

VIRTUAL ZOOM MEETING / RÉUNION VIRTUELLE PAR ZOOM

AGENDA / ORDRE DU JOUR

- A) Declaration of Pecuniary Interest / Déclaration d'intérêts pécuniaires
- B) Addendum and Agenda / Addenda et Ordre du jour
- B-1 Approve the Addendum
- B-2 Adopt the Agenda
- C) Delegations & Petitions / Délégations et pétitions **NIL**

COMMITTEE OF THE WHOLE / COMITÉ PLÉNIER

- D-1 General Government / Gouvernement général
- D-1(a) Ward Boundaries for 2022 Elections *(L. Sénécal)*
- D-2) Economic Development / Développement économique
- D-2(a) Enhancing Cell Phone Services – Broadband Fund *(R. Larabie)*
- D-3) Social Services and Health / Services sociaux et santé
- D-3(a) Termination of Special 102 Funding Agreement – Au Chateau *(J. Savage)*

REGULAR COUNCIL / SÉANCE RÉGULIÈRE

- E) Planning / Planification
- E-1 By-Law **2020/69** for zoning amendment on Goulard Rd (R1 to R3)
- F) Correspondence and Accounts / Courier et comptes
- F-1 November 17, 2020 Council minutes
- F-2 Receive the following minutes from various Boards / Committees :
- WN Library Board meetings held October 8, 2020;
 - DNSSAB Board meeting held October 28, 2020.
- G) Unfinished business / Affaires en marche

H) Notice of Motion / Avis de motion

H-1 Amendment to Procedural By-Law re: Number of monthly Council meetings ([L. Sénégal](#))

I) New Business / Affaires nouvelles

I-1 By-Law **2020/70** for financing of OPP Permanent Site - Capital Works via Infrastructure ON

J) Addendum / Addenda

K) Information, Questions & Mayors' Report / Information, questions et rapport du Maire

K-1 Mayor's Report

L) Closed Meeting / Réunion à huis clos

Pursuant to Section 239 of the *Municipal Act* (2001)

L-1 Proceed into closed meeting to discuss the following:

- a proposed or pending acquisition or disposition of land by the municipality or local board;
 - (i) Villeneuve Court

L-2 Approval of previous CLOSED minutes:

- ☞ Nov-3-2020 • Nov-17-2020
- ☞ Jan-27-2020 • Jan-28-2020 • Mar-2-2020

L-3 Resolution to adjourn the closed session

M) Adjournment / Ajournement

M-1 Resolution to adopt By-law **2020/71** confirming proceedings of meeting

M-2 Resolution to adjourn the meeting

AGENDA ITEM REQUEST FORM

PLEASE PRINT CLEARLY:

Requested Council Meeting Date: December 1, 2020

Name of Requestor:

Llan Senecal

Date submitted:

November 11, 2020

Address:

Full mailing address:

188 Dovercourt RD

Phone:

Home

Business / Cell

705 690-4267

Fax:

E-Mail:

lsenecal@westnippissing.com

Requested Agenda Item/Subject:

Letter from a resident

Additional details / background information:



see below



Supporting documents attached separately

Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.

Could you please add the following item " Election 2022" to be discussed on December 1, 2020 committee on the whole meeting.

*Proposed changes for Election 2022

**Discuss Wards and Boundaries

Thank you

Llan Senecal

ADMINISTRATIVE APPROVAL

STEP 1 →

Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.

Signature of CAO or designate:

(e-mail)

Date:

November 12/2020

MUNICIPAL OFFICE USE

STEP 2 →

This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.

Date Received:

November 12/2020

Received from:

Councillor L. Senecal

Meeting Date Requested:

December 1/2020

Mode of Notification:

☐ in person☐ by telephone☒ by e-mail☐ other: _____

Processing of request:

☐ Information only☐ Action Item☒ Discussion/Action Item☐ Report Required☐ Public Hearing☐ Closed Session

APPROVED FOR AGENDA:

Scheduled for (date):

December 1/2020

☐ Regular meeting☒ Committee of Whole meeting

Requestor Notification:

The above requestor _____ was notified on _____ (date)

Action Taken:

Notes / Comments:

MEMORANDUM

TO: Mayor and Council

AND TO:

FROM: Melanie Ducharme, Municipal Clerk/Planner

DATE: December 1, 2020

RE: WARD BOUNDARY BACKGROUND INFORMATION

As preliminary/preparatory information for the discussion requested by Councillor Lise Sénécal. regarding Election 2022 – Ward Boundaries, please see attached copy of a Staff Report, which was presented to the previous Council prior to the 2018 election.

This report outlines in detail, the governing legislation, rationale and processes involved in conducting a Ward-Boundary Review. While the specific information in the report relating to ward counts and election results, are based on data collected during the 2014 election, the general information and processes outlined in the report remain current.

I trust this information is of assistance.

Joie de vivre



www.westnipissingouest.ca

STAFF REPORT

TO: Mayor and Council
FROM: Melanie Ducharme, Municipal Clerk/Planner
DATE: March 3 , 2017
RE: REPORT ON WARD BOUNDARY STRUCTURE

1.0 INTRODUCTION

Throughout Canada and in every Province, lines are drawn delineating electoral districts for both Federal and Provincial representation and, for the most part, there is little local input in establishing these districts and ridings. Ontario municipalities, however, enjoy autonomy in the electoral process by being able to establish the size and composition of their municipal councils, determining the method electing their municipal council (i.e. at large elections versus the ward system), and to establish the boundaries of the wards for which municipal councillors are elected.

Section 222(1) of Ontario's *Municipal Act, 2001* ("*Municipal Act*") authorizes municipal councils to pass by-laws to create, re-divide, or eliminate wards. Ward boundary changes may also be initiated by electors within the municipality. Despite the importance of these decisions, the *Municipal Act* contains no real direction to municipalities respecting the *process* for conducting a ward boundary review. In fact, no strict criteria exist to guide municipalities in the establishment of wards, the subsequent alteration of ward boundaries, or the process for carrying out a ward boundary review.

While the Province has not provided much in the way of direction to municipalities, common law has, over time, established a number of guiding principles concerning ward-boundary reviews and the Supreme Court of Canada and the Ontario Municipal Board have consistently held that the following principles, and, in particular, the principle of effective representation, are the standards for determining electoral boundaries in Canada (Annibale, 2013). These principles have come to be known as the "Carter Criteria"

- **Population and Electoral Trends:** Does it equitably distribute the population and the electors?
- **Geographical and Topographical Features:** Does it utilize natural, physical boundaries that are locally recognized?
- **Community or Diversity of Interests:** Does it respect identifiable communities of interest? Where possible, ward boundaries should not fragment a community.
- **Effective Representation:** Does it serve the larger public interest of all electors of the municipality?

The Purpose of this report is to examine the following:

- Is the current ward structure in West Nipissing consistent with generally accepted principles of ward boundary structure, (ie does it meet the criteria of the "Carter Case"?)
- Do the current 8 separate wards meet the needs of the communities which are served by them or would a different structure be more conducive to serving the needs of the community?

2.0 CONTEXT

2.1 What is a Ward Boundary Review?

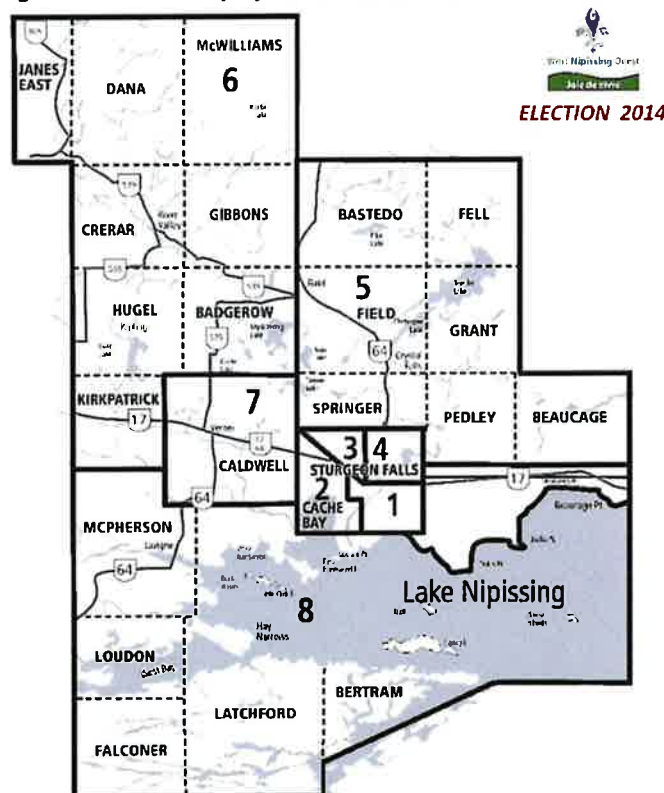
The basic requirement for any electoral system in a representative democracy is to establish measures to determine the people who will constitute the governmental body that makes decisions on behalf of electors. Representation in Canada is organized around geographic areas, units referred to as constituencies in the federal and provincial parliaments and normally as wards at the municipal level. Since municipalities experience demographic shifts as a result of new residential development, intensification and changes in the composition of their population, electoral arrangements need to be reviewed periodically to ensure that representation remains fair and that electors have an opportunity to elect candidates they feel can truly represent them and their neighbours. (Watson & Associates Economists Ltd., 2016)

2.2 Why Review the Ward Boundaries in West Nipissing?

The ideal time frame for which municipalities should review their ward structure and boundaries is approximately every 15 to 20 years. The existing ward boundary structure in West Nipissing was created at the time of amalgamation in 1999 – 18 years ago. It would be fair to say that West Nipissing looks very different today than it did in 1999. The Municipality has undergone many changes, socially and economically. The once fragmented cluster of communities united by a legislated amalgamation and annexation in 1999 has become a vibrant, united and growing community with common goals and a vision for a common future.

The Municipality was created through an Order in Council made pursuant to the *Municipal Act* which took effect on January 1, 1999. The present-day Municipality of West Nipissing (the “Municipality”) consists of five former organized towns and townships (Sturgeon Falls, Springer Township, Cache Bay, Field and Verner) as well as 17 ½ unorganized territories which were annexed and included the hamlets of River Valley, Crystal Falls, Lavigne, North Monetville, Desaulniers and Kipling.

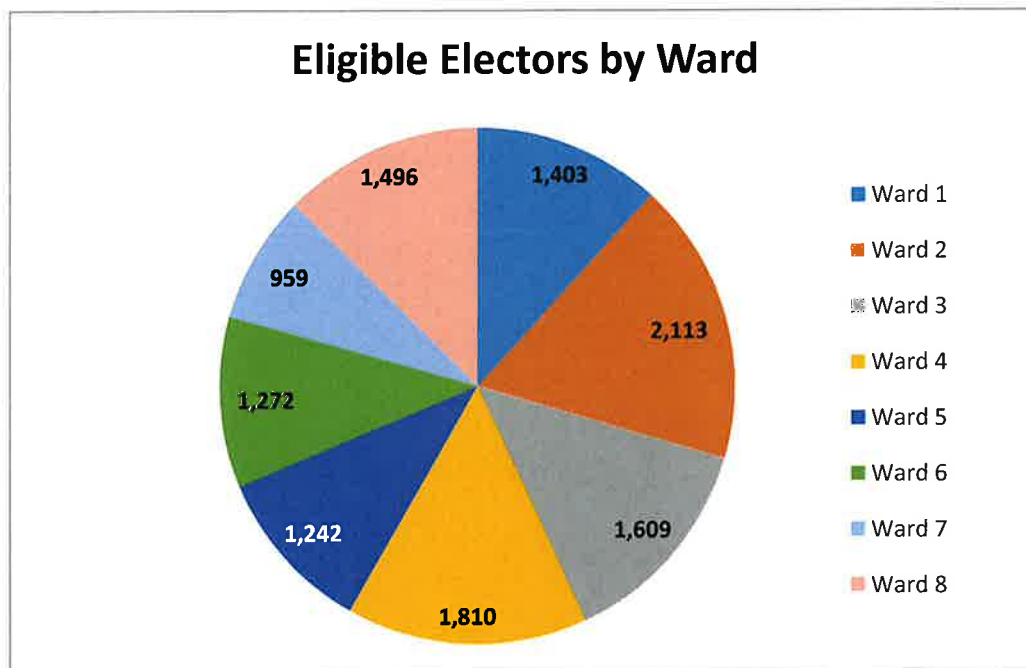
Figure 1. Ward Map of the Municipality of West Nipissing



The Amalgamation Order called for a Municipal Council “composed of the mayor, elected by general vote, and 8 other members elected in single-member wards.” (Daiter, 1999) While the rationale for this decision is not expressly stated in the Order it appears that concepts such as preserving communities of interest, geographic areas as well as trying to equalize population across the wards were all factors at the time.

Presently, there are no specific population statistics for the eight (8) West Nipissing Wards; however information concerning the numbers of properties and eligible electors in each ward is available based on the 2014 Voter’s List which is compiled by MPAC and verified by the Municipality to the best of its ability. Obviously there are discrepancies in the voters list to the degree that people move constantly and it is difficult to keep track of persons who are not registered property owners as there is no legislative requirement which requires property owners or tenants to report changes.

