6 To maintain order. Where it is impossible to maintain order, the Committee Chair may, without any Motion being put, adjourn the Committee.
- 4.5.7 To expel from a Meeting any person or group who continues to disrupt the Meeting after being so warned and who engages in improper conduct;
- 4.5.8 To conclude that particular Committee when business has been dealt with and to return the Chair to the Mayor or Presiding Officer.
- 4.5.9 To act in accordance with the Oath of Allegiance and Oath of Elected Office.
- 4.5.10 To clearly qualify any statement which deals with matters which have not been approved or adopted by Council either by Resolution or by-law as being their personal opinion and not that of Council as a whole when addressing other levels of government, their agencies, the private sector and the media.

4.6 DUTIES OF COUNCILLORS

- 4.6.1 To prepare for Meetings, including reviewing the Agenda and background information prior to the Meeting.
- 4.6.2 To speak only to the subject under debate.
- 4.6.3 To vote on all Motions before Council unless prohibited from voting by law.
- 4.6.4 To observe proper procedure and decorum at all Meetings.
- 4.6.5 To state questions to be asked through the Mayor and/or Chair.
- 4.6.6 To support the Council.
- 4.6.7 To attend all Meetings to which the member has been appointed by Council.
- 4.6.8 To act in accordance with the Oath of Allegiance and Oath of Elected Office.
- 4.6.9 To clearly qualify any statement which deals with matters which have not been approved or adopted by Council either by Resolution or by-law as being their personal opinion and not that of Council as a whole when addressing other levels of government, their agencies, the private sector and the media.

4.7 DUTIES OF THE CLERK

- 4.7.1 To prepare and distribute Agendas electronically or in hard copy, as requested, for all Meetings of Council and Committee of the Whole in accordance with this By-law.
- 4.7.2 To record, without note or comment, all Resolutions, decisions and other proceedings of the Council.
- 4.7.3 If requested by any member present at a vote, to record the name and vote of every member voting on any matter or question.
- 4.7.4 To keep the originals or copies of all by-laws and of all minutes of the proceedings of the Council.

5.0 CONDUCT OF MEMBERS OF COUNCIL AND/OR COMMITTEE

5.1 NO MEMBER AT A MEETING SHALL:

- 5.1.1 Speak aloud at a Meeting or address members without first receiving permission of the Chairperson to do so;
- 5.1.2 Use profane or offensive words or insulting expressions against the Council or against any member, staff or guest;
- 5.1.3 Resist the rules of Council or disobey the decisions of the Mayor or presiding officer or of Council on questions or order or practice or upon the interpretation of the rules of Council;
- 5.1.4 Leave their seat or make any noise or disturbance while a matter is being considered or discussed by Council; while a vote is being taken or until the results are declared;
- 5.1.5 Disturb another member, staff or guest by any disorderly conduct disconcerting the speaker or the assembly;
- 5.1.6 Interrupt any member while speaking through, speaking out, noise or disturbance except to raise a point of order;
- 5.1.7 Speak on any subject other than the subject in debate;

**(5) Personal Gain**

- (a) Members may not use their position, privileges, or confidential information obtained as a result of their position for private gain or to improperly benefit another person.
- (b) Members may not be a party to or beneficiary under a contract for:
 - (i) the provision of goods or services to the municipality; or
 - (ii) the performance of any work otherwise than as a Councillor for the municipality;
- (c) A Member may not obtain a financial interest in any business of the municipality; or
- (d) A Member may not appear on behalf of any other person before the Council or a Committee for a fee or other consideration.

(6) Respect the Decision Making Process

All Members shall communicate accurately the decision of Council or Committees, in such a manner that shows respect for the decision making process of Council or Committees whether they agree or not.

(7) Conduct Respecting Staff

Only Council as a whole, where applicable, has the authority to approve budget, policy, Committee processes and other such matters. Accordingly, Members shall direct requests outside of Council or Committees approved budgets. Unless an emergency, all Staff responses will be provided during regular work hours.

- (a) Under the direction of the CAO or designate, staff serves the Council as a whole and the combined interests of all members as evidenced through the decisions of Council.
- (b) Members shall be respectful of the role of staff to advise based on political fairness, and objectivity, and without due influence from any individual member or group of the Council.
- (c) No Member shall maliciously or falsely harm the professional or ethical reputation or the prospects or practice of staff. All Members shall show respect for the professional capacities of the staff of the Municipality of West Nipissing.
- (d) No Member shall compel staff to engage in partisan political activities or be subjected to threats or discrimination for refusing such activities.
- (e) Members shall not use or attempt to use their authority or influence for the purpose of intimidating, threatening, coercing, commanding or influencing any staff member with the intent of interfering with the person's duties including the duty to disclose improper activity.
- (f) **No Member shall:**
 - maliciously or falsely injure the professional or ethical reputation by spreading malicious rumours;
 - cause persistent, excessive nit-picking, unjustified criticism and constant scrutiny;
 - exclude or ignore the target;
 - refuse to acknowledge the target or his/her contributions;
 - undermine the target's efforts by setting impossible goals and deadlines; and
 - impede or have influence on an employee's effort in advancing, promotions or transfers.

(8) Interpersonal Behaviour of Members**(a) Treat Every Person with Dignity, Understanding and Respect**

Members shall abide by the provisions of the *Human Rights Code* and, in doing so, shall treat every person including other Members of Council, Committees, Boards, corporate employees, individuals providing services on a contract basis and the public with dignity, understanding and respect for the right to equality and the right to an environment that is safe and free from harassment and discrimination.


(b) Not to Discriminate

Members shall not discriminate against anyone on the basis of their race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, age, record of offences, marital status, same-sex partnership status, family status, or disability. "Age", "disability", "family status", "record of offences", "same sex partnership status" shall be as defined in the *Human Rights Code*.


(c) Not to Engage in Harassment


Members shall not:

- (i) make racial, homophobic, sexist or ethnic slurs;
- (ii) display pornographic, homophobic, sexist, racist or other offensive or derogatory material;

 AGENDA ITEM REQUEST FORM			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:		July 14th 2020	
Name of Requestor:		Chris Fisher	Date submitted: July 8th
Address:		Full mailing address: 3636B Hwy 539 Field Ont	
Phone:	Home: 705-758-1632	Business / Cell: 705-492-6784	Fax:
E-Mail:		CFisher@westnipissing.ca	
Requested Agenda Item/Subject:		IC Billing	
Additional details / background information: <input checked="" type="checkbox"/> see below <input type="checkbox"/> Supporting documents attached separately <i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i> Request for breakdown of IC billing by complaint # for Agenda item to be brought forward in August.			
ADMINISTRATIVE APPROVAL			
STEP 1 → Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		(e-mail)	Date: July 8, 2020
MUNICIPAL OFFICE USE			
STEP 2 → This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:	JULY 9, 2020	Received from:	Councillor C. Fisher
Meeting Date Requested:	JULY 14, 2020	Mode of Notification:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:	<input type="checkbox"/> Information only <input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session		
APPROVED FOR AGENDA:			
Scheduled for (date):			<input type="checkbox"/> Regular meeting <input type="checkbox"/> Committee of Whole meeting
Requestor Notification:	The above requestor _____ was notified on _____ (date)		
Action Taken:			
Notes / Comments:			

SCHEDULE "B" OF BY-LAW 2019/24

 AGENDA ITEM REQUEST FORM			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:		July 14th 2020	
Name of Requestor:		Chris Fisher	Date submitted: July 8th 2020
Address:		Full mailing address: 3636B Hwy 539 Field Ont	
Phone:	Home: 705-758-1632	Business / Cell: 705-492-6784	Fax:
E-Mail:		CFisher@westnipissing.ca	
Requested Agenda Item/Subject:		George Vuicic's separate billing for Reading and Responding to the Mayors email.	
Additional details / background information: <input checked="" type="checkbox"/> see below <input type="checkbox"/> Supporting documents attached separately <i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i> If council members break the procurement by-law and start contacting Municipal Lawyers directly without Councils consent, then they should pay for it out of their own pockets, else the procurement by-law needs to be changed so that every member of council has this same right. (Which, I believe would ultimately be a disaster for the tax payer).			
ADMINISTRATIVE APPROVAL			
STEP 1 → Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		(e-mail)	Date: July 8, 2020
MUNICIPAL OFFICE USE			
STEP 2 → This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:	July 9, 2020	Received from:	Councillor C. Fisher
Meeting Date Requested:	July 14, 2020	Mode of Notification:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:	<input type="checkbox"/> Information only <input type="checkbox"/> Action Item <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session		
APPROVED FOR AGENDA:			
Scheduled for (date):			<input type="checkbox"/> Regular meeting <input type="checkbox"/> Committee of Whole meeting
Requestor Notification:	The above requestor _____ was notified on _____ (date)		
Action Taken:			
Notes / Comments:			

 AGENDA ITEM REQUEST FORM			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:		July 14, 2020	
Name of Requestor:		Joanne Savage	Date submitted: July 6, 2020
Address:		Full mailing address:	
Phone:		Home:	Business / Cell: 705 498 0819 Fax:
E-Mail:			
Requested Agenda Item/Subject:		Parking of commercial vehicles on municipal streets in residential areas	
Additional details / background information: <input type="checkbox"/> see below <input checked="" type="checkbox"/> Supporting documents attached separately <i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i>			
Consideration of a Bylaw Purpose : to prohibit Parking of Commercial Vehicles on municipal streets Objective : safety concern for pedestrians and for on going traffic in residential areas Many residential areas have no sidewalks Background information : correspondence of taxpayer addressed to Mayor and Council (Hard copy to be provided separately)			
ADMINISTRATIVE APPROVAL			
STEP 1 → Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		(e-mail)	Date: July 6, 2020
MUNICIPAL OFFICE USE			
STEP 2 → This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:		July 9, 2020	Received from: Mayor J. Savage
Meeting Date Requested:		July 14, 2020	Mode of Notification: <input checked="" type="checkbox"/> in person <input type="checkbox"/> by telephone <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:		<input type="checkbox"/> Information only <input type="checkbox"/> Action Item <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session	
APPROVED FOR AGENDA:			
Scheduled for (date):		<input type="checkbox"/> Regular meeting <input type="checkbox"/> Committee of Whole meeting	
Requestor Notification:		The above requestor _____ was notified on _____ (date)	
Action Taken:			
Notes / Comments:			

July 2, 2020

Mayor Joanne Savage and Councillor's
Municipality of West Nipissing
101-235 Holditch St.
Sturgeon Falls, Ontario
P2B 1T1

Your Worship and Council:

Re: Request For the Establishment of a Bylaw to Eliminate the Parking of Commercial Vehicles on Residential Properties and Municipal Streets

Since December of 2019 when the property of 439 Mageau was purchased by the new owner, we have been faced with a commercial vehicle parking in their driveway (approx. 40 tons, dual axel, 60 feet in length) and along the West shoulder of Mageau Street.

We approached the owner in hopes of resolving this issue, but unfortunately there is no co-operation present from the new occupant.

We have reached out to Bylaw Enforcement (Mr. Pilon) with no avail, our next step was to contact our Ward 2 Representative Councillor Mallette, unfortunately no action has been taken.

Subsequently we reached out to Mayor Savage, who has been most helpful. Unfortunately Mayor Savage has advised thru Municipal Staff that there are presently no bylaws to terminate/eliminate this type of activity.

We have serious safety and property standards concerns regarding the issues of this commercial vehicle being parked in their driveway. Their lot has an area of about 50x120, the vehicle when parked impedes our site lines to enter the current of traffic on Mageau Street, it encroaches on our property line, and being a diesel vehicle, we are subjected to the start up noise, carcinogenic emissions and vibrations of an idling vehicle.

Not to mention the fact that we have a pathetic commercial billboard to view thru our kitchen and living room windows. It certainly takes away from our quality of life in this neighbourhood.

From our point of view this type of activity flies in the face of a safe and serene residential neighbourhood. We are also most concerned over the potential devalued worth of our property should this situation continue. Please be mindful that we maintain two residential properties in this neighbourhood, with an assessed value of over half a million dollars.

From a neighbourhood and property owner safety perspective we wish to offer the following comments:

- There is more than one daycare in our area as well as many young families and grandparents with young children playing on the street. Children of all ages are walking, playing basketball, hockey, cycling adjacent to and on the entire roadway.
- Mageau Street is a very heavily utilized roadway for vehicular traffic, excessive speeds are prevalent on a daily basis.
- Mageau Street is a recognized school bus route with carriers safely transporting children both in the morning and late afternoon.
- When said truck is on the road- way there is not enough room for emergency vehicles or other traffic to safely get around. Also consider the winter when plows need to clean the roadway. When the commercial vehicle is parked in his driveway, emergency vehicles will not be-able to access his property as well.
- This commercial vehicle when left on Mageau Street directly impedes a safe access and egress to the driveway of #440 (Municipal Housing). If other vehicles park on the east side of Mageau, the roadway is pretty much totally obstructed.
- With the weight of this vehicle the shoulder, ditching and pavement on Mageau Street have been compromised, in the spring it's even worse. This type of infrastructure was never intended to support this type of vehicle.

In closing, please be mindful that when we purchased this home over ten years ago, we selected the Municipality and neighbourhood due to the aesthetics and serenity of the surroundings. We consider the issues we have brought to your attention also leads to a serious deterioration in our neighbourhood safety, property values and continued quality of life.

We would appreciate your efforts to resolve this unfortunate occurrence. We wish to thank you for your assistance in this matter.

Yours truly,

The block contains two handwritten signatures in black ink. The first signature, on the left, is 'Cecile Perron' and the second, on the right, is 'Glenn J. King'. Both are written in a cursive, flowing style.

Cecile Perron
Glenn J. King

441 Mageau Street
Sturgeon Falls, ON
P2B 3G5





MEMORANDUM

TO: Mayor and Council

FROM: Melanie Ducharme, Municipal Clerk/Planner

DATE: July 9, 2020

RE: **STREET NAME – INDUSTRIAL PARK**

On May 19, 2020, Council considered a letter from a resident proposing a name for the as yet unnamed road located at the corner of Bay Street and Leblanc Road. This request resulted in the recommendation by Council for a policy on road naming, which was reviewed on June 16, 2020, which is being brought back at this meeting for adoption with the suggested amendments.

One of the recommendations of Council was that the policy include a clause to preclude using the names of living persons (other than new subdivisions). As Council will recall, the original proposal received in May was a request to name the road after a living individual.

In order to allow the developer to move forward with installation of gas, hydro and other services, one suggestion may to name it “Industrial Park Road” (which could be changed by Council at a later date) or to allow, as an exception to the policy, the road name originally proposed.

Thank you,

Joie de vivre



West Nipissing Ovest

Joie de vivre

www.westnipissingouest.ca

MEMORANDUM

TO: Mayor and Council
FROM: Melanie Ducharme, Clerk
DATE: July 10, 2020
RE: Offer to Purchase Land – Holditch Street

On May 19, 2020, Council directed staff to obtain an updated appraisal of the property on Holditch Street on which an encroachment by a private landowner exists.

The updated appraisal of the property (attached) indicates a current value of \$15,840 – 18,480.00. I am seeking Council's direction on the proposed sale price of the lands in order to enter into an agreement of purchase and sale with the owner.

Joie de vivre



West **Nipissing** Ouest

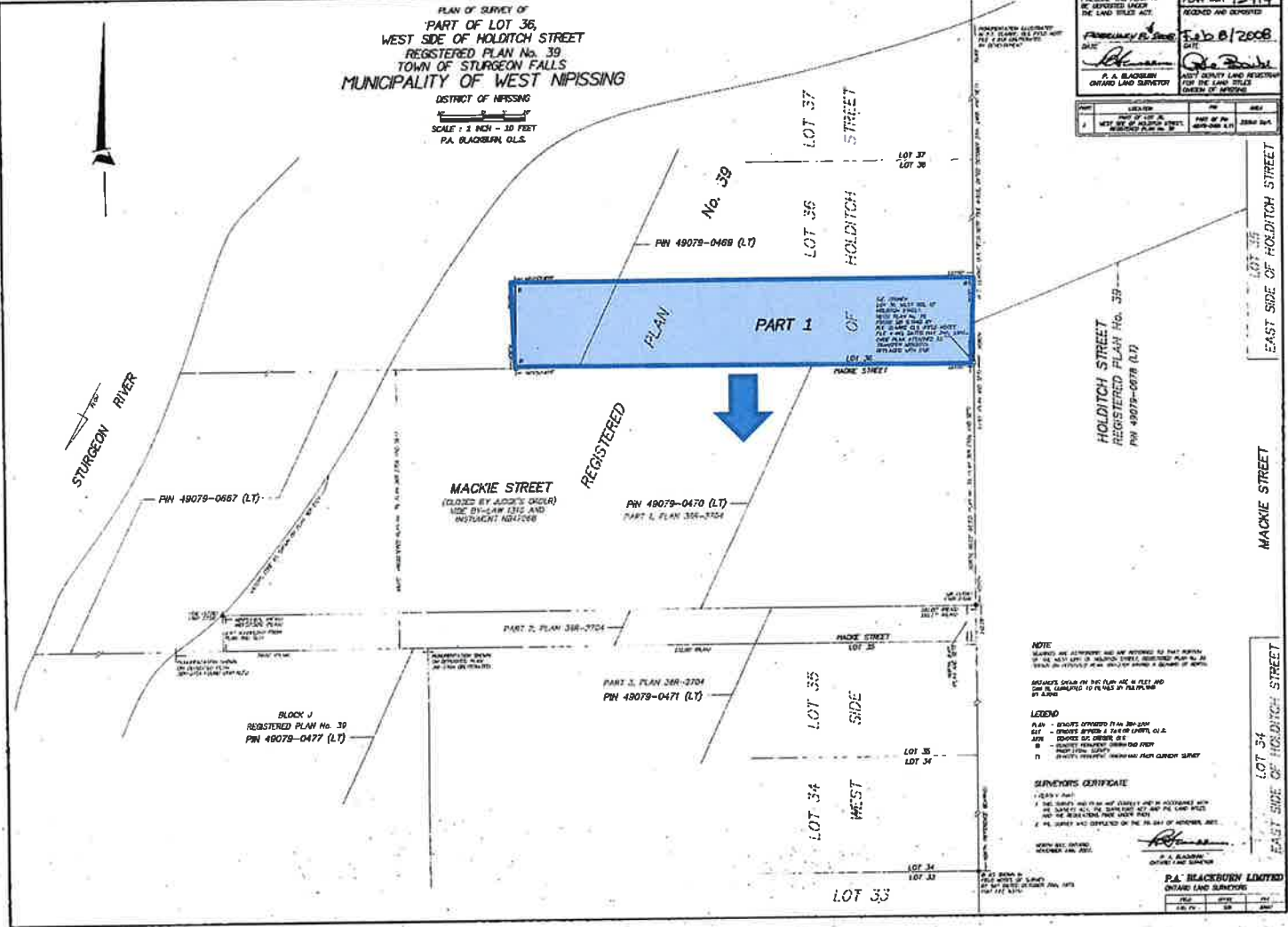
Joie de vivre

www.westnipissingouest.ca

PLAN OF SURVEY OF
PART OF LOT 36,
WEST SIDE OF HOLDITCH STREET
REGISTERED PLAN No. 39
TOWN OF STURGEON FALLS
MUNICIPALITY OF WEST NIPISSING

DISTRICT OF NIPISSING
SCALE: 1 INCH = 30 FEET
P.A. BLACKBURN, O.L.S.

I HEREBY CERTIFY THAT THE PLAN IS A TRUE AND CORRECT COPY OF THE ORIGINAL PLAN AS SUBMITTED TO ME BY THE SURVEYOR.		PLAN 39-12414
DATE: 8/2/2008		FILED: 8/2/2008
P.A. BLACKBURN ONTOARIO LAND SURVEYOR		NOTED: 8/2/2008



NOTE:
THESE ARE THE ONLY COPIES OF THIS PLAN
ON FILE IN THE OFFICE OF THE SURVEYOR.
THESE COPIES ARE NOT TO BE USED FOR ANY OTHER PURPOSE.
THESE COPIES ARE NOT TO BE USED FOR ANY OTHER PURPOSE.

LEGEND:
PLAN - SHOWN ON THE PLAN AS A SET
LOT - SHOWN ON THE PLAN AS A SET
LOT - SHOWN ON THE PLAN AS A SET
LOT - SHOWN ON THE PLAN AS A SET
LOT - SHOWN ON THE PLAN AS A SET

SURVEYOR'S CERTIFICATE:
I, P.A. BLACKBURN, O.L.S., DO HEREBY CERTIFY THAT THE PLAN IS A TRUE AND CORRECT COPY OF THE ORIGINAL PLAN AS SUBMITTED TO ME BY THE SURVEYOR.
THESE COPIES ARE NOT TO BE USED FOR ANY OTHER PURPOSE.
THESE COPIES ARE NOT TO BE USED FOR ANY OTHER PURPOSE.

