

AGENDA / ORDRE DU JOUR

- A) **Declaration of Pecuniary Interest / Déclaration d'intérêts pécuniaires**
- B) **Addendum and Agenda / Addenda et Ordre du jour**
- B-1 Resolution to approve the Addendum
B-2 Resolution to adopt the Agenda
- C) **Delegations & Petitions / Délégations et pétitions**

COMMITTEE OF THE WHOLE / COMITÉ PLÉNIER

- D-1) **Community Services / Services communautaires**
- D-1(a) Community Services Capital Budget
- D-2) **Emergency Measures and Public Safety / Mesures d'urgence et sécurité publique**
- D-4(a) COVID-19 – Update (*verbal – CAO*)

REGULAR COUNCIL / SÉANCE RÉGULIÈRE

- E) **Planning / Planification**
- E-1 3rd and Final Reading of By-Law **2020/05** for the construction of the Paquette Drain F
E-2 Approve By-Law **2020/21** amending the Zoning By-Law at 611 Sandhill Rd (from R1 to R1-3)
E-3 Approve By-Law **2020/22** amending the Zoning By-Law at 524 Sabourin Rd (from R1 to R1-4)
E-4 Approve By-Law **2020/23** to accept, assume and dedicate lands for public highway purpose (Pt of Landfill Site Road)
- F) **Correspondence and Accounts / Courier et comptes**
- F-1 Adopt the February 25, 2020 minutes of the meeting Council.
F-2 Adopt the March 2, 2020 minutes of the SPECIAL meeting of Council.
F-3 Adopt the March 3, 2020 minutes of the meeting of Council.
F-4 Adopt the March 10, 2020 minutes of the BUDGET meeting of Council.
F-5 Adopt the February 10, 2020 minutes of the Planning Advisory Committee meeting.
F-6 Receive the February 10, 2020 minutes of the Committee of Adjustment meetings, February 19, 2020 minutes of the Au Chateau Board meeting AND minutes of the DNSSAB Board meeting held on January 29, 2020.

G) Unfinished business / Affaires en marche

H) Notice of Motion / Avis de motion

I) New Business / Affaires nouvelles

1-1 Approve 2020 Public Works Capital

J) Addendum / Addenda

K) Information, Questions & Mayor's Report / Information, questions et rapport du Maire

K-1 Mayor's Report

M) Adjournment / Ajournement

M-1 Resolution to adopt By-law **2020/25** confirming proceedings of meeting

M-2 Resolution to adjourn the meeting

BY-LAW 2020/22

**BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 2014/45 TO REZONE CERTAIN LANDS
ON 524 SABOURIN ROAD FROM RESIDENTIAL ONE (R1) TO RESIDENTIAL ONE (R1-4)
(ZONING AMENDMENT FILE NO. ZBLA2020-04)**

WHEREAS the owners of the subject property have initiated an amendment to Zoning By-Law 2014-45, for the properties located on 524 Sabourin Road, being Part of Block 33, Plan 35, Part 2, 36R-11040, Twp. Springer, Municipality of West Nipissing;

AND WHEREAS the Council of the Corporation of the Municipality of West Nipissing has ensured that adequate information has been made available to the public, and has held at least one (1) public meeting after due notice for the purpose of informing the public of this By-Law;

AND WHEREAS it is deemed desirable to amend the zone designation shown on Schedule 'SF2' of By-Law No. 2014/45 pursuant to Section 34 of the *Planning Act* R.S.O. 1990, as amended;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

1. Schedule 'SF2' of By-Law No. 2014/45 is amended by changing the zoning designation of the property shown on Schedule 'A' attached hereto, which property is more particularly described as Part of Block 33, Plan 35, Part 2, 36R-11040, Springer Twp., Municipality of West Nipissing, shown on Schedule 'A' attached hereto from Residential one (R1) Zone to Residential one (R1-4) exception zone 4 to permit a home industry as in section 4.1.0. as a permitted use.

| EXCEPTION | BY-LAW | LOCATION | SCHEDULE | SPECIAL PROVISIONS |
|-----------|---------|---|----------|--|
| R1-4 | 2020/22 | Part of Block 33, Plan 35, Part 2, 36R-11040, Township of Springer, Municipality of West Nipissing. | SF2 | Permitted accessory uses shall be as in Table 6.2 and shall also include a Home Industry (S 4.10) as a permitted accessory use. |

2. This By-law shall take effect on the date of passage and come into force in accordance with Section 34 of the *Planning Act*, RSO 1990, Ch. P 13.

**ENACTED AND PASSED THIS 7th DAY OF APRIL, 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION AND
THE HANDS OF ITS PROPER OFFICERS.**

JOANNE SAVAGE, MAYOR

MELANIE DUCHARME, CLERK

BY-LAW 2020/05

**BEING A BY-LAW TO PROVIDE FOR THE CONSTRUCTION OF
DRAINAGE WORK FOR THE PAQUETTE DRAIN F
IN THE MUNICIPALITY OF WEST NIPISSING, IN THE DISTRICT OF NIPISSING,
AND FOR THE BORROWING ON THE CREDIT OF THE
MUNICIPALITY THE SUM OF \$ 134,000 FOR THE COMPLETION OF DRAINAGE WORK**

WHEREAS an engineering report was initiated by the Corporation of the Municipality of West Nipissing pursuant to Sections 4 of the *Drainage Act* to for the **PAQUETTE DRAIN F**;

AND WHEREAS, further to on-site meetings and public meetings, the firm of K. Smart Associates Ltd. prepared an engineer's report dated December 6, 2019, which consists of a description of the work, cost estimates, drawing and specifications, a schedule of assessment to distribute the cost of the work in accordance with the *Drainage Act*. Said report is attached and forms part of this by-law;

AND WHEREAS the Council is of the opinion that the amended drainage improvements are desirable;

THEREFORE, the Council of the Municipality of West Nipissing pursuant to the *Drainage Act* enacts as follows:

1. The engineer's report dated December 6, 2019 is hereby adopted and the drainage work as therein described is hereby authorized and shall be completed in accordance therein.
2. The Corporation of the Municipality of West Nipissing may borrow on the credit of the Corporation the sum of the funds necessary for the drainage work but otherwise provided that the sum of \$134,000 shall be reduced by the amounts of grants and commuted payments with respect to lands and road assessed.
3. This by-law comes into force on the passing thereof, and may be cited as the **PAQUETTE DRAIN F**.

READ A FIRST TIME AND CONSIDERED READ A SECOND TIME IN OPEN COUNCIL THIS 21st DAY OF JANUARY, 2020.



JOANNE SAVAGE
MAYOR



MELANIE DUCHARME
CLERK

**ENACTED AND PASSED THIS _____ DAY OF _____, 2020 AS WITNESSED BY THE SEAL
OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.**

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK



West Nipissing Ouest

Joie de vivre

SCHEDULE 'A' TO BY-LAW 2020/21



 LANDS TO BE REZONED FROM RESIDENTIAL ONE (R1)
TO RESIDENTIAL ONE EXCEPTION THREE (R1-3)

MUNICIPALITY OF WEST NIPISSING OUEST
TOWN OF STURGEON FALLS - SCHEDULE SF-1

PART OF LOT 6, CONCESSION 1
PART 2 36R-8430
PART 1 36R-13191
GEOGRAPHIC TOWNSHIP OF SPRINGER
MUNICIPALITY OF WEST NIPISSING OUEST



25 12.5 0 25 50 Metres

THIS IS SCHEDULE 'A' TO
BY-LAW NO. 2020- 21 PASSED THIS
7th DAY OF APRIL 2020.