Figure 2 - West Nipissing Wards by Number of Eligible Electors (2014 Election)



3.0 Guiding Principles

The following section is intended to expand upon and illustrate the four guiding principles set out in the introduction and how they relate to West Nipissing and its’ electoral boundaries:

3.1 Population and Electoral Trends

One of the basic premises of representative democracy in Canada is the belief that the geographic areas used to elect a representative should be reasonably balanced with one another in terms of population and electoral trends. In an ideal ward system, every Councillor will represent generally the same number of constituents. If the total number of eligible electors of the Municipality in 2017 is estimated to be 12,000, and the number of Wards and Councillors remains at 8, an “optimal” ward in West Nipissing will be home to approximately 1500 eligible electors. In the absence of guidance on ward boundary reviews in the Municipal Act, past practice has shown that population variations of up to 25% above or below the optimal size will be considered acceptable.

3.2 Geographical and Topographical Features

Municipalities are also built in a natural environment in which various geographical features such as waterways, agricultural lands and highways have influenced land use. This principle acknowledges that these geographical features are some of the most visible attributes of the Municipality and that they should be integrated into planning and establishing ward boundaries where appropriate.

Typically, a ward should be as compact as possible in order to ensure effective representation; however West Nipissing is extraordinary in size of geographic area and the general configuration, that it is impossible to create “compact” wards. Tiny hamlets are located in the middle of large areas of sparsely populated areas and lines have to be drawn somewhere. In West Nipissing, the original Township Structure has been generally used to draw the lines between wards; however in some cases, as illustrated herein, those lines fall short as they divide communities and, in some cases, neighbours and families living on the same street or road. This is further discussed in the third principle below.

3.3 Community or Diversity of Interests

The rationale of the principle of community of interest is that wards should be more than a random grouping of individuals. They should be, as far as possible, cohesive units, areas with common interests. In the West Nipissing context, a community of interest is normally linked to the various pre-amalgamation communities as they are the most identifiable geographic point in most people’s lives; it is where they live. To this day, while West Nipissing signs can be found at the four limits of the Municipality, every small community has a brand new sign, specifically showcasing the landmarks and culture of that particular community. The responsibilities of the municipality are also closely associated with where people live and a variety of social, cultural and recreational services that are intertwined within residential communities. Even municipal taxation is inextricably linked to one’s dwelling (Watson & Associates Economists Ltd., 2016).

So what should be divided and what should be joined together? In West Nipissing the historic pre-amalgamation municipalities that were fused together in 1999 were all very different communities with distinct political, cultural, social and economic differences based on decades of individual identity and self-government. Applying this principle to a ward boundary configuration means that communities of interest ought not be divided by a ward (Toronto Ward Boundary Review - Draw the Lines, 2014) Communities should not be divided internally and lines should be drawn around communities, not through them to ensure their sense of continuity while contributing to the overall governing of the entire municipality.

3.4 Effective Representation

As stated earlier in this report, effective representation has long been considered to be the most important principle in creating electoral boundaries because it includes all of the other principles previously discussed and its’ goal is to achieve equal representation for all voters. Is every voter in every ward in West Nipissing equally represented at the Council table? This is a tough question when you consider that West Nipissing consists of very different looking wards due largely to the physical size of the municipality and the diversity of the communities which it encompasses.

While there are no decisions of the Supreme Court of Canada which specifically address the matter of *municipal* electoral arrangements; the Carter Case, previously referred to, was a matter referred to the Supreme Court for a ruling on the compatibility of provincial electoral redistribution legislation with the Canadian Charter of Rights and Freedoms. Despite the fact that the Court’s decision was in relation to a provincial electoral boundary matter, it is important, however, because of the way it has been understood (and consistently applied by the Ontario Municipal Board) to relate to the process of designing wards in Ontario municipalities.

4.0 West Nipissing's Existing Population and Projected Growth

As previously discussed, one of the basic premises of representative democracy in Canada is the belief that the geographic areas used to elect a representative should be reasonably balanced with one another in terms of population. Since 1999, the year when the current ward structure was implemented, West Nipissing's permanent population has increased moderately; however where those people live as a result of a number of factors, has changed significantly. The years between 2006 and 2011 showed a significant population growth of 5.55% while both Sudbury and North Bay showed less than one percent and, in the case of North Bay, an actual decline. While it is unknown whether this trend will continue, West Nipissing and, in particular, Sturgeon Falls, continues to outpace both neighbours in new housing starts over the past five (5) years.

West Nipissing has experienced moderate growth over the past fifteen years largely as a result of lower land development costs and overall lower cost of living than its two neighbours, North Bay and Sudbury. This trend is expected to continue and economic development strategies are in place to attract new residents and West Nipissing is often referred to as a bedroom community.

The urban core and outskirts of Sturgeon Falls continue to be the area of highest growth since it is the area which there is the most housing developments and as the population ages, people are moving closer to areas where goods and services are available. West Nipissing's Official Plan, adopted in 2008 and approved by MMAH in 2011 states that *"Residential, commercial and industrial growth will be directed to designated urban and rural settlement areas and away from resource based uses or activities. Emphasis will be placed on residential intensification and contiguous development in designated urban and rural settlement areas before consideration is given to the expansion of the settlement area boundaries"* (West Nipissing Official Plan, S.3.02 Approved 2011)

5.0 West Nipissing's Existing Ward Structure – Evaluation

The existing ward structure is presented in Figure 1 (section 2.2) for reference purposes.

5.1 Ward Structure

Currently, the ward structure consists of eight (8) wards as follows, loosely grouped as follows:

- 1-4 Sturgeon Falls and Cache Bay
- 5 Field, Crystal Falls, Springer North, Pedley and Beaucage
- 6 River Valley and Kipling
- 7 Verner
- 8 Lavigne, southern Verner and North Monetville including most of the Islands in the French River and West Bay

Ward	Properties	Empty Properties	Electors	Percentage	Town Pop
01	762	482	1,403	11.79%	6,935
02	1,102	787	2,113	17.75%	
03	941	716	1,609	13.52%	
04	962	430	1,810	15.20%	
05	650	573	1,242	10.43%	4,969
06	688	740	1,272	10.69%	
07	483	552	959	8.06%	
08	817	881	1,496	12.57%	
Total	6,405	5161	11,904	14.88*	

Based on the Municipality's estimated number of eligible electors (based on 2014), the average number of eligible electors per ward in West Nipissing should be 1,487.5, with a desired maximum range in variation (25% either way) between 1,859 and 1,115. Currently, wards 2, and 7 do not meet the standard for representation by population being above or below the 25% acceptable variance.

5.2 Population and Electoral Trends

The second principle suggests that wards remain generally in balance with one another as population change takes place. Based on the population and development trends and, as the population continues to age, it is anticipated that wards 1 – 4 will continue to grow and the imbalance in population in the present wards and between rural and urban will become more pronounced over the forecast period.

5.4 Geographical and Topographical Features

The most prominent geographical features in West Nipissing are Lake Nipissing and the Agricultural Lands both of which encompass large areas of Springer and Caldwell Townships. In addition to the urban core of Sturgeon Falls, clusters of development around the perimeter of Lake Nipissing are anticipated to continue as present seasonal dwellings are converted to year-round homes by retirees. There is little to no anticipated increase in the Agricultural Areas as the Provincial Policy Statements preclude new lot development in those areas; however some development continues around the perimeter of the Prime Agricultural Areas (Kirkpatrick and Macpherson Townships, where there is agricultural activity however development (lot creation) is not permitted.

Hugel and Badgerow Townships are home to Deer Lake and Cache Lake, both of which have been declared to be at capacity for development by the Ministry of the Environment and Climate Change. Accordingly, development has been frozen on both lakes since 2004. In light of the constraints imposed by environmental and geographic factors, it is unlikely that the rural area(s) will increase proportionately with the urban areas.

5.5 Community and Diversity of Interests

This principle suggests that wards should be evaluated in terms of what is divided and what is joined together, rather than being seen as random groupings of residents who happen to fulfill a numerical quota (Watson & Associates Economists Ltd., 2016). In present-day West Nipissing, Wards 1 to 4 divide the Town of Sturgeon Falls into four pieces and capture the four corners of Springer Township, including the Town of Cache Bay. As a result, neighbours on the same street having the same common interests are divided into different wards and represented by different councillors.

In addition, the dividing line between Wards 6 and 8 and 7 and 8 are Millrand and Rainville Roads, respectively. On these two roads, people living directly across the street from one another and, in some cases, members of the same family are in different wards.

Another anomaly is the inclusion of parts of Springer, Beaucage and Pedley townships with Ward 5. While one can assume it was done to ensure some parity of numbers, the residents, though few, are not part of the communities of either Field or Crystal falls; however the size of Ward Five, which is the smallest of the 8 would be further compromised by removing them.

Ward 8 consists largely of farmland and seasonal tourists, whose needs and interests are vastly different from one another. Again, some residents of Ward 8 are divided from their neighbours by a line down the middle of the road (Millrand and Rainville).

The vast majority of Ward 6 lies north of Highway 17, with the anomaly being the portion of Kirkpatrick Township lying south of Hwy. 17 whose residents are more closely associated socially with Caldwell.

5.6 Effective Representation

The principle of “effective representation” is not measured by a single indicator but is better understood as reflecting the cumulative impact of the previous five principles. Together, they shed light on the capacity of the present system to serve the larger public interest of residents, of individual wards and all inhabitants of the municipality. The evidence presented herein reveals some shortcomings.

When it comes to voting on matters of public policy (“legislative power”), each ward representative is entitled to only one vote despite obvious population imbalances. These imbalances make it difficult to describe the present ward system as delivering fair or effective representation. For example – Ward 2 is more than twice the size of Ward 6, but the Councillor in each is entitled to one vote at the table, despite representing twice as many people.

On the whole, the present structure generally preserves communities of interest in the rural areas even though some of the groupings may be justified more by precedent than logic and some boundaries such as those noted above clearly divide close neighbours.

In wards 1 – 4 - the interests of the urban residents are common. Issues such as garbage collection, street paving, water bills and snow removal are common to all and may be more suitably represented by being combined into a single ward, collectively represented by more than one representative at the council table.

In order to address the ensuing imbalance between the resulting urban versus rural situation, it may be prudent to redistribute the rural areas of Springer Township, and perhaps Cache Bay to Wards 5 and 6 to equalize the rural versus urban population.

Other areas which may be of lesser concern, but, which are also incoherent units of representation, would be the present Ward 5 that includes the Townships of Pedley and Beaucage, Crystal Falls and parts of Springer Township as well as Wards 6, 7 and 8, previously mentioned which have boundaries which divide actual neighbours.

5.7 Overall Evaluation

In conducting the evaluation for this report, which is by no means exhaustive, suggests that the existing ward boundary configuration may not successfully meet the expectations for any of the four guiding principles and that it may be time to re-evaluate the ward boundaries with a view of making changes for the upcoming 2018 municipal election.

6.0 Preliminary Alternatives

While the options are endless as to how to best serve the people of West Nipissing in terms of representation, the following are some preliminary options for changes to the ward/boundary structure of the Municipality of West Nipissing which may better achieve the guiding principles and balance the needs of the urban/rural communities:

- Amalgamate Wards 1 – 4 with four representatives, elected at large to represent the amalgamated ward;
- Adjust the boundaries of the remaining 4 wards to better serve the needs of the residents as well as perhaps equalizing the population of eligible voters. Currently, the wards (generally) follow Township lines, but that is not a requirement.