P.A. BLACKBURN LIMITED ONTOARIO LAND SURVEYOR	
DATE: 8/2/2008	FILED: 8/2/2008

**REPORT
Of
HOLDITCH STREET**

AS AT:
JULY 9, 2020

PREPARED FOR:
MUNICIPALITY OF WEST NIPISSING
C/O MELANIE DUCHARME

PREPARED BY:
Michael C. Page
59 Front Street
Sturgeon Falls. ON
P2B 2G8



PAGE & ASSOCIATES
Realty Brokerage

59 Front Street
Sturgeon Falls, ON P2B 2G8
BUS: 705-753-1155
FAX: 705-753-5218

July 9, 2020

Municipality of West Nipissing
Attention: Melanie Ducharme
101-225 Holditch Street
Sturgeon Falls, ON P2B 1T1

Dear Melanie,

In response to your request for a Letter of Opinion for the subject property located at:

RE: Holditch Street
Sturgeon Falls
Vacant property (20'x132')

This is to advise that I have inspected the above-mentioned property and that I have completed an opinion of value of the aforementioned property.

Purpose of the Opinion: The purpose of this opinion is to show Market Value as of July 9, 2020.

Definition of Market Value: Market Value is the "probable price at which a property will sell on the date of the appraisal, allowing a reasonable time to find a Purchaser".

It is our opinion that the estimate of value for the subject property is:

(\$15,840.00 to \$18,480.00)

The appraiser based the dollar amount on a price of \$6.00 to \$7.00 per sqFT consistent with residential lot sales in Sturgeon Falls in today's market.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael C. Page', with a stylized flourish at the end.

Michael C. Page
Broker of Record

MCP/dl
Encl.

DEFINITION OF MARKET VALUE: The most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller, each acting prudently, knowledgeably and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby: (1) buyer and seller are typically motivated; (2) both parties are well informed or well advised, and each acting in what he considers his own best interest; (3) a reasonable time is allowed for exposure in the open market; and (4) payment is made in terms of cash in Canadian dollars or in terms of financial arrangements comparable thereto.

CERTIFICATION AND STATEMENT OF LIMITING CONDITIONS

CERTIFICATION: The Realtor certifies and agrees that:

1. The Realtor has no present or contemplated future interest in the property appraised; and neither the employment to make the appraisal, nor the compensation for it, is contingent upon the appraised value of the property.
2. The Realtor has no personal interest in or bias with respect to the subject matter of the appraisal report or the participants to the sale.
3. The Realtor has personally inspected the property. To the best of the Realtor's knowledge and belief, all statements and information in this report are true and correct, and the Realtor has not knowingly withheld any significant information.
4. All contingent and limiting conditions are contained herein (imposed by the terms of the assignment or by the undersigned affecting the analyses, opinions, and conclusions contained in the report).
5. All conclusions and opinions concerning the real estate that are set forth in the appraisal report were prepared by the Realtor whose signature appears on the appraisal report, unless indicated as 'Review Realtor.' No change of any item in the appraisal report shall be made by anyone other than the Realtor, and the Realtor shall have no responsibility for any such unauthorized change.

CONTINGENT AND LIMITING CONDITIONS: The certification of the Realtor appearing in the appraisal report is subject to the following conditions and to such other specific and limiting conditions as are set forth by the Realtor in the report.

1. The Realtor assumes no responsibility for the matters of a legal nature affecting the property appraised or the title thereto, nor does the Realtor render any opinion as to the title, which is assumed to be good and marketable. The property is appraised as though under responsible ownership.
2. Any sketch in the report may show approximate dimensions and is included to assist the reader in visualizing the property. The Realtor has made no survey of the property.
3. The Realtor is not required to give testimony or appear in court because of having made the appraisal with reference to the property in question, unless arrangements have been previously made therefore.
4. Any distribution of the valuation in the report between land improvements applies only under the existing program of utilization. The separate valuations for the land and building must not be used in conjunction with any other appraisal and are invalid if used.
5. The Realtor assumes that there are no hidden or unapparent conditions of the property, subsoil, or structures, which would render it more or less valuable. The Realtor assumes no responsibility for such conditions, or for engineering, which might be required to discover such factors.
6. Information, estimates, and opinions furnished to the Realtor, and contained in the report, were obtained from sources considered reliable and believed to be true and correct. However, no responsibility for accuracy of such items furnished the Realtor can be assumed by the Realtor.
7. Neither all, nor any part of the content of the report, or copy thereof (including conclusions as to the property value, the identity of the Realtor, professional designations, reference to any professional appraisal organizations, or the firm with which the Realtor is connected), shall be used for any purposes by anyone but the client specified in the report, the borrower if appraisal fee paid by same, the mortgagee or its successors and assigns, mortgage insurers, consultants, professional appraisal organizations, without the previous written consent of the Realtor; nor shall it be conveyed by anyone to the public through advertising, public relations, news, sales, or other media, without the written consent and approval of the Realtor.
8. On all appraisals, subject to satisfactory completion, repairs, or alterations, the appraisal report and value conclusions are contingent upon completion of the improvements in a workmanlike manner.

Date: July 9/2020

APPRAISER: Michael C. Page
Michael C. Page B.A. M.Sc.

MEMORANDUM

TO: Mayor and Council

AND TO:

FROM: Alisa Craddock CPA, CMA Director of Corporate Services/Treasurer

DATE: July 9, 2020

RE: **FIRE MARQUE AND BYLAW OUTLINING INSURANCE RECOVERY**

In 2015, the Municipality of West Nipissing entered into a five-year agreement with Fire Marque to recover costs incurred by the Fire Department from the insurance policies of the owner or tenant of incident sites. Since 2015, the Municipality has recovered approximately \$140,000 in insurance proceeds. The agreement with Fire Marque stipulates the proceeds remain within the Fire Department for specified uses.

Fire Marque, its process, and the municipal bylaws authorizing these fees have increasingly come under challenge by the insurers and the courts. Fire Marque has proposed a new bylaw in an effort to make their fees/process more enforceable. Municipal legal has reviewed the proposed bylaw and has concerns that the revised bylaw contains flaws that will continue to impact its enforceability. As the original agreement is reaching the end of its term, prior to engaging in further review and clean up of the bylaw, it is an opportune time to review the agreement and policy of recovery of insurance proceeds.

Joie de vivre



West Nipissing Ovest

Joie de vivre

www.westnipissingouest.ca

BY-LAW 2020/_____

**BEING A BY-LAW TO AUTHORIZE COST RECOVERY (FEES)
WITH RESPECT TO FIRE DEPARTMENT SPECIFIC RESPONSE**

WHEREAS pursuant to section 8 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended from time to time (the “Municipal Act”), the powers of a municipality are to be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considered appropriate and to enhance the municipality’s ability to respond to municipal issues;

AND WHEREAS pursuant to section 391 of the *Municipal Act*, a municipality may impose fees or charges on persons for services or activities provided or done by or on behalf of it;

AND WHEREAS pursuant to section 398 of the *Municipal Act*, fees and charges imposed by a municipality on a person constitute a debt of the person to the municipality;

AND WHEREAS Council of the Municipality of West Nipissing deems it expedient to pass a by-law to impose fees on persons to recover the costs of fire department responses;

NOW THEREFORE the Council of the Municipality of West Nipissing hereby enacts as follows:

1. In this By-Law:
 - a. **“Council”** means Council of the Municipality;
 - b. **“Fire Department”** means a fire department established by the Municipality in accordance with the provisions of the *Fire Protection and Prevention Act, 1997*, S.O. 1997, c. 4, as amended from time to time;
 - c. **“Fire Department Specific Response Fees”** means *cost recovery* fees for Fire Department attendance at a Property for which the Owner has Fire Department insurance coverage;
 - d. **“Indemnification Technology®”** shall mean Fire Department incident reporting, data collection and property insurance policy wording interpretation to maximize billing opportunities on behalf of fire departments by invoicing insurance companies for costs of fire department attendance with respect to insured perils;

- e. **“Municipality”** means the Corporation of the Municipality of West Nipissing;
 - f. **“Owner”** means the registered owner of property or any person, firm, corporation, partnership or society and their heirs, executors, administrators or other legal representatives, including a property manager, tenant, occupant, mortgagee in possession, receiver, manager, trustee or trustee in bankruptcy having control over or possession of the property or any portion thereof;
 - g. **“Property”** means any real property located within the geographical boundaries of the Municipality, and any real property to which the Fire Department is under a service agreement to provide Fire Department Response services, Automatic Aid or Mutual Aid. Real property includes buildings, contents and structures of any nature and kind in or upon such lands to which service is provided;
- 2. The Municipality hereby authorizes the imposition of fees from time to time in accordance with the provisions of this By-Law.
 - 3. The Owner of Property shall be responsible for the payment of Fire Department Specific Response Fees imposed by this By-Law in accordance with the Schedule of Fees, attached hereto and forming part of this By-Law.
 - 4. The Municipality may use Indemnification Technology® to assess applicable insurance coverage for Fire Department Specific Response Fees.
 - 5. Fees imposed pursuant to this By-Law constitute a debt of the Owner to the Municipality and may be added to the tax roll of the Property to which the Fire Department Specific Response Fees relate.
 - 6. Where the Municipality believes and/or Indemnification Technology® indicates Fire Department Specific Response Fees are applicable but the Owner does not have, in part or in full, insurance coverage for fire department charges for the Property, the Municipality may adjust the Fire Department Specific Response Fees to the extent of insurance coverage upon provision by the Owner of evidence, to the satisfaction of the Municipality, that no such insurance coverage exists or to demonstrate the limits of such coverage.
 - 7. In this By-Law, words importing the neuter gender shall include the feminine gender and masculine gender and vice versa and words importing the singular shall include the plural where the context requires.
 - 8. If any term or provision of this By-Law or the application thereof to any person shall to any extent be held to be invalid or unenforceable, the remainder of this By-Law or the application of such term or provision to all persons other than those to whom it was held

to be invalid or unenforceable, shall not be affected thereby, it being the intention of the Council that each term and provision of this By-Law shall be separately valid and enforceable to the fullest extent permitted by law.

ENACTED AND PASSED THIS ____th DAY OF _____ 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

SCHEDULE OF FEES FOR BY-LAW 2020/

1. Fire Department Specific Response Fees


The Fire Department Specific Response Fees shall be the total of:

- a. **Current MTO rate per unit per hour or portion thereof for each unit*
- b. *rate per person per hour or portion thereof for each firefighter*
- c. *other costs including but not limited to; Foam, Metered Water, Air Tank Re-filling, Cleaning Equipment, DSPA or similar type units, cost to replace damaged or destroyed equipment, specialized response costs such as Water Bomber Drops*

**The MTO rate per unit per hour is set by the Ministry of Transportation. This rate is adjusted periodically in accordance with the consumer price index.*

Such fees shall be charged and calculated on the basis of each Fire Department vehicle attending, resources consumed in attendance to the property incident. The time shall be measured from the time of departure of each unit from the Fire Department's facilities to the time the unit is cleared for the next call out.

SCHEDULE "B" OF BY-LAW 2019/24

 AGENDA ITEM REQUEST FORM			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:		July 14, 2020	
Name of Requestor:		Joanne Savage	Date submitted: June 26, 2020
Address:		Full mailing address:	
Phone:	Home:	Business / Cell: 705 498 0819	Fax:
E-Mail:			
Requested Agenda Item/Subject:		Quesnel Road Speed limit	
Additional details / background information:		<input type="checkbox"/> see below <input checked="" type="checkbox"/> Supporting documents attached separately <i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i> Safety concerns regarding speed on Quesnel Road Marina operator seeking solutions to resolve safety concerns Correspondence submitted separately	
ADMINISTRATIVE APPROVAL			
STEP 1 → Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		Date:	
		(via e-mail)	
MUNICIPAL OFFICE USE			
STEP 2 → This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:	JUNE 26, 2020	Received from:	Mayor Savage
Meeting Date Requested:	JULY 14, 2020	Mode of Notification:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:	<input type="checkbox"/> Information only <input type="checkbox"/> Action Item <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session		
APPROVED FOR AGENDA:			
Scheduled for (date):	JULY 14, 2020	<input type="checkbox"/> Regular meeting <input checked="" type="checkbox"/> Committee of Whole meeting	
Requestor Notification:	The above requestor _____ was notified on _____ (date)		
Action Taken:			
Notes / Comments:			

Janice Dupuis

Subject: FW: Quesnel Rd & Sturgeon River - speed limit

From: RB's Riverside Properties & Marina [REDACTED]

Date: June 25, 2020 at 2:24:16 PM PDT

To: Joanne Savage <jsavage@municipality.westnipissing.on.ca>

Cc: Leo Malette <lmalette@municipality.westnipissing.on.ca>

Subject: RE: Quesnel Rd & Sturgeon River - speed limit

Good afternoon Mrs. Savage and Mr. Malette,

Following the recent emails sent, I appreciate that you, Mrs Savage took the time to acknowledge my very important concerns and preoccupations about the out of control speeding on Quesnel Rd, more particularly, starting at 825 Quesnel Rd, which has a speed limit of 25kms. As well as on the lower Sturgeon River.

I'm not going to repeat the fact that we are running a business and the importance of the safety of our tenants, customer's families & properties, e.i.; children, pets, vehicles, boats, etc... and other residential/commercial property owners in the area.

There is still an increasing amount of speeding at a rate of ridiculousness over the 25KMS zone on the road and the 9KMS zone on the river. Of course, this doesn't happen every hour, but it does happen every day. There was a brief police presence after your acknowledgement, however, this has stopped for a few weeks, and we haven't seen any monitoring since.

Why is there not more monitoring or signage? Again, it's only a matter of time before someone gets seriously hurt or something gets seriously damaged.

We are requesting additional signage to the 25KMS stretch, SLOW or 25KMS speed limit signs at different intervals on the road. Speed bumps are also an option. The Marina at Minnehaha Bay has them, why not support other local Marinas and businesses to include safety measures on the town's property (Quesnel Rd & the Sturgeon River). I believe that monitoring (and not just giving chances/warnings by police officers) might actually do the trick? And of course police monitoring at actual busy/active hours (7:30-9AM and 4-6PM).

I have to say that I am very disappointed that Councillor Malette has not reached out to us or even given notice of acknowledgment about this pressing issue and concern.

Regards,



Rachel Bertrand | Owner

a: RB's Riverside Properties & Marina
[REDACTED]
[REDACTED]

On May 8, 2020, at 11:55, RB's Riverside Properties & Marina [REDACTED] wrote:

Dear Mayor and ward counsellor,

Again, this year, I am reaching out for an extremely important matter that was brought to your attention (as well as the OPP's) last year and has been an issue every year, since we purchased the business property at 860 Quesnel Rd.

As you must be aware, the speed limit from 825 Quesnel Rd up to the end of this road is at 25km's. Our business consists of a Marina along with property rentals, which gets really busy in the summer time. There are many other seasonal businesses and residents with small children and pets, along this road and the traffic (which is mostly locals going back and forth) is extremely fast and dangerous. It is only a matter of time before a child or an animal/pet gets run over and become a tragedy that could have been prevented with proper monitoring. The amount of traffic and speed that has been uncontrolled has become so dangerous, that I suspect if those vehicles were stopped due to speeding, their license would be taken away due to the high speed compared to the 25km's limit. I wish I had license plates to confirm, but with the vehicle travelling at an insane speed in front of our property, they are driving so fast, that it is impossible to take a picture or even know who is driving...

And, just to state (as I'm sure I'll be told to call the OPP to report....), it is not my duty, not should I have to call in every time that a vehicle speeds through at a ridiculous pace – I would be spending my days on the phone.

Another issue is the speed on the river. I urge that the speed on the river (9km's zone) will be monitored better this year due to wake and the damage that can be done to our property and our client's boats/property. This again has been a recurring issue for the past several years that is lacking proper monitoring and control.

I trust that this issue will be brought forward to the OPP's Police Chief or head Officer (unfortunalty I do not have his/her email), along to the council for further action to reduce speed and to have a monitoring plan in place, to protect business, property, people and the residents affected to avoid suffering any tragedies, due to poor monitoring/control.


Best regards,



Rachel Bertrand | Owner

a: RB's Riverside Properties & Marina
[REDACTED]
[REDACTED]
[REDACTED]

SCHEDULE "B" OF BY-LAW 2019/24

 AGENDA ITEM REQUEST FORM			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:		July 14, 2020	
Name of Requestor:	Joanne Savage	Date submitted: June 29, 2020	
Address:	Full mailing address:		
Phone:	Home:	Business / Cell:	Fax:
		705 498 0819	
E-Mail:			
Requested Agenda Item/Subject:		Advanced green light	
Additional details / background information:		<input type="checkbox"/> see below <input checked="" type="checkbox"/> Supporting documents attached separately	
<i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i>			
Consideration to have Westbound advanced green light at intersection of Front and Coursoi Written submission from resident to Mayor and Council (submitted separately)			
ADMINISTRATIVE APPROVAL			
STEP 1 → Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		Date:	
(e-mail)		JUNE 29, 2020	
MUNICIPAL OFFICE USE			
STEP 2 → This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:	JUNE 29, 2020	Received from:	Mayor Savage
Meeting Date Requested:	JULY 14, 2020	Mode of Notification:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:	<input type="checkbox"/> Information only <input type="checkbox"/> Action Item <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session		
APPROVED FOR AGENDA:			
Scheduled for (date):			<input type="checkbox"/> Regular meeting <input type="checkbox"/> Committee of Whole meeting
Requestor Notification:	The above requestor _____ was notified on _____ (date)		
Action Taken:			
Notes / Comments:			

Sent from my iPhone

Begin forwarded message:

From: "Louise Lagace" [REDACTED]
To: "Joanne Savage" <jsavage@municipality.westnipissing.on.ca>
Subject: Request for Advanced Green Light at Coursol and Front Intersection

Mme Mayor and Members of Council,

On June 15, 2020 I was involved in a head-on collision at the Coursol and Front Intersection.

I was heading Eastbound to No Frills when a Dodge Ram pulling a utility trailer cut me off going West while attempting to make a left turn on Coursol Street. There were two stopped vehicles pointing East at the lights waiting to make a left on Coursol. A bit further behind them, at Metro's second parking lot entrance from the traffic lights, three more stopped vehicles were waiting for traffic to pass so that the first vehicle could turn left into the Metro parking lot and I was travelling at about 50 kms Eastbound to No Frills in the far right lane and the light was green. As I drove ahead to cross the intersection, a man in a Dodge Ram just decided to attempt a left turn on Coursol and appeared out of nowhere into my lane. I slammed the breaks but it was too late. I hit the Dodge head on into his front passenger side. I am attaching photos of what's left of my vehicle to show you how hard the impact was. Both vehicles were write-offs. The injuries I sustained will require physio and time to heal. My life has been changed forever, however, someone else might not have been so lucky.