JOANNE SAVAGE, MAYOR



PLANScape
BUILDING COMMUNITY THROUGH PLANNING

THIS DRAWING IS FOR ILLUSTRATION PURPOSES ONLY.
FOR EXACT BOUNDARY INTERPRETATIONS,
PLEASE CONTACT THE MUNICIPALITY OF WEST NIPISSING OUEST

MELANIE DUCHARME, CLERK

BY-LAW 2020/21

**BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 2014/45 TO REZONE CERTAIN LANDS
ON 611 SANDHILL ROAD FROM RESIDENTIAL ONE (R1) TO RESIDENTIAL ONE (R1-3)
(ZONING AMENDMENT FILE NO. ZBLA 2020-02)**

WHEREAS the owners of the subject property have initiated an amendment to Zoning By-Law 2014-45, for the properties located on 611 Sandhill Road, being Part of Lot 6, Concession 1, Part 2, 36R-8430, Part 1, 36R-13191, Twp. Springer, Municipality of West Nipissing;

AND WHEREAS the Council of the Corporation of the Municipality of West Nipissing has ensured that adequate information has been made available to the public, and has held at least one (1) public meeting after due notice for the purpose of informing the public of this By-Law;

AND WHEREAS it is deemed desirable to amend the zone designation shown on Schedule 'SF1' of By-Law No. 2014/45 pursuant to Section 34 of the *Planning Act* R.S.O. 1990, as amended;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

1. Schedule 'SF1' of By-Law No. 2014/45 is amended by changing the zoning designation of the property shown on Schedule 'A' attached hereto, which property is more particularly described as Part of Lot 6, Concession 1, Part 2, 36R-8430, Part 1, 36R-13191, Springer Twp., Municipality of West Nipissing, shown on Schedule 'A' attached hereto from Residential one (R1) Zone to Residential one (R1-3) exception zone 3 to permit an accessory dwelling unit within an accessory structure.

| EXCEPTION | BY-LAW | LOCATION | SCHEDULE | SPECIAL PROVISIONS |
|-----------|---------|---|----------|--|
| R1-3 | 2020/21 | Part of Lot 6, Concession 1, Part 2, 36R-8430, Part 1, 36R-13191 Township of Springer, Municipality of West Nipissing. | SF1 | Permitted uses shall include an accessory dwelling unit in an accessory structure. |


2. This By-law shall take effect on the date of passage and come into force in accordance with Section 34 of the Planning Act, RSO 1990, Ch. P 13.

ENACTED AND PASSED THIS 7th DAY OF APRIL, 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE, MAYOR

MELANIE DUCHARME, CLERK



 LANDS TO BE REZONED FROM HIGHWAY COMMERCIAL (C2) TO HIGHWAY COMMERCIAL EXCEPTION THREE (C2-3)

MUNICIPALITY OF WEST NIPISSING OUEST
TOWN OF STURGEON FALLS - SCHEDULE SF1 & SF4

PART OF BLOCK 33, PLAN 35
PART 2 36R-11040
PART OF LOT 5, CONCESSION 1
GEOGRAPHIC TOWNSHIP OF SPRINGER
MUNICIPALITY OF WEST NIPISSING OUEST



50 25 0 50 Metres

THIS IS SCHEDULE 'A' TO
BY-LAW NO. 2020- 22 PASSED THIS
7th DAY OF APRIL 2020.

JOANNE SAVAGE, MAYOR



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

E-4

BY-LAW 2020/23

BEING A BY-LAW TO ACCEPT, ASSUME AND DEDICATE LANDS
FOR PUBLIC HIGHWAY PURPOSES – LANDFILL SITE ROAD, PEDLEY TWP.

WHEREAS Section 31(2) of the *Municipal Act 2001, S.O. 2001, c.25*, as amended, requires a municipality by by-law to establish a highway for public use.

AND WHEREAS Section 44 does not apply to the highways until the municipality has passed the by-law;

AND WHEREAS it is deemed prudent to accept and assume the lands described herewith and to dedicate the same for highway purposes;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

1. That part of the lands described in Transfers of Land to the Corporation of the Municipality of West Nipissing as listed below, be accepted and the said lands be assumed and dedicated as part(s) of the public highway(s).

Part of Lots 8 and 9,
Concessions 1 and 2
Geographic Township of Pedley
Municipality of West Nipissing
District of Nipissing

Being the road known as Landfill Site Road, Sturgeon Falls, Ontario.

ENACTED AND PASSED THIS 7TH DAY OF APRIL 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

SCHEDULE FOR BY-LAW 2020/23



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING QUEST

**MINUTES OF THE COUNCIL MEETING
HELD IN COUNCIL CHAMBERS
ON TUESDAY, FEBRUARY 25, 2020 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR JEREMY SÉGUIN
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL

ABSENT:

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA

B-1 A resolution was passed to adopt the Agenda.

No. 2020/067 Moved by: Councillor L. Sénécal
Seconded by: Councillor Séguin

BE IT RESOLVED THAT the Agenda for the meeting of Council held on February 25, 2020 be adopted as
☒ presented / ☐ amended.

CARRIED

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS

C-1 Friends of the Beach (Presenter: Theresa Fredette)

Theresa Fredette made a presentation to Council informing members of the recent clean-up work that has been done to the Sturgeon Falls beach and made a request to the Municipality for the supply of materials, signage and potential financial assistance with the upgrades to the beach which will ensure safety of residents. Council commended the group for their efforts and agreed to consider their requests in future budget discussions.

COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER

D-1) PLANNING / PLANIFICATION

D-1(a) Update on 2019 Building Activities

The Director of Community Services and Economic Development presented a report prepared by the Chief Building Officer (CBO) illustrating the activities of the building department from 2015 to 2019. The Director indicated that 2019 was a good year for building and it is hoped that 2020 will be the same.

Denis Sénécal,
Chair

Melanie Ducharme,
Municipal Planner

D-2) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE

D-2(a) OPP Roundtable Session (Feb-24-2020) (Mayor Savage)

The Mayor and the Chair of Emergency Measures and Public Safety, Councillor Fisher, presented a synopsis of the round-table discussion held in Sudbury on February 24, 2020 concerning changes to policing and, in particular, the composition of Police Boards. The Mayor indicated that Council has the opportunity to provide its endorsement by way of a letter to the Ministry stating its position concerning the maintenance of a local police board. The Mayor stated that the Municipality also has the opportunity to set the terms of reference for the Board as well as the composition of its board including whether the appointees be at the local level. It was agreed that a letter be drafted by the Communications Department stating Council's position and recommendation.

Christopher Fisher,
Chair

Melanie Ducharme,
Clerk

D-3) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE NIL

D-4) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ NIL

D-5) PUBLIC WORKS / TRAVAUX PUBLICS

The Mayor suggested an alteration to the items, beginning with the Petition (item (b))

D-5(b) Petition re: Roadwork on North South Road (received at Feb-4th)

The petition pertaining to roadwork on North South Road, which was received at the February 4th Council meeting, was discussed. Councillor Denis Senecal stated that certain residents have indicated that there are sections of the road do not require work. The Manager of Public Works indicated that there is no way of knowing precisely how much each project will cost, but that, for the purpose of budgeting, a dollar value has to be assigned to each road, while knowing that some may come in slightly higher or lower with expectations that that all projects will even out in the end. It was suggested that only half the road be done in 2020; however following discussion the majority agreed to do the work all in one year, as recommended.

D-5(c) Sidewalk – Principal Street, Verner

Council received a memo from EXP outlining the costing for the replacement of a sidewalk on Principal in Verner. Councillor Séguin requested input from members of the previous Council as to how the situation arose and a discussion ensued with the Manager of Public Works and the Treasurer providing background information. It was suggested that Council undertake to adopt policy for the installation of sidewalks which would assist Council in making future decisions. Councillor Seguin alluded to hardships to Verner residents arising from the removal of the sidewalk; It was suggested that the project be undertaken into two phases. The Treasurer suggested that staff go back to EXP to obtain recommendation as to the best approach for phasing the project. The Treasurer also indicated that the funds for the project could potentially be obtained from the un-used gas tax so as not to impact the 2020 budget.

MOTION FOR RECESS: At 8:11 PM, a motion was made for a 10 minute recess.

Moved by: Councillor Fisher
Seconded by: Councillor L. Sénécal

CARRIED

D-5(a) 2020 Capital Works Budget

Council discussed the 2020 Capital Budget. A discussion was held concerning the Verner garage repair and expansion item, following which a discussion ensued with some council members suggesting that the work be deferred; however, the majority of Council supported the work being completed in 2020. It was suggested that the scope of the proposed work on Tomiko Road could be adjusted to address only the areas of concern most pressing for residents and that perhaps some of the funds could be allocated to sidewalk projects in proximity to schools.