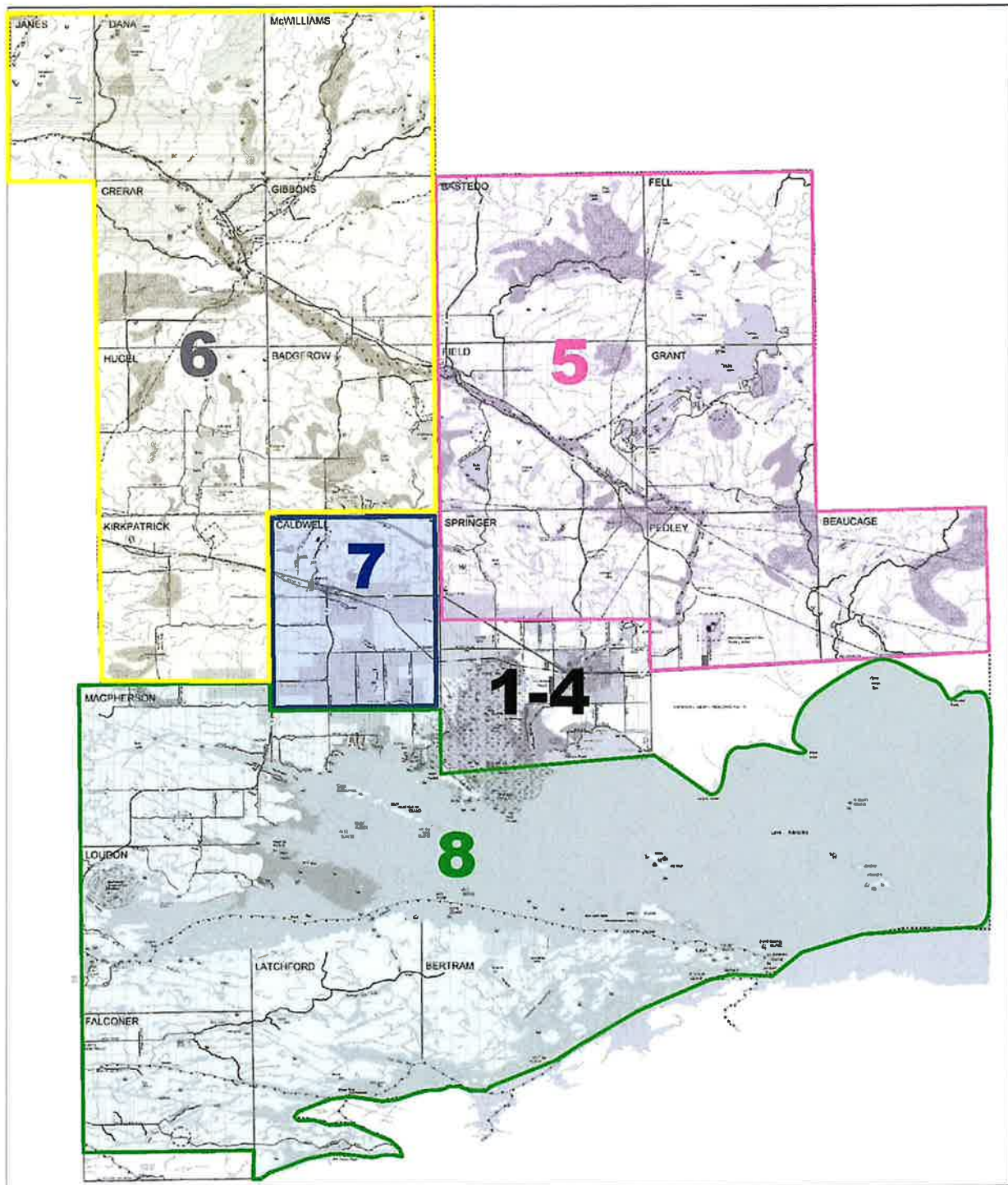
- Combine the Rural Wards into two rather than four wards. This too may eliminate some of the anomalies in having close neighbours in different wards.
- Have two wards only, Rural and Urban, with a fixed number of Councillors elected at large in each;
- Adopt a completely “at-large” election system and abolish all ward boundaries;
- Remain Status Quo for 2018 elections and re-evaluate with new Council.

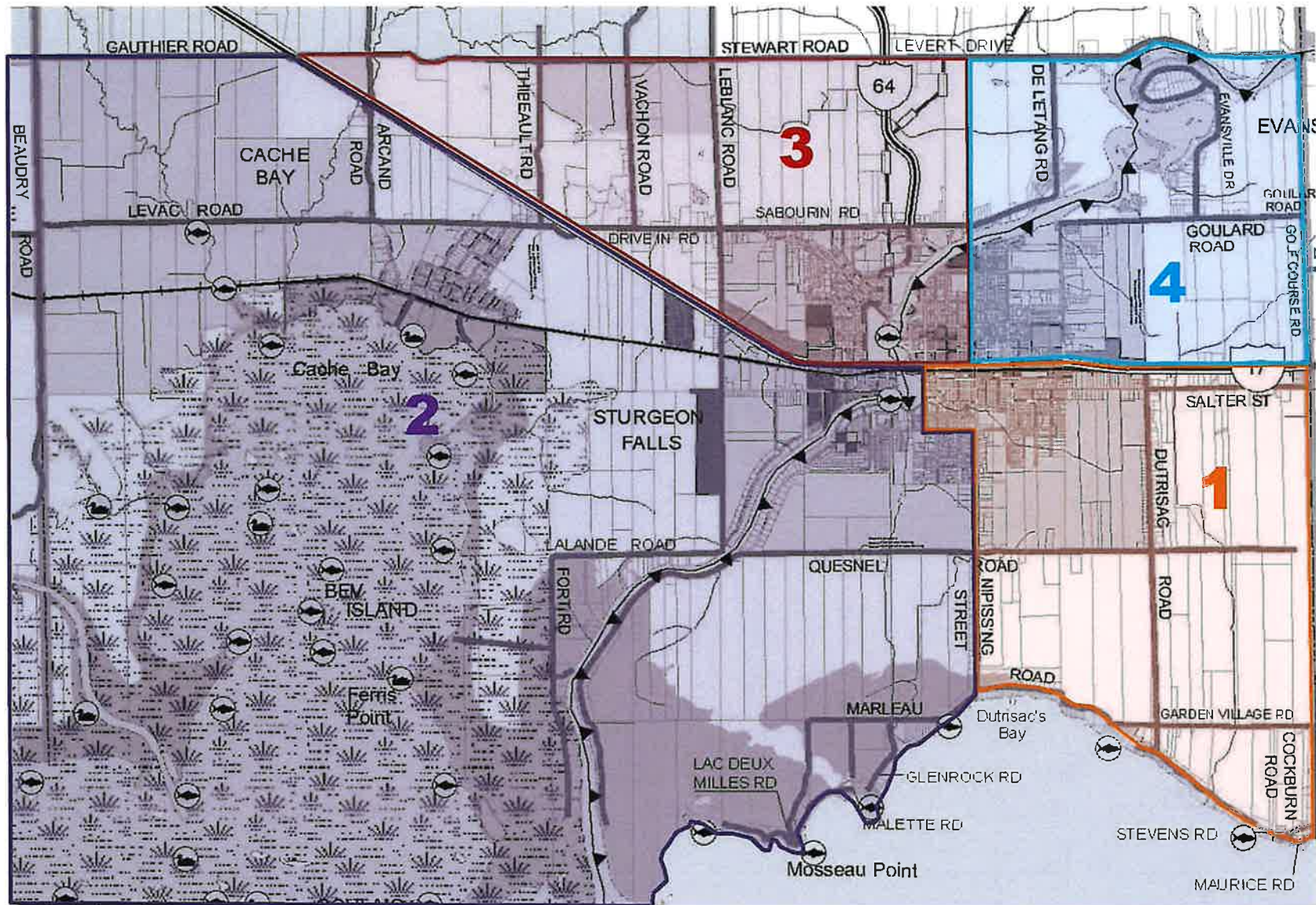
7.0 Process


Typically, a consulting firm would be engaged through an RFP process to carry out a detailed analysis of the municipality taking into account all of the criteria mentioned above. The timeline for such an analysis is between 3 – 6 months, which would include public consultation and advertising.

To simply amalgamate the four urban wards into one single ward and leave the four existing rural wards as they are currently with some minor adjustments, could be carried out internally provided that consensus is reached by all members of Council as well as those affected voters as to how the adjusted wards will look.

Direction from Council is being sought in order that staff may determine whether Council feels that changes to the current ward-boundary structure may be beneficial. With that direction and, depending on the direction Council wishes to pursue, staff will report back as to how best the process can be carried out.





 AGENDA ITEM REQUEST FORM			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:		December 2nd 2020	
Name of Requestor:		Roland Larabie	Date submitted: November 23rd 2020
Address:		Full mailing address: 127 539A River Valley	
Phone:	Home: 705-758-6899	Business / Cell: 705-471-1777	Fax:
E-Mail:		RLarabie@westnipissing.ca	
Requested Agenda Item/Subject:		Adding / Enhancing Cell Phone Service Outlying Area's West Nipissing	
Additional details / background information:		<input checked="" type="checkbox"/> see below <input type="checkbox"/> Supporting documents attached separately	
<p><i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i></p> <p>Funds Available at the Federal Level to enhance cell service for under covered areas, requesting that the Municipality ask the service providers to take advantage of this funding to enhance service in outlying areas.</p>			
ADMINISTRATIVE APPROVAL			
STEP 1 → Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		(e-mail)	Date: November 23/2020
MUNICIPAL OFFICE USE			
STEP 2 → This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:	November 23/2020	Received from:	Councillor Larabie
Meeting Date Requested:	December 1/2020	Mode of Notification:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:	<input type="checkbox"/> Information only <input type="checkbox"/> Action Item <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session		
APPROVED FOR AGENDA:			
Scheduled for (date):	December 1/2020	<input type="checkbox"/> Regular meeting <input checked="" type="checkbox"/> Committee of Whole meeting	
Requestor Notification:	The above requestor _____ was notified on _____ (date)		
Action Taken:			
Notes / Comments:			

Government
of CanadaGouvernement
du Canada

[Canada.ca](#) > [Innovation, Science and Economic Development Canada](#) > [Get connected](#)
> [Universal Broadband Fund](#)

Universal Broadband Fund: Rapid Response Stream (RRS)

From: [Innovation, Science and Economic Development Canada](#)

i Now accepting applications.

The objective of this stream, which has a budget of up to \$150 million, is to enhance household access to high-speed Internet in the very short term or before November 15, 2021 to address immediate broadband needs and to contribute to the acceleration of the connectivity timelines and ambitions of the Universal Broadband Fund. It will allocate contributions of up to \$5 million to projects that can be deployed quickly and have a big impact on networks in rural and remote areas where Internet service speeds have not yet reached 50/10 Mbps.

How to apply

Applications for the Rapid Response Stream will be accepted on an ongoing basis until January 15, 2021 and selected as they are received. We encourage potential applicants to apply as early as possible. In order to complete their application, applicants must submit the following documents, which can be accessed through the [ISED Broadband Connection](#):

- Rapid Response Stream Application form;

- Rapid Response Stream Eligibility and Impacts Template;
- Rapid Response Stream Detailed Budget Template;
- Rapid Response Stream Last-mile Internet Service Offerings;
- Project maps designed with the Eligibility Mapping Tool;
- Supporting documents.

Related Pages

- [High-speed Internet for All](#)
- [Universal Broadband Fund: For applicants](#)
- [National Broadband Internet Service Availability Map](#)
- [ISED Broadband Connection](#)

Eligibility

The Applicant is either a not-for-profit organization or a for-profit corporation incorporated in Canada, a Canadian provincial, territorial or municipal entity, a Band Council, an Indigenous government authority, a non-federal public sector body or a partnership of any of the entities listed above.

The Applicant or its partners should have sufficient experience to develop broadband networks within the time constraints of this program and in areas that do not already have 50/10 Mbps service according to the [National Broadband Internet Service Availability Map](#).

Broadband projects that are underway may be eligible for this program if they can demonstrate how they plan to expand or upgrade their existing project, but activities already underway are not eligible. Organizations that want to deploy new broadband projects in the short term and/or could scale up ongoing projects, but could not do so without public funding support, are eligible and encouraged to apply.

Apply now

General questions

Expand all

Collapse all

▼ What is the Rapid Response Stream of the Universal Broadband Fund?

The Rapid Response Stream is a special stream of the Universal Broadband Fund designed to address immediate connectivity needs. Broadband projects under this stream must provide improved service by November 15, 2021 at the latest. This includes the deployment of the physical infrastructure and the connection of most households targeted by the project. The parameters, the review process and the selection of projects under the Rapid Response Stream are adapted to the exceptional and urgent situation prevailing at the present time due to the COVID 19 pandemic. The goal of the Rapid Response Stream is to increase the number of Canadian households with access to adequate Internet services during this difficult time while Canadians continue to work, learn, and socialize from home and as we move towards economic recovery.

▼ What are the differences between the RRS and the main Universal Broadband Fund program?

The Rapid Response Stream and the main Universal Broadband Fund program are very similar in terms of their eligibility parameters and the type of projects they can fund.

The Rapid Response Stream is exclusively dedicated to household connectivity. Any technology that can be used to improve household Internet connectivity is eligible under both the main Universal Broadband Fund and the Rapid Response Stream. Customer premise equipment can be considered as an eligible cost under the Rapid Response Stream, if it is required to make the access available. All other eligible costs are the same for the Rapid Response Stream and the main Universal Broadband Fund.

The maximum funding contribution under the Rapid Response Stream is \$5,000,000, but there is no similar cap under the main Universal Broadband Fund. The maximum sharing ratios that apply to rural, Indigenous, satellite-dependent and very remote communities are the same for both streams.

While both programs aim for rapid broadband deployment, the most important difference remains the timelines of the projects. Projects under the Rapid Response Stream should be deployed as quickly as possible and must be completed by November 15, 2021, whereas projects under the main Universal Broadband Fund may have until March 31, 2027 to be completed.

All the confidentiality, proactive disclosure, transparency and reporting requirements of the Rapid Response Stream are the same as those of the main Universal Broadband Fund.

Rapid Response Stream applicants are invited to consult the main [Universal Broadband Fund application guide](#) for information on the eligibility criteria, advice on how to fill out the requested documents and learn about tools that can assist them in the development of their application.