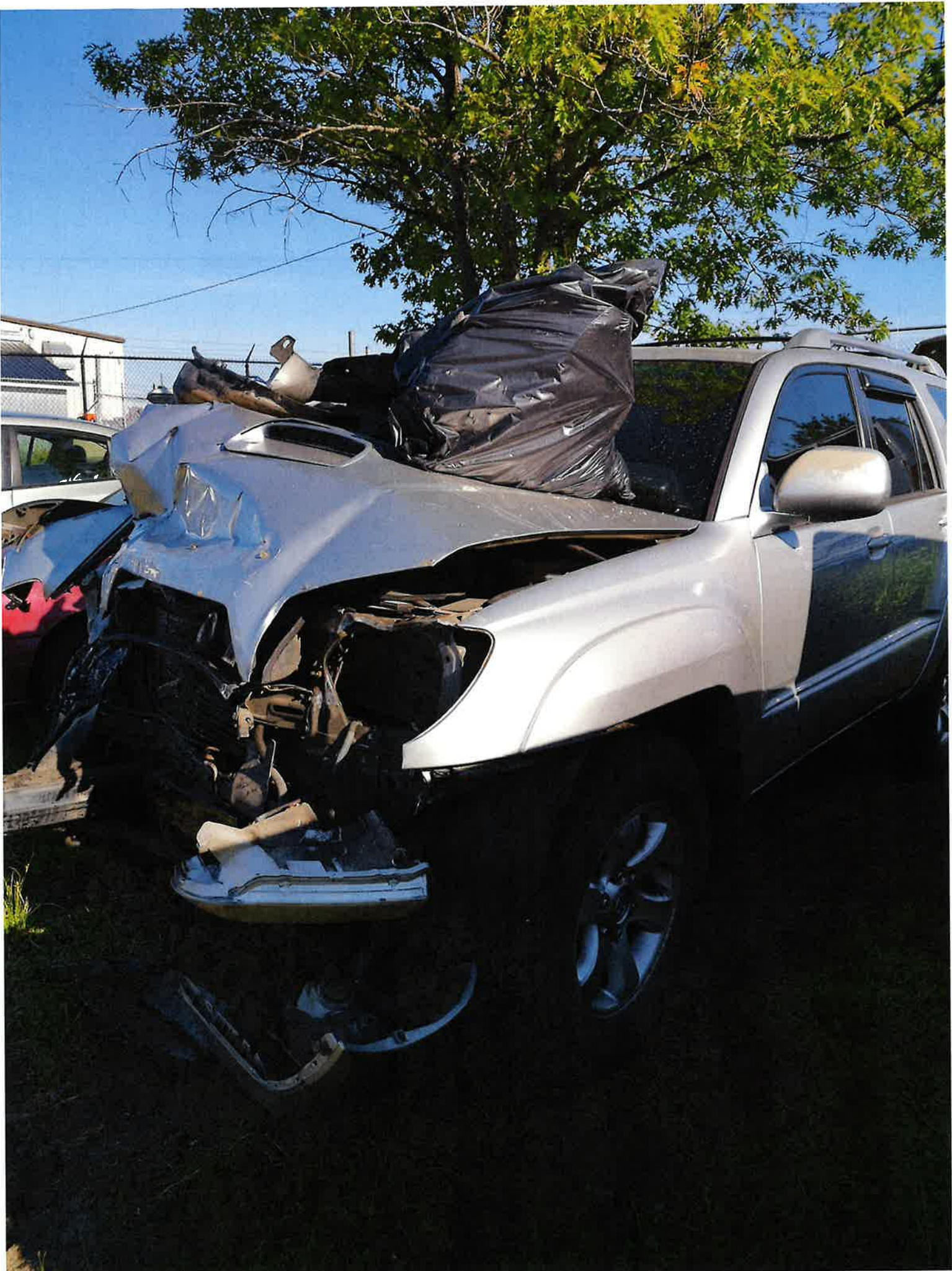
This is not the first incident at this particular intersection. Since my accident, a number of people have shared their stories with me about accidents and close calls. It's known as a "bad intersection". This person was charged as he was making an illegal turn, but had he had a chance to make his left turn with an advanced green at the same time as the eastbound traffic had theirs, this accident and many previous ones could have completely been avoided.

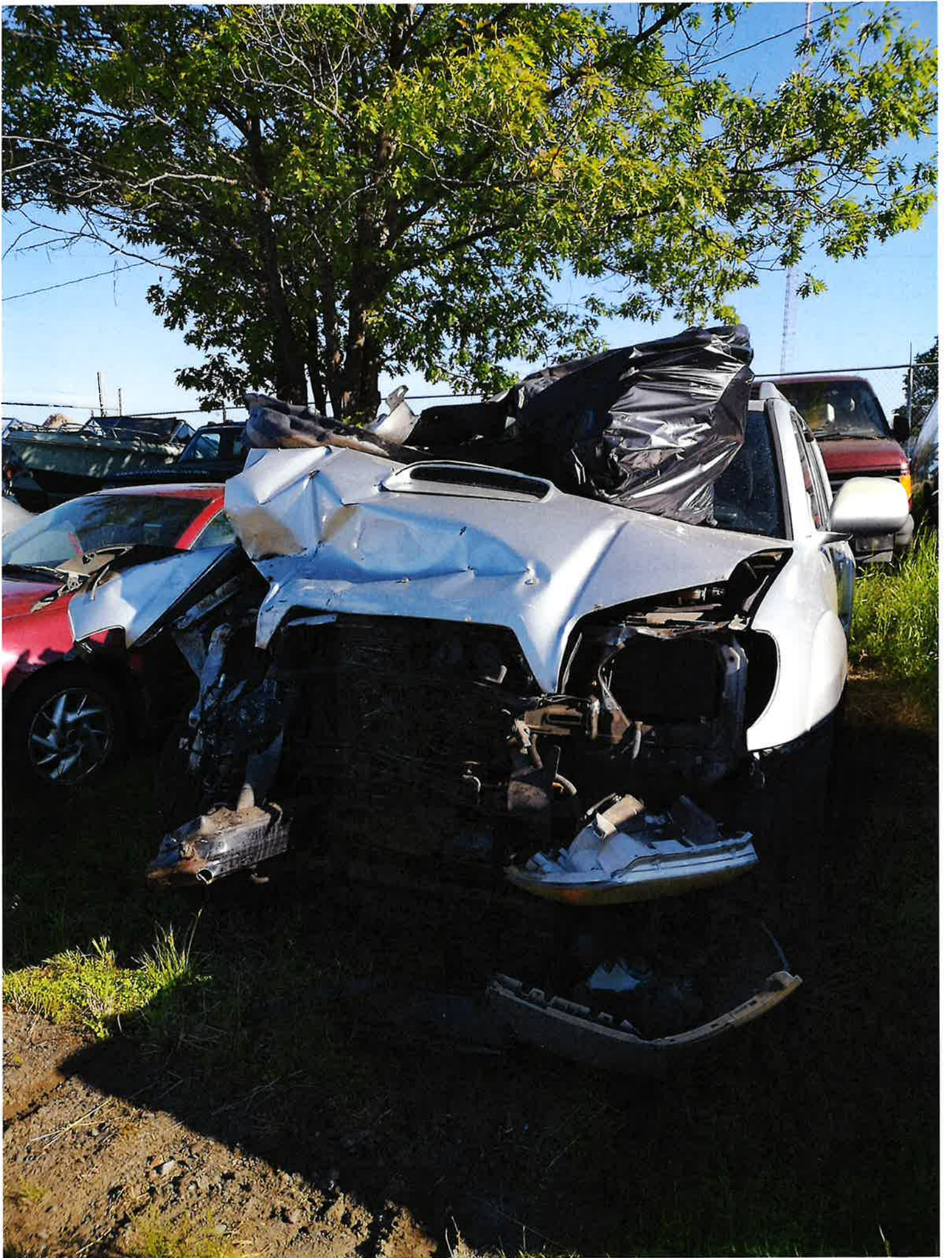
Therefore, before there is loss of life, I strongly appeal to you Mme Mayor and Members of Council, to please consider adding a Westbound facing advanced green light at that intersection.

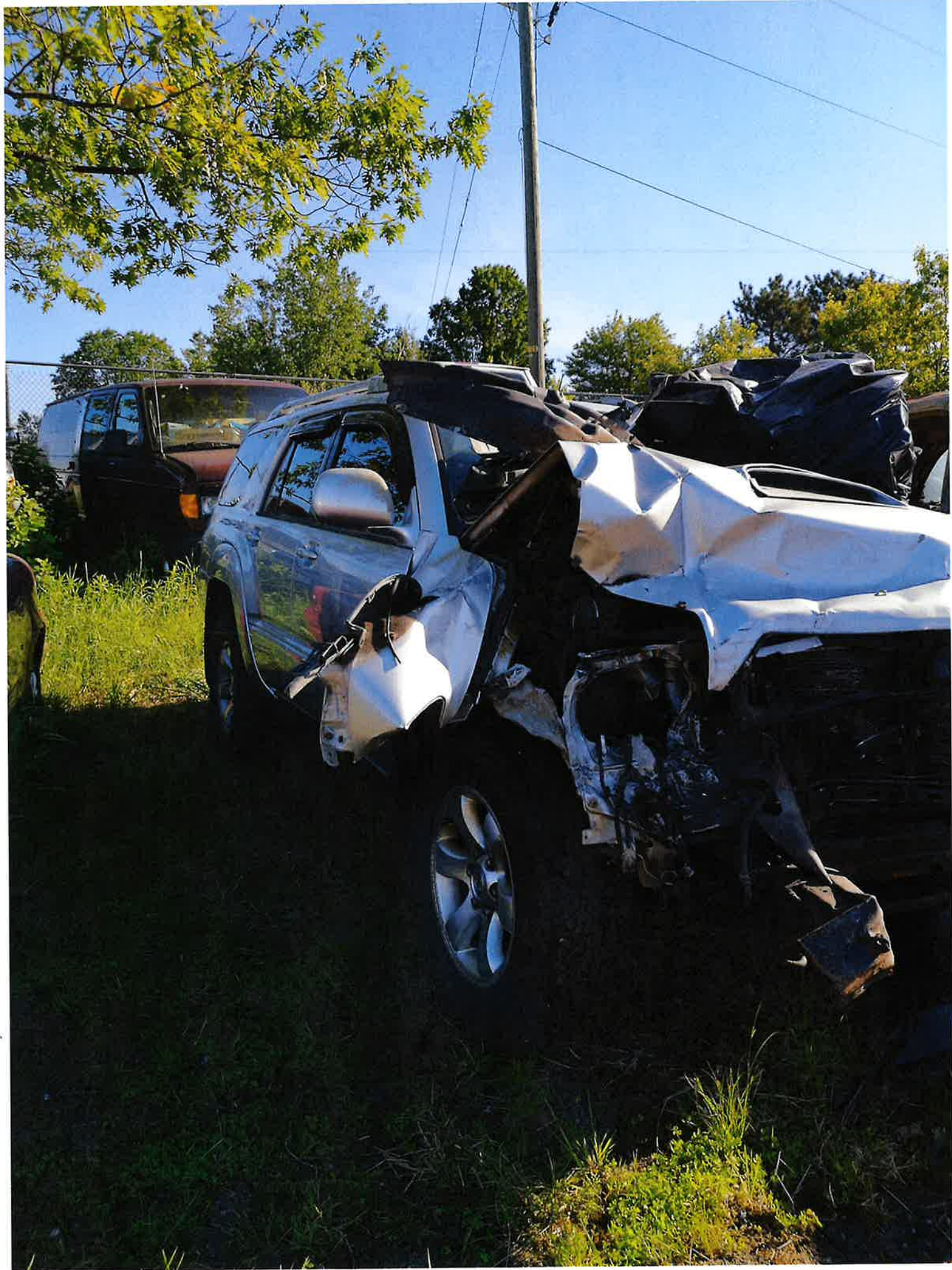
Thank you in advance for your time and consideration in this matter.

Yours truly,

Louise Lagace







MEMORANDUM

TO: Mayor and Council

FROM: Stephan Poulin, Director of Economic Development and Community Services

DATE: July 10, 2020

RE: West Nipissing Community Services Reopening Plan

Our reopening plan is based on guidance from the Province and the North Bay Parry Sound District Health Unit. Reopening our facilities safely and minimising risk to our residents and employees is our top priority. Although guidelines and best practices are provided to assist us when additional services and facilities are permitted to reopen, we are still faced with daunting challenges.

While we must remain vigilant, the Municipality of West Nipissing is cautiously reopening some facilities. To date we have seen a limited number of municipal community services facilities reopen to the public . They include;

- Minnehaha Bay Marina
- Public boat launches and docks
- Parks, Tennis courts, baseball and soccer fields (limited use as per provincial guidelines)
- Beaches and splash pads

Under phase 2 of the Province's reopening plan, swimming pools and museums are allowed to reopen. Although we can legally reopen certain facilities, we need to determine if the benefits outweigh the risks and we also need to look at the feasibility to do so taking into account the financial well being of the municipality and our operational responsibilities to manage these facilities.

The following recommendations are being made and we are seeking Council's approval/direction;

Joie de vivre



www.westnipissingouest.ca

Sturgeon River House Museum

- Remain closed until at least September 1, 2020. We will continue monitor and evaluate new information available and make further recommendations on the reopening of the museum when it's feasible to do so.

Pool at the recreation centre

- Remain closed until at least September 1, 2020. We will continue monitor and evaluate new information available and make further recommendations on the reopening of the pool when it's feasible to do so.

Membership and program refunds

- Provide prorated refunds to all paid memberships for the pool and fitness centre and all associated programs (swimming lessons, etc.)

Community centres/halls, playgrounds, fitness centres and arenas remain closed as per Provincial order. We anticipate that these facilities will be included in phase 3 of the reopening plan. We are not prepared at this time to provide any timelines as to when these facilities will reopen. We will review the safe reopening guidelines provided to us by the Province and the Health Unit and we will be bringing our analysis and recommendations to council at a later date.

I will be discussing the arena reopening with all of our local user groups to look at options and to determine what the demand for ice time will be for the upcoming season. There are probably more questions than answers at the time, however it's important that we have on-going communications with all of our local user groups and that we actively look at options moving forward.

Joie de vivre



West **Nipissing** Ouest

Joie de vivre

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CACHE BAY • CRYSTAL FALLS • DESAULNIERS • FIELD • KIPLING • LAVIGNE • NORTH MONETVILLE • RIVER VALLEY • STURGEON FALLS • VERNER

MEMORANDUM

TO: Jean-Pierre Barbeau (CAO)
AND TO: Mayor and Council
FROM: Peter Ming
DATE: July 10, 2020
RE: **UPDATE – VERNER DRINKING WATER**

The Verner Water Treatment Plant is running a trial using potassium permanganate in combination with chlorine dioxide to remove manganese, as part of the treatment process. Manganese is a dissolved element in the raw water that causes discoloration. The plant started adding potassium permanganate on June 9, 2020.

High levels of manganese is a seasonal problem, and is known to peak by late July or August. The elevated levels this year started about a week earlier than last year. It appears the potassium permanganate is effective at removing the manganese as we were experiencing dirty water in the distribution under these conditions last year. As of the time of this report, there have been no known complaints about dirty water in Verner.

The table below compares last year's manganese concentrations with this year's. Dirty water complaints start when the Point of Entry (POE – the point where drinking water leaves the plant and entering the town) concentrations are above 100µg/L.

DATE	RAW WATER [µG/L]	POE [µG/L]
July 15, 2019	466	132
July 29, 2019	924	230
July 6, 2020	532	53
July 7, 2020	450	46
July 8, 2020	523	29
July 9, 2020	552	49
July 10, 2020	589	45

Joie de vivre



West Nipissing Ouest

Joie de vivre

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MEMORANDUM

TO: Mayor and Council
FROM: Melanie Ducharme, Clerk
DATE: July 10, 2020
RE: ZBLA2020-02 and ZBLA2020-04

Pursuant to O.Reg. 149/20 made under the Planning Act as a response to the COVID-19 Declaration of Emergency, all Planning Act approvals granted between February 26 and April 15 were paused.

Effective June 22, 2020, the Province of Ontario lifted the moratorium on Planning Act approvals and, accordingly, the two (2) zoning by-law amendments recommended by the Planning Advisory Committee at its meeting of March 9, 2020 may now proceed and Notices of Decision issued following Council's adoption of the attached By-Laws.

Joie de vivre



West **Nipissing** Ouest

Joie de vivre

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BY-LAW 2020/21

**BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 2014/45 TO REZONE CERTAIN LANDS
ON 611 SANDHILL ROAD FROM RESIDENTIAL ONE (R1) TO RESIDENTIAL ONE (R1-3)
(ZONING AMENDMENT FILE NO. ZBLA 2020-02)**

WHEREAS the owners of the subject property have initiated an amendment to Zoning By-Law 2014-45, for the properties located on 611 Sandhill Road, being Part of Lot 6, Concession 1, Part 2, 36R-8430, Part 1, 36R-13191, Twp. Springer, Municipality of West Nipissing;

AND WHEREAS the Council of the Corporation of the Municipality of West Nipissing has ensured that adequate information has been made available to the public, and has held at least one (1) public meeting after due notice for the purpose of informing the public of this By-Law;

AND WHEREAS it is deemed desirable to amend the zone designation shown on Schedule 'SF1' of By-Law No. 2014/45 pursuant to Section 34 of the *Planning Act* R.S.O. 1990, as amended;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

1. Schedule 'SF1' of By-Law No. 2014/45 is amended by changing the zoning designation of the property shown on Schedule 'A' attached hereto, which property is more particularly described as Part of Lot 6, Concession 1, Part 2, 36R-8430, Part 1, 36R-13191, Springer Twp., Municipality of West Nipissing, shown on Schedule 'A' attached hereto from Residential one (R1) Zone to Residential one (R1-3) exception zone 3 to permit an accessory dwelling unit within an accessory structure.

EXCEPTION	BY-LAW	LOCATION	SCHEDULE	SPECIAL PROVISIONS
R1-3	2020/21	Part of Lot 6, Concession 1, Part 2, 36R-8430, Part 1, 36R-13191 Township of Springer, Municipality of West Nipissing.	SF1	Permitted uses shall include an accessory dwelling unit in an accessory structure.

2. This By-law shall take effect on the date of passage and come into force in accordance with Section 34 of the Planning Act, RSO 1990, Ch. P 13.

ENACTED AND PASSED THIS 14th DAY OF JULY, 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE, MAYOR

MELANIE DUCHARME, CLERK



LANDS TO BE REZONED FROM RESIDENTIAL ONE (R1)
TO RESIDENTIAL ONE EXCEPTION THREE (R1-3)

MUNICIPALITY OF WEST NIPISSING OUEST
TOWN OF STURGEON FALLS - SCHEDULE SF-1

PART OF LOT 6, CONCESSION 1
PART 2 36R-8430
PART 1 36R-13191
GEOGRAPHIC TOWNSHIP OF SPRINGER
MUNICIPALITY OF WEST NIPISSING OUEST

THIS IS SCHEDULE 'A' TO
BY-LAW NO. 2020- 21 PASSED THIS
14th DAY OF JULY 2020.



25 12.5 0 25 50 Metres

JOANNE SAVAGE, MAYOR

BY-LAW 2020/22

**BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 2014/45 TO REZONE CERTAIN LANDS
ON 524 SABOURIN ROAD FROM RESIDENTIAL ONE (R1) TO RESIDENTIAL ONE (R1-4)
(ZONING AMENDMENT FILE NO. ZBLA2020-04)**

WHEREAS the owners of the subject property have initiated an amendment to Zoning By-Law 2014-45, for the properties located on 524 Sabourin Road, being Part of Block 33, Plan 35, Part 2, 36R-11040, Twp. Springer, Municipality of West Nipissing;

AND WHEREAS the Council of the Corporation of the Municipality of West Nipissing has ensured that adequate information has been made available to the public, and has held at least one (1) public meeting after due notice for the purpose of informing the public of this By-Law;

AND WHEREAS it is deemed desirable to amend the zone designation shown on Schedule 'SF2' of By-Law No. 2014/45 pursuant to Section 34 of the *Planning Act* R.S.O. 1990, as amended;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

1. Schedule 'SF2' of By-Law No. 2014/45 is amended by changing the zoning designation of the property shown on Schedule 'A' attached hereto, which property is more particularly described as Part of Block 33, Plan 35, Part 2, 36R-11040, Springer Twp., Municipality of West Nipissing, shown on Schedule 'A' attached hereto from Residential one (R1) Zone to Residential one (R1-4) exception zone 4 to permit a home industry as in section 4.1.0. as a permitted use.

EXCEPTION	BY-LAW	LOCATION	SCHEDULE	SPECIAL PROVISIONS
R1-4	2020/22	Part of Block 33, Plan 35, Part 2, 36R-11040, Township of Springer, Municipality of West Nipissing.	SF2	Permitted accessory uses shall be as in Table 6.2 and shall also include a Home Industry (S 4.10) as a permitted accessory use.


2. This By-law shall take effect on the date of passage and come into force in accordance with Section 34 of the Planning Act, RSO 1990, Ch. P 13.

ENACTED AND PASSED THIS 14th DAY OF JULY, 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE, MAYOR

MELANIE DUCHARME, CLERK



 LANDS TO BE REZONED FROM HIGHWAY COMMERCIAL (C2)
 TO HIGHWAY COMMERCIAL EXCEPTION THREE (C2-3)

MUNICIPALITY OF WEST NIPISSING OUEST
 TOWN OF STURGEON FALLS - SCHEDULE SF1 & SF4

PART OF BLOCK 33, PLAN 35
 PART 2 36R-11040
 PART OF LOT 5, CONCESSION 1
 GEOGRAPHIC TOWNSHIP OF SPRINGER
 MUNICIPALITY OF WEST NIPISSING OUEST



50 25 0 50 Metres

THIS IS SCHEDULE 'A' TO
 BY-LAW NO. 2020- 22 PASSED THIS
 14th DAY OF JULY 2020.

JOANNE SAVAGE, MAYOR



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COUNCIL SPECIAL MEETING
HELD IN COUNCIL CHAMBERS
ON TUESDAY, MARCH 2, 2020 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR JEREMY SÉGUIN
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL

ABSENT:

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) AGENDA / ORDRE DU JOUR

B-1 A resolution was passed to adopt the Agenda.

No. 2020/090 Moved by: Councillor Fisher
Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT the Agenda for the SPECIAL meeting of Council held on March 2, 2020 be adopted as ☒ presented / ☐ amended.

CARRIED

C) CLOSED MEETING / RÉUNION À HUIS CLOS

C-1 A resolution was passed to proceed into closed meeting.