D-5(d) Request from Legion re: Snow Plowing

Council was presented with a letter from the Royal Canadian Legion (Br. 255) seeking assistance with snow removal for their parking lot. Following discussion, Council agreed that the request be honoured. The Mayor suggested a policy be implemented to clearly state the parameters by which assistance will be provided (i.e. seniors, veterans, etc.), with a view of clearly defining which future requests may be entertained. The proposed policy was generally supported by members.

D-5(e) Safety Concerns re : Hwy 17 and Ottawa St intersection (Mayor Savage)

The Mayor raised the issue of concerns about the safety of the Highway 64/17 intersection. The Manager of Public Works provided information and feedback from the MTO, which does not recommend reducing the speed limit which is already 50km/hr at that location. The Manager suggested asking MTO to remove the 70km/hr section and extend the 50km/hr zone to where the existing 80km/hr begins. The Manager also suggested the installation of the traffic data logger which has been proven to be an effective traffic calming device.

Yvon Duhaime,
Chair

Jean-Pierre (Jay) Barbeau,
Chief Administrative Officer

D-6) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES NIL

D-7) SEWER AND WATER / LES ÉGOUTS ET L'EAU NIL

D-8) ENVIRONMENTAL / L'ENVIRONNEMENT

D-8(a) 2020 Environmental Services Budget

Due to time constraints, this item was deferred to the next meeting.

Roland Larabie,
Chair

Stephan Poulin,
Director of Community Services and EC DEV

REGULAR COUNCIL / SÉANCE RÉGULIÈRE

E) PLANNING / PLANIFICATION

E-1 A resolution was passed to approve By-Law **2020/16** to amend the Zoning By-law for a certain property on Levac Road.

No. 2020/068 Moved by: Councillor Séguin
Seconded by: Councillor Roveda

BE IT RESOLVED THAT By-law **2020/16**, being a by-law to amend Zoning By-law 2014/45, as amended, to rezone certain lands located at 880 Levac Road from Rural (RU) Zone to Community Facility (CF) Zone, shall come into force and take effect on the date it is passed

CARRIED

F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER

F-1 A resolution was passed to adopt the minutes of the meeting of Council held on January 21, 2020.

No. 2020/069 Moved by: Councillor Roveda
Seconded by: Councillor Séguin

BE IT RESOLVED THAT the minutes of the meeting of Council held on January 21, 2020 be adopted, as
☒ presented / ☐ amended. **CARRIED**

F-2 A resolution was passed to adopt the minutes of the meeting of Council held on February 4, 2020.

No. 2020/070 Moved by: Councillor Séguin
Seconded by: Councillor Roveda

BE IT RESOLVED THAT the minutes of the meeting of Council held on February 4, 2020 be adopted, as
☒ presented / ☐ amended. **CARRIED**

F-3 A resolution was passed to adopt the minutes of the February 5, 2020 BUDGET meeting of Council.

No. 2020/071 Moved by: Councillor Roveda
Seconded by: Councillor Séguin

BE IT RESOLVED THAT the minutes of the BUDGET meeting of Council held on February 5, 2020 be adopted, as ☒ presented / ☐ amended. **CARRIED**

F-4 A resolution was passed to adopt the minutes of the February 11, 2020 BUDGET meeting of Council.

No. 2020/072 Moved by: Councillor Séguin
Seconded by: Councillor Roveda

BE IT RESOLVED THAT the minutes of the BUDGET meeting of Council held on February 11, 2020 be adopted, as ☒ presented / ☐ amended. **CARRIED**

F-5 A resolution was passed to receive the minutes of the West Nipissing Library Board meeting.

No. 2020/073 Moved by: Councillor Roveda
Seconded by: Councillor Séguin

BE IT RESOLVED THAT the minutes of the West Nipissing Library Board meeting held on December 12, 2019 be received. **CARRIED**

F-6 A resolution was passed to adopt the minutes of the Planning Advisory Committee meeting.

No. 2020/074 Moved by: Councillor Séguin
Seconded by: Councillor Roveda

BE IT RESOLVED THAT the minutes of the West Nipissing Planning Advisory Committee meeting held on November 4, 2019 be received. **CARRIED**

F-7 A resolution was passed to receive the minutes of the Committee of Adjustment meeting.

No. 2020/075 Moved by: Councillor Roveda
Seconded by: Councillor Séguin

BE IT RESOLVED THAT the minutes of the West Nipissing Committee of Adjustment meeting held on December 9, 2019 be received. **CARRIED**

F-8 A resolution was passed to receive the minutes of the District of Nipissing Social Services Administration Board (DNSSAB) meeting.

No. 2020/076 Moved by: Councillor Séguin
Seconded by: Councillor Roveda

BE IT RESOLVED THAT the minutes of the District of Nipissing Social Services Administration Board (DNSSAB) meeting held on December 18, 2019 be received. **CARRIED**

F-9 A resolution was passed to receive the disbursement sheets.

No. 2020/077 Moved by: Councillor Roveda
Seconded by: Councillor Séguin

BE IT RESOLVED THAT the account payables disbursement sheets for JANUARY 2020 be received, as presented. **CARRIED**

G) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ NIL

H) NOTICE OF MOTION / AVIS DE MOTIONS

I) NEW BUSINESS / AFFAIRES NOUVELLES

- I-1** A resolution was passed to appointment a volunteer member to the Economic Development Committee.

No. 2020/078 Moved by: Councillor Séguin
Seconded by: Councillor Roveda

BE IT RESOLVED THAT the following individual be appointed to the West Nipissing Economic Development Committee for the remainder of the 2018 to 2022 term:

(1) Stuart SEVILLE

CARRIED

- I-2** A resolution was passed to appoint Council members to WN Economic Development Committee and Sturgeon River House Museum Advisory Committee

No. 2020/079 Moved by: Councillor Roveda
Seconded by: Councillor Séguin

BE IT RESOLVED THAT members of Council be appointed to the following Committees:

| COMMITTEE | APPOINTMENT |
|--|------------------------------|
| West Nipissing Economic Development Committee | (1) Joanne Savage, Mayor |
| | (2) Lise Sénécal, Councillor |
| Sturgeon River House Museum Advisory Committee | (1) Léo Malette, Councillor |
| | (2) Joanne Savage, Mayor |

CARRIED

- I-3** A resolution was passed to support the Village of Merrickville-Wolford requesting the Ministry of Natural Resources and Forestry to provide supporting evidence with respect to the expansion of the wetlands designation.

No. 2020/080 Moved by: Councillor Malette
Seconded by: Councillor Duhaime

WHEREAS the Municipality of West Nipissing received resolution no. R-029-20 from the Village of Merrickville-Wolford, attached hereto; pertaining to the Ministry of Natural Resources and Forestry's practices and procedures when designating of Provincially Significant Wetlands;

BE IT RESOLVED THAT Council for the Municipality of West Nipissing supports the Village of Merrickville-Wolford requesting that the Ministry of Natural Resources and Forestry to respectfully provide supporting evidence with respect to the expansion of wetlands designations within their boundaries;

BE IT FURTHER RESOLVED THAT Council for the Municipality of West Nipissing calls upon the Ministry of Natural Resources and Forestry to respectfully review its practices and procedures to include a requirement to provide supporting evidence, to impacted municipalities, when designating Provincially Significant Wetlands within their boundaries;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Natural Resources and Forestry, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA) and all Ontario municipalities.

CARRIED

- I-4** A resolution was passed to support *Bill 156: Security from Trespass and Protecting Food Safety Act* as circulated by Chatam-Kent, South Glengarry and the Twp of Wellington North

No. 2020/081 Moved by: Councillor Duhaime
Seconded by: Councillor Malette

WHEREAS the Municipality of West Nipissing received resolutions from the Municipality of Chatham – Kent, the Township of South Glengarry and Prince Edward County as well as support letters from the Township of Wellington North and the Township of Madoc seeking support for *Bill 156: Security from Trespass and Protecting Food Safety Act*; which looks to provide a balanced approach to protecting farms and agri-producers; while recognizing a citizen's right to protest;

BE IT RESOLVED THAT Council for the Municipality of West Nipissing also strongly supports *Bill 156: Security from Trespass and Protecting Food Safety Act*;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Agriculture, Food and Rural Affairs (OMAFRA) and Ontario municipalities for their consideration.