▼ How fast can I begin my project under the Rapid Response Stream?

Though we cannot guarantee that all the eligible costs incurred before the Contribution Agreement is finalized would be covered by the funding, this stream tries to encourage applicants to begin work as soon as possible. Should your project be selected for the Rapid Response Stream, project costs incurred after the receipt of Conditional Approval, but before the signing of the Contribution Agreement could be deemed eligible. This will nevertheless not guarantee that the Contribution Agreement will be signed or that any of their costs incurred during that period would be reimbursed. Applicants are also encouraged to contact us during the application period to better understand this Rapid Response Stream specific policy.

▼ How will my application be assessed?

The Rapid Response Stream operates on a rapid assessment basis, which means that applications can be assessed as they are submitted and approved while the intake period is still ongoing. Applications submitted earlier in the process have a greater chance of being selected than those submitted later.

We will prioritize stronger and complete applications. Note that the review of a project could be delayed if it:

- Includes areas or households already covered with 50/10Mbps speeds;
- Does not include all the necessary documentation;
- Does not meet all the program's requirements and eligibility parameters;
- Is submitted by an organization or a group of organizations with less managerial, financial and technical expertise or experience; or by an organization with a track record of not meeting deadlines, being late or experiencing significant issues in previous projects.
- Has not secured or is not close to securing the remaining necessary funding;
- Aims to develop slower Internet networks than 50/10Mbps and/or has less ambitious deployment schedules;
- Has not yet secured its access to third party passive infrastructure if necessary;
- Does not yet have its municipal permits or shows no indication that these permits will be obtained in the near future.

▼ Will consideration be given to the organizational type of the applicants, the type of community targeted or the region of origin of the project?

Rapid Response Stream funding is meant to improve connectivity for Canadians in the immediate term. It will do so by providing funding to organizations with projects that can be completed by November 15, 2021.

We will make reasonable efforts to ensure regional diversity and that funding is available to Indigenous communities, depending on the applications submitted to the program.

Applicants are also encouraged to contact us to identify their best path forward under the available programming.

▼ What is meant by a project that "can be deployed quickly"?

A project "can be deployed quickly" when the applicant can set up and build Internet infrastructure within a short period of time or when it is considered shovel-ready. A project "that can be deployed quickly" should:

- Have equipment, materials, human resources, dependencies, plans and remaining funds needed to connect households to high-speed Internet services in the very short term ready and secured;
- Not require access to third party passive infrastructure, or should already have secured such access if necessary, or should have evidence that access is in the process of being imminently approved; and,
- Already have all its municipal permits or have evidence that these permits will be obtained promptly.

It is unlikely that a project will be able to rapidly deploy when the rest of its funding is not secured, when the applicant is unsure of the delivery date of the materials needed for the project or if it is uncertain that necessary internal resources to implement the project are available.

Applicants should be able to explain how the network will be implemented on time in the current situation if they do not already have the required equipment, including optic fiber, on hand.

▼ Can I apply if I expect to complete my project after November 15, 2021?

We are looking to support projects that can very quickly improve connectivity for Canadians. Applicants can apply to develop a project that would be offering service by November 15, 2021. If, for any reason, you feel that your project will be completed after November 15, 2021, you are invited to apply to the main Universal Broadband Fund.

▼ Can I apply if my project is already underway?

Applicants who can readily secure all the necessary funds, who have started or completed their infrastructure deployment work or whose project could generally be qualified as underway are not eligible for this program.

If the development of a project has started without the applicant having raised all the necessary funds, the missing funds could be covered by Rapid Response Stream, under the condition that the initial shortfall was clearly demonstrated.

Applicants who could extend an ongoing project by covering a larger area than already planned, are encouraged to apply to the Rapid Response Stream. For example, if an applicant had started their project to cover a 20 street neighborhood in the coming months, they

may apply to cover an additional 10 underserved surrounding streets if the financial need for these 10 underserved additional streets is clearly demonstrated.

▼ Are the 50/10 Mbps speeds targeted by Canada's Connectivity Strategy mandatory under the Rapid Response Stream?

The goal of Canada's Connectivity Strategy remains to connect all Canadian households to at least 50/10Mbps high-speed Internet services. Nevertheless, we recognize that there will be a transition period of varying lengths for some communities. Therefore, projects that will significantly improve connectivity without reaching the 50/10Mbps target may be considered by the Rapid Response Stream. That being said, the Rapid Response Stream could give priority to projects that will immediately reach the 50/10Mbps speed.

▼ What type of proposal has a good chance of being reviewed immediately and possibly be accepted quickly for the Rapid Response Stream?

A strong Rapid Response Stream proposal:

- Aims to implement a project "that can be deployed quickly" or by November 15, 2021 at the latest and is supported by evidence demonstrating that these timelines are realistic.
- Is led or assisted by an Internet service provider with significant technical and managerial experience and expertise;
- Is submitted by an organization that has already deployed a network of similar size and/or has already implemented a broadband project in similar deadlines;

- Has key projects components ready, including the project plans, blueprint, remaining funding, equipment, dependencies and permits;
- Has already secured, or is about to secure, access to third party passive infrastructure, if the project depends on such access;
- Can demonstrate insufficient funds to go ahead with the project without public funding; and/or
- Targets rural and remote areas where actual Internet speeds are at a much lower level than 50/10Mbps or simply non-existent.

For example, if an Internet service provider or its partners had planned and paid for the implementation of a project in the coming months and could now double its size with a Rapid Response Stream contribution, this additional segment would be eligible. It could also involve projects with Internet service providers experienced in designing and implementing broadband projects in a very short period of time.

▼ How do I apply to the Rapid Response Stream?

Interested organizations need to submit their application package within the prescribed timeframe. During this process, you will be asked to provide the following information:


- Application Form
- Project coverage map(s) generated by the tool with the associated statistics that are paired with the coverage map(s) in kml/kmz format
- Template 1R — Eligibility and Impacts Calculator
- Template 2R — Detailed Budget
- Template 3R — Last Mile Internet Service Offerings

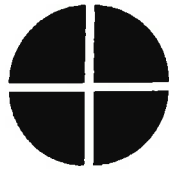
- Incorporation documents
- Independently prepared financial statements for the last 3 years
- Project schedule (Gantt chart)
- If project is undertaking infrastructure in, or affecting an Indigenous community, applicant needs to attach an acknowledgement from the Indigenous community that supports the project (e.g. Band council resolution, letter from Chief in Council, letter from the Chief, etc).
- Other supporting documents.

Date modified:

2020-11-09

SCHEDULE "B" OF BY-LAW 2019/24

 AGENDA ITEM REQUEST FORM			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:		Dec 1, 2020	
Name of Requestor:		Joanne Savage Mayor	Date submitted: Nov 24
Address:		Full mailing address:	
Phone:	Home:	Business / Cell: 705 498 0819	Fax:
E-Mail:			
Requested Agenda Item/Subject:		102 Funding Agree ment of our municipal LTC Home Au Chateau	
Additional details / background information:		<input checked="" type="checkbox"/> see below <input checked="" type="checkbox"/> Supporting documents attached separately <i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i> Discussion regarding 102 funding agreement of our municipal LTC Home Au Chateau Impact of loss revenues due to end of agree ment Clarification between loss revenues and other provincial funding allocations (letter from Au Chateau Administrator)	
ADMINISTRATIVE APPROVAL			
STEP 1 → Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		(e-mail)	Date: November 13/2020
MUNICIPAL OFFICE USE			
STEP 2 → This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:		November 26/2020	Received from: Mayor J. Savage
Meeting Date Requested:		December 1/2020	Mode of Notification: <input checked="" type="checkbox"/> in person <input type="checkbox"/> by telephone <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:		<input type="checkbox"/> Information only <input type="checkbox"/> Action Item <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session	
APPROVED FOR AGENDA:			
Scheduled for (date):		December 1/2020	<input type="checkbox"/> Regular meeting <input checked="" type="checkbox"/> Committee of Whole meeting
Requestor Notification:		The above requestor _____ was notified on _____ (date)	
Action Taken:			
Notes / Comments:			



AU CHÂTEAU

Une résidence de choix • A residence of choice

November 26, 2020

**FOYER POUR
PERSONNES ÂGÉES**

**HOME FOR
THE AGED**

APPARTEMENTS

APARTMENTS

- Villa du Loisir
- Villa des Pignons
- Domaine Leclair
- Villa Joie de Vivre

**LOGEMENT
À PERPÉTUITÉ**

LEASE FOR LIFE

- Terrasse d'Or

Mayor Joanne Savage and Council Members
Municipality of West Nipissing
255 Holditch St., Suite 101
Sturgeon Falls ON
P2B 1T1

Mayor Savage and Council Members:

Re: End of year agreement

Presently, there is some confusion with respect to the fact that Au Château is losing special funding and the Ministry of Health concerning other sources of revenues. Perhaps the confusion is why do the Municipalities have to be responsible for loss of funding when government is providing additional ones. I will attempt to clarify by addressing the Special Funding and the current programs introduced by the Provincial Government.

Thirty-five (35) years ago, Au Château entered into an agreement (102 Special Funding) with the Federal Government (CMHC), Provincial Government and West Nipissing Non-Profit Housing Corporation (WNNPHC). As it relates to Au Château, it meant that 102 residents were housed in a new facility built and paid for by WNNPHC. Not only was Au Château not responsible for the asset, it was also provided operational funds to support these 102 residents. As a result of this agreement ending December 31, 2020, with no possible substitute funding, the Home will lose \$658,000 per year. We emphasize after discussions and negotiations this type of funding does not fall within any funding envelope of the Federal nor Provincial funding. Basically since 1994 when the Ministry of Health started to fund all long-term care facilities through a per diem, the 102 Special funding was treated at 100% additional source of revenue, in essence reducing the amount that Municipalities would have to pay towards the operation of the Home.

On November 5th, the Provincial Government released its budget with the following affecting Long-Term Care Sector:

Funding:

- Emergency Prevention and Containment Funding to help Homes continue preventive and containment of COVID-19 including entrance screening, staffing, supports and purchasing of PPE's.
- Infection Prevention and Control (IPAC) resources to allow Homes to hire more IPAC staff and train new and existing staff.
- 1.5% increase for annual operations.

Staffing

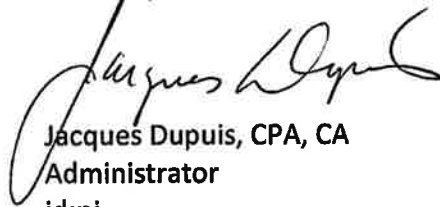
- The government reiterated its commitment to increasing the average daily direct care per resident to 4 hours per day over a four-year period. Currently Homes offer 2.7 hours per resident per day which is in line with provincial average.
- Commitment to provide funding over 3 years to support PSW's credentialing, recruitment and retention.

It must be noted that the Provincial additional funding is subject to or directly attached to specific expenditures that Homes must incur over and above current operating levels. These funds cannot be used to subsidize existing operations.

Mayor Joanne Savage and Council Members
Municipality of West Nipissing
November 26, 2020
Page 3

COVID-19 has certainly highlighted the chronic under funding in our industry and finally the Government is responding accordingly; this will help tremendously not only in the delivery of care but more importantly the quality of care. Unfortunately, it does not provide relief as it relates to the loss of Special Funding. This will be addressed as part of the 2021 budget exercise, but it goes without saying that Municipalities will be responsible for a significant part of this loss as the Home cannot afford to cut services to seniors. The Home will take every effort to minimize the impact of this loss to Municipalities.

Sincerely



Jacques Dupuis, CPA, CA
Administrator
jd:nj

Au Chateau losing government funding in January

West Nipissing, Temagami taxpayers facing \$600,000 bill



Jennifer Hamilton-McCharles

[More from Jennifer Hamilton-McCharles](https://www.nugget.ca/author/jhamilton-mccharles) (<https://www.nugget.ca/author/jhamilton-mccharles>)

Published on: November 3, 2020 | Last Updated: November 3, 2020 8:42 AM EST



Au Chateau Home for the Aged in Sturgeon Falls. Nugget File Photo *JPG, NB*

West Nipissing and Temagami residents could face a hike in their tax bills next year when a funding agreement among Au Chateau Home for the Aged and the federal and provincial governments comes to an end.

West Nipissing Coun. Dan Roveda, who serves on the District of Nipissing Social Services Administration Board (DNSSAB), says the 35-year agreement

reached in the mid 1980s expires Jan. 31, 2021.

"When we expanded Au Chateau, about 40 units, the governments provided subsidies for mortgage and operations," Roveda explains, adding some of the funding supported operating the facility's 102 long-term care beds.

"The net impact of the agreement ending is that taxpayers will have to be charged," he told the DNSSAB board last week. "This is our long-term care home. It's our people in there, the people who work there live within our community and council is going to have to make a decision on what to do. Morally, we're going to have to pay for it. We have a moral obligation to keep Au Chateau operating."

Temagami Mayor Dan O'Mara said his community hoped the agreement would be extended.