No. 2020/091 Moved by: Councillor Fisher
Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT we proceed into closed meeting as authorized in Section 239 (2) of the *Municipal Act*, to discuss the following:

- (B)** personal matters about an identifiable individual, including municipal or local board employees;
- (F)** advice that is subject to solicitor-client privilege, including communications necessary for that purpose
 - (i)** Human Resource Matter – Complaint

CARRIED

C-2 A resolution was passed to adjourn the closed session.

No. 2020/092 Moved by: Councillor L. Sénécal
Seconded by: Councillor Fisher

BE IT BE IT RESOLVED THAT the Closed meeting of Council held on March 2, 2020 be adjourned at 7:43 PM in order to proceed with the regular meeting

CARRIED

D) ADJOURNMENT / AJOURNEMENT

D-1 A resolution was passed to adopt By-law **2020/18** confirming the proceedings of a Council meeting.

No. 2020/093 Moved by: Councillor Fisher
Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT By-Law No. **2020/18** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 2nd day of March 2020, shall come into force and take effect on the date it is passed.

CARRIED

D-2 A resolution was passed to adjourn the meeting of Council.

No. 2020/094 Moved by: Councillor L. Sénécal

Seconded by: Councillor Fisher

BE IT RESOLVED THAT the SPECIAL meeting of Council held on March 2, 2020 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COUNCIL SPECIAL MEETING
HELD BY TELECONFERENCE
ON MONDAY, APRIL 20, 2020 AT 6:30 PM**

PRESENT: COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR JEREMY SÉGUIN
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL

ABSENT: JOANNE SAVAGE, MAYOR
*(declared conflict of interest and left the
meeting prior to the opening of the
Closed Session)*

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

Mayor Joanne Savage declared a conflict of interest in Item C-1 due to one of the parties being a direct relative.

B) AGENDA / ORDRE DU JOUR

Mayor Joanne Savage provided information to Council as to how the correspondence was received from the union. She stated that she acted in accordance with in advice she sought from Kathleen Stokes of Weaver Simmons, and from the Ministry of Municipal Affairs and Housing.

The Mayor also advised that she contacted Ms. Stokes at Weaver Simmons based on the fact that: (1) She had already been retained by Council for Council; (2) That Ms. Stokes has no working relationship with the CAO; and (3) That she was acting under the role of the Chief Executive Officer of the Corporation;

The Mayor then recused herself and left the meeting.

B-1 A resolution was passed to adopt the Agenda.

No. 2020/111 Moved by: Councillor Malette
Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT the Agenda for the SPECIAL meeting of Council held on April 20, 2020 be adopted as ☒ presented / ☐ amended.

CARRIED

C) CLOSED MEETING / RÉUNION À HUIS CLOS

C-1 A resolution was passed to proceed into closed meeting.

No. 2020/112 Moved by: Councillor Séguin
Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT we proceed into closed meeting as authorized in Section 239 (2) of the *Municipal Act*, to discuss the following:

- (B)** personal matters about an identifiable individual, including municipal or local board employees;
- (F)** advice that is subject to solicitor-client privilege, including communications necessary for that purpose
 - (i)** Human Resources Investigation Matter

CARRIED

C-2 A resolution was passed to adjourn the closed session.

No. 2020/113 Moved by: Councillor Séguin
Seconded by: Councillor Malette

BE IT BE IT RESOLVED THAT the Closed meeting of Council held on April 20, 2020 be adjourned at 7:10 PM in order to proceed with the regular meeting

CARRIED

D) ADJOURNMENT / AJOURNEMENT

D-1 A resolution was passed to adopt By-law **2020/24** confirming the proceedings of a Council meeting.

No. 2020/115 Moved by: Councillor Malette
Seconded by: Councillor D. Sénécal

BE IT RESOLVED THAT By-Law No. **2020/24** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 20th day of April 2020, shall come into force and take effect on the date it is passed.

CARRIED

D-2 A resolution was passed to adjourn the meeting of Council.

No. 2020/116 Moved by: Councillor Malette
Seconded by: Councillor D. Sénécal

BE IT RESOLVED THAT the SPECIAL meeting of Council held on April 20, 2020 be adjourned.

CARRIED

YVON DUHAIME
DEPUTY MAYOR

MELANIE DUCHARME
CLERK

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COUNCIL SPECIAL VIRTUAL MEETING
HELD IN COUNCIL CHAMBERS
ON TUESDAY, MAY 26, 2020 AT 6:30 PM**

PRESENT: COUNCILLOR YVON DUHAIME (T)
COUNCILLOR CHRISTOPHER FISHER (T)
COUNCILLOR ROLAND LARABIE (T)
COUNCILLOR LÉO MALETTE (T)
COUNCILLOR DAN ROVEDA (T)
COUNCILLOR JEREMY SÉGUIN (T)
COUNCILLOR DENIS SÉNÉCAL (T)
COUNCILLOR LISE SÉNÉCAL (T)

ABSENT: MAYOR JOANNE SAVAGE (T)

VIRTUAL MEETING / RÉUNION VIRTUELLE

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) AGENDA / ORDRE DU JOUR

B-1 A resolution was passed to adopt the Agenda.

No. 2020/135 Moved by: Councillor Malette
Seconded by: Councillor Larabie

BE IT RESOLVED THAT the Agenda for the **SPECIAL** meeting of Council held on May 26, 2020 be adopted as ☒ presented / ☐ amended.

CARRIED

C) CLOSED MEETING / RÉUNION À HUIS CLOS

C-1 A resolution was passed to proceed into closed meeting.

No. 2020/136 Moved by: Councillor Séguin
Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT we proceed into closed meeting as authorized in Section 239 (2) of the *Municipal Act*, to discuss the following:

- (B)** personal matters about an identifiable individual, including municipal or local board employees;
- (F)** advice that is subject to solicitor-client privilege, including communications necessary for that purpose
 - (i)** Human Resources Investigation Matter

CARRIED

C-2 A resolution was passed to adjourn the closed session.

No. 2020/137 Moved by: Councillor L. Sénécal
Seconded by: Councillor Larabie

BE IT BE IT RESOLVED THAT the Closed meeting of Council held on May 26, 2020 be adjourned at 6:50 PM in order to proceed with the regular meeting

CARRIED

D) ADJOURNMENT / AJOURNEMENT

- D-1** A resolution was passed to adopt By-law **2020/34** confirming the proceedings of a Council meeting.

No. 2020/138 Moved by: Councillor Fisher
Seconded by: Councillor Roveda

BE IT RESOLVED THAT By-Law No. **2020/34** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 26th day of May 2020, shall come into force and take effect on the date it is passed.

CARRIED

- D-2** A resolution was passed to adjourn the meeting of Council.

No. 2020/139 Moved by: Councillor Séguin
Seconded by: Councillor Fisher

BE IT RESOLVED THAT the **SPECIAL** meeting of Council held on March 2, 2020 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COUNCIL SPECIAL VIRTUAL MEETING
HELD IN COUNCIL CHAMBERS
ON TUESDAY, JUNE 1, 2020 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE (*in person*)
COUNCILLOR YVON DUHAIME (T)
COUNCILLOR CHRISTOPHER FISHER (T)
COUNCILLOR ROLAND LARABIE (T)
COUNCILLOR LÉO MALETTE (T)
COUNCILLOR DAN ROVEDA (T)
COUNCILLOR JEREMY SÉGUIN (T)
COUNCILLOR DENIS SÉNÉCAL (T)
COUNCILLOR LISE SÉNÉCAL (*in person*)

ABSENT:

VIRTUAL MEETING / RÉUNION VIRTUELLE

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) AGENDA / ORDRE DU JOUR

B-1 No. 2020/140 Moved by: Councillor L. Sénécal
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT the Agenda for the **SPECIAL** meeting of Council held on June 1, 2020 be adopted as ☒ presented / ☐ amended.

Several Councillors stated that they could not support the Agenda due to insufficient information provided concerning the subject matter of the meeting.

A recorded vote was requested by Councillor Fisher :

	YEAS	NAYS
DUHAIME, Yvon	✓	
FISHER, Christopher		✓
LARABIE, Roland		✓
MALETTE, Léo		✓
ROVEDA, Dan		✓
SÉGUIN, Jeremy		✓
SÉNÉCAL, Denis	✓	
SÉNÉCAL, Lise	✓	
SAVAGE, Joanne (MAYOR)	✓	

DEFEATED

The resolution to adopt the Agenda was defeated.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE SPECIAL VIRTUAL COUNCIL MEETING
HELD IN COUNCIL CHAMBERS
ON TUESDAY, JUNE 3, 2020 AT 3:45 PM**

PRESENT: COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR JEREMY SÉGUIN
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL

ABSENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME

VIRTUAL MEETING / RÉUNION VIRTUELLE

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) AGENDA / ORDRE DU JOUR

B-1 A resolution was passed to adopt the Agenda.

No. 2020/158 Moved by: Councillor Larabie
Seconded by: Councillor Séguin

BE IT RESOLVED THAT the Agenda for the SPECIAL meeting of Council held on June 3, 2020 be adopted as
☒ presented / ☐ amended.

CARRIED

C) CLOSED MEETING / RÉUNION À HUIS CLOS

C-1 A resolution was passed to proceed into closed meeting.

No. 2020/159 Moved by: Councillor Roveda
Seconded by: Councillor Larabie

BE IT RESOLVED THAT we proceed into closed meeting as authorized in Section 239 (2) of the *Municipal Act*, to discuss the following:

- (B)** personal matters about an identifiable individual, including municipal or local board employees;
- (F)** advice that is subject to solicitor-client privilege, including communications necessary for that purpose
 - (i)** Human Resource Matter – Complaint

Votes recorded as follows:

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher	✓	
LARABIE, Roland	✓	
MALETTE, Léo	✓	
ROVEDA, Dan	✓	
SÉGUIN, Jeremy	✓	
SÉNÉCAL, Denis		✓
SÉNÉCAL, Lise		✓
SAVAGE, Joanne (MAYOR)		

CARRIED

C-2 A resolution was passed to adjourn the closed session.

No. 2020/161 Moved by: Councillor Fisher
Seconded by: Councillor L. Sénécal

BE IT BE IT RESOLVED THAT the Closed meeting of Council held on June 3, 2020 be adjourned at 4:12
PM in order to proceed with the regular meeting

CARRIED

D) ADJOURNMENT / AJOURNEMENT

D-1 A resolution was passed to adopt By-law **2020/36** confirming the proceedings of a Council meeting.

No. 2020/162 Moved by: Councillor Larabie
Seconded by: Councillor Séguin

BE IT RESOLVED THAT By-Law No. **2020/36** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 3rd day of June 2020, shall come into force and take effect on the date it is passed.

CARRIED

D-2 A resolution was passed to adjourn the meeting of Council.

No. 2020/163 Moved by: Councillor L. Sénécal
Seconded by: Councillor Séguin

BE IT RESOLVED THAT the **SPECIAL** meeting of Council held on June 3, 2020 be adjourned.

CARRIED

LÉO MALETTE
ACTING CHAIR

MELANIE DUCHARME
CLERK

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE VIRTUAL COUNCIL MEETING
HELD IN COUNCIL CHAMBERS
ON TUESDAY, JUNE 16, 2020 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR JEREMY SÉGUIN
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL

ABSENT:

VIRTUAL MEETING / RÉUNION VIRTUELLE

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA

B-1 A resolution was passed to approve the Addendum.

No. 2020/164 Moved by: Councillor Duhaime
Seconded by: Councillor Séguin

BE IT RESOLVED THAT the Addendum for the meeting of Council held on June 16, 2020 be adopted as
☐ presented / ☒ amended.

CARRIED

B-2 A resolution was passed to adopt the Agenda.

No. 2020/165 Moved by: Councillor Duhaime
Seconded by: Councillor Séguin

BE IT RESOLVED THAT the Agenda for the meeting of Council held on June 16, 2020 be adopted as
☒ presented / ☐ amended.

CARRIED

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS NIL

COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER

D-1) PLANNING / PLANIFICATION

D-1(a) Proposed By-Law re: Naming Roads/Streets

A draft by-law was brought forward for Council's review. The purpose of the by-law is to establish consistency for the naming of roads and streets in the municipality. Following discussion, Council was in agreement with the document with the exception of paragraph 3.2 and requested that the consultation for proposed subdivisions be dealt with at the Planning Board. In addition, it was suggested that street re-naming using names of individuals be limited to individuals who are deceased. It was stipulated that this prohibition not be applicable to new subdivisions where it has been past practice to name streets after the developers.

Denis Sénécal,
Chair

Melanie Ducharme,
Municipal Planner

D-2) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE

D-2(a) COVID-19 Update – Phase II

The CAO provided updated Council with respect to Phase II of the re-opening as it relates to the Municipality. The Director of CS elaborated on the CAO'S comments as it relates to specific facilities in the municipality. Staff are working to get beaches open as soon as possible and are working with public health in ensuring the sites are equipped with proper sanitizing facilities, portable washrooms and signage. They hope to be able to communicate to the public as soon as possible, as to when the beaches will be open. The director also spoke about splash pads, museum and the pool. The regulations concerning the opening of these facilities are very strict and the viability and/or feasibility of reopening these facilities is still being investigated. Council was in agreement with taking a cautious approach to re-opening to ensure the continued safety and well-being of its residents.

D-2(b) Dogsled signage on Deer Lake Road

A request from Councillor Larabie was shared with Council, wherein he is seeking signage around Deer Lake to assist residents who are using the roads to practice the sport of dog-sledding. Council was agreeable to the installation of such signage; however there were some questions concerning the cost and potential liability. It was agreed that the Manager of Public Works will investigate the matter further and provide a report to council at a future meeting.

D-2(c) Update - OPP Site Construction – Update

Information pertaining to the construction of the West Nipissing OPP Detachment was shared with Council. The design has been approved and tender submissions have been reviewed. A resolution is being brought forward for Council's approval to award the tender and proceed with construction. Questions concerning the tender itself shall be dealt with when the resolution to award is tabled.

Christopher Fisher,
Chair

Melanie Ducharme,
Clerk

D-3) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE

D-3(a) CANO Contract Obligations

Councillor Fisher brought forward the CANO contract obligations for discussion. The Director of Community of Services summarized the obligations of the municipality and CANO under the agreement. The Chair also provided details of letters received from the WN Arts Council. Council discussed the disbursement of the funds to CANO during the 2020 year due to the inability of the group to carry out its mandate to provide entertainment to the Municipality. Following discussion, it was generally agreed that the Director reach out to the organization and open dialogue to see what options can be looked at for meeting its future obligations.

Joanne Savage,
Chair

Stephan Poulin,
Director of Economic Development and
Community Services

D-4) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ NIL

D-5) PUBLIC WORKS / TRAVAUX PUBLICS

D-5(a) Update – Public Works

A written update was provided by the Manager of Public Works itemizing various Public Works operational and capital projects which are underway, complete and scheduled. In addition, details were provided concerning some delays which have been incurred due to COVID and delay in obtaining approvals; The Manager then answered questions pertaining to specific projects noted in the report.

Yvon Duhaime,
Chair

Jean-Pierre (Jay) Barbeau,
Chief Administrative Officer

D-6) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES *NIL*

D-7) SEWER AND WATER / LES ÉGOUTS ET L'EAU *NIL*

D-8) ENVIRONMENTAL / L'ENVIRONNEMENT *NIL*

REGULAR COUNCIL / SÉANCE RÉGULIÈRE

E) PLANNING / PLANIFICATION *NIL*

F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER

F-1 A resolution was passed to adopt the minutes of a Council meeting.

No. 2020/166 Moved by: Councillor Fisher
 Seconded by: Councillor Malette

BE IT RESOLVED THAT the minutes of the meeting of Council held on February 25, 2020 be adopted, as
☒ presented / ☐ amended. **CARRIED**

F-2 *Removed from Agenda*

F-3 A resolution was passed to adopt the minutes of a Council meeting.

No. 2020/167 Moved by: Councillor Fisher
 Seconded by: Councillor Malette

BE IT RESOLVED THAT the minutes of the meeting of Council held on March 3, 2020 be adopted, as
☒ presented / ☐ amended. **CARRIED**

F-4 A resolution was passed to adopt the minutes of a BUDGET Council meeting.

No. 2020/168 Moved by: Councillor Fisher
 Seconded by: Councillor Malette

BE IT RESOLVED THAT the minutes of the BUDGET meeting of Council held on March 10, 2020 be adopted,
as ☒ presented / ☐ amended. **CARRIED**

F-5 *Removed from Agenda.*

F-6 A resolution was passed to adopt the minutes of a Council meeting.

No. 2020/169 Moved by: Councillor Malette
Seconded by: Councillor Fisher

BE IT RESOLVED THAT the minutes of the meeting of Council held on April 21, 2020 be adopted, as
☒ presented / ☐ amended. **CARRIED**

F-7 A resolution was passed to adopt the minutes of a Council meeting.

No. 2020/170 Moved by: Councillor Malette
Seconded by: Councillor Fisher

BE IT RESOLVED THAT the minutes of the meeting of Council held on May 5, 2020 be adopted, as
☒ presented / ☐ amended. **CARRIED**

F-8 A resolution was passed to adopt the minutes of a Council meeting.

No. 2020/171 Moved by: Councillor Fisher
Seconded by: Councillor Malette

BE IT RESOLVED THAT the minutes of the meeting of Council held on May 19, 2020 be adopted, as
☒ presented / ☐ amended. **CARRIED**

F-9 *Removed from Agenda.*

F-10 *Removed from Agenda.*

F-11 A resolution was passed to adopt the minutes of a Council meeting.

No. 2020/172 Moved by: Councillor Fisher
Seconded by: Councillor Malette

BE IT RESOLVED THAT the minutes of the meeting of Council held on June 2, 2020 be adopted, as
☒ presented / ☐ amended. **CARRIED**

F-12 *Removed from Agenda.*

F-13 A resolution was passed to **adopt** the minutes of a Planning Advisory Committee meeting.

No. 2020/173 Moved by: Councillor Malette
Seconded by: Councillor Fisher

BE IT RESOLVED THAT the minutes of the West Nipissing Planning Advisory Committee meeting held on
February 10, 2020 be received. **CARRIED**

F-14 A resolution was passed to receive the minutes of various boards and committees meetings.

No. 2020/174 Moved by: Councillor Malette
Seconded by: Councillor Fisher

BE IT RESOLVED THAT the minutes of the following Boards / Committees be received :

BOARD / COMMITTEE NAME	MEETING DATES
West Nipissing Committee of Adjustment	<ul style="list-style-type: none">Feb-10-2020
Au Château Board of Management	<ul style="list-style-type: none">Feb-19-2020Mar-11-2020Apr-29-2020
West Nipissing Public Library Board	<ul style="list-style-type: none">Mar-16-2020Mar-25-2020Apr-3-2020Apr-28-2020

BOARD / COMMITTEE NAME	MEETING DATES
District of Nipissing Social Services Administration Board (DNSSAB)	<ul style="list-style-type: none"> Jan-29-2020 Apr-22-2020

CARRIED

F-15 A resolution was passed to receive the disbursement sheets.

No. 2020/175 Moved by: Councillor Malette

Seconded by: Councillor Fisher

BE IT RESOLVED THAT the account payables disbursement sheets for APRIL 2020 be received, as presented.

CARRIED

G) UNFINISHED BUSINESS / AFFAIRES EN MARCHE

H) NOTICE OF MOTION / AVIS DE MOTIONS

I) NEW BUSINESS / AFFAIRES NOUVELLES

I-1 A resolution was passed to authorize By-Law **2020/37** to set the Tax Rates for 2020.

No. 2020/176 Moved by: Councillor Duhaime

Seconded by: Councillor Fisher

BE IT RESOLVED THAT By-law **2020/37**, being a By-law to adopt the 2020 Tax Rates to be levied, and to further provide for penalty and interest in default of payment thereof; shall come into force and take effect on the date it is passed.

CARRIED

I-2 The resolution to authorize By-Law **2020/38** to provide Tax Assistance for Elderly and Disabled Property Owners was deferred.

MOTION FOR DEFERRAL:

A motion was tabled by Mayor Savage to defer the by-law pending additional information from staff

Moved by: Mayor Savage

Seconded by: Councillor L. Sénécal

CARRIED

No. 2020/177 Moved by: Councillor L. Sénécal

Seconded by: Councillor Séguin

BE IT RESOLVED THAT By-Law **2020/38**, being a by-law to provide tax assistance to certain elderly and disabled residents who are owners of real property, shall come into force and take effect on the date it is passed.

DEFERRED

I-3 A resolution was passed to authorize By-Law **2020/39** to amend the Traffic and Parking By-Law.