**REFERRED
TO AGRICULTURE ADVISORY COMMITTEE**

- I-5** Resolution to support the Town of Mattawa in their request to the District of Nipissing Social Services Administration Board to reduce costs and services in order to mitigate any municipal levy increase.

No. 2020/082 Moved by: Councillor Malette
 Seconded by: Councillor Duhaime

WHEREAS the Municipality of West Nipissing received resolution no. 20-10 from the Town of Mattawa, attached hereto which calls upon the District of Nipissing Social Services Administration Board (DNSSAB), like municipalities, to look at reducing its own costs and services, if necessary, in order to mitigate any municipal levy increase;

BE IT RESOLVED THAT Council for the Municipality of West Nipissing supports the Town of Mattawa, calling upon the District of Nipissing Social Services Administration Board (DNSSAB) to look at reducing its own costs and services, if necessary, in order to mitigate any municipal levy increase;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the District of Nipissing Social Services Administration Board of Directors and to member municipalities.

DEFEATED

MOTION FOR EXTENSION: At 9:35 PM, a motion was tabled to extend the meeting beyond the regular curfew time in order to continue discussions:

Moved by: Councillor Seguin
 Seconded by: Councillor Larabie

CARRIED

J) ADDENDUM / ADDENDA

K) INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS

- K-1** The Mayor gave her report.

L) CLOSED MEETING / RÉUNION À HUIS CLOS

- L-1** Authorization to proceed into closed meeting.

No. 2020/083 Moved by: Councillor Duhaime
 Seconded by: Councillor Malette

BE IT RESOLVED THAT we proceed into closed meeting as authorized in Section 239 (2) of the Municipal Act, to discuss the following:

- (B)** personal matters about an identifiable individual, including municipal or local board employees;
 (i) Human Resources Investigation Matter

CARRIED

- L-2** Adoption of the Closed minutes of Council meeting of Dec-3-2019

- L-3** Adjournment of the closed session.

No. 2020/087 Moved by: Councillor Larabie
 Seconded by: Councillor Malette

BE IT BE IT RESOLVED THAT the Closed meeting of Council held on February 18, 2020 be adjourned at 10:27 PM in order to proceed with the regular meeting

CARRIED

M) ADJOURNMENT / AJOURNEMENT

M-1 A resolution was passed to adopt By-law **2020/17** confirming the proceedings of Council at its meeting held on February 18, 2020.

No. 2020/088 Moved by: Councillor Malette
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT By-law No. **2020/17** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 25th day of February 2020, shall come into force and take effect on the date it is passed.

CARRIED

M-2 A resolution was passed to adjourn the meeting of Council.

No. 2020/089 Moved by: Councillor Duhaime
Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT the meeting of Council held on February 25, 2020 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COUNCIL SPECIAL MEETING
HELD IN COUNCIL CHAMBERS
ON TUESDAY, MARCH 2, 2020 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR JEREMY SÉGUIN
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL

ABSENT:

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) AGENDA / ORDRE DU JOUR

B-1 A resolution was passed to adopt the Agenda.

No. 2020/090 Moved by: Councillor Fisher
Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT the Agenda for the SPECIAL meeting of Council held on March 2, 2020 be adopted
as ☒ presented / ☐ amended.

CARRIED

C) CLOSED MEETING / RÉUNION À HUIS CLOS

C-1 A resolution was passed to proceed into closed meeting.

No. 2020/091 Moved by: Councillor Fisher
Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT we proceed into closed meeting as authorized in Section 239 (2) of the *Municipal Act*, to discuss the following:

- (B)** personal matters about an identifiable individual, including municipal or local board employees;
- (F)** advice that is subject to solicitor-client privilege, including communications necessary for that purpose
 - (i)** Human Resource Matter – Complaint

CARRIED

C-2 A resolution was passed to adjourn the closed session.

No. 2020/092 Moved by: Councillor L. Sénécal
Seconded by: Councillor Fisher

BE IT BE IT RESOLVED THAT the Closed meeting of Council held on March 2, 2020 be adjourned at 7:43
PM in order to proceed with the regular meeting

CARRIED

D) ADJOURNMENT / AJOURNEMENT

D-1 A resolution was passed to adopt By-law **2020/18** confirming the proceedings of a Council meeting.

No. 2020/093 Moved by: Councillor Fisher
Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT By-Law No. **2020/18** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 2nd day of March 2020, shall come into force and take effect on the date it is passed.

CARRIED

D-2 A resolution was passed to adjourn the meeting of Council.

No. 2020/094 Moved by: Councillor L. Sénécal

Seconded by: Councillor Fisher

BE IT RESOLVED THAT the SPECIAL meeting of Council held on March 2, 2020 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COUNCIL MEETING
HELD IN COUNCIL CHAMBERS
ON TUESDAY, MARCH 3, 2020 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR JEREMY SÉGUIN
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL

ABSENT:

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA

B-1 A resolution was passed to adopt the Agenda.

No. 2020/095 Moved by: Councillor Séguin
Seconded by: Councillor Larabie

BE IT RESOLVED THAT the Agenda for the meeting of Council held on March 3, 2020 be adopted as
☐ presented / ☒ amended.

CARRIED

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS

C-1 2019 IPM Economic Spin-Off (Presenter: Neil Fox, Economic Partners)

Neil Fox made a presentation to Council providing an update on the positive economic and social effects of the 2019 IPM in Verner. The Board will be attending the Plowman's Association AGM at the end of March and the final financial statements will be presented to the Association and thereafter released to the public.

COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER

D-1) PLANNING / PLANIFICATION

D-1(a) Camping Trailer Consultation Sessions – Feedback

A summary report of the consultation process for the regulation of camping trailers in West Nipissing was presented by the Municipal Planner. The Chair of Planning led the discussion, going through the report point-by-point, and providing each member of Council the opportunity to comment prior to requesting consensus on each point. Upon completion of the discussions, it was agreed that a summary of the discussions be brought back to a future meeting for review by Council prior to proceeding with a zoning by-law amendment and the adoption of a camping trailer by-law

Denis Sénécal,
Chair

Melanie Ducharme,
Municipal Planner

D-2) GENERAL GOVERNMENT / GOUVERNEMENT GÉNÉRAL

D-2(a) Request for Amendment to Traffic and Parking By-Law (letter from Mr. Gas)

A request from the owners of Mr. Gas was shared with Council seeking municipal assistance with the monitoring and enforcement of their parking rules at their location on Front Street. Despite expressing sympathy for the existing situation, Council was not agreeable to expanding by-law enforcement to parking on private properties.

D-2(b) Appointment of Council Member(s) for selection of Community Strat Plan Consultant

The Director of Corporate Services / Treasurer indicated that applications have been received in response to a Request for Proposal for a consultant in the development of the Community Strategic Plan. The participation of two (2) Councillors is being sought for the selection process of the consultant. Mayor Joanne Savage and Councillor Leo Malette agreed to participate in the process.

D-2(c) 2020 Budget Deliberations

- (i) Special Funding Report (Gas Tax & Modernization Funds)
- (ii) Sidewalk Pricing

Due to time constraints, Council agreed that the continued 2020 Budget discussions be deferred to March 10, 2020

Lise Sénécal,
Chair

Melanie Ducharme,
Clerk

D-3) ENVIRONMENTAL / L'ENVIRONNEMENT

D-3(a) 2020 Solid Waste Budget

This item re-scheduled for March 17, 2020

REGULAR COUNCIL / SÉANCE RÉGULIÈRE

E) PLANNING / PLANIFICATION NIL

F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER

F-1 Resolution passed to receive the minutes of the Au Chateau Board of Management meeting.