STORY CONTINUES BELOW

PHOTO COURTESY OF TEMAGAMI DISTRICT

"We are being required to fund a long-term care home where we don't even have residents," he said. "And because we have to pay our share, we could be facing a four per cent tax increase just because of this \$600,000 loss. That increase is just too extreme.

"It's something that we will have to work through to try to find a way out."

Board chairman Mark King confirmed the only recourse is to go back to the taxpayers. However, he said DNSSAB will lobby the Ministry of Health to help cushion the impact on West Nipissing and Temagami.

"It's going to cause huge issues on the tax base. We can't go back to our municipalities and ask them to pay for that," he said. "Long-term care is a health issue and has to be addressed by the Ministry of Health."

Jacques Dupuis, executive director for Au Chateau, confirmed the long-term care home is losing about \$600,000 in funding from the senior governments.

He said this will undoubtedly put pressures on West Nipissing and Temagami, but Au Chateau can't cut its costs any further to try to make up the difference in funding.

"I recognize that many municipalities are in a difficult position, but we will have to levy."

TRENDING IN CANADA

0

ADVERTISEMENT

Resolution No.

2020 /

DECEMBER 1, 2020



The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest

Moved by / *Proposé par* :Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-law **2020/69**, being a by-law to amend Zoning By-law 2014/45, to rezone certain lands located on Goulard Road, Sturgeon Falls from Residential One (R1) Zone to Residential Three (R3) Zone, shall come into force and take effect on the date it is passed

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2020/69

**BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 2014/45 TO REZONE CERTAIN LANDS
ON GOULARD ROAD FROM RESIDENTIAL, ONE (R1) TO RESIDENTIAL THREE (R3)
(ZONING AMENDMENT FILE NO. ZBLA 2020-12)**

WHEREAS the owners of the subject property have initiated an amendment to Zoning By-Law 2014-45, for the properties located on Goulard Road, being Part of Lot 2, Concession 1, Part 2, 36R-13493, Twp. Springer, Municipality of West Nipissing;

AND WHEREAS the Council of the Corporation of the Municipality of West Nipissing has ensured that adequate information has been made available to the public, and has held at least one (1) public meeting after due notice for the purpose of informing the public of this By-Law;

AND WHEREAS it is deemed desirable to amend the zone designation shown on Schedule 'SF3' of By-Law No. 2014/45 pursuant to Section 34 of the *Planning Act* R.S.O. 1990, as amended;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

1. Schedule 'SF3' of By-Law No. 2014/45 is amended by changing the zoning designation of the property shown on Schedule 'A' attached hereto, which property is more particularly described as Part of Lot 2, Concession 1, Part 2, 36R-13493, Springer Twp., Municipality of West Nipissing, shown on Schedule 'A' attached hereto from Residential, one (R1) Zone to Residential three (R3).

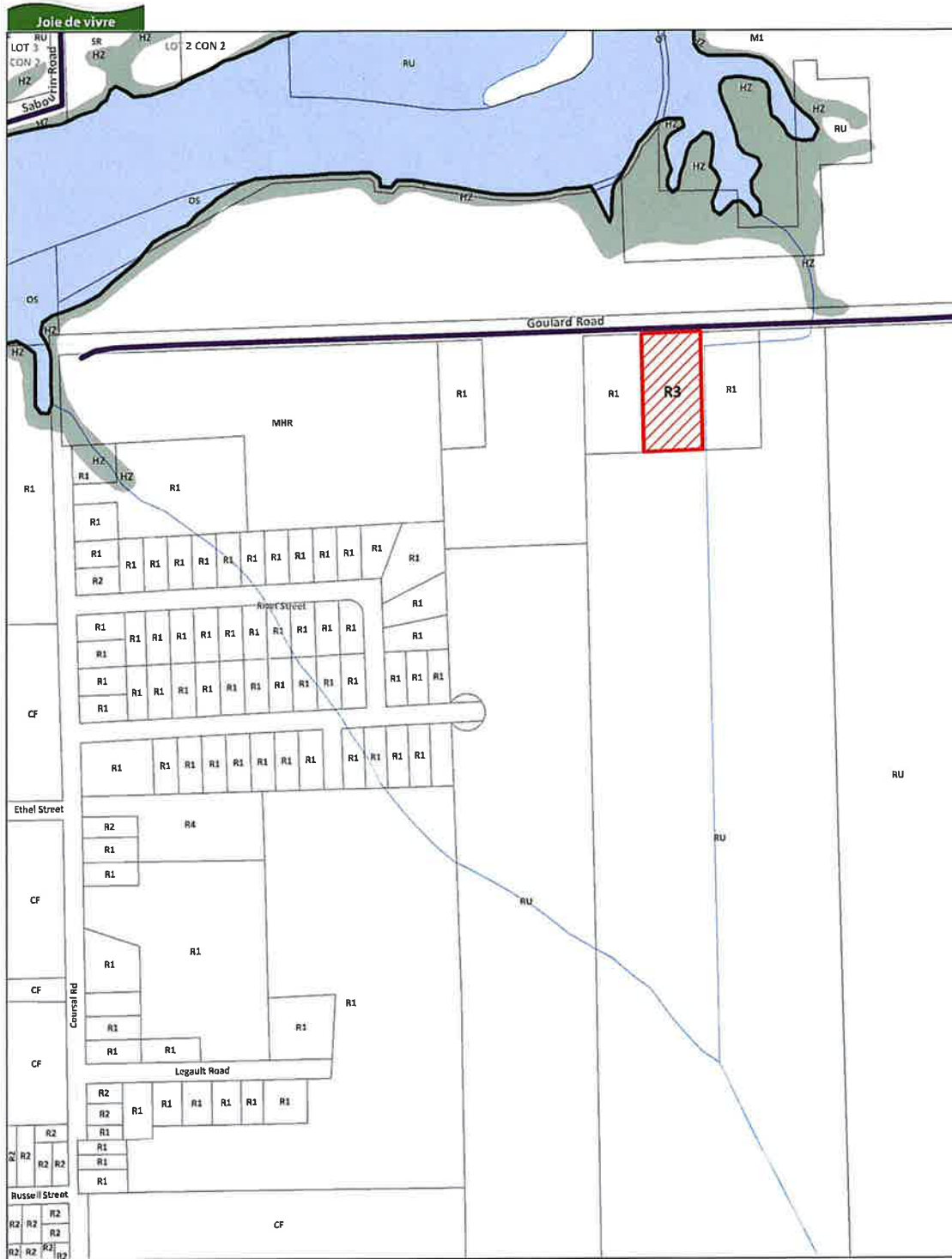
By-law	Location	Schedule	Zone	Special Provisions
2020/69	Part of Lot 2, Concession 1, Part 2, 36R-13493, Township of Springer Municipality of West Nipissing	SF3	R3	

2. This By-law shall take effect on the date of passage and come into force in accordance with Section 34 of the *Planning Act*, RSO 1990, Ch. P 13.

ENACTED AND PASSED THIS 1st DAY OF DECEMBER, 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE, MAYOR

MELANIE DUCHARME, CLERK



 LANDS TO BE REZONED FROM RESIDENTIAL ONE (R1) TO RESIDENTIAL THREE (R3)

MUNICIPALITY OF WEST NIPISSING OUST
GEOGRAPHIC TOWNSHIP OF SPRINGER - SCHEDULE SF3

THIS IS SCHEDULE 'A' TO
BY-LAW NO. 2020- 69 PASSED THIS
1st DAY OF DECEMBER 2020.

PART OF LOT 2, CONCESSION 1
PART 2, 36R-13493
GEOGRAPHIC TOWNSHIP OF SPRINGER
MUNICIPALITY OF WEST NIPISSING OUST



JOANNE SAVAGE, MAYOR

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COUNCIL MEETING
VIRTUAL ZOOM MEETING
ON TUESDAY, NOVEMBER 17 2020 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
(Ward 7 vacant)
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL

ABSENT:

VIRTUAL MEETING / RÉUNION VIRTUELLE

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA

B-1 A resolution was passed to adopt the Agenda.

No. 2020/306 Moved by: Councillor Malette
Seconded by: Councillor Fisher

BE IT RESOLVED THAT the Agenda for the meeting of Council held on NOVEMBER 17, 2020 be adopted as
☒ presented / ☐ amended.

CARRIED

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS NIL

COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER

D-1) PLANNING / PLANIFICATION

D-1(a) Report / List of municipally owned properties

Council considered a report on municipally owned lands. Following discussion, Council requested that a list of the lands, which may be suitable for sale/development be brought back to Council for further consideration and potential disposition. Council also asked for a list of properties which provide access to water, which was considered by a previous Council be brought back along with the report on residential properties.

Denis Sénécal,
Chair

Melanie Ducharme,
Municipal Planner

D-2) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE NIL

D-3) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE

D-3(a) Dutrisac Property – Follow-up from S. Seville presentation

The Mayor, as acting chair, provided a brief summary of the presentation made by Mr. Seville at the meeting of October 6th, 2020. The CAO provided background to Council regarding discussions held in 2017 when the matter was considered by a previous Council. The CAO indicated that the acquisition is only a small part of the equation and that there are many other considerations including development and sustainability going forward. Following discussion, Council concurred that while the initiative is commendable; the municipality has many other priorities and opportunities that need to be addressed prior to entertaining acquisition of additional property.

Joanne Savage,
Chair

Stephan Poulin,
Director of Economic Development and
Community Services

D-4) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ

D-4(a) Community Sharps Bin – John Street, Sturgeon Falls

Council considered a letter from DNSSAB seeking the installation of a second Sharps Bin near John Street. Council was supportive of the initiative, in general, however they requested that additional information be sought from the Health Unit to explain the rationale for a second bin given that larger communities such as North Bay have only one (1) bin. Council also asked for rationale for the requested location given the close proximity to the existing bin.

Léo Malette,
Chair

Melanie Ducharme,
Clerk

D-5) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES

D-5(a) Verner Gym (COVID-19) & Outdoor Rink Plan

The Director of Community Services and EC DEV provided Council with a memo indicating that efforts to relocate the Verner Gym and partner with local organizations for the operation of the gym have not been successful. The Mayor provided information regarding a prospective local group, which may be interested in operating the gym. Staff was directed to bring back additional information concerning the cost of relocating the equipment.

The Director also provided an update on the proposed operation of the outdoor rinks for the 2020-2021 winter season. The rinks will be open, but no access to buildings will be permitted due to staffing and COVID disinfection protocols. Installation of porta-potties will be permitted by the Health Unit at an additional cost of approximately \$5,000. Council was supportive of the opening of the rinks, as proposed by the Director.

The matter of renting the rink to families for private use was discussed. The director agreed to bring back pricing recommendations for consideration by council.

Joanne Savage
Acting Chair

Stephan Poulin,
Director of Economic Development and
Community Services

D-6) SEWER AND WATER / LES ÉGOUTS ET L'EAU

D-6(a) Nipissing Street – Water Connection (J. Savage)

The Mayor shared with Council an enquiry received from a resident asking for a connection to the municipal water system. The Director of Corporate services provided an overview of the Local Improvement process and the steps involved in imposing a local improvement. Following discussion, Council generally agreed that the cost of water installation for the benefit of one individual would not be

practical; however if additional interest should arise, then perhaps the matter of a local improvement can be re-visited. It was also agreed that a letter be sent to the affected residents.

Dan Roveda,
Chair

Jean-Pierre (Jay) Barbeau,
Chief Administrative Officer

MOTION FOR RECESS: at 8:14 PM, a motion was tabled for a brief recess and then continue with discussions.

Moved by: Councillor L. Sénécal

Seconded by: Councillor Fisher

CARRIED

D-7) ENVIRONMENTAL / L'ENVIRONNEMENT NIL

D-8) PUBLIC WORKS / TRAVAUX PUBLICS

D-8(a) Capital Works Update

The Public Works Manager provided an update on 2020 capital works.

Yvon Duhaime,
Chair

Jean-Pierre (Jay) Barbeau,
Chief Administrative Officer

REGULAR COUNCIL / SÉANCE RÉGULIÈRE

E) PLANNING / PLANIFICATION

E-1 By-Law **2020/61** to amend the Zoning By-Law at Old Hwy 17, Verner *(from RR to RR-3)* was referred.

No. 2020/307 Moved by: Councillor Duhaime

Seconded by: Councillor Fisher

BE IT RESOLVED THAT By-law **2020/61**, being a by-law to amend Zoning By-law 2014/45, to rezone certain lands located on Old Highway 17, Verner from Rural Residential (RR) Zone to Rural Residential Exception Zone 3 (RR-3), shall come into force and take effect on the date it is passed

A motion to refer the matter back to the Planning Advisory Committee for additional public consultation was approved:

Moved by: Councillor Roveda

Seconded by: Councillor S. Sénécal

CARRIED

E-2 Rating By-Law **2020/65** passed for special drainage rates (S. Guillemette)

No. 2020/308 Moved by: Councillor Fisher

Seconded by: Councillor Malette

BE IT RESOLVED THAT By-Law **2020/65**, being a by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*, application made by STEVEN GUILLEMETTE, (Part Lot 2, Conc. 2, Twp. of MacPherson – Roll No. 48-52-100-001-04500) in the Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

CARRIED

E-3 By-Law **2020/66** passed to assume road for public roadway (Pt of Bay St)

No. 2020/309 Moved by: Councillor Fisher

Seconded by: Councillor Duhaime

BE IT RESOLVED THAT By-law 2020/66, being a by-law to accept, assume and dedicate lands for public highway purposes, shall come into force and take effect on the date it is passed.