No. 2020/178 Moved by: Councillor Roveda

Seconded by: Councillor Duhaime

BE IT RESOLVED THAT By-law **2020/39**, being a by-law to amend By-Law 2019/60, being a by-law to regulate traffic and parking in the Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

CARRIED

I-4 Authorization to pay Council legal fees ending April 17, 2020

No. 2020/179 Moved by: Councillor Fisher

Seconded by: Councillor Malette

WHEREAS Council has sought legal advice pertaining to a municipal Human Resources Investigation matter;
AND WHEREAS there will be ongoing legal expenditures with respect to a Human Resources Investigation Matter;
BE IT THEREFORE RESOLVED THAT Council hereby authorizes the Head of Council to authorize and approve the following invoices, payable to Weaver Simmons LLP, for the period ending April 17, 2020, relating to a Human Resources Investigation matter.

INVOICE NUMBER	AMOUNT
# 939166	\$1,048.64
# 939117	\$4,809.28
# 939116	\$2,825.00

CARRIED

- I-5** A resolution was passed to authorize Noise By-Law Exemption to Leveque Bros. Haulage Ltd. for MTO Culvert Replacement on Hwy 64 (July 13-20, 2020)

No. 2020/180 Moved by: Councillor Fisher
Seconded by: Councillor Duhaime

WHEREAS a request was received on June 4, 2020, from J. & P. Leveque Bros. Haulage Ltd., contractor for Ministry of Transportation (MTO), seeking an exemption of the municipal Noise By-law No. 1999/75 for rehabilitation work to be carried out on Highway 64 from July 13 to July 19, 2020, and such work is required to be completed using continuous 24 work operations;

AND WHEREAS the contract requires the replacement of a box culvert approximately 3.1km south of Field and will require the complete closure of Highway 64, between Sturgeon Falls and Field, to be closed during that time frame;

BE IT RESOLVED THAT Council authorizes an exemption of the Municipality of West Nipissing Noise By-Law No. 1999/75 to J. & P. Leveque Bros. Haulage Ltd. (MTO Contract No. 2019-5037) from July 13th to 19th, 2020, for the scheduled replacement of a concrete box culvert on Highway 64 (approx. 3.1 km south of Field); which construction work will extend beyond the permitted weekday work hours; but which exemption shall not include quarry operations.

CARRIED

- I-6** A resolution was passed to set the summer meeting dates for July and August

No. 2020/181 Moved by: Councillor Duhaime
Seconded by: Councillor Malette

WHEREAS during the meeting held on June 16th, 2020; Council considered the proposed dates for the summer Council meetings for July and August 2020;

BE IT RESOLVED THAT the following dates be set for the Combined Committee of the Whole and Regular meetings of Council to be held on:

- Tuesday, JULY ~~13~~14th, 2020 at 6:30 PM
- Tuesday, AUGUST 11th, 2020 at 6:30 PM

CARRIED

- I-7** A resolution was passed to amend the Donation Policy *(from Jun-2 mtg.)*

No. 2020/182 Moved by: Councillor L. Sénécal
Seconded by: Councillor Roveda

WHEREAS at the meeting held on June 2, 2020; Council of the Municipality of West Nipissing recommended revising the municipal Donations Policy No. 1999/131 to include an annual donation to École secondaire public Nipissing Ouest;

BE IT THEREFORE RESOLVED THAT Council of the Municipality of West Nipissing adopts the amended the Donations Policy No. 1999/131, which shall come into force and take effect on the date it is passed.

BE IT FURTHER RESOLVED THAT the revised Donations Policy shall become part of the Municipality of West Nipissing's Policy Manual.

CARRIED

- I-8** AMO 2020 Virtual Conference – June-30th deadline for submitting request for virtual delegation

Council was informed that the deadline for requesting virtual delegations with various Ministries for the upcoming AMO 2020 Virtual Conference is June 30th, 2020. Following discussions, Council requested that delegation requests be submitted to:

- (1) MOHLTC re: Au Chateau (Councillor Malette)
- (2) MTO – Capital Infrastructure for Bridge Project – Nature's Trail Bridge

I-9 Resolution to amend award the tender for Construction of Nipissing West OPP Detachment

↳ *Refer to Addendum Section*

J) **ADDENDUM / ADDENDA**

I) **NEW BUSINESS / AFFAIRES NOUVELLES**

I-9 A resolution was passed to award the tender for Construction of Nipissing West OPP Detachment

No. 2020/183 Moved by: Councillor Fisher
 Seconded by: Councillor Malette

WHEREAS the building design has been completed and approved by the Ontario Provincial Police (OPP) and seven (7) general contractors were pre-qualified to submit a bid for the construction of the Nipissing West OPP Detachment;

AND WHEREAS seven (7) quotations were received on June 11th, 2020;

AND WHEREAS the quotations have been reviewed by Formworks, Inc. Architect and the award being recommended herein consists of the best price meeting all of the specifications;

AND WHEREAS Council concurs with the recommendation received;

BE IT THEREFORE RESOLVED THAT the quotation for the construction of the Nipissing West OPP Detachment be awarded to **CAPITAL CONSTRUCTION (2007) INC.**, having submitted the lowest quotation of \$9,094,879.00, plus H.S.T., meeting all the specifications.

CARRIED

K) **INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS**

K-1 The Mayor gave her report.

L) **ADJOURNMENT / AJOURNEMENT**

L-1 A resolution was passed to adopt By-law **2020/40** confirming the proceedings of Council at its meeting held on June 16, 2020.

No. 2020/184 Moved by: Councillor L. Sénécal
 Seconded by: Councillor Malette

BE IT RESOLVED THAT By-law No. **2020/40** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 16th day of June 2020, shall come into force and take effect on the date it is passed.

CARRIED

L-2 A resolution was passed to adjourn the meeting of Council.

No. 2020/185 Moved by: Councillor Malette
 Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT the meeting of Council held on June 16, 2020 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE SPECIAL VIRTUAL COUNCIL MEETING
HELD IN COUNCIL CHAMBERS
ON MONDAY, JUNE 22, 2020 AT 4:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR JEREMY SÉGUIN
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL

ABSENT:

VIRTUAL MEETING / RÉUNION VIRTUELLE

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) AGENDA / ORDRE DU JOUR

B-1 A resolution was passed to adopt the Agenda.

No. 2020/186 Moved by: Councillor Séguin
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT the Agenda for the SPECIAL meeting of Council held on June 22, 2020 be adopted as ☒ presented / ☐ amended.

CARRIED

C) CLOSED MEETING / RÉUNION À HUIS CLOS

C-1 A resolution was passed to proceed into closed meeting.

No. 2020/187 Moved by: Councillor Duhaime
Seconded by: Councillor Séguin

BE IT RESOLVED THAT we proceed into closed meeting as authorized in Section 239 (2) of the *Municipal Act*, to discuss the following:

- (B)** personal matters about an identifiable individual, including municipal or local board employees;
- (F)** advice that is subject to solicitor-client privilege, including communications necessary for that purpose
 - (i)** Human Resources Matter – Legal Correspondence

CARRIED

C-2 A resolution was passed to adjourn the closed session.

No. 2020/188 Moved by: Councillor Malette
Seconded by: Councillor Séguin

BE IT BE IT RESOLVED THAT the Closed meeting of Council held on June 22, 2020 be adjourned at **5:40** PM in order to proceed with the regular meeting

CARRIED

D) ADJOURNMENT / AJOURNEMENT

D-1 A resolution was passed to adopt By-law **2020/41** confirming the proceedings of a Council meeting.

No. 2020/189 Moved by: Councillor Duhaime
 Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT By-Law No. **2020/41** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 22 day of June 2020, shall come into force and take effect on the date it is passed.

CARRIED

D-2 A resolution was passed to adjourn the meeting of Council.

No. 2020/190 Moved by: Councillor Duhaime
 Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT the **SPECIAL** meeting of Council held on June 22, 2020 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE SPECIAL VIRTUAL COUNCIL MEETING
HELD IN COUNCIL CHAMBERS
ON MONDAY, JUNE 29, 2020 AT 4:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR JEREMY SÉGUIN
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL

ABSENT:

VIRTUAL MEETING / RÉUNION VIRTUELLE

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) AGENDA / ORDRE DU JOUR

B-1 A resolution was passed to adopt the Agenda.

No. 2020/191 Moved by: Councillor Duhaime
Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT the Agenda for the SPECIAL meeting of Council held on June 29, 2020 be adopted as ☒ presented / ☐ amended.

CARRIED

C) CLOSED MEETING / RÉUNION À HUIS CLOS

C-1 A resolution was passed to proceed into closed meeting.

No. 2020/192 Moved by: Councillor Duhaime
Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT we proceed into closed meeting as authorized in Section 239 (2) of the *Municipal Act*, to discuss the following:

(B) personal matters about an identifiable individual, including municipal or local board employees;
(F) advice that is subject to solicitor-client privilege, including communications necessary for that purpose

(i) Human Resources Matter – Legal Correspondence

CARRIED

C-2 A resolution was passed to adjourn the closed session.

No. 2020/193 Moved by: Councillor Duhaime
Seconded by: Councillor Séguin

BE IT BE IT RESOLVED THAT the Closed meeting of Council held on June 29, 2020 be adjourned at **6:13 PM** in order to proceed with the regular meeting

CARRIED

D) ADJOURNMENT / AJOURNEMENT

D-1 A resolution was passed to adopt By-law **2020/42** confirming the proceedings of a Council meeting.

No. 2020/194 Moved by: Councillor Duhaime

Seconded by: Councillor Séguin

BE IT RESOLVED THAT By-Law No. **2020/42** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 29th day of June 2020, shall come into force and take effect on the date it is passed.

CARRIED

D-2 A resolution was passed to adjourn the meeting of Council.

No. 2020/195 Moved by: Councillor Duhaime

Seconded by: Councillor Fisher

BE IT RESOLVED THAT the **SPECIAL** meeting of Council held on June 29, 2020 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK



MINUTES

Municipality of West Nipissing
Meeting of the Committee of Adjustment
On March 9, 2020 at 7:30 PM
Chair: Normand Roberge

PRESENT: Christopher Fisher
 Fernand Pellerin
 Normand Roberge
 Denis Senecal

ABSENT: Roger Gagnon

CALL TO ORDER

RESOLUTION #2020/007

Moved by: Fernand Pellerin

Seconded by: Christopher Fisher

That the Agenda for the meeting of March 9, 2020 be approved, as presented.

CARRIED

MINUTES

RESOLUTION #2020/008

Moved by: Christopher Fisher

Seconded by: Fernand Pellerin

That the Minutes of the Committee of Adjustment meeting held on February 10, 2020, be adopted, as presented.

CARRIED

APPLICATIONS FOR MINOR VARIANCE AND CONSENT

MV2020/03-Application for Minor Variance by Robyn and Veronique Duhaime-Owners

A Minor Variance application made by Robyn and Veronique Duhaime to reduce front yard set-back from 6m to 3.048m and to reduce rear yard set-back from 7.5m to 6.096m, legally described as Part of Lot 4, Plan 11, Part 1, 36R-11546, Township of Springer, Municipality of West Nipissing.

RESOLUTION #2020/009

Moved by: Fernand Pellerin

Seconded by: Christopher Fisher

CARRIED

MV2020/04-Application for Minor Variance by Robyn and Veronique Duhaime-Owners

A Minor Variance application made by Robyn and Veronique Duhaime to reduce front yard set-back from 6m to 3.048m and to reduce rear yard set-back from 7.5m to 6.096m, legally described as Part of Lot 3, Plan 11, Part 1, 36R-14006, Township of Springer, Municipality of West Nipissing.

RESOLUTION #2020/010

Moved by: Christopher Fisher

Seconded by: Fernand Pellerin

CARRIED

MV2020/05-Application for Minor Variance by Paul and Diane Legault-Owners

A Minor Variance application made by Paul and Diane Legault to reduce interior side yard set-back from 3m to 1.8m for permanent structures constructed too close to lot line, legally described as Part of Lot 3, Concession 6, Part 3, 36R-14028, Township of Badgerow, Municipality of West Nipissing.

RESOLUTION #2020/011

Moved by: Fernand Pellerin

Seconded by: Christopher Fisher

CARRIED

MV2020/06-Application for Minor Variance by Daniel Giroux-Owner

A Minor Variance application made by Daniel Giroux to reduce interior side yard for deck from 2m to 0.65m (Table 4.1), to reduce interior side yard set-back from 3m to 0.60m and to reduce front yard set-back from 18m to 12.4m, legally described as Part of Lot 3, Concession 6, Part 2, 36R-14028, Township of Badgerow, Municipality of West Nipissing.

RESOLUTION #2020/012

Moved by: Christopher Fisher

Seconded by: Fernand Pellerin

CARRIED

MV2020/07-Application for Minor Variance by David and Bonnie Rabe-Owners

A Minor Variance application made by David and Bonnie Rabe to reduce front yard set-back from 20m to 8.91m (water's edge) and to reduce front yard set-back from 15m to 3.39m (top of bank) (screened porch), legally described as Part of Lot 3, Concession 6, Part 1, 36R-14028, Township of Badgerow, Municipality of West Nipissing.

RESOLUTION #2020/012

Moved by: Christopher Fisher

Seconded by: Fernand Pellerin

CARRIED

C03/2020 Application for Consent by Armand and Diane Trepanier-Owners

A consent application made by Armand and Diane Trepanier for the creation of new lots on Highway 539, Legally described as Pt of Lot 11, Concession 2, Township of Gibbons, Municipality of West Nipissing.

RESOLUTION #2020/014

Moved by: Christopher Fisher

Seconded by: Fernand Pellerin

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before March 11, 2021 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. That the property be re-zoned as follows:
 - (a) Permitted uses are limited to recreational vehicles and accessory structures, provided such structures are located no closer than 15m from the top of bank, do not have permanent foundations and are not intended for human habitation.
 - (b) A maximum of one recreational vehicle per lot be permitted;
 - (c) No septic or leaching bed is permitted;No building opening below the flood plain elevation.

6. That the owners shall obtain access to the property from the publicly assumed portions of Highway 539.

CARRIED

C04/2020 Application for Consent by Stuart Seville-Owner

A consent application made by Stuart Seville for the creation of a new lot at 379 Nipissing Street, legally described as Part of Lot 26, RCP 9, Part 1, 36R-4371, Township of Springer, Municipality of West Nipissing.

RESOLUTION #2020/015

Moved by: Christopher Fisher

Seconded by: Fernand Pellerin

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before March 11, 2021 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. That any portion municipally maintained and travelled road located on the subject land be conveyed to the Municipality of West Nipissing.
6. That the owner shall grant to Greater Sudbury Hydro sufficient easements as may be required for the access and maintenance of GSU utility infrastructure, including, but not limited to poles, anchors, transformers and/or conductors which are located on, above or in proximity to the subject lands, such that access on or over the lands may be required for the purpose of maintaining such infrastructure.

CARRIED

MV2020/02-Application for Minor Variance by Stuart Seville-Owner

A Minor Variance application made by Stuart Seville to reduce minimum lot area from 450m² to 404m², legally described as Part of Lot 26, RCP 9, Part 1, 36R-4371, Township of Springer, Municipality of West Nipissing.

RESOLUTION #2020/016

Moved by: Fernand Pellerin

Seconded by: Christopher Fisher

CARRIED

C06/2020 Application for Consent by Lands of Promise Ltd.-Owner

A consent application made by Lands of Promise Ltd. for the creation of a Right-of-Way on Burnt Lake Road, legally described as E ½ of Lot 8, Concession 6, Part 8, 36R-14196, Township of Springer, Municipality of West Nipissing.

RESOLUTION #2020/018

Moved by: Christopher Fisher

Seconded by: Denis Senecal

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;

3. That all conditions be met on or before March 11, 2021 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.

CARRIED

C07/2020 Application for Consent by 2637922 Ontario Limited-Owner

A consent application made by 2637922 Ontario Limited for the creation of a Right-of-Way on lands on Burnt Lake Road, legally described as E ½ of Lot 8, Concession 6, Parts 2 and 6, 36R-14196, Township of Springer, Municipality of West Nipissing.

RESOLUTION #2020/019

Moved by: Denis Senecal

Seconded by: Christopher Fisher

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before March 11, 2021 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.

CARRIED

C08/2020 Application for Consent by 855 Burnt Lake Ltd.-Owner

A consent application made by 855 Burnt Lake Limited for the creation of a Right-of-Way on lands on Burnt Lake Road, legally described as E ½ of Lot 8, Concession 6, Parts 1 and 7, 36R-14196, Township of Springer, Municipality of West Nipissing.

RESOLUTION #2020/020

Moved by: Christopher Fisher

Seconded by: Denis Senecal

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before March 11, 2021 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.

CARRIED

C09/2020 Application for Consent by Jane Parent-Owner

A consent application made by Jane Parent for the creation of a new lot on lands on Pike Lake Road, legally described as Lot 12, Concession 2, Township of Bastedo, Municipality of West Nipissing.

RESOLUTION #2020/021

Moved by: Denis Senecal

Seconded by: Christopher Fisher

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before March 11, 2021 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. That any portion municipally maintained and travelled road located on the subject land be conveyed to the Municipality of West Nipissing.

CARRIED

C44/2019 Application for Consent by 1729153 Ontario Limited-Owner (Change of Conditions)

A consent application made by 1729153 Ontario Limited for a change of condition (to amend the provisional consent to be a lot addition instead of a new lot) on lands on Front Street, legally described as Pt Lot 4, Concession 1, Parts 3,4,5, 36R-10026, Township of Springer, Municipality of West Nipissing.

RESOLUTION #2020/022

Moved by: Christopher Fisher

Seconded by: Denis Senecal

CONDITIONS:

WHEREAS the Committee of Adjustment for the Municipality of West Nipissing granted provisional consent to sever to 1729153 Ontario Ltd. On November 4, 2019;

AND WHEREAS the Provisional Consent contained a condition requiring the owner to grant easements to Greater Sudbury Utilities;

AND WHEREAS pursuant to section 53(23) of the *Planning Act*, the Approval Authority may change the conditions of the Provisional Consent at any time before the Consent is given;

AND WHEREAS there are no overhead lines, anchors, conductors or other infrastructure located on the lands for which provisional Consent has been granted;

THEREFORE be it resolved that the Committee of Adjustment for the Municipality of West Nipissing hereby changes the Conditions of the Provisional Consent granted November 4, 2019 to remove the requirement for easements to be granted to Greater Sudbury Utilities;

BE IT ALSO RESOLVED that the Provisional Consent be amended to be a lot addition instead of a new lot.

CARRIED

ADJOURNMENT

RESOLUTION #2020/023

Moved by: Denis Senecal

Seconded by: Christopher Fisher

That the West Nipissing Committee of Adjustment meeting be adjourned to April 20, 2020 in the Library Auditorium of the West Nipissing Municipal Building.

CARRIED


Chair
Secretary-Treasurer

**Minutes of the Regular Meeting
of the Board of Management of Au Château
held by conference call
May 20, 2020 at 12:00 noon**

PRESENT: MEMBERS :	Lise Senécal	Chair
	Yvon Duhaime	
	Jacques Dupuis	Administrator / Secretary
	Léo Malette	Vice-Chair
	Dan O'Mara	
	Joanne Savage	
	Nicole Janson	Recording Secretary

Due to COVID-19, the meeting was held by conference call and presided by Administrator in the physical absence of the Chair.

No conflicts of interest were declared

01. Meeting called to order

Meeting was called to order.

02. Declaration of Conflict of Interest

No declaration of conflict of interest declared.

03. Adoption of Agenda

Resolution No. 25

Moved by : Joanne Savage
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Agenda of the Regular Meeting on May 20, 2020 be approved as presented at 12:00 pm.

Carried

04. Adoption of Minutes

Resolution No. 26

Moved by : Léo Malette
Seconded by : Dan O'Mara

BE IT RESOLVED THAT the Minutes of the Regular Meeting held April 29, 2020 be approved as presented.

Carried

05. New Business:

a) Personal Protective Equipment Update

The Board was updated on the PPE inventory the Home currently has and its efforts in keeping a reasonable supply available at all time. Only two (2) items are of concern being mask / visor combination and disposable / re-usable gowns.

b) Pandemic Pay Update

Administrator provided the Board with the guidelines on the pandemic pay as to the main purpose of the programs and amounts that staff will receive. Also, unfortunately the management group remains excluded from this program.

c) Admissions to LTC from Hospital

After discussion on the issue in question, the Board agreed with Administrator not to proceed with admissions and continue to follow Ministry's directives / guidelines. Board commended Administrator on his efforts in keeping the residents' and staff's health and safety a priority.

d) COVID-19 UPDATE

Resident and Staff Testing Results

Administrator informed the Board that testing results for all residents and most of the staff came back negative for COVID-19. Due to these encouraging news it was recommended by the Board that a press release be issued to recognize the staff's efforts in maintaining a pandemic-free Home and their continued devotion in keeping residents safe and healthy.

Activity Programs

Residents' activities continue to be provided to keep morale up while at the same time respecting precautions and distancing.