No. 2020/096 Moved by: Councillor Roveda
Seconded by: Councillor Séguin

BE IT RESOLVED THAT the minutes of the Au Chateau Board of Management meeting held on January 15, 2020 be received. **CARRIED**

G) UNFINISHED BUSINESS / AFFAIRES EN MARCHE NIL

H) NOTICE OF MOTION / AVIS DE MOTIONS

I) NEW BUSINESS / AFFAIRES NOUVELLES

I-1 Authorization for Head of Council to approve expenditures for Council Legal Fees

No. 2020/097 Moved by: Councillor Larabie
 Seconded by: Councillor Séguin

WHEREAS Council has sought legal advice pertaining to a municipal Human Resources Investigation matter;

AND WHEREAS there will be ongoing legal expenditures with respect to the Human Resources Investigation matter;

BE IT THEREFORE RESOLVED THAT Council hereby authorizes the Head of Council to authorize and approve an invoice in the amount of \$ 2,567.36, payable to Weaver Simmons LLP, for the period ending on January 24, 2020, relating to a Human Resources Investigation matter.

CARRIED

I-2 Proclamation to declare March 8th, 2020 as "International Women's Day"

No. 2020/098 Moved by: Councillor Séguin
 Seconded by: Councillor Larabie

BE IT RESOLVED THAT the Mayor be authorized to proclaim March 8th, 2020 as « **INTERNATIONAL WOMEN'S DAY / JOURNÉE INTERNATIONALE DE LA FEMME** » in the Municipality of West Nipissing.

CARRIED

I-3 Support for the Town of Tecumseh – Analysis of the 911 Misdials problem in order to develop a solution.

No. 2020/099 Moved by: Councillor Larabie
 Seconded by: Councillor Séguin

WHEREAS the Municipality of West Nipissing received a resolution from the Town of Tecumseh as well as a support letter from the Township of Madoc requesting that all levels of government as well as various associations to lobby the telecommunications industry and smart phone manufacturers to develop a solution for 911 Misdials; which results in increased billable calls to municipalities;

BE IT RESOLVED THAT Council for the Municipality of West Nipissing supports the Town of Tecumseh's resolution and respectfully requests that the Federal and Provincial Governments and relevant associations be requested to lobby the telecommunications industry and smart phone manufacturers to develop a solution to the problem of 911 Misdials;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Solicitor General, Premier of Ontario, the Ontario Association of Police Services Boards (OAPSB), the Ontario Association of Chiefs of Police (OACP), the Federation of Canadian Municipalities (FCM) and the Association of Municipalities of Ontario (AMO) and Ontario municipalities for their consideration.

Referral Moved by: Councillor Fisher
 Seconded by: Councillor L. Sénécal

**REFERRED TO
POLICE and FIRE DEPTS.**

I-4 Support for the County of Haliburton – Reconsideration or phase-in of fee increases relating to Tourism Oriented Destination Signage.

No. 2020/100 Moved by: Councillor Malette
 Seconded by: Councillor Fisher

WHEREAS the Municipality of West Nipissing received a resolution from the County of Haliburton requesting that the Minister of Tourism, Culture and Sport and the Minister of Transportation reconsider or phase-in the fee increase for tourism oriented destination signage (TODS); in order to allow an appropriate amount of time for businesses to adjust;

BE IT RESOLVED THAT Council for the Municipality of West Nipissing supports the County of Haliburton's request to the Minister of Tourism, Culture and Sport and the Minister of Transportation seeking the reconsideration or a phase-in of the fee increase for the tourism oriented destination signage (TODS);

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Solicitor General, Premier of Ontario, the Minister of Tourism, Culture and Sport, the Minister of Transportation, the Ontario Association of Police Services Boards (OAPSB), the Ontario Association of Chiefs of Police (OACP), the Federation of Canadian Municipalities (FCM) and the Association of Municipalities of Ontario (AMO) and Ontario municipalities for their consideration.

Referral Moved by: Councillor L. Sénécal
 Seconded by: Councillor Séguin

REFERRED TO STAFF

MOTION FOR EXTENSION: At approx. 9:27 PM, a motion was tabled to extend the meeting beyond the regular curfew time in order to continue discussions:

Moved by: Councillor D. Sénécal
Seconded by: Councillor Séguin

CARRIED

- I-5 Support for the Township of Puslinch – Supporting AMO’s position re: Bill 132 with respect to *Aggregate Resources Act* and the *Safe Drinking Water Act*.

No. 2020/101 **Moved by:** Councillor Fisher
Seconded by: Councillor Malette

WHEREAS the Municipality of West Nipissing received resolution no. 2020-010 from the Township of Puslinch supporting the Association of Municipalities of Ontario’s (AMO) position on the Legislative Changes in Bill 132 with respect to the *Aggregate Resources Act* and the *Safe Drinking Water Act*;

BE IT RESOLVED THAT Council for the Municipality of West Nipissing also supports AMO’s position on the Legislative Changes in Bill 132 with respect to the *Aggregate Resources Act* and the *Safe Drinking Water Act*, as supported by the Township of Puslinch;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Ministry of Natural Resources and Forestry, the Ministry of Health and Long-Term Care, the Association of Municipalities of Ontario (AMO) and Ontario municipalities for their consideration.

CARRIED

J) **ADDENDUM / ADDENDA**

K) **INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS**

- K-1 The Mayor gave her report.

L) **CLOSED MEETING / RÉUNION À HUIS CLOS** **NIL**

M) **ADJOURNMENT / AJOURNEMENT**

- M-1 A resolution was passed to adopt By-law **2020/19** confirming the proceedings of Council at its meeting held on March 3, 2020.

No. 2020/102 **Moved by:** Councillor Malette
Seconded by: Councillor Fisher

BE IT RESOLVED THAT By-law No. **2020/19** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 3rd day of March 2020, shall come into force and take effect on the date it is passed.

CARRIED

- M-2 A resolution was passed to adjourn the meeting of Council.

No. 2020/103 **Moved by:** Councillor Fisher
Seconded by: Councillor Malette

BE IT RESOLVED THAT the meeting of Council held on March 3, 2020 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COUNCIL BUDGET MEETING
HELD IN COUNCIL CHAMBERS
ON TUESDAY, MARCH 10, 2020 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR JEREMY SÉGUIN
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL

ABSENT: COUNCILLOR ROLAND LARABIE

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

B) AGENDA / ORDRE DU JOUR

B-1 A resolution was passed to adopt the Agenda.

No. 2020/104 Moved by: Councillor Séguin
Seconded by: Councillor Roveda

BE IT RESOLVED THAT the Agenda for the BUDGET meeting of Council held on March 10, 2020 be adopted as ☒ presented / ☐ amended.

CARRIED

C) CONTINUATION of 2020 BUDGET DELIBERATIONS / SUITE DES DISCUSSIONS BUDGÉTAIRES POUR L'ANNÉE 2020

- The CAO provided a brief background to previous budget meetings leading up today's meeting and then proceeded to provide a synopsis of the budgetary decisions and information leading to a general levy increase of 6.2%, all of which were provided to Council in a Memo dated March 2, 2020.
- The CAO then provided a summary of the material change from the originally submitted documents.
- A discussion concerning the Au Chateau budget was held with the CAO indicating that he would verify the amounts and re-confirm the amounts shown in the budget documents.
- Council discussed the proposed new staff positions, requesting clarification and additional details as to the nature of the proposed positions.

MOTION FOR RECESS: At 7:57 PM, a motion was tabled for a 10 minute recess and then continue with discussions:

Moved by: Councillor Fisher
Seconded by: Councillor L. Sénécal

CARRIED

- Council discussed sidewalk options referencing documentation provided by the Manager of Public Works. The CAO indicated that Council should consider implementing a policy in order to deal with requests consistently. Specifically, Council discussed the Principale Street sidewalk in relation to other areas of concern which have been identified at previous meetings. The CAO indicated that the Principale Street project is do-able in this year's capital with un-used Gas Tax funds. A majority of Council concurred with the completion of the Sidewalk.
- It was asked whether there is an ability to re-work the Tomiko-Crystal Falls project to incorporate the Verner sidewalk without incurring hardship; the CAO indicated that the decision to do the entire Crystal Falls/Tomiko project in one year due to public concerns.