Part of Lot 5, Concession A,
Part 1, 36R-14475
Geographic Township of Springer
Municipality of West Nipissing
District of Nipissing

Being parts of the travelled roads known as chemin Bay Street, Sturgeon Falls, Ontario.

CARRIED

E-4 Resolution passed to approve Tile Loan Application on Lafreniere Road (Northland Farms)

No. 2020/310 Moved by: Councillor D. Sénécal
Seconded by: Councillor Larabie

BE IT RESOLVED THAT the Application for a Tile Loan made under the *Tile Drainage Act RSO 1998*, by **NORTHLAND FARMS AND CONTRACTING INC.**, for the property described below in the amount of \$50,000.00 be accepted, pending financing by the Ministry of Agriculture, Food and Rural Affairs:

Lafreniere Road
Part of Lot 5, Concession 2,
Twp. Macpherson,
Municipality of West Nipissing
Roll No. 48-52-100-001-05330

CARRIED

F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER

F-1 A resolution was passed to adopt the minutes of a Council meeting.

No. 2020/311 Moved by: Councillor Fisher
Seconded by: Councillor Malette

BE IT RESOLVED THAT the minutes of the meeting of Council held on NOVEMBER 3, 2020 be adopted, as ☒ presented / ☐ amended. **CARRIED**

F-2 A resolution was passed to adopt the minutes of a Planning Advisory Committee meeting.

No. 2020/312 Moved by: Councillor Fisher
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT the minutes of the Planning Advisory Committee meeting held on September 28, 2020 be adopted, as ☒ presented / ☐ amended. **CARRIED**

F-3 A resolution was passed to receive the minutes of the following boards/committees:

No. 2020/313 Moved by: Councillor Fisher
Seconded by: Councillor Malette

BE IT RESOLVED THAT the minutes of the following Boards / Committees be received :

BOARD / COMMITTEE NAME	MEETING DATES
West Nipissing Committee of Adjustment	• Sept-28-2020

CARRIED

F-4 A resolution was passed to receive the disbursement sheets.

No. 2020/314 Moved by: Councillor Malette
Seconded by: Councillor Fisher

BE IT RESOLVED THAT the account payables disbursement sheets for **SEPTEMBER 2020** be received.

CARRIED

F-5 Correspondence: 2021 ROMA Conference – Virtual Delegation Request (Nov-30th deadline).

Council discussed delegation options for the upcoming ROMA virtual conference. Following discussion, Council agreed to request delegations with the Ministry of Transportation regarding rehabilitation of Hwy 539A, CAO to provide details (re: pavement materials/quality in town) and also a request for an update regarding a turning lane at Leblanc Road. In addition, a delegation is being sought with the Ministry of Health and LTC to discuss loss of funding for the Au Chateau.

G) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ

H) NOTICE OF MOTION / AVIS DE MOTIONS

I) NEW BUSINESS / AFFAIRES NOUVELLES

I-1 Resolution passed for Tax Relief for Charitable and Non-Profit Organizations

No. 2020/315 Moved by: Councillor Fisher
Seconded by: Councillor L. Sénécal

WHEREAS Section 361(4), of the *Municipal Act* 2001 S.O. 1991, as amended, provides authority for municipalities to establish tax rebate programs for eligible charities for the purpose of giving them relief from taxes or amounts paid on account of taxes on eligible property they occupy;

BE IT RESOLVED THAT the 2020 taxes for the organizations listed below be rebated in the amounts shown:

**COLLECTOR'S ROLL FOR THE YEAR 2020
NON PROFIT ORGANIZATION**

NAME	Municipal Taxes	Education Taxes			TOTAL
Centre Culturel Lavigne	1,288.98	183.60			1,472.58
Club D'age D'Or (River)	837.83	119.34			957.17
Club D'Amitier (Verner)	3,711.68	1,881.60			5,593.28
Chevalier de Colomb(Verner)	849.75	121.04			970.79
Golden Age Club Sturgeon Falls & Joyeux Copains	8,226.00	4,170.10			12,396.10
College Boreal	3,292.18	1,668.94	4,961.12	40%	1,998.55
TOTAL :					23,388.46

CARRIED

I-2 Resolution passed to approval of the Workplace Harassment Policy (as amended at Nov-3 mtg)

No. 2020/316 Moved by: Councillor Malette
Seconded by: Councillor Fisher

WHEREAS at the meeting held on November 3, 2020; Council of the Municipality of West Nipissing reviewed an amended Workplace Violence and Harassment Policy (Policy 2011/070);

BE IT THEREFORE RESOLVED THAT Council of the Municipality of West Nipissing approves the amended Workplace Violence and Harassment Policy No. 2011/070 as presented, which shall come into force and take effect on the date it is passed.

BE IT FURTHER RESOLVED THAT the amended Workplace Violence and Harassment Policy No. 2011/070 shall form part of the Policy Manual replacing both the old Workplace Violence and Harassment Policy and the Sexual Harassment Policy No. 2016/339

CARRIED

MOTION FOR EXTENSION: At 9:29 PM, a motion was tabled to extend the meeting beyond the regular curfew.

Moved by: Councillor Duhaime
Seconded by: Councillor Fisher

CARRIED

I-3 Resolution passed to terminate the financial agreement with CANO

No. 2020/317 Moved by: Councillor Fisher
Seconded by: Councillor Duhaime

WHEREAS on April 23, 2019, Council for the Municipality of West Nipissing entered into a Financial Partnership Agreement with le CONSEIL DES ARTS DU NIPISSING OUEST (CANO) as authorized by resolution no. 2019/143;

AND WHEREAS at the November 3, 2020 meeting, Council received a written request from le CANO to terminate the Financial Partnership Agreement with the Municipality;

BE IT THEREOF RESOLVED THAT Council for the Municipality of West Nipissing agrees to terminate the Financial Partnership Agreement with le CONSEIL DES ARTS DU NIPISSING OUEST (CANO), effective as of the date of adoption of this resolution

CARRIED

I-4 By-Law **2020/67** passed to regulate the care and control of dogs, cats and domestic animals (*as amended*)

No. 2020/318 Moved by: Councillor Malette
Seconded by: Councillor Fisher

BE IT RESOLVED THAT By-law **2020/67**, being a by-law to regulate the care and control of dogs, cats and domestic animals in the Municipality of West Nipissing, shall come into force and take effect on January 1, 2021.

CARRIED

J) ADDENDUM / ADDENDA

K) INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS

K-1 The Mayor gave her report.

L) CLOSED MEETING / RÉUNION À HUIS CLOS

L-1 Resolution passed to proceed into closed meeting.

No. 2020/319 Moved by: Councillor Duhaime
Seconded by: Councillor Malette

BE IT RESOLVED THAT we proceed into closed meeting as authorized in Section 239 (2) of the *Municipal Act (2001)*, to discuss the following:

- a proposed or pending acquisition of land by the municipality or local board;
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

- (i) Promenade du Lac
- (ii) Property Claim File – Riverfront Drive

CARRIED

L-2 Resolutions passed to approve previous CLOSED minutes:

👉 Jan-21 • Feb-25 • Jun-2 • Jun-22 • Jun-29 • Jul-14 • Sept-1 • Sept-15 • Oct-6

- L-3** Resolution passed to adjourn the closed session.
No. 2020/329 Moved by: Councillor Fisher
Seconded by: Councillor Larabie

BE IT BE IT RESOLVED THAT the Closed meeting of Council held on NOVEMBER 17, 2020 be adjourned at 10:17 PM in order to proceed with the regular meeting

CARRIED

M) ADJOURNMENT / AJOURNEMENT

- M-1** Resolution passed to confirm the proceedings of Council.

No. 2020/330 Moved by: Councillor Fisher
Seconded by: Councillor Malette

BE IT RESOLVED THAT By-law No. **2020/68** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 17th day of November 2020, shall come into force and take effect on the date it is passed.

CARRIED

- M-2** Resolution passed to adjourn the meeting of Council.

No. 2020/331 Moved by: Councillor Fisher
Seconded by: Councillor Larabie

BE IT RESOLVED THAT the meeting of Council held on NOVEMBER 17, 2020 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

**The West Nipissing Public Library Board
Le conseil de la bibliothèque publique de Nipissing Ouest**

**Regular Board Meeting Minutes
Thursday, October 8, 2020 at 4 p.m. through ZOOM**

Present: S. Friedrich, S. Pilon, A. Langevin, D. Venne

Staff: É. Keenan

1. Call to order

Meeting called to order by chair at 4 p.m.

2. Approval of the agenda for regular Board Meeting of October 2020

MOTION #20-58

MOVED BY S. Pilon

SECONDED BY D. Venne that the agenda for the meeting of October 8, 2020 be approved as presented

CARRIED

3. Declaration of any conflicts of interest

None

4. Approval of the minutes of the previous meeting:

MOTION #20-59

MOVED BY S. Friedrich

SECONDED BY D. Venne that the minutes for the meeting of September 10 2020, be approved as presented

CARRIED

5. Business arising from the minutes

None

6. Correspondence

None

7. Treasurer's Report

MOTION #20-60

MOVED BY S. Pilon

SECONDED BY D. Venne that the expenditures for the month of September 2020 in the amount of \$5,461.37 for cheques #6443 to #6456 inclusive be approved and that fees and fines in the amount of \$646.78 be acknowledged

CARRIED

8. Report of Board Members' Advocacy Activities

None

9. Branch Reports

None

10. Report of the CEO:

- Library Visitors: All branches have been seeing more patrons visit the physical space since the reopening.
- b) Programming: The Library has continued to offer take home kits for children and for adults. This has been very well received by the community and has had an average attendance of 30 participants per event. As the Ontario Public Library Week is quickly approaching, the employees are looking for new ideas to offer during that time and the remainder of the year.
- c) Archives: The CEO recently spoke with the CAO of the Municipality in regards to a room for the archives. He assured her that he has not forgot about this and that he would speak with the Treasurer and the Director of Community Services about the matter.
- d) EXCEL: One employee will be finished her EXCEL certificate by the end of the month and will be moving up in the pay grid accordingly. The 2020 budget allowed for this augmentation.
- e) Christmas Eve & New Year's Eve closures: The CEO explained the history behind the closing times on December 24th and December 31st. The announcement of building closure is made the day of, and just hours before the time decided. This does not allow for proper employee scheduling and leads to frustration among patrons. The CEO suggested following recent years' history and closing at 12 p.m. on December 24th and 3 p.m. on December 31st going forward.

MOTION #20-61

MOVED BY S. Pilon

SECONDED BY S. Friedrich that the Library will close at 12 p.m. on December 24th and at 3 p.m. on December 31st as of 2020.

CARRIED

MOTION #20-62

MOVED BY D. Venne

SECONDED BY S. Pilon that the CEO's report be received

CARRIED

11. Report of the Standing Committees

None

12. Policy Review & Updates

- a) SSE -3 Contractor Safety (Review)
- b) SSE -4 Working Alone (Review)
- c) SSE -5 Sexual Harassment (Review)
- d) SSE -6 Substance Abuse (Review)
- e) OP-PS 20 Mandatory Use of a Face Covering during a Pandemic (Draft)

MOTION #20-63

MOVED BY S. Pilon

SECONDED BY D. Venne that policies SSE -3 Contractor Safety, SSE -4 Working Alone, SSE -5 Sexual Harassment, SSE -6 Substance Abuse and OP-PS 20 Mandatory Use of a Face Covering During a Pandemic be approved as presented

CARRIED

13. Review of Plans (i.e. Action Plan, Strategic Plan, etc)

- a) Strategic Plan and documents

A second draft of the Strategic Plan 2021-2026 was presented to the Board. The CEO suggested that a separate document "*Special projects and expenses funded by the reserve*" be created to present to Municipal council, which was previously included in the strategic plan. This document will have dollar amounts for upcoming projects and regular expenses that are paid from the reserve. D. Venne suggested that this should be by the amount left in the reserve, rather than a yearly budget. She also mentioned that we need to highlight the cash float amount in the document. The CEO will work on this and present it alongside the Library Budget draft for 2021. S. Friedrich had sent out to the group some comments. A discussion was held on perhaps looking into the Library's foundation policies in the future. There were no further comments or changes on the Strategic Plan 2021-2026.

MOTION #20-64

MOVED BY S. Pilon

SECONDED BY S. Friedrich that the Strategic Plan 2021-2026 be approved as presented

CARRIED

14. New Business

None

15. Date & Time of Next Meeting

Thursday, November 1st 2020 at 4 p.m. through ZOOM

¹²
A.L.

16. Adjournment

MOTION #20-65

MOVED BY S. Pilon that the meeting be adjourned at 4:36 p.m.