Communication Program – Families and Staff

Communication with families is being done by staff on a regular basis either by phone, email or face time including Facebook to keep family members informed on the well-being of their loved ones.

e) LHIN's Declaration of Compliance – MSSA - CSS

Board approval was required to authorize the Chair to sign the Declaration of Compliance and therefore the following resolution was passed:

Resolution No. 27

Moved by : Léo Malette
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Board authorizes the Chair to sign the Declaration of Compliance with respect to Au Château's Multi-Sector Service Accountability Agreement.

Carried

f) Strategic Plan – Update Meeting with DNSSAB

Administrator updated the Board on his meeting with DNSSAB regarding the 40 units and more specifically the 102 bed shelter whereby requesting a five (5) year extension with the same funding level from DNSSAB. This will be reviewed and discussed at the DNSSAB Board level and a response will be provided once a decision has been made.

06. Unfinished Business:

a) Financial Report

Administrator updated the Board on the expenses incurred and the amount remaining from the government funding provided for COVID-19.

The Financial Report was then accepted as presented and the following resolution was adopted:

Resolution No. 28

Moved by : Léo Malette
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Financial Report be accepted as presented.

Carried

b) Administrative Report

None presented.

07. In-Camera Session

None

08. Other Business / Information Items

a) Next Meeting

The next meeting is scheduled for June 17th, 2020 at 12:00 noon.

b) Information Items

None

09. Adjournment

Resolution No. 29


Moved by : Dan O'Mara
Seconded by : Joanne Savage

BE IT RESOLVED THAT the meeting now adjourn at 12:45 pm.

Carried



Chair



Administrator / Secretary

**The West Nipissing Public Library Board
Le conseil de la bibliothèque publique de Nipissing Ouest**

**Regular Board Meeting Minutes
Thursday, February 13th 2020 at 6pm in Sturgeon Falls**

Present: S. Pilon, A. Langevin, J. Séguin, D. Venne

Staff: É. Keenan

Regrets: S. Friedrich

1. Call to order

Meeting called to order by chair at 6:07 p.m.

2. Approval of the agenda for regular Board Meeting of February 13th 2020

MOTION #20-01

MOVED BY D. Venne

SECONDED BY J. Seguin that the agenda be approved as presented

CARRIED

3. Declaration of any conflicts of interest

None

4. Approval of the minutes of the previous meeting:

MOTION #20-02

MOVED BY A. Langevin

SECONDED BY S. Pilon that the minutes of the regular board meeting of December 12th, 2019 be approved as presented

CARRIED

5. Business arising from the minutes

a) Janitorial (all branches)

Sturgeon Falls: The CEO gave a brief description of the janitorial situation at each branch. J. Seguin suggested advancing with the services being performed by the janitors hired by the Municipality before a finalised agreement be signed, as per verbal agreement with Director of Economic Development and Community Services. If the terms change or the Board is unsatisfied with the services, they will discuss other options.

Field: The Board requested that the CEO ask if the Field employee would like to take over the janitorial duties for the branch. If so, the employee will have the tasks outlined in the job description and will add 1 hour per week to their timesheet for janitorial duties.

Verner: No changes

Cache Bay: No changes

River Valley: No changes

J. Seguin suggested having employees responsible for janitorial duties take health and safety courses such as heavy lifting and repetitive motions and to ensure that WHIMIS certificates are up to date.

6. Correspondence

- a) Letter for completion of probation period of CEO

MOTION #20-03

MOVED BY D. Venne

SECONDED BY J. Seguin that the correspondence be received confirming the successful completion of the CEO's probation period

CARRIED

7. Treasurer's Report

- a) MOTION #20-04

MOVED BY J. Seguin

SECONDED BY D. Venne that the expenditures for the month of December 2019 in the amount of \$8,130.93 for cheques #6300 to #6321 inclusive be approved and that fees and fines in the amount of \$1,217.70 be acknowledged

CARRIED

- b) MOTION #20-05

MOVED BY D. Venne

SECONDED BY J. Seguin that the expenditures for the month of January 2020 in the amount of \$13,045.30 for cheques #6322 to #6340 inclusive be approved and that fees and fines in the amount of \$836.50 be acknowledged

CARRIED

- c) 2020 Draft Budget Discussion

The CEO discussed certain points and project plans for 2020 with the Board involving the 2020 budget. The Board requested that the CEO find precise amounts and quotes for the budget and to present a final copy at the next meeting.

MOTION #20-06

MOVED BY D. Venne

SECONDED BY S. Pilon that the 2020 draft budget be approved as amended

CARRIED

8. Report of Board Members' Advocacy Activities

None

9. Branch Reports

None

10. Report of the CEO:

a) What's new?

The CEO discussed passed and upcoming activities happening at all branches. She also shared the results of the 2019 statistics for all branches as a whole and 2019 Field visitor statistics.

b) OLA Super conference 2020

The CEO shared her experience at the OLA Super conference and the sessions she attended including programming, graphic designs, organizing and weeding sessions.

MOTION #20-07

MOVED BY S. Pilon

SECONDED BY D. Venne that the CEO's report be received

CARRIED

11. Report of the Standing Committees

Policy & Personnel:

Finance & Property:

12. Policy Review & Updates

a) GOV-12 Board Members' Code of Conduct

J. Seguin discussed the newly adopted policy at the Municipality of Code of Conduct for Boards and Committees and mentioned a few items he would like to see adopted in our policy. He and the CEO will work on a draft. This item is deferred to the next meeting.

b) HR-4 Job Categories and Salary Schedules

The Board approved the policy and agreed to add the wage grid as an appendix, HR-F
APPENDIX – WAGE GRID

c) FI-1 Purchasing

Differed to the next meeting.

MOTION #20-08

MOVED BY S. Pilon

SECONDED BY D. Venne to approve policy HR-4 as presented

CARRIED

13. Review of Plans (i.e. Action Plan, Strategic Plan, etc)

a) D. Venne will send documents to Board before next meeting.

14. New Business

a) Green Initiative

The CEO discussed the possibility of a partnership with the new community group: Green Initiative West Nipissing. She shared ideas of different workshops or promotional opportunities that may be available in collaboration with the committee.

b) Board meeting schedule

The Board decided to keep the meeting as is for the time being. They mentioned that two could be cancelled if they decide to do so. The meeting schedule is as followed:

- Thursday, March 12th 2020
- Thursday, April 9th 2020
- Thursday, May 14th 2020
- Thursday, June 11th 2020
- Thursday, September 10th 2020
- Thursday, October 8th 2020
- Thursday, November 12th 2020
- Thursday, December 10th 2020

c) CUPE Wage Increase

The CEO made the Board aware that CUPE and Municipal employee wages have increased for the year 2020 by 1.75% and it is confirmed that the wages will increase by the same amount for 2021.

MOTION #20-09

MOVED BY D. Venne

SECONDED BY J. Seguin that all library employee wages will increase by 1.75% effective February 14th 2020, following Municipal and CUPE wage increase

CARRIED

MOTION #20-10

MOVED BY J. Seguin

SECONDED BY S. Pilon that all library employee wages will increase by 1.75% effective January 1st 2021, following Municipal and CUPE wage increase

CARRIED

d) Holiday Closures

Differed to next meeting to give Board a chance to check it over.

15. Date & Time of Next Meeting

Thursday, March 12th 2020 at 6 p.m. in Sturgeon Falls

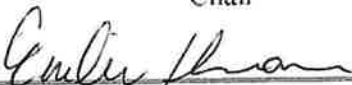
16. Adjournment

MOTION #20-11

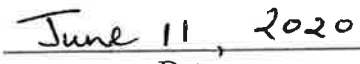
MOVED BY S. Pilon

SECONDED BY D. Venne that the meeting be adjourned at 8:30 p.m.


Chair


Secretary


Date


Date

The West Nipissing Public Library Board
Le conseil de la bibliothèque publique de Nipissing Ouest

Emergency Board Meeting Minutes
Monday, May 4 2020 at 2:00 p.m. through ZOOM

Present: S. Pilon, A. Langevin, D. Venne, S. Friedrich, J. Seguin

Staff: É. Keenan

1. Call to order

Meeting called to order by chair at 2:05 p.m.

2. Budget 2020

J. Seguin answered questions the Board had in regards to the announced Municipal budget cuts to the Library budget and other departments. He explained the reasoning to the Board, that a budget was not submitted to council and that there is a significant amount of funds in the Libraries reserve. J. Seguin suggested that the Board approve and submit the budget to council before the meeting. He assured the Board that he will try to defend the Library budget to his best abilities. The Board requested that the CEO attend the meeting to answer questions from council if they arise.

MOTION #20-19

MOVED BY J. Seguin

SECONDED BY S. Pilon that the Board approves the draft budget as the final copy to be submitted to Municipal Council

CARRIED

3. Next Meeting

The next meeting will be held on May 7th, 2020 at 10 a.m. through Zoom. The Board will discuss options and adjustments that can be made to the budget to compensate for the cuts by the Municipal contribution. Also, the auditors will present and finalise the financial statements.

4. Adjournment

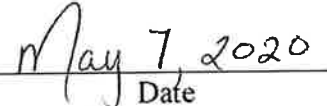
MOTION #20-20

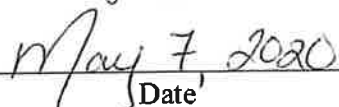
MOVED BY D. Venne that the meeting be adjourned at 2:54 p.m.

CARRIED


Chair


Secretary


Date


Date

The West Nipissing Public Library Board
Le conseil de la bibliothèque publique de Nipissing Ouest

Emergency Board Meeting Minutes
Thursday, May 7 2020 at 10:00 a.m. through ZOOM

Present: S. Pilon, A. Langevin, D. Venne, S. Friedrich, J. Seguin

Staff: É. Keenan

Guest: J. Dion (Bakertilly)

1. Call to order

Meeting called to order by chair at 11:04 a.m.

2. Approval of agenda

MOTION #20-21

MOVED BY S. Friedrich

SECONDED BY J. Seguin that the agenda be approved as presented

CARRIED

3. Declaration of any conflicts of interest

None

4. Presentation from Auditors

MOTION #20-22

MOVED BY J. Seguin

SECONDED BY S. Pilon that the 2019 financial statements prepared by Bakertilly be received and approved

CARRIED

MOTION #20-23

MOVED BY S. Pilon

SECONDED BY J. Seguin that the surplus for the 2019 fiscal year be transferred to the reserve following payment of all outstanding accounts

CARRIED

4. Approval of the minutes of the previous meeting:

MOTION #20-24

MOVED BY D. Venne

SECONDED BY J. Seguin that the minutes of the meeting held on March 16th, 2020 be approved as presented

CARRIED

MOTION #20-25

MOVED BY S. Pilon

SECONDED BY D. Venne that the minutes of the meeting held on March 25th, 2020 be approved as presented CARRIED

MOTION #20-26

MOVED BY S. Pilon

SECONDED BY S. Friedrich that the minutes of the meeting held on April 3rd, 2020 be approved as presented CARRIED

MOTION #20-27

MOVED BY D. Venne

SECONDED BY S. Pilon that the minutes of the meeting held on April 28th, 2020 be approved as presented CARRIED

MOTION #20-28

MOVED BY S. Friedrich

SECONDED BY J. Seguin that the minutes of the meeting held on May 4th, 2020 be approved as presented CARRIED

5. Correspondence

None

6. Business arising from the minutes

None

7. Budget discussions

After the budget cut from the Municipal contribution was confirmed, the CEO prepared alternative budgets to compensate for the lack of funding. The main goal of the options presented were to avoid any major changes in services.

The vice-chair insists that a plan be put in place to avoid any cuts in future years. She asks that we begin working on the Strategic Plan. The Board directs the CEO to start working on a draft working from the Strategic Plan from 2012.

During the discussions, the vice-chair suggested that temporary layoff should be offered to the employee who works in River Valley, since she can't enter the branch to perform tasks like her co-workers. This opportunity would allow her to apply for the CERB program. The chair explained that this option should be given to all employees and not only one however, the Board did not wish to proceed this way. When asked by the CEO if the employee would continue to be paid her regular hours if she denied the layoff, the Board concur. J. Seguin and S. Friedrich were for the motion, while the chair and D. Venne were against.

MOTION #20-29

MOVED BY J. Seguin

SECONDED BY D. Venne that the Board approves "Draft #2" as the final budget for 2020
CARRIED

MOTION #20-30

MOVED BY S. Pilon

SECONDED BY J. Seguin that the head of the River Valley branch be offered a temporary
layoff until further notice

3 (yes) / 2 (no)

8. Date & Time of Next Meeting

As the need arises / at the discretion of the CEO

9. Adjournment

MOTION #20-31

MOVED BY S. Pilon that the meeting be adjourned at 12:08 p.m.

CARRIED

Anne Langevin
Chair

Eulim Han
Secretary

June 11, 2020
Date

June 11, 2020
Date

The West Nipissing Public Library Board
Le conseil de la bibliothèque publique de Nipissing Ouest

Emergency Board Meeting Minutes
Tuesday, May 19 2020 at 11:00 a.m. through ZOOM

Present: S. Pilon, A. Langevin, D. Venne, S. Friedrich, J. Seguin

Staff: É. Keenan

1. Call to order

Meeting called to order by chair at 11:00 a.m.

The vice-chair asked the CEO how the Strategic Plan was coming along. The CEO explains that she has not had much time to look into the Strategic Plan due to planning and policy development involving the COVID-19 situation. The chair asked if the vice-chair would like to lead the Strategic Planning committee and she accepted. She will work alongside the CEO to update the Plan from 2012. D. Venne will provide the results from the survey she created for the Strategic Plan.

The vice-chair insisted that the reserves be transferred to an open GIC account, where the funds are always available but are still collecting interest. The Board agrees.

MOTION #20-32

MOVED BY S. Friedrich

SECONDED BY D. Venne that the Board directs the CEO to invest the funds from the reserve to an open GIC.

CARRIED

2. Re-opening plan

Discussions were held and questions were answered involving the documents provided to the Board, including the "Re-opening plan: Phase 1" and three policies all regarding the current COVID-19 situation.

MOTION #20-33

MOVED BY J. Seguin

SECONDED BY S. Pilon that the Board approves policy SSE 7, OP-PS 18, OP-PS 19 and Appendix OP-PS T

CARRIED

3. Date & Time of Next Meeting

As the need arises / at the discretion of the CEO

4. Adjournment

MOTION #20-34

MOVED BY J. Seguin that the meeting be adjourned at 11:33 p.m.

CARRIED

Don Langvin
Chair

Erin Jean
Secretary

June 11, 2020
Date

June 11, 2020
Date

District of Nipissing
Social Services
Administration Board



Conseil d'administration
des services sociaux
du district de Nipissing

MINUTES OF PROCEEDINGS

**REGULAR BOARD MEETING – WEDNESDAY MAY 27, 2020
2:00 PM VIA TELECONFERENCE**

MEMBERS PRESENT:

Councillor Mac Bain – (North Bay)
Mayor Dean Backer (East Nipissing)
Mayor Jane Dumas (South Algonquin)
Councillor Terry Kelly (East Ferris)
Councillor Mark King - Chair (North Bay)
Councillor Chris Mayne (North Bay)
Councillor Dave Mendicino (North Bay)
Mayor Dan O'Mara (Temagami)
Councillor Dan Roveda Vice Chair (West Nipissing)
Councillor Scott Robertson (North Bay)
Representative Amanda Smith (Unincorporated)
Councillor Bill Vrebosch (North Bay)

REGRETS:

STAFF ATTENDANCE:

Catherine Matheson, CAO
Marianne Zadra, Executive Coordinator and Communications
Melanie Shaye, Director of Corporate Services
Justin Avery, Manager of Finance
Stacey Cyopeck, Manager, Housing Programs
Pierre Guenette, Manager, Housing Operations
Lynn Demore-Pitre, Director, Children's Services
Michelle Glabb, Director, Social Services and Employment
Dawn Carlyle, Project Manager

CALL TO ORDER

The regular Board Meeting was called to order at 2:03 PM by Chair Mark King.

DECLARATION OF CONFLICTS OF INTEREST

Representative Amanda Smith declared a conflict with item 8.3 as her employer is named in the report.

ADOPTION OF THE ROLL CALL

Resolution No. 2020-65

Moved by: Bill Vrebosch

Seconded by: Dave Mendicino

That the Board of Directors accepts the Roll Call as read for the Regular Board meeting of May 27, 2020.

Carried.

CHAIR'S REMARKS

The Chair welcomed everyone indicated that the Auditor has already presented the financial statements at the NDHC Board meeting and the Finance and Administration Committee meeting, so there will only be a resolution brought forward at this meeting to approve those statements. Thinking ahead to post-pandemic times, the economy is weak and the government is strapped for cash. Children's Services is experiencing a reversal of a commitment from the ministry, the low barrier shelter will also require more funding into the future, and there may be an influx of applications for Ontario Works. The FCM report spells out other challenges for municipalities, and there are concerns from municipalities about any increases to the levy. The CAO has spoken with many of the municipalities so far about their concerns.

ADOPTION OF THE AGENDA

Resolution No. 2020-66

Moved by: Jane Dumas

Seconded by: Dan Roveda

That the Board accepts the agenda for the Regular Board meeting of May 27, 2020.

Carried.

APPROVAL OF MINUTES

Resolution No. 2020-67-A

Moved by: Chris Mayne

Seconded by: Dave Mendicino

Resolved THAT the Board adopt the minutes of the proceedings of the Regular Board meeting of April 22, 2020.

Carried.

Resolution No. 2020-67-A

Moved by: Dan Roveda

Seconded by: Terry Kelly

Resolved THAT the Board adopt the minutes of the proceedings of the Community Services Committee meeting of April 22, 2020.

Carried.

DELEGATIONS

There were no delegations.

CAO VERBAL UPDATE

Resolution No. 2020-68

Moved by: Terry Kelly

Seconded by: Dave Mendicino

That the District of Nipissing Social Services Administration Board (DNSSAB) receives the CAO Report for May 27, 2020.

CAO Catherine Matheson asked for direction in advocating to federal and provincial levels of government through letters, for the most part, for shelter dealing with most vulnerable population. Currently the low barrier shelter is running from the twin pad arena, and may be able to stay until end of July. Funding for shelter will stop at end of June. The shelter offers 24/7 services running at occupancy of about 28 people a night. The first few months was supported from federal funding through Reaching Home as well as provincial funding. Without funding there will be no shelter as of June 30th. DNSSAB will continue to advocate as best we can, and will be making presentations virtually at AMO in August. Long term care gaps and homeless shelters have been identified as high risk by province. We're hopeful there will be funding coming into play [loss of internet caused a pause in the CAO Report]

The last of the three Gormanville Road properties has sold.

She highlighted the financial implications related to COVID and the risks involved. Child care remains at high risk and Ontario Works may be a concern in the future with loss of CERB.

The CAO indicated the report about the potential of the DSSABs being the de facto oversight agency for the OPP is another controversial area. She indicated this is not a one size fits all solution across the province and that NOSDA will not be taking a position on this, adding that individual DSSABs can provide input in the consultation process. There was discussion about this topic, the different boundaries among DSSABs, Health Units, Conservation Authorities and municipalities, about how there are more OPP detachments than DSSABs, and the various challenges and inconsistencies the idea of an oversight board within the DNSSAB would pose to the Nipissing District.

The CAO reiterated there is no position taken by NOSDA. Marianne will redistribute the report to members. Guidance was offered in managing the correspondence to government and after some discussion, there was consensus to proceed with the letter writing immediately.

Carried.

CONSENT AGENDA - Reports for Information Only
Resolution No. 2020-69

Moved by: Terry Kelly
Seconded by: Dave Mendicino

That the District of Nipissing Social Services Administration Board (DNSSAB) receives Consent Agenda Items 7.1 to 7.5 for information purposes only.

7.1 FA09-20, COVID-19 Workplace Pandemic Plan Update

7.2 FA10-20 Staff Survey Results

7.3 Approval of Audited Financial Statements as approved by Resolution FA #2020-04

7.4 Appointment of Auditor as approved by Resolution FA #2020-07 and as outlined in FA08-20.

7.5 FA11-20 Federation of Canadian Municipalities Report: *Protecting vital municipal services*

[Consent Agenda items were, for the most part, discussed one by one and approved individually rather than as a group.]

7.1 FA09-20, COVID-19 Workplace Pandemic Plan Update

7.2 FA10-20 Staff Survey Results

There was discussion about items 7.1 and 7.2 and overall approval of DNSSAB's attention to staff morale, productivity and the monitoring of both. There were suggestions that productivity monitoring software be purchased, and that staff may not appreciate remote work long term due to the absence of regular interaction with coworkers, and that some workers would be challenged to put their work down. The CAO indicated the situation will continue to be monitored and a paper will be brought back in the future that identifies these concerns, and the impact on the community and staff.