- Past practice of having a list of priorities pre-determined for road work was discussed with the CAO indicating that doing a full analysis of the roads will provide additional clarity.
- An enquiry was made as to the allocation of the Gas Tax funds with the Treasurer indicating that the majority of the funds are allocated to Public Works projects with a surplus out of which the Verner sidewalk could be funded without depleting the gas tax;
- Council discussed the special funding with the Treasurer indicating that the funds will be used in the creation Special Project Coordinator position for the development of the Community Strategic Plan and also provide assistance with other municipal projects such as the Community Safety and Well Being Plan.
- A short discussion concerning municipal facilities was held with the CAO indicating that Council will have to look at certain facilities in the future.

D) ADJOURNMENT / AJOURNEMENT

- D-1** A resolution was passed to adopt By-law **2020/20** confirming the proceedings of Council at its meeting held on March 10, 2020.

No. 2020/105 Moved by: Councillor Roveda
 Seconded by: Councillor Séguin

BE IT RESOLVED THAT By-law No. **2020/20** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 10th day of March 2020, shall come into force and take effect on the date it is passed.

CARRIED

- D-2** A resolution was passed to adjourn the meeting of Council.

No. 2020/106 Moved by: Councillor Séguin
 Seconded by: Councillor Roveda

BE IT RESOLVED THAT the BUDGET meeting of Council held on March 10, 2020 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK



F-5

MINUTES

**Municipality of West Nipissing
Meeting for the Planning Advisory Committee
On February 10, 2020 at 06:00 PM
Chair: Denis Sénécal**

PRESENT: Yvon Duhaime
Chris Fisher
Fernand Pellerin
Normand Roberge
Dan Roveda
Joanne Savage
Denis Sénécal

ABSENT:

-
1. **CALL TO ORDER**
 2. **DECLARATION OF PECUNIARY INTEREST**
 3. **APPROVAL OF AGENDA**

RESOLUTION #2020/001

Moved by: Christopher Fisher

Seconded by: Daniel Roveda

That the Agenda for the meeting of February 10, 2020, be approved, as presented.

CARRIED

4. **MINUTES**

RESOLUTION #2020/002

Moved by: ^{Dan}~~Daniel~~ Roveda

Seconded by: Christopher Fisher

That the Minutes of meeting held on November 4, 2019 be adopted, as presented.

CARRIED

5. **ZONING AMENDMENT APPLICATION ZBLA 2020-01- THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING**

RESOLUTION #2020/003

Moved by: ^{Dan}~~Daniel~~ Roveda

Seconded by: Christopher Fisher

WHEREAS a public meeting was held for the purpose of amending Zoning By-law 2014-45;

AND WHEREAS written concerns and objections were received:

☐ Yes ☒ No

BE IT RESOLVED THE WEST NIPISSING PLANNING ADVISORY COMMITTEE



RECOMMENDS
DOES NOT RECOMMEND

that the Council for the West Nipissing Municipality adopts the proposed zoning by-law to rezone the property located at 880 Levac Road, as follows:

1. Schedule F5-1 of By-Law No. 2014/45 shall be amended by changing the zoning designation of the properties shown on Schedule 'A' attached hereto, which properties are more particularly described as Part of Lot 4, Concession 4, Part 1, NR-65, Former Township of Springer, Municipality of West Nipissing, shown as hatched on Schedule 'A', attached hereto from CF (Community Facility) to RR (Rural Residential).
2. Section 6.1 of By-law No. 2014/45 provides permitted uses for a Rural Residential zone.

DEFERRED

8. ADJOURNMENT


RESOLUTION #20²⁰04/042
Moved by: Christopher Fisher
Fernand Pellerin

Seconded by: Dan Roveda
Christopher Fisher

That the West Nipissing Planning Advisory Committee meeting be adjourned to March 9, 20²⁰
October 21, 20¹⁹
in the Library Auditorium (Lower Level) of the West Nipissing Municipal Building.

CARRIED


Chair


Secretary-Treasurer

MINUTES

**Municipality of West Nipissing
Meeting of the Committee of Adjustment
On February 10, 2020 at 6:30 PM
Chair: Normand Roberge**

PRESENT: Christopher Fisher
Fernand Pellerin
Normand Roberge
Denis Senecal

ABSENT: Roger Gagnon

CALL TO ORDER

RESOLUTION #2020/001

Moved by: Fernand Pellerin

Seconded by: Christopher Fisher

That the Agenda for the meeting of February 10, 2020 be approved, as presented. **CARRIED**

MINUTES

RESOLUTION #2020/002

Moved by: Christopher Fisher

Seconded by: Fernand Pellerin

That the Minutes of the Committee of Adjustment meeting held on December 9, 2019, be adopted, as presented. **CARRIED**

APPLICATIONS FOR MINOR VARIANCE AND CONSENT

MV2020/01-Application for Minor Variance by Fernand Brassard-Owner

A Minor Variance application made by Fernand Brassard to reduce minimum lot frontage from 60m to 51.5m, legally described as Part of Block A, Plan 36M-478, Township of Crerar, Municipality of West Nipissing.

RESOLUTION #2020/003

Moved by: Fernand Pellerin

Seconded by: Christopher Fisher

CARRIED

C01/2020 Application for Consent by Fernand Brassard-Owner

A consent application made by Fernand Brassard for the creation of a new lot on 6 Jacques Street, Legally described as Pt of Block A, Plan M-478, Township of Crerar, Municipality of West Nipissing.

RESOLUTION #2020/004

Moved by: Christopher Fisher

Seconded by: Fernand Pellerin

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality:

2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before February 11, 2021 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. That any portion municipally maintained and travelled road located on the subject land be conveyed to the Municipality of West Nipissing.

CARRIED

C02/2020 Application for Consent by Cynthia and John Guenther-Owners

A consent application made by Cynthia and John Guenther for an addition to a lot at 251 East Road, Legally described as Lot 11, Concession 6, Township of Falconer, Municipality of West Nipissing.

RESOLUTION #2020/005

Moved by: Fernand Pellerin

Seconded by: Christopher Fisher

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before February 11, 2021 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. That a Pin Consolidation be filed in the Land Registry Office in order to consolidate the lot addition.

CARRIED

ADJOURNMENT

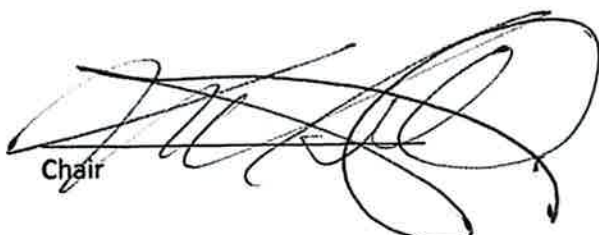
RESOLUTION #2020/006

Moved by: Christopher Fisher

Seconded by: Fernand Pellerin

That the West Nipissing Committee of Adjustment meeting be adjourned to March 9, 2020 in the Library Auditorium of the West Nipissing Municipal Building.

CARRIED



Chair



Secretary-Treasurer

**Minutes of the Regular Meeting
of the Board of Management of Au Château
held at Au Château
on February 19, 2020 at 12:00 noon**

F-7

| | | |
|----------|------------------|-------------------------------------|
| PRESENT: | Lise Senécal | Chairperson |
| | Léo Malette | Vice-Chairperson |
| | Yvon Duhaime | |
| | Jacques Dupuis | Administrator / Secretary |
| | Henri Laflamme | Chief Financial Officer / Treasurer |
| | Dan O'Mara | |
| | Corinne Restoule | Financial Accountant |
| | Joanne Savage | |

01. Meeting called to order

Meeting was called to order.

02. Declaration of Conflict of Interest

No declaration of conflict of interest was declared.

03. Elections

The Administrator chaired the elections having the following resolutions being adopted:

Resolution No. 7

Moved by : Joanne Savage

Seconded by : Yvon Duhaime

BE IT RESOLVED THAT Lise Senécal be appointed Chairperson for the year 2020.

Carried

Resolution No. 8

Moved by : Joanne Savage

Seconded by : Yvon Duhaime

BE IT RESOLVED THAT Léo Malette be appointed Vice-Chairperson for the year 2020.

Carried

04. Adoption of Agenda

Resolution No. 9

Moved by : Yvon Duhaime
Seconded by : Joanne Savage

BE IT RESOLVED THAT the Agenda of the Annual Meeting on February 19, 2020 be approved as amended at 12:03 pm.