Aime Languin
Chair

Erli Pilon
Secretary

November 12, 2020
Date

November 12, 2020
Date



MINUTES OF PROCEEDINGS

REGULAR BOARD MEETING – WEDNESDAY OCTOBER 28, 2020 1:30 PM VIA ZOOM (or directly following the Community Services Committee)

MEMBERS PRESENT:

Mayor Dean Backer (East Nipissing)
Councillor Mac Bain – (North Bay)
Mayor Jane Dumas (South Algonquin)
Councillor Terry Kelly (East Ferris)
Councillor Mark King - Chair (North Bay)
Councillor Chris Mayne (North Bay)
Councillor Dave Mendicino (North Bay)
Mayor Dan O'Mara (Temagami)
Councillor Dan Roveda Vice Chair (West Nipissing)
Councillor Scott Robertson (North Bay)
Representative Amanda Smith (Unincorporated)
Councillor Bill Vrebosch (North Bay)

REGRETS:

STAFF ATTENDANCE:

Catherine Matheson, CAO
Marianne Zadra, Executive Coordinator and Communications
Melanie Shaye, Director of Corporate Services
David Plumstead – Manager Planning, Outcomes & Analytics
Justin Avery, Manager of Finance
Stacey Cyopeck, Manager, Housing Programs
Pierre Guenette, Manager, Housing Operations
Lynn Demore-Pitre, Director, Children's Services
Michelle Glabb, Director, Social Services and Employment

Dawn Carlyle, Project Manager

Guest: Rob Smith, MSDSSAB EMS Chief - Retired

CALL TO ORDER

Resolution No. 2020-103

Moved by: Dan Roveda

Seconded by: Scott Robertson

Resolved THAT the Board of Directors accepts the Roll Call as read by the Recording Secretary for the Regular Board meeting of October 28, 2020 at 2:02 PM.

The regular Board Meeting was called to order at 2:02 PM by Chair Mark King.

Carried.

DECLARATION OF CONFLICTS OF INTEREST

Mayor Dan O'Mara indicated he is on the Board of Au Chateau, but it was concluded the discussion would be of a general nature that is not in conflict with the Board. Bill Vrebosch declared a conflict of interest in an in-camera item, as this item may involve a family member (daughter) who is on staff.

The Board of Directors accepted the Roll Call as read for the Regular Board meeting of October 28, 2020.

CHAIR'S REMARKS

The Chair welcomed everyone and noted the guests in attendance. He indicated his pleasure in the approval of the successful DNSSAB business case that has led to an additional \$4.2M in SSRF Phase 2 funding. He thanked the Chair of the Near North District School Board and its staff for their openness in discussion about the Low Barrier Shelter, located near one of their schools.

ADOPTION OF THE AGENDA

Resolution No. 2020-104

Moved by: Terry Kelly

Seconded by: Dave Mendicino

That the Board accepts the agenda for the Regular Board meeting of October 28, 2020.

Carried.

APPROVAL OF MINUTES

Resolution No. 2020-105-A

Moved by: Jane Dumas

Seconded by: Dan Roveda

THAT the Board adopts the minutes of the proceedings of the Regular Board meeting of September 23, 2020.

Carried.

Resolution No. 2020-105-B

Moved by: Jane Dumas

Seconded by: Dan Roveda

***Resolved* THAT the Board adopt the minutes of the proceedings of the Community Services Committee meeting of September 23, 2020.**

Carried.

DELEGATIONS

There were no delegations.

CAO VERBAL UPDATE

Resolution No. 2020-106

Moved by: Chris Mayne

Seconded by: Dan O'Mara

That the District of Nipissing Social Services Administration Board (DNSSAB) receives the CAO Report for October 28, 2020.

CAO Catherine Matheson noted the business case approval for SSRF stage two funding for the Low Barrier Shelter and modular units at the Chippewa site. She indicated a report will follow on how the new SSRF funding will be used. There are now 21 beds up and running at the Low Barrier Shelter. She also acknowledged the builder, Jim Kolios, for sending a Thanksgiving dinner to the shelter as well as many other community groups doing great things for the less-advantaged. She informed the Board about supportive housing advocacy and the provincial

government engagement of service managers across the province through Zoom meetings, adding that this new model allows for things to happen quickly. The NDHC Chair commended the CAO and staff for developing partnerships over the challenges of the Chippewa site.

Carried.

CONSENT AGENDA

MOTION: #2020-94

Moved by: Bill Vrebosch

Seconded by: Dave Mendicino

That the Board (DNSSAB) receives Consent Agenda Items 7.1 and 7.2 for information purposes only.

7.1 B18-20 Organization Strategic Plan Update – update on the strategic planning process.

7.2 EMS03-20 EMS Vehicle Maintenance RFP - 2020 EMS Vehicle Maintenance RFP process and results.

Carried

MANAGER'S REPORTS

B08-20 Updated Travel, Meals and Hospitality Policy.

RESOLUTION: #2020-108

Moved by: Jane Dumas

Seconded by: Chris Mayne

THAT the draft revisions to the 2020 Travel, Meal and Hospitality policy, previously approved under resolution 2020-16, be approved by the Board as presented in report B08-20.

[Bill Vrebosch declared a conflict for this item as it may involve staff and he has a family member on staff.]

There was clarification that the new policy will include that three additional Board members can attend the NOSDA conference when it is not held in North Bay.

Carried

B15-20 Draft Revisions to the Unsolicited Quotations or Proposals Policy

RESOLUTION: #2020-109

Moved by: Dan O'Mara

Seconded by: Scott Robertson

THAT the draft revisions to the 2020 Unsolicited Quotations or Proposals Policy, previously approved under resolution 2013-73, be approved by the District of Nipissing Social Services Administration Board as presented in Briefing Note B15-20.

Carried

HS34-20 NDHC EOA Plan

RESOLUTION: #2020-110

Moved by: Chris Mayne

Seconded by: Terry Kelly

THAT the District of Nipissing Social Services Administration Board (DNSSAB) receives for approval report HS34-20 regarding the End of Operating Agreement for Nipissing District Housing Corporation's Municipal Non-Profit project known as Maplecrest I, recommending continuing to fund the project following the project's mortgage expiry.

Carried

HS31-20 West Nipissing Non Profit EOA Plan

RESOLUTION: #2020-111

Moved by: Mac Bain

Seconded by: Scott Robertson

THAT That the District of Nipissing Social Services Administration Board (DNSSAB) receives for approval report HS31-20 regarding the End of Operating Agreement for West Nipissing Non-Profit Housing Corporation's Municipal Non-Profit project, wherein the DNSSAB would continue to fund the 40 unit seniors apartment complex through the support of the COCHI funding for a 5-year term, subject to ongoing provincial funding; and

Further that the Chair support the WNNPHC and Au Chateau with an advocacy position to the Ministry of Health for transitional funding for the 102 units.

The CAO noted DNSSAB's obligations have been fulfilled and there are no financial obligations as of Jan 2021. DNSSAB will be supportive in advocacy to the Ministry of Health.

Carried

HS30-20 Service Manager Role in Addressing Homelessness

RESOLUTION: #2020-112

Moved by: Bill Vrebosch

Seconded by: Dan Roveda

THAT the Advocacy and Next Steps identified in Briefing Note HS30-20 be adopted as direction from the Board to staff to proactively work towards the prevention of homelessness in the District of Nipissing in keeping with the DNSSAB 10 Year Housing and Homelessness Plan.

The CAO provided background information about building transitional housing and confirmed DNSSAB has a role through programs (CHPI) provincially and (Reaching Home) federally, and the need for health supports rests with other ministries; health and children and community services.

Move in Camera

RESOLUTION: #2020-113

Moved by: Chris Mayne

Seconded by: Scott Robertson

[Bill Vrebosch left the meeting due to a declared conflict and Scott Robertson left but indicated he would try to return.]

THAT the District of Nipissing Social Services Administrative Board (DNSSAB) moves in-camera at 2:48 PM to discuss matters involving: Negotiations; Legal Matter; Labour Relations; Identifiable individual.

Carried.

IN CAMERA MINUTES ARE FILED SEPARATELY

Adjourn In Camera

RESOLUTION: #2020-114

Moved by: Mac Bain

Seconded by: Chris Mayne

That the District of Nipissing Social Services Administrative Board (DNSSAB) adjourns in-camera at 4:03 PM.

Approve in Camera

RESOLUTION: #2020-115

Moved by: Jane Dumas

Seconded by: Scott Robertson

That the District of Nipissing Social Services Administrative Board (DNSSAB) approves the action/direction agreed to in-camera.

NEW BUSINESS

It was indicated that a Doodle Poll would be sent to members to see if they can accommodate an earlier start time for the November and the December meetings given budget deliberation meetings in municipalities.

NEXT MEETING DATE

Wednesday, November 25, 2020

ADJOURNMENT

Resolution No. 2020-102

Moved by: Amanda Smith

Seconded by: Mac Bain

RESOLVED that the Board meeting be adjourned at 4:08 PM.

Carried.

**MARK KING
CHAIR OF THE BOARD**

**CATHERINE MATHESON
SECRETARY OF THE BOARD**

NOTICE OF MOTION FORM

In accordance with Section 20.0 "NOTICES OF MOTION" of the Corporation of the Municipality of West Nipissing Procedural By-Law:

Member of Council: Lise Sénécal
(print name)

Hereby files a **NOTICE OF MOTION** to be included on the Agenda for the meeting of Council, which is scheduled to be held on: ~~November 3, 2020~~ → December 1, 2020
(enter date)

SUBJECT: Re-instate three (3) meetings per month

and which **NOTICE OF MOTION** to read as follows:

« WHEREAS on November 2019, as per a request made by Councillor C. Fisher to amend our Procedural By-Law which included to "move from 3 meetings a month to 2 meetings a month".

WHEREAS in November 2019, as per directive by Council to staff, we received a memo from our CAO providing the information requested and his recommendation which was "to have two combined meetings from 3 to 2 meetings per month."

WHEREAS in November 2019, Council amended its Procedural By-Law to decrease the monthly meetings from 3 to 2 meetings per month.

WHEREAS since November 2019, Council has frequently required to adopt a resolution to extend its curfew beyond 9:30PM.

WHEREAS special meetings were cancelled due to lack of quorum.

THEREFORE, I am requesting to reinstate three (3) meetings per month »

Member of Council: L. Sénécal (scanned original signed)
(signature)

FOR CLERK'S OFFICE USE ONLY:	
Date received:	October 20, 2020
Time received:	9:12 PM
Entered in Council Agenda for meeting date of:	December 1, 2020



The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest

P. 1

NOTICE OF MOTION FORM

In accordance with Section 20.0 "NOTICES OF MOTION" of the Corporation of the Municipality of West Nipissing Procedural By-Law:

Member of Council:

Lise SENÉCAL
(print name)

Hereby files a **NOTICE OF MOTION** to be included on the Agenda for the meeting of Council, which is scheduled to be held on: November 03, 2020
(enter date)

SUBJECT:

Re - Institute tree (3) meetings per month

and which **NOTICE OF MOTION** to read as follows:

- Whereas on November 2019, as per a request made by Councillor G. Fisher to amend our Procedure by-Law which included to "move from 3 meetings a month to 2 meetings a month,"
- Whereas in November 2019, as per directive by Council to staff, we received a memo from our CAO providing the information requested and his recommendation which was "to have two combined meetings from 3-2 meetings per month."

Member of Council:

(signature)

FOR CLERK'S OFFICE USE ONLY:

Date received:			
Time received:			
Entered in Council Agenda for meeting date of:			



The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest

NOTICE OF MOTION FORM

In accordance with Section 20.0 "NOTICES OF MOTION" of the Corporation of the Municipality of West Nipissing Procedural By-Law:

Member of Council:

(print name)

Hereby files a **NOTICE OF MOTION** to be included on the Agenda for the meeting of Council, which is scheduled to be held on:

(enter date)

SUBJECT:

and which **NOTICE OF MOTION** to read as follows:

- Whereas in November, 2019 Council amended its Procedure By-Law to decrease the monthly meetings from 3 to 2 meetings per month.
- Whereas since November 2019, Council has frequently required to adopt a resolution to extend its adjournment beyond 9:30 PM.
- Whereas special meetings were cancelled due to lack of quorum.
- > therefore, I am requesting to reinstate three (3) meetings per month.