7.3 Approval of Audited Financial Statements as approved by Resolution FA #2020-04

Moved by: Dan O'Mara

Seconded by: Dave Mendicino

Carried

7.4 Appointment of Auditor as approved by Resolution

Moved by: Terry Kelly

Seconded by: Jane Dumas

7.5 FA11-20 Federation of Canadian Municipalities Report: Protecting vital municipal services

There was already discussion about this item in the CAO Report, and the item was carried as part of the Consent Agenda.

MANAGERS REPORTS

HS12-20 Canada – Ontario Housing Benefit (COHB): Administration Plan

RESOLUTION: #2020-70

Moved by: Terry Kelly

Seconded by: Dan O'Mara

That the Board (DNSSAB) approves the implementation of the new Canada – Ontario Housing Benefit (COHB) Program for the District of Nipissing as set out in report HS12-20.

Housing Services Manager, Stacey Cyopeck explained how what was once known as the Portable Housing Benefit is replaced by the Canada-Ontario Housing Benefit Program, a jointly funded program by the Federal and Provincial Governments. The new program aims to increase affordability and flexibility of housing options for those on or eligible to be on the Housing Access Waitlist. The recommended administration plan will assist people at risk of homelessness, people fleeing domestic violence and Indigenous people. She indicated DNSSAB has received a specific allocation of \$195K, however, the funds are administered directly by the Ministry of Finance. DNSSAB staff will be assisting with completing the applications and forwarding the applications to MOF. As the allocation is provided on a "use it or lose it" basis, it's imperative to begin submitting applications shortly.

[Bill Vrebosch joined the meeting at 2:54 PM]

Carried

HS13-20 F Canada-Ontario Community Housing Initiative (COCHI) & Ontario Priorities Housing Initiative (OPHI) – Investment Plan Amendments

RESOLUTION: #2020-71

Moved by: Chris Mayne

Seconded by: Scott Robertson

That the Board (DNSSAB) approves the Investment Plan amendments to the Canada-Ontario Community Housing Initiative (COCHI) & Ontario Priorities Housing Initiative (OPHI), attached as Appendix A, for the District of Nipissing as set out in report HS13-20.

Housing Services Manager, Stacey Cyopeck explained how this report amends one previously approved by the Board and that the changes under the Capital components provide flexibility for the transitional housing project with the least impact as possible on the municipal levy. Additional changes in the third year of the program further support the creation of affordable housing units. She reviewed the amendments with board members.

Carried

8.3 HS14-29 Transitional Housing Project Name

RESOLUTION: #2020-72

Moved by: Dave Mendicino

Seconded by: Dan O'Mara

That the Board (DNSSAB) receives report HS14-20 selecting Option 1 for the name of the future transitional housing project located at 590 Chippewa Street West in North Bay.

The CAO indicated that some jurisdictions have strict policies for naming things. In this case, there is not policy and the name Gateway House was attached to the application as required. Options were provided to the Board to choose another name and all agreed on Option 1 – Gateway House.

Carried

CS04-20 Child Care Funding Concerns

RESOLUTION: #2020-73

Moved by: Dan Roveda

Seconded by: Mac Bain

The CAO began the discussion, adding that in both the Chair's remarks and CAO report it was noted that things are changing rapidly due to COVID-19 as is evidenced with the province changing decisions. Children's Services Director Lynn Demore-Pitre explained how child care programs are funded, how the state of emergency affects child care, and how the sustainability of operators is questionable without

the province changing its funding to support providers. The province now wants providers to access all federally funded programming first, which makes it very complicated and time consuming for operators already struggling. And some concerned they won't survive this. The program is still waiting for direction from the Ministry, and will report back to the Board in June on the impact on the service system. The CAO strongly advocates for writing letters to act quickly and this discussion is already under way. Other DSSABs are taking similar action. There was also discussion of sending consistent information in a letter to the Ontario Treasurers Association. After further discussion, it was agreed that a letter to the Minister of Education be sent to MPPs within the Nipissing District as well.

That the District of Nipissing Social Services Administrative Board (DNSSAB) accepts Briefing Note CS04-20 and that the DNSSAB Board send a letter to Minister Stephen Lecce requesting that the decision to retroactively implement Ontario's Plan to support financial sustainability within the early years and child care sector be reconsidered and set to May 1, 2020.

Carried.

NEW BUSINESS

There was no new business raised.

NEXT MEETING DATE

Wednesday, June 24 starting at noon via videoconference.

ADJOURNMENT

Resolution No. 2020-74

Moved by: Dan O'Mara

Seconded by: Bill Vrebosch

RESOLVED that the Board meeting be adjourned at 3:35 PM.

Carried.

MARK KING
CHAIR OF THE BOARD

CATHERINE MATHESON
SECRETARY OF THE BOARD



**The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2020 /

JULY 14, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT the accounts payables disbursement sheets for MAY 2020 be received, as presented.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

BY-LAW 2020/41

**BEING A BY-LAW TO PROVIDE FOR NAMING OF ROADS AND STREETS
IN THE MUNICIPALITY OF WEST NIPISSING**

WHEREAS the *Municipal Act*, 2001, permits municipalities to name municipal highways, as therein defined, and private roads;

AND WHEREAS Council wishes to establish a by-law for the naming and re-naming of streets in the Municipality of West Nipissing

NOW THEREFORE the Council of the Corporation of the Municipality of West Nipissing enacts as follows:

1. DEFINITIONS

- 1.1 **Ceremonial Naming** refers to assigning a ceremonial name to a Street in honour of an individual, event or an organization that has made a significant and exceptional positive contribution to the Municipality of West Nipissing, its predecessor municipalities, the Province of Ontario or Canada. Unless otherwise agreed to by Council, ceremonial name is a secondary name and does not replace the official name,.
- 1.2 **Draft Plan of Subdivision** is a document that shows the surveyed boundaries, location, size, and streets of a proposed subdivision.
- 1.3 **Duplicate** refers to street names that are identical, not including the street suffix.
- 1.4 **First Responders** refers to any member of a fire, police or other emergency service which serves the Municipality of West Nipissing.
- 1.5 **Heritage Committee** refers to the West Nipissing Municipal Heritage Committee;
- 1.6 **Municipality** refers to the Municipality of West Nipissing;
- 1.7 **Planning Services** refers to the Municipality of West Nipissing's Planning Department or its successor.
- 1.8 **Reference Plan** refers to a plan deposited in the local Land Registry Office and is a graphic representation of descriptions of land, as well as representations of divisions of land under the *Planning Act*.
- 1.9 **Similar Sounding** refers to street names that sound similar in their entirety, not including the street suffix.
- 1.10 **Street** is any existing or proposed public or private street, lane, or walkway within the boundaries of the Municipality of West Nipissing.
- 1.11 **Street Suffix** refers to words that follow a street name and usually indicate the type of street configuration and or street direction.
- 1.12 **Unnamed Street** refers to any Street, proposed street or right of way on a Reference Plan without an official name and not on a draft plan of a subdivision.

2. CRITERIA FOR NAMING OR RENAMING A STREET OR ASSIGNING A CEREMONIAL NAME TO A STREET

- 2.1 The Municipality will consider proposals for street naming but is under no obligation to accept a proposal to name, or rename a street, or assign a ceremonial name to a Street.
- 2.2 Street names, including ceremonial Street names should portray a strong positive image and have historical, cultural, aboriginal or social significance or contributions to the community, the Municipality, the Province of Ontario or Canada.
- 2.3 Street names shall not impair the ability of First Responders to respond to emergencies or impair the Municipality's ability to deliver services.

- 2.4 Streets that have been named, renamed, or assigned a ceremonial name within the previous ten years will not be renamed.
- 2.5 Assigning a ceremonial name to a Street will be considered before renaming a Street.
- 2.6 Suffixes for Street names including, but not limited to, avenue, street, rue, road, chemin, court, etc., shall be assigned to ensure the appropriate suffix is used to describe the type, function, length and configuration of the Street.
- 2.7 all Street name signage shall display the name of the Street only without displaying any suffix.
- 2.8 All costs involved in renaming a Street shall be the responsibility of the applicant.
- 2.9 Street names, including ceremonial names, shall not:
 - 2.9.1 Result in, or be perceived to confer, any competitive advantage, benefit or preferential treatment or advertisement to the named party, or a product, service or a particular business;
 - 2.9.2 Be or be perceived to be discriminatory or derogatory of race, colour, ethnic origin, gender identity or expression, sex, sexual orientation, creed, political affiliation, disability or other social factors;
 - 2.9.3 Recognize a living individual;
 - 2.9.4 Result in inappropriate abbreviations or acronyms;
 - 2.9.5 Duplicate or be similar sounding to an existing Street name;
 - 2.9.6 Place the Municipality in conflict with any agreements established in the acquisition or management of the street; and
 - 2.9.7 Make a direct or indirect reference to recent events or recently deceased individuals, except where the event or the individual had a legacy or significant contributions to the Municipality of West Nipissing. Names of recent events or recently deceased individual may be considered after two years
- 2.10 Street signs must comply with the Municipality's corporate identity protocols and the physical location of the Street sign shall be determined by the Municipality.
- 2.11 Naming or renaming a Street, or assigning a ceremonial name to a Street, on behalf of an individual, event, or an organization requires the written consent of the named party or the named party's representative.
 - 2.11.1 In circumstances where consent has not been received, despite reasonable efforts, the Municipality, in absence of any refusal to provide consent or legal concerns, may approve the name if the applicant is able to demonstrate efforts to obtain consent to the satisfaction of the Municipality.

3. NAMING STREETS ON DRAFT PLANS OF SUBDIVISIONS

- 3.1 A proposal to name Streets on a draft plan of subdivision shall include:
 - 3.1.1 The proposed Street names, including any background information on the names;
 - 3.1.2 A copy of the draft plan of a subdivision; and
 - 3.1.3 Proposed Street names that portray aboriginal significance or are after an aboriginal individual, organization or event will require consultation with aboriginal communities and adherence to appropriate aboriginal practices or protocols.
 - 3.1.4 Notwithstanding paragraph 2.9.3, developers of new subdivisions may use their own surname or the given names of immediate family members (spouse, children) in naming the streets in a new plan of subdivision, provided that such names will not result in a duplicate name or create confusion with existing street names in the municipality;
- 3.2 The West Nipissing Planning Advisory Committee will assess proposed Street names for draft plans of subdivisions in accordance with this by-law;
- 3.3 In the event that the Ward Councillor does not support the proposed name(s), Council, as a whole, will consider the proposed name(s).

4. NAMING AN UNNAMED STREET

- 4.1 A proposal to name an unnamed Street is to be made using the Street Naming Application attached as Schedule "A" which shall include:
- 4.1.1 The proposed name;
 - 4.1.2 Rationale for naming the Street;
 - 4.1.3 Documented support from property owners/ residents who directly abut the unnamed street or local community members and/or organizations;
 - 4.1.4 A map or an illustration, including major intersections of the unnamed street; and
 - 4.1.5 Proposed Street names that portray aboriginal significance or are after an aboriginal individual, organization or event will require consultation with aboriginal communities and adherence to appropriate aboriginal practices or protocols.
- 4.2 If the proposed name complies with this By-law, Planning Services shall prepare a report for submission to Council. Council shall consider such report and shall, at its sole discretion, direct staff to provide public notice on its intention to name the street including the proposed name in compliance with the municipality's notice provision currently in effect.
- 4.3 Municipal Council shall consider a By-law for the proposed naming, taking into consideration any comments received in respect of Section 4.2, above.

5. RENAMING MUNICIPALITY STREETS

- 5.1 A proposal to rename a Street is to be made using the Street Naming Application attached as Schedule "A" and shall include:
- 5.1.1 Rationale for changing the name and significance of the proposed name;
 - 5.1.2 Relevance of the proposed name to the Street;
 - 5.1.3 Documented support, including but not limited to petitions and support letters, from at least 75 percent of property owners that abut the street;
 - 5.1.4 A map or an illustration, including major intersections of the street to be renamed; and
 - 5.1.5 Proposed Street names that portray aboriginal significance or are after an aboriginal individual, organization or event will require consultation with aboriginal communities and adherence to appropriate aboriginal practices or protocols.
- 5.2 If the proposed renaming complies with this By-law, Planning Services shall prepare a report for submission to Council. Council shall consider such report and shall, at its sole discretion, direct staff to provide public notice on its intention to rename the street including the proposed new name in compliance with the municipality's notice provision currently in effect.
- 5.3 Municipal Council shall consider a By-law for the proposed renaming, taking into consideration any comments received in respect of Section 5.2, above.

6. ASSIGNING A CEREMONIAL NAME TO A MUNICIPALITY STREET

- 6.1 A proposal to assign a ceremonial name to a Street is to be made using the Street Naming Application attached as Schedule "A" and shall include:
- 6.1.1 The Street proposed for the ceremonial name;
 - 6.1.2 Rationale and significance of the proposed name;
 - 6.1.3 Relevance of the proposed name to the Street, community and Municipality;
 - 6.1.4 Documented support from the local community, including but not limited to petitions and support letters;
 - 6.1.5 A map or an illustration, including major intersections of the Street; and
 - 6.1.6 Proposed Ceremonial Street names that portray aboriginal significance or are after an aboriginal individual, organization or event will require consultation with aboriginal communities and adherence to appropriate aboriginal practices or protocols.
- 6.2 The proposed name will be considered by the West Nipissing Heritage Committee and a recommendation shall be made by the Heritage Committee to the Municipal Council for its

consideration;

- 6.3 The proposed name will be considered by the Municipal Council, taking into account the recommendation of the Heritage Committee and the documentation provided in paragraph 6.1.

7. ADMINISTRATION

- 7.1 If any section, clause, or provision of this By-law or parts thereof are found, for any reason, by a court of competent jurisdiction to be invalid or beyond the power of the Council to enact, such section, clause, or provision or parts thereof, shall be deemed to be severable and all other sections, clauses, or provisions of this By-law shall be deemed to be separate and independent therefrom and continue in full force and effect until repealed unless and until similarly found invalid.
- 7.2 This By-law shall come into force and take effect immediately upon the passing thereof and shall take precedence over any section of any other By-law that relates to street naming.
- 7.3 Planning Services of the Municipality shall be responsible for the administration of this by-law.
- 7.4 This By-law may be cited as the "Street Naming By-Law".

ENACTED AND PASSED THIS 14th DAY OF JULY 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

SCHEDULE "A" OF BY-LAW 2020/41**STREET NAMING APPLICATION**

The Street Naming Application is required for all requests to name or rename a street or road or to assign a ceremonial name to a municipal Street/. A Street is any existing or proposed public or private street, road, crescent, avenue, court, lane or walkway within the boundaries of the Municipality of West Nipissing.

Please complete all sections of the Application and provide the required attachments.

Additional information is available on the Municipality of West Nipissing Planning Services ([insert link here](#))

Applicant Information

First Name		Last Name	
Street Number	Street Name		Suite/Unit Number
City		Province	Postal Code
Telephone Number	Mobile Number	Email	

Type of Street Naming

SELECT THE TYPE OF STREET NAMING BEING REQUESTED (ONLY SELECT ONE).		
<input type="checkbox"/> Naming or renaming a Street (For requests to name or rename the legal street name).		
<input type="checkbox"/> Assigning a Ceremonial Name to a Street (Assigning a secondary name to a Street that does not replace the legal name and is symbolic).		
IF REQUESTING TO NAME OR RENAME A STREET, IDENTIFY THE TYPE AND CHARACTERISTICS OF THE STREET		
<ul style="list-style-type: none"> Is this Street public or private? 	<input type="checkbox"/> Public	<input type="checkbox"/> Private
<ul style="list-style-type: none"> Is this Street an existing Street or a new development? 	<input type="checkbox"/> Existing	<input type="checkbox"/> New Development
<ul style="list-style-type: none"> Does this Street have an existing name? 	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Street Name Details

Identify the location of/or the Street:
List the name(s) being proposed:

Provide the following attachments with the Application for the type of Street Naming being requested:

For an Application to Name a Street on a Draft Plan of a Subdivision:	For an Application to Name an Unnamed Street:	For an Application to Rename a Municipal Street:	For an Application to Assigning a Ceremonial Name to a Municipal Street:
<input type="checkbox"/> Background information on the proposed names <input type="checkbox"/> A copy of the draft plan of a subdivision	<input type="checkbox"/> Background information on the proposed names <input type="checkbox"/> A map or an illustration showing street location and major intersections	<input type="checkbox"/> Rationale for changing the name and significance of the proposed name <input type="checkbox"/> Relevance of the proposed name to the Street <input type="checkbox"/> A map or an illustration showing street location and major intersections	<input type="checkbox"/> Rationale and significance of the proposed name <input type="checkbox"/> Relevance of the proposed name to the Street, community and City <input type="checkbox"/> Rationale for naming the street <input type="checkbox"/> A map or an illustration showing street location and major intersections

Signature	Date (yyyy-mm-dd):
-----------	--------------------

Completed Application along with the necessary Attachments should be returned to:

The Corporation of the Municipality of West Nipissing
 Melanie Ducharme, Municipal Planner
 101-225 Holditch Street • Sturgeon Falls, ON • P2N 1T1
 Tel: 705-753-2250 x 6926
 Fax: 705-753-3950
 e-mail: mducharme@westnipissing.ca

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MEMORANDUM

TO: Mayor and Council

FROM: Alisa Craddock CPA, CMA Director of Corporate Services/Treasurer

DATE: July 10, 2020

RE: **POTENTIAL INCREASE TO REBATE ON TAX ASSISTANCE BYLAW**

In evaluating the consequences of increasing the maximum amount of the rebate from \$100.00 to \$300.00

- 98% of residential properties in West Nipissing are seeing a total tax increase of less than \$300.00 for 2020
- Average total tax assistance rebate (municipal portion) for last 5 years is \$1,680
- Impacts between 13 and 50 properties on an annual basis
- Typically, 9 qualifying properties per year exceed the \$100 maximum threshold

Qualifying properties must be owned and occupied on a permanent basis by eligible individuals or their spouse. An eligible individual is

- A person who is in receipt of income paid through Ontario Disability Support Program (ODSP)
- A person who is 65 years of age or older and in receipt of income paid through the Guaranteed Income Supplement (GIS)

The total number of qualifying properties and eligible individuals who are home owners within West Nipissing is not an easy answer to retrieve. Based on number of properties that have historically applied, income and population demographics of West Nipissing, increasing the maximum rebate to \$300 would result in estimated total rebates (municipal portion) between \$3,210 and \$7,790.

Joie de vivre



West Nipissing Ouest

Joie de vivre

www.westnipissingouest.ca

BY-LAW 2020/38

BEING A BY-LAW TO PROVIDE TAX ASSISTANCE TO CERTAIN ELDERLY AND DISABLED RESIDENTS WHO ARE OWNERS OF REAL PROPERTY

WHEREAS Section 319(1) (2) of the *Municipal Act, S.O. 2001*, Chapter 25, as amended to October 12, 2002, provides that the Council of a municipality shall, for the purpose of relieving financial hardship, pass a by-law providing for cancellation of, or other relief in respect of, tax increases on property in the residential property class for owners who are, or whose spouses or same-sex partners, are low-income seniors or low-income persons with disabilities as are both defined in said by-law;

AND WHEREAS the Council of the Corporation of the Municipality of West Nipissing deems it expedient to provide for tax relief in the manner herein described;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING HEREBY ENACTS AS FOLLOWS:

1. DEFINITIONS

- 1.1 **"Corporation"** shall mean the Corporation of the Municipality of West Nipissing.
- 1.2 **"Eligible Person"** shall mean a low-income person with disabilities or a low-income senior or the spouse or same-sex partner of such eligible person.
- 1.3 **"Low-Income Person with Disabilities"** shall mean a person who is in receipt of an increment paid under the Ontario Disability Support Program, 1997.
- 1.4 **"Low-Income Senior"** shall mean a person who is 65 years of age or older and in receipt of an increment paid under the Guaranteed Income Supplement (GIS), as established under Part II of the Old Age Security Act (Canada).
- 1.5 **"Owner"** shall mean a person assessed as the owner of residential real property and includes an owner within the meaning of the Condominium Act.
- 1.6 **"Treasurer"** shall mean the Treasurer of the Corporation of the Municipality of West Nipissing.

2. TAX RELIEF GRANTED

- 2.1 Tax relief granted pursuant to this by-law shall be in the form of a cancellation of the eligible amount, provided that:
 - 2.1.1 such owner or the spouse of such owner occupies or occupy on a permanent basis, the property in respect of which the application for tax relief is made;
 - 2.1.2 such owner or the spouse of such owner or both has or have been assessed as the owner of the residential real property in the municipality for a period of not less than one year immediately preceding the date of the application for relief; and
 - 2.1.3 the balance of the property tax (including any arrears of taxes) is paid in full.
- 2.2 Where a property is owned jointly or co-owned with persons other than the owner's spouse, both or all co-owners must qualify under the eligibility criteria of Section 2.1 of this by-law.
- 2.3 No tax relief granted pursuant to this by-law shall be allowed to an owner in respect of more than one (1) single residential family dwelling unit in any year.
- 2.4 The amount of the tax cancellation shall be determined as follows:

- 2.4.1 If the total taxes for municipal and school purposes for a qualifying property of an eligible person exceeds its total for the preceding year, the amount of the tax cancellation is the amount of the difference, provided that said difference exceeds \$30.00. Increases above \$30.00 will be cancelled to a maximum of \$300.00.
- 2.5 The necessary adjustments in accordance with this by-law shall only be applied to an eligible person's tax account after the 1st installment of the final tax bill is issued, which shall reduce the amount owing for the 2nd installment billed.