Carried

05. Adoption of Minutes

Resolution No. 10

Moved by : Léo Malette
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Minutes of the Regular Meeting held January 15, 2020 be approved as presented.

Carried

06. New Business:

a) LHIN's – Declaration of Compliance

The Board approved the signing of the Declaration of Compliance Report as part of our commitment to the Long-Term Care Service Accountability Agreement therefore the following resolution was passed:

Resolution No. 11

Moved by : Léo Malette
Seconded by : Joanne Savage

BE IT RESOLVED THAT the Board Chair and Administrator sign the Schedule E – Form of Compliance Declaration of the Long-Term Care Service Accountability Agreement.

Carried

07. Unfinished Business:

a) Budget Presentation

The Chief Financial Officer presented the budget for review. After discussion the following resolution was adopted:

Resolution No. 12

Moved by : Joanne Savage

Seconded by : Léo Malette

BE IT RESOLVED THAT the Budget for the year 2020 be approved as presented.

Carried

08. Other Business / Information Items:

- a) The March meeting is scheduled for March 11th, 2020 at 12:00 noon.
- b) The April meeting is scheduled for April 29th, 2020 at 12:00 noon.

09. Adjournment


Resolution No. 13

Moved by : Joanne Savage

Seconded by : Léo Malette

BE IT RESOLVED THAT the meeting now adjourn at 1:22 pm

Carried


Chairperson


Administrator Secretary



MINUTES OF PROCEEDINGS

**REGULAR BOARD MEETING – WEDNESDAY JANUARY 29, 2020
3:00 PM –GOLDEN AGE CLUB, 135 WORTHINGTON STREET, NORTH BAY**

MEMBERS PRESENT:

Councillor Mac Bain – Vice Chair (North Bay)
Mayor Dean Backer (East Nipissing)
Councillor Terry Kelly (East Ferris)
Councillor Mark King - Chair (North Bay)
Councillor Chris Mayne (North Bay)
Councillor Dave Mendicino (North Bay)
Mayor Dan O'Mara (Temagami) via teleconference
Councillor Dan Roveda (West Nipissing)
Councillor Scott Robertson (North Bay)
Representative Amanda Smith (Unincorporated)
Councillor Bill Vrebosch (North Bay)

REGRETS:

Mayor Jane Dumas (South Algonquin)

STAFF ATTENDANCE:

Melanie Shaye, Director of Corporate Services
Marianne Zadra, Executive Coordinator and Communications
Justin Avery, Manager of Finance
Stacey Cyopeck, Manager, Housing Programs
Lynn Demore-Pitre, Director, Children's Services
Michelle Glabb, Director, Social Services and Employment
Aimie Caruso, Manager Employment and Client Outcomes
Dave Plumstead, Manager Planning, Outcomes & Analytics. EMS Liaison

Guests

Jennifer Hamilton-McCharles – North Bay Nugget

CALL TO ORDER

The Regular Board Meeting was called to order at 3:02 PM by Chair Mark King.

Adoption of the Roll Call
Resolution No. 2020-01

Moved by: Councillor Terry Kelly
Seconded by: Councillor Bill Vrebosch

That the Board of Directors accepts the Roll Call as read for the Regular Board meeting of January 29, 2020.

Motion carried.

Adoption of the Agenda
Resolution No. 2020-02

Moved by: Mayor Dean Backer
Seconded by: Councillor Dan Roveda

That the Board accepts the agenda for the Regular Board meeting of January 29, 2020.

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST

No conflicts were declared.

Election of DNSSAB Chair and Vice Chair

Resolution No. 2020-03

Resolved THAT the nominations for the DNSSAB Chairperson for the term of January 1, 2020 – January 2021 (the first Board meeting of the year) be open.

Moved by: Councillor Dave Mendicino
Seconded by: Mayor Dean Backer

The recording secretary called for nominations. Both Mark King and Mac Bain were nominated for the position of Chair, and both accepted the nomination.

Carried.

Resolution No. 2020-04

Resolved THAT the nominations for the DNSSAB Chairperson for the term of January 1, 2020 - January 2021 (the first Board meeting of the year), 2020 be closed.

Moved by: Representative Amanda Smith

Seconded by: Councillor Bill Vrebosch

Carried.

Ballots were handed out and collected. The final tally, verified by the CAO, showed Mark King had seven votes and Mac Bain had five. Dan O'Mara voted live by email and Jane Dumas voted earlier by email.

Resolution No. 2020-05

Resolved THAT the DNSSAB Chairperson Elect Mark King be appointed for the term of January 1, 2020 – January 2021 (the first Board meeting of the year) and;
THAT the DNSSAB Chairperson Elect be the Chair of the Executive Audit Committee; and

THAT the remainder of the board meeting shall be chaired by the Chair Elect.

Moved by: Councillor Scott Robertson

Seconded by: Councillor Chris Mayne

Carried.

Resolution No. 2020-06

Resolved THAT the nominations for the DNSSAB Vice-Chairperson for the term of January 1, 2020 - January 2021 (the first Board meeting of the year) be open.

Moved by: Councillor Dan Roveda

Seconded by: Councillor Terry Kelly

MacBain, Dan Roveda and Chris Mayne were all nominated for the position of Vice-Chair. Mac Bain declined the nomination while Dan Roveda and Chris Mayne accepted.

Carried.

Resolution NO. 2020-07

Resolved THAT the nominations for the DNSSAB Vice-Chairperson for the term of January 1, 2020 - January 2021 (the first Board meeting of the year) be closed.

Moved by: Councillor Dave Mendicino

Seconded by: Councillor Bill Vrebosch

Carried.

Ballots were handed out and collected by the Recording Secretary and the final tally, verified by the CAO, was six votes for Dan Roveda and five votes for Chris Mayne. Councillor Dan O'Mara voted live by email. Jane Dumas did not submit a vote for Vice Chair.

Resolution No. 2020-08

Resolved THAT the DNSSAB Vice-Chairperson Elect Dan Roveda be appointed for the term of January 1, 2020 – January 2021 (the first Board meeting of the year); and

THAT the DNSSAB Vice-Chairperson Elect be the Vice-Chair of the Executive Audit Committee.

Moved by: Councillor Terry Kelly

Seconded by: Councillor Bill Vrebosch

Carried.

CHAIR'S REMARKS

The Chair thanked everyone for their attendance and for their support in his Chairmanship. He noted the venue today was to show the earlier bed bug problem at the residential level of the building had not reached the Golden Age Club on the main floor, where many seniors attend for various activities.

He looks forward to the opportunity to tour member municipalities with the new CAO. He spoke about the relationships the new CAO is forging with community partners and member municipalities and how openness in communication is important in doing the Board's work. He noted there will be changes coming forward, including the structure of committee meetings, and thanked staff for their hard work over the past seven months during the CAO search.

The Chair noted he was very impressed with the new CAO's performance at ROMA and outlined what was accomplished there, and that he looks forward to some positive results from the delegation meetings.

Appointment of CAO

Resolution No. 2020-09

Moved by: Councillor Mac Bain

Seconded by: Representative Amanda Smith

BE IT RESOLVED THAT Catherine Matheson be appointed to the Board as Chief Administrative Officer of the District of Nipissing Social Services Administration Board effective January 6, 2020 pursuant to the District of Nipissing Social Services Administration Board Procedural By Law 2019-01, Section 10.1;

BE IT FURTHER RESOLVED THAT Catherine Matheson be appointed as Administrator under Section 4(3) of the DSSAB Act, effective January 6, 2020; AND

BE IT FURTHER RESOLVED THAT we hereby request approval from the Minister of Children, Community and Social Services (MCCSS) for this appointment.

Carried.

Resolution No. 2020-10 Appoint Secretary to the Board

Moved by: Mayor Dean Backer

Seconded by: Councillor Terry Kelly

BE IT RESOLVED THAT Catherine Matheson be appointed Secretary to the Board, per Procedural By-Law 2019-01, Section B-10.5.3, effective January 6, 2020.

Carried.