Member of Council:

(signature)

FOR CLERK'S OFFICE USE ONLY:

Date received:

October 20, 2020

Time received:

9:12 PM

Entered in Council Agenda for meeting date of:

December 1, 2020 meeting



The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2020 /

DECEMBER 1, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-law **2020/70**, being a by-law to authorize the submission of an application to Ontario Infrastructure and Lands Corporation ("OILC") for financing such Capital Works; to authorize temporary borrowing from OILC to meet expenditures in connection with such works; and to authorize long term borrowing for such works through the issue of debentures to OILC; shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

BY-LAW NUMBER 2020/70

A BY-LAW TO AUTHORIZE CERTAIN NEW CAPITAL WORKS OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING (THE “MUNICIPALITY”); TO AUTHORIZE THE SUBMISSION OF AN APPLICATION TO ONTARIO INFRASTRUCTURE AND LANDS CORPORATION (“OILC”) FOR FINANCING SUCH CAPITAL WORKS; TO AUTHORIZE TEMPORARY BORROWING FROM OILC TO MEET EXPENDITURES IN CONNECTION WITH SUCH WORKS; AND TO AUTHORIZE LONG TERM BORROWING FOR SUCH WORKS THROUGH THE ISSUE OF DEBENTURES TO OILC

WHEREAS the *Municipal Act, 2001* (Ontario), as amended, (the “**Act**”) provides that a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is now deemed to be expedient to authorize for the purposes of the Municipality the new capital work(s) described in column (2) of Schedule “A” (the “**Capital Work(s)**”) attached hereto and forming part of this By-law (“**Schedule “A”**”) in the amount of the respective estimated expenditure set out in column (3) of Schedule “A”, subject in each case to approval by OILC of the financing for such Capital Work(s) that will be requested by the Municipality in the Application as hereinafter defined;

AND WHEREAS in accordance with section 4 of Ontario Regulation 403/02 (the “**Regulation**”), the Council of the Municipality had its Treasurer calculate an updated limit in respect of its most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing (as so updated, the “**Updated Limit**”), and, on the basis of the authorized estimated expenditure for the Capital Work or each Capital Work, as the case may be, as set out in column (3) of Schedule “A” (the “**Authorized Expenditure**” for any such Capital Work), the Treasurer calculated the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, (collectively the “**Estimated Annual Amount Payable**”) and determined that the Estimated Annual Amount Payable does not cause the Municipality to exceed the Updated Limit, and accordingly the approval of the Local Planning Appeal Tribunal pursuant to the Regulation, is not required before any such Capital Work is authorized by the Council of the Municipality;

AND WHEREAS subsection 405(1) of the Act provides, amongst other things, that a municipality may authorize temporary borrowing to meet expenditures made in connection with a work to be financed in whole or in part by the issue of debentures if, the municipality is an upper-tier municipality, a lower-tier municipality in a county or a single-tier municipality and it has approved the issue of debentures for the work;

AND WHEREAS subsection 401(1) of the Act provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

AND WHEREAS the Act also provides that a municipality shall authorize long-term borrowing by the issue of debentures or through another municipality under section 403 or 404 of the Act;

AND WHEREAS OILC has invited Ontario municipalities desirous of obtaining temporary and long-term debt financing in order to meet capital expenditures incurred on or after the year that is five years prior to the year of an application in connection with eligible capital works to make application to OILC for such financing by completing and submitting an application in the form provided by OILC;

AND WHEREAS the Municipality has completed and submitted or is in the process of submitting an application to OILC, as the case may be, (the “**Application**”) to request financing for the Capital

Work(s) by way of long-term borrowing through the issue of debentures to OILC and by way of temporary borrowing from OILC pending the issue of such debentures;

AND WHEREAS OILC has accepted and has approved or will notify the Municipality only if it accepts and approves the Application, as the case may be;

NOW THEREFORE THE COUNCIL OF MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

1. The Council of the Municipality hereby confirms, ratifies and approves the execution by the Treasurer of the Application and the submission by such authorized official of the Application, duly executed by such authorized official, to OILC for the financing of the Capital Work(s) in the maximum aggregate principal amount of \$9,500,000.00 substantially in the form of Schedule "B" hereto and forming part of this By-law, with such changes thereon as such authorized official may hereafter approve, such execution and delivery to be conclusive evidence of such approval.
2.
 - (a) The undertaking of the Capital Work or of each Capital Work, as the case may be, in the amount of the respective estimated Authorized Expenditure set out in column (3) of Schedule "A" is hereby approved and authorized;
 - (b) any one or more of the Mayor and the Treasurer are hereby authorized to conclude contracts on behalf of the Municipality for the undertaking of the Capital Work or of each Capital Work, as the case may be, in accordance with the Municipality's usual protocol;
 - (c) where applicable, the Engineer of the Municipality will forthwith make such plans, profiles and specifications and furnish such information as in the opinion of the Engineer are necessary for the undertaking of the Capital Work or of each Capital Work, as the case may be; and
 - (d) where applicable, the undertaking of the Capital Work or of each Capital Work, as the case may be, shall be carried on and executed under the superintendence and according to the direction and orders of such Engineer.
3. The Mayor and the Treasurer are hereby authorized to negotiate and enter into, execute and deliver for and on behalf of the Municipality a financing agreement (a "**Financing Agreement**") with OILC that provides for temporary and long-term borrowing from OILC under the authority of this By-law in respect of the Capital Work(s) on such terms and conditions as such authorized officials may approve, such execution and delivery to be conclusive evidence of such approval.
4. The Mayor and/or the Treasurer are hereby authorized, pending the substantial completion of the Capital Work or of each Capital Work, as the case may be, or as otherwise agreed with OILC, to make temporary borrowings pursuant to section 405 of the Act in respect of the Capital Work or of each Capital Work, as the case may be, on the terms and conditions provided in the Financing Agreement which Financing Agreement provides that the information contained in the Record, as defined in the Financing Agreement, in respect of such temporary borrowings shall be deemed final, conclusive and binding on the Municipality, and on such other terms and conditions as such authorized officials may agree; and the Treasurer is authorized to sign such certifications as OILC may require in connection with such borrowings in respect of the Capital Work(s); provided that the amount of borrowings allocated to the Capital Work or to each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule "A" in respect of such Capital Work.
5. Subject to the terms and conditions of the Financing Agreement and such other terms and conditions as OILC may otherwise require, the Mayor and the Treasurer are hereby authorized to long-term borrow for the Capital Work(s) and to issue debentures to OILC on the terms and conditions provided in the Financing Agreement and on such other terms and conditions as such authorized officials may agree (the "**Debentures**"); provided that the principal amount of the Debentures issued in respect of the Capital Work or of

each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule "A" in respect of such Capital Work.

6. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding the amounts that the Municipality fails to pay to OILC on account of any unpaid indebtedness of the Municipality to OILC under any outstanding temporary borrowing and/or the Debentures, as the case may be (the "**Obligations**") and to pay such amounts to OILC from the Consolidated Revenue Fund.
7. For the purposes of meeting the Obligations, the Municipality shall provide for raising in each year as part of the general levy, the amounts of principal and interest payable in each year under any outstanding temporary borrowing and/or any Debenture outstanding pursuant to the Financing Agreement, to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.
8.
 - (a) The Mayor and the Treasurer are hereby authorized to enter into, execute and deliver the Financing Agreement, and to issue the Debentures, one or more of the Clerk and the Treasurer are hereby authorized to generally do all things and to execute all other documents and papers in the name of the Municipality in order to perform the Obligations of the Municipality under the Financing Agreement, to request and receive any temporary borrowing and to issue the Debentures, and the Treasurer is authorized to affix the Municipality's municipal seal to any such documents and papers.
 - (b) The money realized in respect of any temporary borrowing for the Capital Work(s) and the Debentures, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to any such temporary borrowing and to the issue of the Debentures, if any, shall be apportioned and applied to the respective Capital Work and to no other purpose except as permitted by the Act.
9. This By-law takes effect on the day of passing.

ENACTED AND PASSED this 1st day of DECEMBER, A.D. 2020.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

SCHEDULE “A”

to By-Law Number 2020/70
(New Capital Work(s))

(1)	(2)	(3)	(4)
Capital Work Number	Description of Capital Work	Estimated Expenditure	Loan Amount
OPP	Construction of a new, permanent OPP facility	\$9,500,000	\$9,500,000

SCHEDULE “B”

to By-Law Number 2020/70
(New Capital Work(s))



Webloans Loan Application PDF

FA Number1552

Application forWest Nipissing, The Corporation ofThe Municipality of

Projects

ID	SIT Project ID	Project Name	Construction/Purchase Start	Construction/Purchase End	Project Cost	OILC Loan Amount
1411	1	West Nipissing OPP Facility Municipal portion	07/01/2020	08/31/2020	\$4,864,000.00	4,864,000.00
1412	2	West Nipissing OPP Facility Provincial Portion	07/01/2020	08/31/2021	\$4,636,000.00	4,636,000.00

Details of Project West Nipissing OPP Facility Municipal portion

Project Category

Municipal Other Infrastructure

Work Type

Police

Project Name

West Nipissing OPP Facility Municipal portion

Construction/Purchase Start

07/01/2020

Construction/Purchase End

08/31/2020

Energy Conservation

☐

Project Address 1

880 Levac Road

Project Address 2

City / Town

Cache Bay

Province

ON

Postal Code

P0H 1G0

Description

The new OPP facility will house the officers and support personnel needed for Zone 4 (West Nipissing) plus act as the administrative centre for the Sudbury East detachment. The facility will be 48.80 provincial policing and 51.20% municipal policing. The entire construction costs are estimated at \$9.5M, including servicing costs. At 51.20%, the municipal portion of construction is \$4,864,000 and is 100% of the Municipality's responsibility. The 48.80% will be recovered from the province over a lease period. This project is for the same facility but is the municipal portion.

Comments and/or Special Requests

Project Life Span (Years)

50

Project Financial Information

Project Cost (A)	\$4,864,000.00
<u>Other Project Funding / Financing (B):</u>	
Other Project Funding/Financing Total (B)	\$0.00
OILC Loan Amount(A-B)	\$4,864,000.00

Only include long-term borrowing in this section. If you anticipate that you will require short-term financing during the construction phase of the project, the information will be gathered as part of the Financing Agreement.

Required Date	Amount	Term	Type
12/01/2020	\$4,864,000.00	30	Amortizing
Long-term Borrowing Total			

Details of Project West Nipissing OPP Facility Provincial Portion

Project Category	Municipal Other Infrastructure
Work Type	Police
Project Name	West Nipissing OPP Facility Provincial Portion
Construction/Purchase Start	07/01/2020
Construction/Purchase End	08/31/2021
Energy Conservation	<input type="checkbox"/>
Project Address 1	880 Levac Road
Project Address 2	
City / Town	Cache Bay
Province	ON
Postal Code	P0H 2G0
Description	The new OPP facility will house the officers and support personnel needed for Zone 4 (West Nipissing) plus act as the administrative centre for the Sudbury East detachment. The facility will be 48.80% provincial policing and 51.20% municipal policing. The entire construction costs are estimate at \$9.5M, including servicing costs. At 51.20%, the municipal portion of construction is \$4,864,000 and is 100% the Municipality's responsibility. The 48.80% will be recovered from the province over a lease period. This project is for the same facility but is for the provincial portion.
Comments and/or Special Requests	
Project Life Span (Years)	50

Project Financial Information

Project Cost (A)	\$4,636,000.00
<u>Other Project Funding / Financing (B):</u>	
Other Project Funding/Financing Total (B)	\$0.00
OILC Loan Amount(A-B)	\$4,636,000.00

Only include long-term borrowing in this section. If you anticipate that you will require short-term financing during the construction phase

of the project, the information will be gathered as part of the Financing Agreement.

Required Date	Amount	Term	Type
12/01/2020	\$4,636,000.00	15	Amortizing
Long-term Borrowing Total	\$4,636,000.00		

Debt and Re-payments Summary

Has there been any new/undisclosed debt acquired since last FIR was submitted? ☐ Yes ☒ No

Please describe any re-financing plans for any existing "interest only" debt, if applicable.

Non Re-payments of Loans or Debenture

In the last 10 years, has the borrower ever failed to make a loan payment or debenture repayment on time to any lender, including the Provincial Government?

If yes, please provide details.

OILC Loan Repayment Information

Please indicate the source(s) of revenue you plan to use to repay the OILC Loan

Taxation	51.20
User Fees	0.00
Service Charges	0.00
Development Charges	0.00
Connection Fees	0.00
Repayment Subsidies	0.00
Other	48.80
	Lease payments
Total	100.00%

Documentation and Acknowledgements

Please ensure all required documents are submitted with the signed application. OILC requires originals as noted below to be mailed or couriered. Also, please retain a copy of all documents submitted to OILC for your records.

To obtain templates for documents see listed below.

- Loan Application Signature Page signed and dated by the appropriate individual (original to be submitted)
- Certificate and sealed copy of OILC template By-law authorizing project borrowing and applying for a loan (original with seal)
- Certificate of Treasurer Regarding Litigation using the OILC template (original, signed & sealed)
- Updated Certified Annual Repayment Limit Calculation (original)

☒ I acknowledge and agree that all of the above referenced documents must be submitted in the form required by OILC and understand that the application will not be processed until such documents have been fully completed and received by Infrastructure Ontario.

Please note: OILC retains the right to request and review any additional information or documents at its discretion.

Confidential Information

OILC is an institution to which the Freedom of Information and Protection of Privacy Act (Ontario) applies. Information and supporting documents submitted by the Borrower to process the loan application will be kept secure and confidential, subject to any applicable laws or rules of a court or tribunal having jurisdiction.

Infrastructure Ontario

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