3. APPLICATIONS

- 3.1 All applications for tax relief must be in writing on a form prescribed by the corporation of this purpose and must be submitted to the Treasurer on or before the last day of August, in the year for which the application applies.
- 3.2 All applications must include:
- 3.2.1 evidence of ownership; and
- 3.2.2 evidence of benefits received by the applicant under the Ontario Disability Support Program Act and/or the Old Age Security Act (Canada).
- 3.3 Applications must be submitted annually to the Treasurer to establish continued eligibility.
- 3.4 All applications must be submitted to the Treasurer of the Corporation at the Municipality of West Nipissing, 101-225 Holditch Street, Sturgeon Falls, Ontario, P2B 1T1.

4. REPEALS

- 4.1 Any and all other by-laws or resolutions inconsistent with this by-law are hereby repealed.

5. ENACTMENT

- 5.1 This by-law shall come into force and take effect immediately upon the final passing thereof.

ENACTED AND PASSED THIS 16th DAY OF JULY 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

(See attachments)

SCHEDULE "A" TO BY-LAW 2020/38

APPLICATION FOR TAX RELIEF FOR LOW-INCOME SENIORS/DISABLED

NAME:	DATE OF BIRTH:
CUST. ACCOUNT #:	PHONE #:
ADDRESS:	
DATE OWNER PURCHASED PROPERTY:	

List the Names and Addresses of all owners of property:

<u>OWNER</u>	<u>ADDRESS</u>

DECLARATION:

- I/We receive benefits under (check one)
 - ☐ Ontario Disability Support Program (ODSP)
 - ☐ Guaranteed Income Supplement (GIS) under Part II of the Old Age Security Act
- I/We have read the attached municipal by-law and confirm that I (we) satisfy all criteria for qualifications.
- I/We do hereby submit proof of our receipt of benefits stated in Clause #1 of this declaration.

Signature

Date

Signature

Date

FOR MUNICIPAL OFFICE USE ONLY :

CALCULATION:

Current year taxes: (a) _____ - Preceding year taxes: (b) _____ = (c) _____
Amount of Cancellation
(maximum \$300)

☐ Entered in Roll Date: _____ Treasurer: _____

The information collected in this application will be used to determine the applicant's eligibility under the Senior and Disabled Tax Relief Program in accordance with the provisions of the Municipal Freedom of Information and Protection of Persons Privacy Act. All information collect shall remain confidential.

RÈGLEMENT MUNICIPAL 2020/38

RÈGLEMENT MUNICIPAL ADOPTÉ EN VUE D'OFFRIR DE L'AIDE FISCALE À CERTAINS RÉSIDENTS ÂGÉS ET HANDICAPÉS QUI SONT PROPRIÉTAIRES DE BIENS IMMOBILIERS

ATTENDU QUE l'article 319 (1) (2) de la *Loi sur les municipalités R.O. 2001*, chapitre 25, tel qu'amendé jusqu'au 12 octobre, 2002, stipule que le conseil d'une municipalité est tenu, en vue d'alléger les difficultés financières de ces personnes, de prendre un règlement municipal prévoyant l'annulation de l'impôt qui est prélevé sur les biens de la catégorie des biens résidentiels, ou une autre forme d'allègement en rapport avec cette augmentation, dans le cas des propriétaires qui satisfont à l'une ou l'autre des conditions suivantes ou dont le conjoint ou partenaire de même sexe satisfait: ils sont des personnes âgées à faible revenu ou des personnes à faible revenu atteintes d'une invalidité au sens du même règlement;

ATTENDU QUE le conseil de Corporation de la Municipalité de Nipissing Ouest considère qu'il est opportun d'offrir de l'aide fiscale selon les modalités décrites aux présentes;

À CES CAUSES, LE CONSEIL DE LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST PROMULGUE, PAR LES PRÉSENTES, CE QUI SUIT:

1. DÉFINITIONS

- 1.1 **"Corporation"** s'entend de la Corporation de la Municipalité de Nipissing Ouest.
- 1.2 **"Personne admissible"** s'entend d'une personne à faible revenu atteinte d'une invalidité ou une personne âgée à faible revenu ou le conjoint ou partenaire de même sexe de ladite personne admissible.
- 1.3 **"Personne à faible revenu atteinte d'une invalidité"** s'entend d'une personne qui touche des prestations versées en vertu du Programme ontarien de soutien aux personnes handicapées, 1997.
- 1.4 **"Personne âgée à faible revenu"** s'entend d'une personne âgée de 65 ans ou plus qui touche des prestations versées en vertu du Supplément de revenu garanti (SRG), tel que prévu en vertu de la partie II de la Loi sur la sécurité de la vieillesse (Canada).
- 1.5 **"Propriétaire"** s'entend d'une personne visée par une évaluation à titre de propriétaire d'un bien immobilier d'habitation et s'entend également d'un propriétaire au sens de la Loi sur les condominiums.
- 1.6 **"Trésorier"** s'entend du trésorier de la Corporation de la Municipalité de Nipissing Ouest.

2. ALLÈGEMENT FISCAL ACCORDÉ

- 2.1 L'allègement fiscal accordé en vertu du présent règlement doit être sous forme d'annulation du montant admissible, sous réserve que:
 - 2.1.1 le dit propriétaire ou le conjoint du dit propriétaire occupe le bien de façon permanente, à l'égard duquel la demande d'allègement fiscal est faite; et
 - 2.1.2 le dit propriétaire ou le conjoint du dit propriétaire ou les deux ont été visés par une évaluation à titre de propriétaire d'un bien immobilier d'habitation dans la municipalité pour une période d'au moins un an précédant immédiatement la date de la demande d'allègement fiscal; et
 - 2.1.3 le solde de l'impôt foncier (y compris tout arriéré d'impôt) est entièrement libéré.
- 2.2 Lorsque le bien est une propriété conjointe ou une copropriété appartenant à une ou des personnes autres que le conjoint du propriétaire, les deux ou tous les copropriétaires doivent avoir droit à l'allègement fiscal en vertu des critères d'admission tels qu'énoncés

à l'article 2.1 du présent règlement municipal.

- 2.3 Aucun allègement fiscal visé par le présent règlement municipal ne sera accordé à un propriétaire à l'égard de plus d'une (1) unité d'habitation résidentielle unifamiliale dans l'année.
- 2.4 Le montant de l'annulation d'impôt doit être établi comme suit:
- 2.4.1 Si le montant total des impôts destinés à des fins municipales et scolaires sur le bien admissible d'une personne admissible dépasse le montant total de l'année précédente, le montant de l'annulation d'impôt est le montant de la différence, pourvu que ladite différence dépasse 30\$. Toute augmentation dépassant 30\$ sera annulée jusqu'à **maximum de 300\$**.
- 2.5 Les rajustements nécessaires prévus par le présent règlement municipal doivent s'appliquer au compte de taxes d'une personne admissible seulement après l'émission du premier acompte provisionnel de la facture finale d'impôt; la réduction s'appliquera au montant exigible du deuxième acompte provisionnel.

3. DEMANDE

- 3.1 Toute demande d'allègement fiscal doit être faite par écrit sur une formule prescrite à ces fins par la Corporation et doit être soumise au trésorier au plus tard le dernier jour du mois d'août de l'année d'application.
- 3.2 Toute demande doit comprendre:
- 3.2.1 la preuve de propriété ; et
- 3.2.2 la preuve des prestations que le demandeur a reçues en vertu de la Loi sur le Programme ontarien de soutien aux personnes handicapées et/ou la Loi sur la sécurité de la vieillesse (Canada).
- 3.3 Les demandes doivent être soumises au trésorier chaque année afin d'établir l'admissibilité continue.
- 3.4 Toute demande doit être soumise au trésorier de la Corporation de la Municipalité de Nipissing Ouest, 101-225, rue Holditch, Sturgeon Falls, Ontario, P2B 1T1.

4. ABROGATION

- 4.1 Tout autre règlement municipal et toute autre résolution allant à l'encontre du présent règlement municipal sont par les présentes abrogés.

5. PROMULGATION

- 5.1 Le présent règlement municipal entrera en vigueur dès son adoption définitive.

PROMULGUÉ ET ADOPTÉ CE 16^e JOUR DE JUILLET 2020 TEL QUE TÉMOIGNÉ PAR LE SCEAU DE LA CORPORATION ET DES MAINS DE SES OFFICIERS AUTORISÉS

JOANNE SAVAGE
MAIRE

MELANIE DUCHARME
GREFFIÈRE

(Voir annexe)

ANNEXE "A" AU RÈGLEMENT MUNICIPAL 2020/38

**DEMANDE D'ALLÈGEMENT FISCAL POUR PERSONNES ÂGÉES À FAIBLE REVENU
OU POUR PERSONNES À FAIBLE REVENU ATTEINTES D'UNE INVALIDITÉ**

NOM:	DATE DE NAISSANCE:
NO. DE COMPTE DU CLIENT:	N° DE TÉLÉPHONE:
ADRESSE:	
DATE D'ACHAT DU BIEN PAR LE PROPRIÉTAIRE:	

Inscrivez les noms et adresses de tous les propriétaires de biens:

<u>PROPRIÉTAIRE</u>	<u>ADRESSE</u>

DÉCLARATION:

- Je reçois (Nous recevons) des prestations en vertu (cocher une case)
 - ☐ du Programme ontarien de soutien aux personnes handicapées
 - ☐ du Supplément de revenu garanti (SRG) tel que prévu en vertu de la partie II de la Loi sur la sécurité de la vieillesse
- J'ai lu (Nous avons lu) le règlement municipal ci-joint et je confirme (Nous confirmons) remplir toutes les conditions.
- Par les présentes, je donne (Nous donnons) la preuve des prestations que je reçois (nous recevons), tel qu'énoncé à l'alinéa 1 de la présente déclaration.

Signature

Date

Signature

Date

RÉSERVÉ POUR LE BUREAU MUNICIPAL :

CALCUL:

Impôts de l'année en cours: (a) _____ - Impôts de l'année précédente: (b) _____ = (c) _____
 Montant annulé
 (maximum 300\$)

☐ Inscrit au rôle Date: _____ Trésorier(ière): _____

Les renseignements recueillis dans la présente demande serviront à déterminer si le demandeur est admissible en vertu du Programme d'allégement fiscal pour personnes âgées et personnes atteintes d'une invalidité conformément aux dispositions de la Loi sur l'accès à l'information municipale et la protection de la vie privée. Tous les renseignements recueillis demeureront confidentiels.

MEMORANDUM

TO: Mayor and Council
FROM: Melanie Ducharme, Clerk
DATE: July 10, 2020
RE: Cedar Grove Drain – Actual Cost By-Law

Attached is a draft by-law for the actual cost of construction of the Cedar Grove Drain. This by-law is required in order to amend By-Law No. 2016/65 and to enable the municipality to bill the affected landowners. This by-law will also recognize certain design changes undertaken by the municipality during construction, which are authorized under Section 77 of the *Drainage Act*.

Additional information will be sent on Monday showing the breakdown of the costs of the project. It should be noted that the project did not exceed the estimates shown in the Engineer's Report dated April 15, 2016.

Melanie

Joie de vivre



West Nipissing Ouest

Joie de vivre

www.westnipissingouest.ca



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2020/43

BEING AN ACTUAL COST BY-LAW TO AMEND BY-LAW NO 2016/65 FOR THE CEDAR GROVE DRAIN IN THE MUNICIPALITY OF WEST NIPISSING

WHEREAS By-law no. 2016/65 of the Municipality of West Nipissing authorized construction of the **CEDAR GROVE DRAIN 2016** at an estimated cost of \$230,250.00 and for levying the required sum of \$230,250.00 or such reduced sum after taking into account allowances and applicable grants;

AND WHEREAS during construction, changes to the design of the drain were undertaken of Section 77 of the *Drainage Act*.

AND WHEREAS the total final cost of the executing and completing the said drainage work is \$_____;

AND WHEREAS it is required that By-law number 2016/65 be amended to reflect the actual cost of construction of \$_____, being ____% of the original estimated cost;

NOW BE IT THEREFORE RESOLVED THAT By-law number 2016/65 are hereby amended, and the final cost of \$_____ shall be prorated and invoiced as outlined in "Schedule C" attached hereto and forming part of this by-law.

This by-law comes into force upon final passing thereof and may be cited as the "**CEDAR GROVE DRAIN ACTUAL COST BY-LAW**".

ENACTED AND PASSED THIS 14th DAY OF JULY 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK



**The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest**

2020 /

JULY 14, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT the equipment described herein be declared as surplus for the Municipality of West Nipissing; and

BE IT ALSO RESOLVED THAT Council hereby authorize the disposal of the said surplus equipment:

(1)	2006	R-WAGON (SEARCH & RESCUE TRAILER)	VIN: 4WYS15N25617104
-----	------	-----------------------------------	----------------------

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

MEMORANDUM

I-5

TO: Mayor and Council

FROM: Alisa Craddock CPA, CMA Director of Corporate Services/Treasurer

DATE: July 9, 2020

RE: **BLUE BOX TRANSITION TO FULL PRODUCER RESPONSIBILITY**

In August 2019, the Government of Ontario directed Stewardship Ontario to develop a plan for the transition of the current Blue Box Product Plan to a producer-operated system that provides consistent recovery of materials across the province. The Government's directive outlined some clear timelines for the transition process. The attached memo from Association of Municipalities of Ontario (AMO) highlights these timelines. Transition of municipal Blue Box programs is scheduled to occur in a three year window between January 1, 2023 and December 31, 2025.

As a part of that process, municipalities have been asked to state their preferred transition date and the rationale behind that preferred date. There is no guarantee that municipalities will be granted their preferred date. The confirmed transition dates will be outlined in a Regulation to the Resource Recovery and Circulate Economy Act. It is anticipated that the Regulation will be passed by the end of this year.

Municipalities are also requested to indicate if they would be interested in providing collection services, if mutually agreeable commercial terms can be endorsed.

The attached resolution provides a preferred transition date of January 1, 2023 and an indication that the Municipality would entertain discussions at a future date regarding collection services.

Joie de vivre



West **Nipissing** Ouest

Joie de vivre

www.westnipissingouest.ca



**The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2020 /

JULY 14, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

RESOLUTION ON TRANSITION TO FULL PRODUCER RESPONSIBILITY

WHEREAS the amount of single-use plastics leaking into our lakes, rivers, waterways is a growing area of public concern;

WHEREAS reducing the waste we generate and reincorporating valuable resources from our waste stream into new goods can reduce GHGs significantly;

WHEREAS the transition to full producer responsibility for packaging, paper and paper products is a critical to reducing waste, improving recycling and driving better economic and environmental outcomes;

WHEREAS the move to a circular economy is a global movement, and that the transition of Blue Box programs would go a long way toward this outcome;

WHEREAS the Municipality of West Nipissing is supportive of a timely, seamless, and successful transition of Blue Box programs to full financial and operational responsibility by producers of packaging, paper and paper products;

WHEREAS the Municipality of West Nipissing is concerned about a recent proposal by the Ministry of Environment, Conservation and Parks that could jeopardize over 135 small rural, remote, and Northern community Blue Box programs across the Province as well as servicing to schools and public spaces;

AND WHEREAS the Association of Municipalities of Ontario has requested municipal governments with Blue Box programs to provide an indication of the best date to transition our Blue Box program to full producer responsibility;

THEREFORE BE IT RESOLVED:

THAT the Municipality of West Nipissing strongly advocates for language to be included in the regulation that ensures municipalities under 5,000 continue to receive Blue Box servicing as was agreed as part of the Provincial government's Blue Box mediation as well as schools and public spaces.

THAT the Municipality of West Nipissing would like to transition their Blue Box program to full producer responsibility January 1, 2023.

AND THAT this decision is based on the following rationale:

1. The collection of blue box material is contracted to a non-arm's length government business enterprise that operates on a calendar year management agreement.
2. Current facility is reaching end of life. A longer term transition will impact our ability to handle and process materials within this facility.

RESOLUTION ON TRANSITION TO FULL PRODUCER RESPONSIBILITY (Page 2)

3. Municipal systems, from sorting to marketing, are not well positioned to respond to the changing composition of products and packaging.

AND THAT the Municipality of West Nipissing would be interested in providing collection services to Producers should we be able to arrive at mutually agreeable commercial terms.

AND FURTHER THAT any questions regarding this resolution can be directed to Jay Barbeau, CAO at jbarbeau@westnipissing.ca

AND FURTHER THAT the resolution be forwarded to the Association of Municipalities of Ontario and the Ontario Ministry of the Environment, Conservation and Parks.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



**The Corporation of the
City of North Bay**

200 McIntyre St. East
P.O. Box 360
North Bay, Ontario
Canada P1B 8H8
Tel: 705 474-0400

OFFICE OF THE CITY CLERK
CORPORATE SERVICES DIVISION
Direct Line: (705) 474-0626, ext. 2510
Fax Line: (705) 495-4353
E-mail: karen.mcisaac@cityofnorthbay.ca

02 July 2020

RECEIVED

JUL 06 2020

The Right Honourable Justin Trudeau
Office of the Prime Minister of Canada
80 Wellington Street
Ottawa, ON K1A 0A2

Dear Right Honourable Prime Minister Trudeau:

This is Resolution No. 2020-200(a)&(b) which was unanimously passed by Council at its Regular Meeting held Tuesday, June 30, 2020.

Resolution No. 2020-200(a)&(b):

"Whereas the current COVID-19 pandemic will have an impact on Municipalities;

And Whereas Municipalities are not allowed to budget for a deficit, and will face challenges with reduced revenues, potential challenges with the tax base ability to pay, and the cost of local essential services our citizens rely on;

And Whereas the Federation of Canadian Municipalities (FCM) has put forward a request to the Federal Government to support communities with a minimum \$10-billion funding for emergency operational support.

Therefore Be It Resolved that the City of North Bay support the FCM's request with a letter to the Prime Minister, as well as the Minister of Infrastructure and Communities;

Further that a request for similar support from the Federation of Northern Ontario Municipalities, Association of Municipalities of Ontario, MP Anthony Rota, Members of the Opposition, MPP Victor Fedeli and neighbouring Municipalities."

Yours truly,

Jenn Montreuil
Deputy City Clerk

JM/ck

cc: Hon. Catherine McKenna, Minister of Infrastructure and Communities
Federation of Northern Ontario Municipalities
Association of Municipalities of Ontario
Anthony Rota, MP
Hon. Jagmeet Singh, Leader of the Opposition NDP
Hon. Andrew Scheer, Leader of the Opposition PC
Hon. Jo-Ann Roberts, Interim Leader of the Opposition Green Party
Hon. Mario Beaulieu, Interim Leader of the Bloc Quebecois
Victor Fedeli, MPP
Neighbouring Municipalities (12)



**The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2020 /

JULY 14, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS the Municipality of West Nipissing received a resolution from The Corporation of the City of North Bay supporting the Federation of Canadian Municipalities' (FCM) request asking the Federal Government to support communities with a minimum of \$10-billion funding for emergency operational support;

BE IT RESOLVED THAT Council for the Municipality of West Nipissing supports The Corporation of the City of North Bay's resolution supporting the Federation of Canadian Municipalities' (FCM) request asking the Federal Government to support communities with a minimum of \$10-billion funding for emergency operational support;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Federation of Northern Ontario Municipalities (FONOM), Association of Municipalities of Ontario (AMO), MP Marc Serré, MPP John Vanthof and neighbouring municipalities.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

West Nipissing

June 1-20

I would like to renew my permission to trap on municipal land.

If its possible to renew it for the next 5 years, from 2020 to 2025 season, it would be very much appreciated

many thanks.

Gaston Courchesne

117 Grande Allée

Field Ont.

POH 140

Gaston Courchesne

RECEIVED

JUN 19 2020



**The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2020 /

JULY 14, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS at the meeting held on July 14, 2020, Council for the Municipality of West Nipissing received a request from GASTON COURCHESNE seeking to renew his permission to trap on municipal lands for the next five (5) years/seasons;

BE IT RESOLVED THAT Council for the Municipality of West Nipissing grants permission to GASTON COURCHESNE to continue trapping operations on municipal lands for the requested 2020 to 2025 seasons, as long as the operations do not infringe on other trappers' lines.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____