Resolution No. 2020-11 Signing Authority

Moved by: Councillor Scott Robertson

Seconded by: Councillor Bill Vrebosch

WHEREAS the Board of Directors approved the appointment of Catherine Matheson as Chief Administrative Officer, (Resolution No. 2020-09) and;

WHEREAS in accordance with best practices established by the DNSSAB, where signing authority includes the signatures of both the Chief Administrative Officer and the Chair, or their designates;

BE IT RESOLVED that the Chair Mark King, or Vice Chair Dan Roveda, in the absence of the

Chair, and Chief Administrative Officer Catherine Matheson, or her delegate Melanie Shaye, Director of Corporate Services, in the absence of Catherine Matheson, be signing officers of the Corporation.

Carried.

Review of Minutes

Resolution No. 2020-12

Moved by: Councillor Terry Kelly

Seconded by: Councillor Dave Mendicino

Resolved THAT the Board adopt the minutes of the proceedings of the Regular Board Meeting of December 18, 2019.

Carried.

CAO Report

Resolution No. 2020-13

Moved by: Councillor Dave Mendicino

Seconded by: Councillor Mayor Dean Backer

Resolved THAT the Board accepts the January 29, 2020 verbal Report from the Chief Administrative Officer.

CAO Catherine Matheson thanked the board and updated them on the past three weeks since she has held the position of CAO. She thanked them for the opportunity to serve as CAO, and offered accolades to the staff for their professionalism and expertise, and thanked the hiring committee.

Some of the work underway includes:

- A review of the governance committee structure so that administration is more strategic in its presentations to Committee and the Board. This review will be brought forward next month.
- Strategies and priorities for the next few years will also be reviewed and the board will be asked how it wants to move forward.
- Working with community partners - There have been many meetings with NMHHSS, tours of the Crisis Centre and the Indigenous Hub, and tours of

- member municipalities are being arranged for the next few weeks.
- Community safety and well-being legislation – an email is being sent to administration leads at member municipalities with information they can use for this purpose, while communicating fairly with all at the same time. Dave Plumstead is taking the lead on this moving forward.
 - Advocacy – quite a bit of work went into preparing for the ROMA delegations, which were well received from all indications. Further correspondence on these efforts has been sent to the ministries DNSSAB met with.
 - Northern advocacy – have met with the NOSDA group, they work quite closely with the ministry in terms of policy and directions.
 - Provincial advocacy – the CAO has been asked to sit on the Provincial-Municipal Social Assistance and Employment Committee (PMSAEC).

The CAO said she is impressed with organization so far and looks forward to future work.

Carried.

Consent Agenda – (Items may change for the final agenda)
Resolution No. 2020-14

Moved by: Mayor Dean Backer
Seconded by: Councillor Mac Bain

Resolved THAT the Board of Directors approves the Consent Agenda of January 29, 2020 which includes the following:

(Consent Agenda Items)

- 7.1 Executive Audit Committee Minutes – January 15, 2020
- 7.2 Social Services and Employment Committee Minutes – January 15, 2020
- 7.3 Children's Services and EMS Committee Minutes – January 15, 2020
- 7.4 Housing Services Minutes – January 15, 2020
- 7.5 Correspondence/Notices
 - 7.5.1 Dec 18 - NBRHC Letter and Declaration of Intent
 - 7.5.2 Dec 19 Letter to Municipality of East Ferris RE MCCSS Letter
 - 7.5.3 Dec 20 2019 Memo from MCCSS ADM to DNSSAB
 - 7.5.4 Jan 2 Letter to Acting CAO from Chisholm Twp.
 - 7.5.5 Jan 15 AMO communication RE Government announces consultation on recomposition of OPP Detachment Boards

Media notices will no longer be included in the Consent Agenda but will be sent out to members as they happen.

Carried.

Reports

Resolution No. 2020-15 Draft Apportionment of the Municipal Share of the Approved 2020 Budget EX01-20

Moved by: Councillor Scott Robertson

Seconded by: Mayor Dean Backer

THAT the apportionment of the municipal share of the 2020 District of Nipissing Social Services Administration Board budget, approved under resolutions 2019-177, 2019-178, 2019-179, and 2019-180, be received for information purposes as presented in report EX01-20.

Mayor Backer commended Justin Avery for the simplicity and thoroughness of his report to municipalities and he appreciated this when conveying information to each municipality that he represents.

Carried.

Resolution No. 2020-16 Travel, Meals and Hospitality Policy Update EX02-20

Moved by: Councillor Chris Mayne

Seconded by: Councillor Mac Bain

THAT the draft revisions to the 2019 Travel, Meal and Hospitality policy, previously approved under resolution 2019-70, be approved by the District of Nipissing Social Services Administration Board as presented in report EX02-20.

Carried.

Resolution No. 2020-17 Transfer of 416 Lakeshore Drive, North Bay, ON – Canada-Ontario Affordable Housing Program Extension (2009) Project

Moved by: Councillor Bill Vrebosch

Seconded by: Councillor Chris Mayne

That the District of Nipissing Social Services Administration Board (DNSSAB) receives for information report HS02-20 regarding the transfer of the Canada-Ontario Affordable Housing Program (AHP) project located at 416 Lakeshore Drive in North Bay.

Carried.

Resolution No. 2020-18 Reaching Home: Community Plan

Moved by: Councillor Terry Kelly

Seconded by: Mayor Dean Backer

That the District of Nipissing Social Services Administration Board (DNSSAB) receives information related to the amended Reaching Home – Community Plan, for the District of Nipissing and as set out in report HS03-20.

Carried.

Resolution No. 2020-19 Move in-camera

Moved by: Councillor Chris Mayne

Seconded by: Councillor Scott Robertson

That the District of Nipissing Social Services Administration Board (DNSSAB) move in camera at 3:45 PM to discuss a property matter (Section E -47.4.3 of the DNSSAB By-Laws).

Carried.

[Staff let the room except for CAO Catherine Matheson, Housing Programs Manager Stacey Cyopek, and Executive Coordinator Marianne Zadra].

IN-CAMERA MINUTES ARE FILED SEPARATELY

Resolution No. 2020-20 Adjourn In-camera

Moved by: Councillor Terry Kelly

Seconded by: Mayor Dean Backer

That the District of Nipissing Social Services Administration Board (DNSSAB) adjourn in-camera at 4:13 PM.

Carried.

Resolution No. 2020-21 Approve In-camera

Moved by: Councillor Dave Mendicino
Seconded by: Councillor Dan Roveda

That the District of Nipissing Social Services Administration Board (DNSSAB) approved the action/direction resulting from the in-camera discussion.

Carried.

New Business

There was a question about 416 Lakeshore Drive – Stacey Cyopeck indicated CMHA has elected to transfer the building to NMHHSS. The DNSSAB collected all of the required information to determine the suitability of NMHHSS as an Affordable Proponent, and subsequently made this recommendation to MMAH. The transfer is now under legal review with MMAH and we are pending their approval.

Next Meeting Date

Wednesday, February 26 at 3:00 PM DNSSAB Boardroom

Resolution No. 2020-22 Adjournment

Moved by: Mayor Dan O'Mara
Seconded by: Councillor Chris Mayne

RESOLVED that the Board meeting be adjourned at 4:23 PM.

Carried.

MARK KING
CHAIR OF THE BOARD

CATHERINE MATHESON
SECRETARY OF THE BOARD

Minutes of Proceedings Recorder: Marianne Zadra, Executive Coordinator



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2020 /

APRIL 7, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS Council has reviewed and discussed the proposed 2020 Public Works Capital Works projects for the Municipality of West Nipissing;

AND WHEREAS Council has approved certain modifications to the 2020 Public Works Capital projects;

AND WHEREAS it is necessary to proceed with preparation of tenders and issuance of required notices to residents in order to be able to complete such projects during the 2020 construction season;

BE IT RESOLVED THAT the Council for the Corporation of the Municipality of West Nipissing approves the 2020 Public Works Capital Projects with approved modifications.

| | YEAS | NAYS |
|------------------------|------|------|
| DUHAIME, Yvon | | |
| FISHER, Christopher | | |
| LARABIE, Roland | | |
| MALETTE, Léo | | |
| ROVEDA, Dan | | |
| SÉGUIN, Jeremy | | |
| SÉNÉCAL, Denis | | |
| SÉNÉCAL, Lise | | |
| SAVAGE, Joanne (MAYOR) | | |

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____